



RENTAL APPLICATION – The Lodge at Sweden Town Park

(Does not include pond, playgrounds or sports fields)

RESERVATION DATE: _____ **Circle: M-T-W-Th-F-S-S**

Sweden Town Park, Redman Road, Brockport, New York

Staff Initials: _____

_____ **\$175 Rental Fee**

Rental Hours: 8 a.m. – 10 p.m.

_____ **\$175 Security Deposit**

Maximum Capacity = 99 persons

Separate checks payable to Town of Sweden

Applicant Information

Name: _____ **Home Tel:** _____

Street: _____ **Cell Tel:** _____

City & Zip: _____

Function: _____

Email: _____

Policy & Procedures:

No admittance to the Lodge before 8 a.m. on your rental date. The Park closes promptly at 10 pm.

1. Rental fee and security deposit are required at the time of application (separate checks). Both checks will be deposited and after a satisfactory post-event inspection of the Lodge is complete, the security deposit will be returned to the applicant listed on this form.
2. The renter shall leave the Lodge in the same condition as it was received. The security deposit will not be returned if there is any damage to the building, grounds or furnishings. Damage costing more than the security deposit to repair will be the responsibility of the applicant. A cleaning fee will be deducted from the security deposit if the Lodge is not left in satisfactory condition. If the cost to repair damage or perform cleaning exceeds the security deposit, applicant will pay the difference within 10 business days.
3. The Lodge key must be picked up at the Sweden Clarkson Community Center, 4927 Lake Road Brockport. Rentals held M-F must pick up the key 24 hours in advance of rental. Saturday & Sunday rentals must pick up the key the Friday before the rental by 5pm. Key must be returned to the exterior lock box at the Community Center immediately after rental. Special key pick up times will be pre-arranged in the event the Community Center is closed for a holiday. **Failure to pick up the Lodge key as instructed may result in forfeiture of your rental. Failure to return the Lodge key immediately after the rental as instructed may result in the forfeiture of the security deposit.**
4. Required cleaning includes: wiping down appliances, counters, tables and chairs. All floors must be swept and spills mopped. All garbage must be neatly placed in the garbage receptacles provided.
5. Cancellation 30 days or less before rental date: **NO REFUND**. Cancellation more than 30 days before rental date: **\$25.00 FEE**. Date change: **\$10.00 FEE**.
6. All Park Rules apply (see attached). Of special note: Sweden Town Code 137-10 does not permit disorderly conduct (including fighting or threatening behavior), indecent exposure or conduct, obscene or abusive language, intoxication, gambling, hunting or swimming in the pond. The use of firearms, firecrackers, fireworks or other weapons, or the concealment thereof, is expressly prohibited.
7. Person signing application must be 21 years of age and supply proper ID. Person signing shall provide all necessary information and confirmation that he/she is possessed of appropriate authority to execute same if applicable. Person signing this application not only does so on behalf of any entity but also does so personally.

Lodge amenities include:

stove with oven

12 round 60" tables/ 6 rectangular tables

approximately 100 chairs

microwave

gas fireplace

refrigerator/freezer

6 outdoor picnic tables (under portico)

garbage cans

handicap accessible restrooms

Key #

Call (585) 431-0090 with any questions.

INDIVIDUAL: It is hereby agreed that the below-named individual will be fully responsible for the care of the Lodge, grounds and equipment as well as for the supervision of all persons coming on to Town premises in connection with this activity; and said individual further agrees to reimburse the Town(s) in full for any damages to the Town(s) facilities or equipment resulting from use as requested herein. I agree to indemnify the Town of Sweden for any liabilities, losses and damages of any nature whatsoever that the Town shall or may at any time sustain or be put to reason of such claim arising from use of the Lodge for the individual's event as listed on this application. It is further resolved that the fee indicated herein will be paid immediately to the Town of Sweden.

I have read the rules set forth on this form and the attached Sweden Town Code Chapter 137 Parks, and I do hereby agree to observe all rules and procedures as stated herein.

Name of Individual (Must be ≥21 years old)

Signature of Individual

Address of Above (Street)

Cell Phone

Home Phone

Date

ORGANIZATION: It is hereby agreed that the below-named organization will be fully responsible for the care of the Lodge, grounds and equipment as well as for the supervision of all persons coming on to Town premises in connection with this activity; and said organization further agrees to reimburse the Town in full for any damages to the Town facilities or equipment resulting from use as requested herein. The Town of Sweden can request that a Certificate of Insurance be provided at the time of this application that is satisfactory in wording and amount, sane to be in the sole discretion of the Town of Sweden. I certify that the below-named organization carries insurance in a sufficient amount to cover such damage to Town facilities or equipment as well as any claims for personal injury in the event of a claim of whatsoever kind or nature against the Town of Sweden as a result of the presence of activities of the below-named organization, its members, employees, invites, licensees, or guests on Town property, and in the event that such a claim is not fully and completely covered by the below-named organization's insurance, the organization by its duly authorized representative whose signature appears below, agrees to indemnify the Town of Sweden against any liabilities, losses and damages of any nature whatsoever that the Town(s) shall or may at any time sustain or be put to reason of such claim. It is further resolved that the fee indicated herein will be paid immediately to the Town of Sweden.

The limit of recovery by the applicant against the Town of Sweden is to be no more than the rental fee and security deposit combined for payment of a judgement or other Court remedy against the Town of Sweden. Furthermore, by signing below, the applicant agrees to indemnify and hold harmless the Town of Sweden from any, and all, claims or actions based upon property damage, personal injury or death resulting from any acts of omission or commission, or any other matter whatsoever by, of, or on behalf of, the applicant, its members, guests and invitees, while on the premises of The Lodge at Sweden Town Park. This agreement shall include indemnity to the Town of Sweden for all costs, counsel fees, expenses, or any other liability whatsoever which may be incurred by the Town of Sweden as a result of the applicant's use of said facilities.

I have read the regulations set forth on this form, and I do hereby certify that I have been duly authorized by the below-named organization which I represent to enter into this agreement and that the activity which the organization is sponsoring fully meets the conditions set forth herein and that we agree to observe all rules and procedures as stated herein.

Name of Representative (Must be ≥21 years old)

Signature of Representative

Address of Above (Street)

Name of Organization

Cell Phone

Other Phone

Date

OFFICE USE ONLY

Certificate of Insurance Provided: ___ YES

Date Recorded on Calendar: _____

Fee Due: _____ Date of Payment: _____

Director's Initials: _____