

**This Sweden Town Board Meeting agenda packet is in development and as such is not to be construed as complete at the time of its New York State-mandated posting (24 hours prior to the Sweden Town Board meeting).**

## SWEDEN TOWN BOARD AGENDA

May 23, 2023

Salute to the Flag/Moment of Silence

Privilege of the Floor and Moment of Silence

Correspondence

Reports of Board and Departments

### Consent Agenda 05/23/2023

1. Approve Minutes of May 9, 2023
2. Resolution – Call Special Meeting for Tuesday, June 6, 2023
3. Resolution – Appoint Secretary to the Highway Superintendent
4. Resolution – Appoint Seasonal Laborer – Cemetery Operations
5. Resolution – Declare Surplus Items for Disposal
6. Resolution – Award Foundation Installation at Cemetery
7. Resolution – Appoint Recreation Assistants PT
8. Resolution – Appoint Assistant Summer Camp Director
9. Resolution – Approve Fireworks Application and Permit – Sweden Clarkson Community Center – July 3, 2023
10. Resolution – Agreement with Equalis Group Regarding Purchasing
11. Resolution – Accepting Proposal for Resurfacing of Basketball Courts at Community Center
12. Resolution – Authorize Basketball Court Reconstruction from Community Center Reserve Fund
13. Resolution – Budget Modifications

### Non-Consent Agenda

1. Payment of Bills

### Additional Business and Announcements

### Adjournment

RESOLUTION NO.

Call Special Meeting for  
Tuesday, June 6, 2023

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby calls a Special Town Board Meeting, in conjunction with its regular scheduled Town Board Workshop, to be held on Tuesday, June 6, 2023 at 6 pm.

Sec. 2. That the Town Clerk is directed to publish a notice of the meeting in the official newspaper.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by  
Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles  
Councilperson Hoke  
Councilperson Humby  
Councilperson Sullivan  
Supervisor Johnson

Submitted – May 23, 2023

RESOLUTION NO.

Appoint Secretary to the Highway Superintendent

WHEREAS, after 24 years of service, Highway Secretary Ruth Kruppner is retiring; and

WHEREAS, the Superintendent of Highways has recommended hiring Susan Kuszlyk.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Susan Kuszlyk to the full-time position of Secretary to the Highway Superintendent. That full-time for this title is seven hours per day, thirty-five hours per week.

Sec. 2. That the rate of pay will be \$23.00 per hour with a start date of June 1, 2023.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by

Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles

Councilperson Hoke

Councilperson Humby

Councilperson Sullivan

Supervisor Johnson

Submitted – May 23, 2023

RESOLUTION NO.

Appoint Seasonal Laborer – Cemetery Operations

WHEREAS, there is a need for seasonal laborer for cemetery operations; and

WHEREAS, the Superintendent of Highways has recommended hiring seasonal laborer Dylan Berlin.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Dylan Berlin for seasonal cemetery operations not to exceed 40 hours per week.

Sec. 2. That this appointment does not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.

Sec. 3. That the rate of pay for will be \$15.00 per hour.

Sec. 4. That the term of appointment will begin on or after May 24, 2023 and end on or before October 20, 2023.

Sec. 5. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by  
Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles  
Councilperson Hoke  
Councilperson Humby  
Councilperson Sullivan  
Supervisor Johnson

Submitted – May 23, 2023

RESOLUTION NO.

Declare Surplus Items for Disposal

WHEREAS, the Sweden Town Board adopted the Scrap Materials Policy and Procedures on February 8, 2011; and

WHEREAS, Section 1 of such policy and procedure states that prior to disposal, assets must be declared as surplus items by the Sweden Town Board.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby declares as surplus several items that have fallen into disrepair at the Community Center and directs the department to dispose of:

Couch, chairs, small tables, lamps, rug, shelf

Sec. 2. That the Town Board of the Town of Sweden hereby declares as surplus many items that have fallen into disrepair at the Town Hall and directs the various departments to dispose of:

Couch, various chairs, small tables, lamps, shelving, fax machine, typewriter, computers, printers, small cabinets, desks

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by  
Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles  
Councilperson Hoke  
Councilperson Humby  
Councilperson Sullivan  
Supervisor Johnson

Submitted – May 23, 2023

RESOLUTION NO.

Award Foundation Installation at Cemetery

WHEREAS, the Highway Superintendent solicited quotations for foundation installation at the Lakeview Cemetery; and

WHEREAS, the following quotations were received:

	<u>Quote</u>
<u>Western New York Lawn</u>	<u>\$23 per cubic ft</u>
<u>TK Services</u>	<u>\$48 per cubic ft</u>

WHEREAS, the Highway Superintendent recommends the Western New York Lawn proposal.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby award the quotation for the foundation installation to Western New York Lawn Service, Inc.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by  
Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles  
Councilperson Hoke  
Councilperson Humby  
Councilperson Sullivan  
Supervisor Johnson

Submitted – May 23, 2023

RESOLUTION NO.

Appoint Recreation Assistants PT

WHEREAS, there is a need for Recreation Assistants for the Before and After School Program and Summer Camp; and

WHEREAS, Recreation Director Jill Wisnowski has recommended hiring Ashley Ellsworth, Brenna Munn and Allyson Vanduser.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Ashley Ellsworth, Brenna Munn and Allyson Vanduser as recreation assistants part-time for a maximum of 28 hours per week.

Sec. 2. That the hourly rate of pay is \$14.20 with a start date on or after May 24, 2023.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of the Resolution by  
Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles  
Councilperson Hoke  
Councilperson Humby  
Councilperson Sullivan  
Supervisor Johnson

Submitted – May 23, 2023

RESOLUTION NO.

Appoint Assistant Summer Camp Director

WHEREAS, the recreation department will be running a day camp this summer of 2023; and

WHEREAS, the Recreation Director has requested that Recreation Assistant Amanda Kinney serve as Assistant Summer Camp Director.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Lakayla Herbert as Assistant Summer Camp Director and that the rate of pay for hours worked in this title shall be \$15.20 per hour.

MOTION for adoption of this resolution by  
Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles  
Councilperson Hoke  
Councilperson Humby  
Councilperson Sullivan  
Supervisor Johnson

Submitted – May 23, 2023



RESOLUTION NO.

Approve Fireworks Application and  
Permit – Sweden Clarkson Community  
Center – July 3, 2023

WHEREAS, an application for the display of fireworks has been received from the Sweden Clarkson Recreation Supervisor, for the Sweden Clarkson Community Center located at 4927 Lake Rd., Brockport New York for consideration by the Town Board. Said display to be held on July 3, 2023 at dusk (9:45 PM) at the Sweden Clarkson Community Center grounds. In case of inclement weather, the date will be July 5, 2023; and

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. That the Town Board hereby approves the application for the display of fireworks at the Sweden Clarkson Community Center on July 3, 2023 and authorizes the Town Clerk to issue a permit for same.
- Sec. 2. That Young Explosives Corporation provide an indemnity policy with liability of at least \$2,000,000 conditioned for the payment of all damages which may be caused to a person or persons, or to property by reason of acts of the permittee, his agents, employees, etc. Such policy shall run to the Town.
- Sec. 3. That the Supervisor is authorized to sign the July 3, 2023 exhibition contract with Young Explosives at a cost of \$11,500.00.
- Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by  
Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles  
Councilperson Hoke  
Councilperson Humby  
Councilperson Sullivan  
Supervisor Johnson

Submitted – May 23, 2023

RESOLUTION NO.

Agreement with Equalis Group Regarding Purchasing

WHEREAS, New York State General Municipal Law allow New York State municipalities to engage in cooperative purchasing; and

WHEREAS, The Town desires to join the Equalis Group, an intergovernmental cooperative purchasing arrangement used by several Monroe County town and governmental agencies.

WHEREAS, The Town will use the Equalis Group to obtain Best Value contracts as appropriate and in accordance with all Town and State purchasing policies and regulations.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the purchase of materials, equipment and supplies through the Equalis Group, intergovernmental cooperative purchasing arrangement, so long as such purchases are made in conjunction with Town and State purchasing policies and regulations.

Sec. 2. That the Supervisor or his designee is authorized to sign the Membership Agreement with the National Joint Powers Alliance.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by  
Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles  
Councilperson Hoke  
Councilperson Humby  
Councilperson Sullivan  
Supervisor Johnson

Submitted – May 23, 2023

RESOLUTION NO.

Accepting Proposal for Resurfacing of  
Basketball Courts at Community Center

- WHEREAS, the Town Board of the Town of Sweden has received a quotation from Super Seal Sealcoating LLC for resurfacing of existing basketball courts at the Community Center; and
- WHEREAS, the quotation is through the Equalis Group as awarded by the Cooperative Council of Governments COG-2138 Sports Construction Services; and
- WHEREAS, the Town Board of the Town of Sweden authorized the use of the cooperative purchasing through Equalis Group by Resolution \_\_ of 2023; and
- WHEREAS, the Town Board of the Town of Sweden adopted Local Law 3 of 2018 Chapter 58 Best Value Contract Award on July 24, 2018 by Resolution 83; and
- WHEREAS, the Town Board of the Town of Sweden believes that CCOG-2138 for Sports Construction Services offers the Best Value based on a comparison with a quote from Seal Master for the same work; and
- WHEREAS, the Town Board of the Town of Sweden believes that Super Seal Sealcoating Quote provides the Best Value for installation based on past performance, current municipal recommendations and the ranking of the Cooperative Council of Governments scoring rubric.

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. That after review of the proposal, the Town Board of the Town of Sweden hereby accepts the proposal from Super Seal Sealcoating LLC for a price of one hundred twenty thousand five hundred thirty-one and eighty four hundredths dollars (\$120,531.84).
- Sec. 2. That the Supervisor is authorized to sign the proposals and any related documents necessary to the completion thereof.
- Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by  
Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles  
Councilperson Hoke  
Councilperson Humby  
Councilperson Sullivan  
Supervisor Johnson

Submitted – May 23, 2023

RESOLUTION NO.

Authorize Basketball Court Reconstruction from  
Community Center Reserve Fund

WHEREAS, a Community Center Reserve Fund was established on July 24, 2001 for the purpose of making improvements to the Community Center; and

WHEREAS, the Recreation Director has recommended the reconstruction and reconfiguration of the outdoor basketball courts at the Community Center; and

WHEREAS, the Town Board desires that the project be funded from the Community Center Reserve Fund.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the expenditure of up to \$166,000.00 from the Community Center Reserve Fund for the reconstruction and reconfiguration of the outdoor basketball courts at the Community Center.

Sec. 2. That pursuant to Section 6-C of the General Municipal Law, this expenditure is subject to permissive referendum.

Sec. 3 That the Town Clerk is directed to publish a public notice as required by law.

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by  
Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles  
Councilperson Hoke  
Councilperson Humby  
Councilperson Sullivan  
Supervisor Johnson

Submitted – May 23, 2023

RESOLUTION NO.

Budget Modifications

**NOW, THEREFORE, BE IT RESOLVED:**

**Sec. 1. That the Supervisor is hereby authorized to make the following modification to the 2023 Town Budget:**

Increase A2701 Refund of Prior Year Expenses	\$24,000
Increase A1622.1 Community Center Personnel	\$24,000

**Sec. 2 That this resolution shall take effect immediately.**

**MOTION for adoption of this resolution by  
Seconded by**

**Discussion:**

**VOTE BY ROLL CALL AND RECORD:**

**Councilperson Hayles  
Councilperson Hoke  
Councilperson Humby  
Councilperson Sullivan  
Supervisor Johnson**

**Submitted – May 23, 2023**