

This Sweden Town Board Meeting agenda packet is in development and as such is not to be construed as complete at the time of its New York State-mandated posting (24 hours prior to the Sweden Town Board meeting).

SWEDEN TOWN BOARD AGENDA

February 25, 2025

6:00 pm

Salute to the Flag/Moment of Silence

Correspondence

6:15 PM Public Hearing

1. Renewal of Iroquois Rock Products Excavation Permit

Privilege of the Floor

Reports of the Board and Departments

Review of Village of Brockport's Revised Code Sections regarding Animal Control

Consent Agenda

1. Resolution – Declaration of Intent to be Lead Agency for Monroe County 2025 CDBG Application – Old Elm Drive Road Repairs
2. Resolution – Approve Highway Supt Travel Request
3. Resolution – Approve Town Clerk Travel Request
4. Resolution – Approve ZBA Travel Request
5. Resolution – Appoint Recreation Assistant PT – Thomas
6. Resolution - Authorize Supervisor to Enter Into Polling Place Agreement
7. Resolution – Authorize Spring Clean-up for 2025

Non-Consent Agenda

1. Approve Town Board Minutes of February 11, 2025
2. Approve Special Town Board Minutes of February 13, 2025
3. Payment of bills

Additional Business and Announcements

Adjournment

RESOLUTION NO.

Declaration of Intent to be Lead Agency
For Monroe County 2025 CDBG
Application - Old Elm Drive Road Repairs

WHEREAS, the Sweden Town Board is desirous of submitting an application to Monroe County Community Development Block Grant Funding for the road repairs on Old Elm Drive; and

WHEREAS, the Sweden Town Board recognizes that there is a need and requirement under the State Environmental Quality Review Act (SEQRA) to classify, fully assess and determine the environmental significance of this proposed action; and

WHEREAS, the Sweden Town Board determines that it is the most appropriate agency to insure the coordination of this action and will provide written notification to the County of Monroe as an interested agency, and other agencies if deemed necessary, for the purposes of conducting a coordinated review in determining the significance thereon under the SEQRA regulations.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. The Sweden Town Board does hereby declare its intent to be lead agency for the Coordinated Review and Determination of Significance under SEQRA Regulations for the above-entitled matter.

Sec. 2. This resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – February 25, 2025

RESOLUTION NO.

Approve Highway Superintendent Travel Request

WHEREAS, the Highway Superintendent has requested permission to travel to Albany on March 4th and 5th 2025 to attend the Advocay Day for CHIPS funding; and

WHEREAS, the cost to attend includes accommodations at approximately \$230.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden hereby approves the expenditure of up to \$230 for travel expenses to Albany, New York in order for the Highway Superintendent to attend the Advocacy Day for CHIPS Funding.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson Staskiewicz

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – February 25, 2025

Town of Sweden Education & Training Request Form

General Information

Date: 2/13/25

Person Requesting Training: Brian Ingraham

Name of Training Session Being Requested:
Advocacy day For CHIPS Funding

Date(s) and Time(s) of Training:
March 4th , March 5th 2025

Place of Training: Albany NY

Expenses to be incurred: Hotel For one night

Training	\$ <u>0</u>
Lodging	\$ <u>approx \$230.00</u>
Travel: Bus, Train, Airfare, Mileage, Cab Fare	\$ <u>0 town truck per Brian</u>
Meals	\$ <u>0 included per Brian</u>
Materials needed such as textbook	\$ <u>0</u>

Participant Signature: [Signature]

Submit completed form and training itinerary and/or registration confirmation to your Department Head for approval.

Department Head Use Only

Date Received: _____ Approved: _____ Yes _____ No

Department Head Signature: _____

Town Board Use Only

Date Received: _____

Approved: _____ Yes _____ No

Comments: _____

Signature of Approval: _____ Date: _____

RESOLUTION NO.

Approve Town Clerk Travel Request

WHEREAS, the Town Clerk has requested permission to travel to Syracuse on April 27, 28, 29 and 30, 2025 to attend the NYS Town Clerk's Association Annual training conference; and

WHEREAS, the cost to attend includes conference, travel, accommodations and meals at approximately \$650.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden hereby approves the expenditure of up to \$650 for conference expenses in Syracuse, New York in order for the Town Clerk to attend the NYS Town Clerk's Association Annual Conference.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – February 25, 2025

Town of Sweden

Education & Training Request Form

General Information

Date: 2-20-2025

Person Requesting Training: Karen M. Sweeting, Town Clerk

Name of Training Session Being Requested:
NYS Town Clerks Association
annual conference

Date(s) and Time(s) of Training: April 27-30, 2025

Place of Training: Syracuse, NY

Expenses to be incurred:

Training	\$ <u>495.00</u>
Lodging	\$
Travel: Bus, Train, Airfare, Mileage, Cab Fare <u>.70/mile</u>	\$ <u>148.40</u>
<u>Meals</u> <u>included in above</u>	\$
Materials needed such as textbook	\$

106x2
212
miles

Participant Signature: Karen Sweeting

Submit completed form and training itinerary and/or registration confirmation to your Department Head for approval.

Department Head Use Only

Date Received: _____ Approved: _____ Yes _____ No

Department Head Signature: Karen Sweeting

Town Board Use Only

Date Received: _____

Approved: _____ Yes _____ No

Comments: _____

Signature of Approval: _____ Date: _____

RESOLUTION NO.

Approve Zoning Board of Appeals Travel Request

WHEREAS, the Zoning Board of Appeals has requested permission for Kevin Johnson Sr. to travel to Cooperstown on April 6, 7 and 8, 2025 to attend the New York Planning Federation (NYPF) Annual training conference; and

WHEREAS, the cost to attend includes conference, travel, accommodations and meals at approximately \$XXX.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden hereby approves the expenditure of up to \$XXX for conference expenses in Cooperstown, New York in order for the Zoning Board of Appeals Member, Kevin Johnson, Sr., to attend the NYPF Annual Conference.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – February 25, 2025

RESOLUTION NO.

Appoint Recreation Assistant PT - Thomas

WHEREAS, there is a need for a Recreation Assistant for Lifeguarding and swim program lessons; and

WHEREAS, Recreation Director Jill Wisnowski has recommended hiring Delilah Thomas.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Delilah Thomas as a recreation assistant part-time for a maximum of 28 hours per week.

Sec. 2. That the hourly rate of pay is \$17.50 with a start date on or after March 12, 2025.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – February 25, 2025

RESOLUTION NO.

Authorizing Supervisor to Enter Into
Polling Place Agreements

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the Supervisor to enter into 2025 Polling Place Agreements with the Monroe County Board of Election for use of the Sweden Town Hall, 18 State Street; Sweden Town Park Lodge, 4761 Redman Road; and the Sweden/Clarkson Community Center, 4927 Lake Road for both June and November 2025 voting.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – February 25, 2025

RESOLUTION NO.

Authorizing Spring Clean-up for 2025

WHEREAS, the Town Highway Superintendent has recommended to the Town Board that special spring clean-up days be set for the Town of Sweden.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Spring Clean-up for the Town of Sweden for 2025 shall be during the week of April 28, 2025 through May 2, 2025.

Sec. 2. That the Highway Superintendent is hereby authorized to execute said refuse operation in the Town of Sweden.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – February 25, 2025