

This Sweden Town Board Meeting agenda packet is in development and as such is not to be construed as complete at the time of its New York State-mandated posting (24 hours prior to the Sweden Town Board meeting).

SWEDEN TOWN BOARD AGENDA

April 8, 2025

Salute to the Flag/Moment of Silence

6:00 PM Public Hearing

1. Adoption of Local Law No. 1 of 2025 – Imposing a Six Month Moratorium on Chapter 55 (Assemblies, Public Applications in the Town of Sweden)
2. Adoption of Local Law No. 2 of 2025 – Amending Chapter 172 (Abandonment and Decommissioning Plans in the Town of Sweden)

Privilege of the Floor

Correspondence

Reports of Board and Departments – next on April 22, 2025

Consent Agenda 4/8/2025

1. Approval of Minutes of March 25, 2025
2. Resolution – Adopt Credit Card Policy
3. Resolution – Authorizing Supervisor to Sign Bernard P. Donegan, Inc. Consulting Services Engagement Letter – Water Improvement Area
4. Resolution - Approve Town Clerk Travel Request
5. Resolution – Approve Director of Finance Travel Request
6. Resolution – Appoint Seasonal Laborers – Cemetery Operations
7. Resolution – Appoint Seasonal Laborers – Sewer and Highway
8. Resolution – Appoint Seasonal Laborers - Park
9. Resolution – SEQR for Old Elm Drive CDBG Application
10. Resolution – Accepting Audit of Court Records
11. Resolution – Authorize Bids for Community center RTU Replacement and Roof Restoration

Non-Consent Agenda 4/8/2025

1. Resolution – Adopt Local Law #1 of 2025 Imposing an Additional Six Month Moratorium on Chapter 55 (Assemblies, Public Applications in the Town of Sweden)
2. Resolution - Adopt Local Law #2 of 2025 Amending Chapter 172 (Abandonment and Decommissioning Plans in the Town of Sweden)
3. Resolution – Financial Security Decommissioning Bond Approval – Kreher Solar Farm

Additional Business and Announcements

Adjournment

RESOLUTION NO.

Adopt Credit Card Policy

WHEREAS, the New York State Office of the State Comptroller recommends the adoption of Credit Card Policies; and

WHEREAS, the Town Board of the Town of Sweden has reviewed the attached Credit Card Policy [Attachment A] regarding credit card use.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden adopts the Credit Card Policy [Attachment A].

Sec. 2 That the Director of Finance is directed to disperse the Policy to all Department Heads with a Town Credit Card and to review said Policy as needed.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – April 8, 2025

RESOLUTION NO.

Authorizing Supervisor to Sign
Bernard P. Donegan, Inc. Consulting
Services Engagement Letter – Water
Improvement Area

WHEREAS, the Town Board of the Town of Sweden desires to engage the services of Bernard P. Donegan, Inc.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the firm of Bernard P. Donegan, Inc., is hereby designated Municipal Advisor to the Town of Sweden.

Sec. 2. Said firm shall be compensated for its services to be rendered in accordance with its letter of services dated March 21, 2025, in connection with the Town's proposed Water Improvement Benefit Area Project for Ladue, Swamp and West Sweden Roads.

Sec. 3. The Supervisor is hereby authorized to execute said letter of services.

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – April 8, 2025

RESOLUTION NO. _

Approve Town Clerk Travel Request

WHEREAS, the Town Clerk has requested permission to travel to Callicoon, NY on June 1, 2 and 3, 2025 to attend the NYS Association of Local Government Records Officers (NYALGRO) Annual training conference; and

WHEREAS, the cost to attend includes conference, travel, accommodations and meals at approximately \$1205.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden hereby approves the expenditure of up to \$1205 for conference expenses in Callicoon, New York in order for the Town Clerk to attend the NYALGRO Annual Conference.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – April 8, 2025

RESOLUTION NO.

Approve Director of Finance Travel Request

WHEREAS, the Director of Finance has requested permission to travel to Rochester on May 8, 2025 to attend the New York State & Local Retirement System (NYSLRS) Employer Education Seminar; and

WHEREAS, the cost to attend includes conference, travel, and meals at approximately \$50.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden hereby approves the expenditure of up to \$50 for conference expenses in Rochester, New York in order for the Director of Finance to attend the NYSLRS Employer Education Seminar.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – April 8, 2025

RESOLUTION NO. ____ Appoint Seasonal Laborers – Cemetery Operations

WHEREAS, there is a need for seasonal laborers for cemetery operations; and

WHEREAS, the Superintendent of Highways has recommended re-hiring seasonal laborers Cody Detoy, John P. Duthoy, Ruth Kruppner, Leonard Natiello, and Kevin Young; and

WHEREAS, the Superintendent of Highways has recommended hiring seasonal laborer Martin Haight.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Cody DeToy, John P. Duthoy, Martin Haight, Ruth Kruppner, Leonard Natiello, and Kevin Young, for seasonal cemetery operations not to exceed 40 hours per week each and not to exceed 112 hours per week in total.

Sec. 2. That this appointment does not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.

Sec. 3. That the rate of pay will be \$16.50 per hour.

Sec. 4. That the term of appointment for Cody DeToy, John P. Duthoy, Martin Haight, Ruth Kruppner, Leonard Natiello, and Kevin Young will begin on or after April 28, 2025 and end on or before October 24, 2025.

Sec. 5. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – April 8, 2025

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby appoint seasonal cemetery laborer John P. Duthoy to additional seasonal duties in the sewer department as needed.
- Sec. 2. That the appointment does not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.
- Sec. 3. That the rate of pay for hours worked on sewer duties will be \$18.00 per hour for a maximum of 24 hours in 2024.
- Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Sharpe
Seconded by Councilperson Maar

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar	<u>Aye</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

Submitted – July 23, 2024

Adopted

RESOLUTION NO.

Appoint Seasonal Laborers – Park

WHEREAS, the Buildings and Grounds department has recommended the hiring of Daniel Luce and Mark Boehm as Seasonal Laborers for the Sweden Town Park for the 2025 summer season.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Daniel Luce and Mark Boehm as Seasonal Laborers at a rate of pay of \$16.50 per hour, not to exceed 28 hours per week, beginning on or after April 28, 2025 and ending on or before October 24, 2025.

Sec. 2. That this appointment does not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – April 8, 2025

RESOLUTION NO.

SEQR for Old Elm Drive CDBG
Application

WHEREAS, the Town Board of the Town of Sweden desires to complete maintenance and road repairs to Old Elm Drive; and

WHEREAS, the Town Board has duly considered the nature and scope of the proposed project and financing and other proposed actions of the Town in connection therewith (the "action");

NOW, THEREFORE, BE IT RESOLVED:

Sect. 1. The Town Board of the Town of Sweden hereby declares itself lead agency to the extent necessary for this purpose, if any, and therefore responsible for assuring compliance with the procedural and substantive requirements of the State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation of the State of New York (6 NYCRR Part 617, as amended) promulgated thereunder ("SEQRA").

Sect. 2. Based upon the review by the Town Board of the proposed project, the Town Board hereby finds that the proposed action constitutes a "type II action" as such quoted term is defined in SEQRA and, therefore, is not subject to any further review by the Town under SEQRA. A listing of such type II actions is attached hereto.

Sect. 3. A copy of this resolution shall be placed on file in the office of the Town Clerk where the same shall be available for public inspection during business hours.

Sect. 4. This resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – April 8, 2025

RESOLUTION NO.

Accepting Audit of Court Records

WHEREAS, the Town Board of the Town of Sweden retained Mengel Metzger Barr & Co., Certified Public Accountants, to perform an audit of the Sweden Town Court records and dockets for the fiscal year ending December 31, 2024; and

WHEREAS, MMB & Co. submitted a report of the 2024 court audit on March 3, 2025; and

WHEREAS, the Sweden Town Board has had the opportunity to review the court audit report.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden accepts the findings of Mengel Metzger Barr & Co., Certified Public Accountants pertaining to the 2024 Sweden Town Court records and dockets.

Sec. 2. That the Director of Finance is authorized to forward a copy of the audit report to the NYS Office of Court Administration.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – April 8, 2025

RESOLUTION NO.

Authorize Bids for Community Center RTU
Replacement and Roof Restoration

WHEREAS, the Town Board of the Town of Sweden wishes undertake building repairs at the Sweden/Clarkson Community Center, 4927 Lake Road.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the Town Architect to submit the necessary specifications and construction documents for RTU Replacement and Roof restoration at the community center building

Sec. 2. That the Town Clerk is directed to place the Notice to Bidders, when prepared, in the official newspaper of the Town of Sweden and to post on the Town of Sweden's website.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar
Councilperson Sharpe
Councilperson Staskiewicz
Councilperson Sullivan
Supervisor Hayles

Submitted – April 8, 2025

RESOLUTION NO.

Re: Adopt Local Law #1 of 2025
Imposing an Additional Six (6)
Month Moratorium on Chapter 55
(Assemblies, Public).

WHEREAS the Sweden Town Board is desirous of amending and/or modifying the Sweden Town Code Chapter 55, and

WHEREAS the Sweden Town Board did impose an initial six (6) month moratorium in October 2024 and is now desirous of imposing an addition six (6) month Moratorium in order to accomplish the amendments and modifications to Chapter 55, and

WHEREAS it is the intent of the Sweden Town Board to consider adopting said Local Law as soon as legally possible, and

WHEREAS a duly advertised Public Hearing was held on April 8, 2025 at the Sweden Town Hall, 18 State Street, Brockport, New York, and

WHEREAS all persons desiring to be heard were granted the opportunity to do so at that time, and

WHEREAS due deliberation having been had thereon.

NOW THEREFORE BE IT RESOLVED:

Section 1. The Sweden Town Board does hereby adopts Local Law #1 of 2025 – Imposing an Additional Six (6) Month Moratorium on Chapter 55.

Section 2. The Town Clerk is authorized and directed to file a complete copy of Local Law #1 of 2025 with the Secretary of State as required by law.

Section 3. This Resolution shall take effect immediately.

MOTION for adoption of this Resolution by
Seconded by

VOTE BY ROLL CALL AND RECORD

Councilperson Maar
Councilperson Sullivan
Councilperson Staskiewicz
Councilperson Sharpe
Supervisor Hayles

Submitted - April 8, 2025

RESOLUTION NO.

Re: Adopt Local Law #2 of 2025
Amending Chapter 172 to the
Sweden Town Code.

WHEREAS the Sweden Town Board is desirous of amending Chapter 172 to the Sweden Town Code concerning the abandonment and decommissioning plans, and

WHEREAS a proposed Local Law has been drafted in relationship to amending Chapter 172 to the Sweden Town Code, and

WHEREAS a duly advertised Public Hearing was held on April 8, 2025 at the Sweden Town Hall, 18 State Street, Brockport, New York, and

WHEREAS all persons desiring to be heard were granted the opportunity to do so at that time, and

WHEREAS due deliberation having been had thereon.

NOW THEREFORE BE IT RESOLVED:

Section 1. The Sweden Town Board does hereby adopts Local Law #2 of 2025 – Amending Chapter 172 to the Sweden Town Code.

Section 2. The Town Clerk is authorized and directed to file a complete copy of Local Law #2 of 2025 with the Secretary of State as required by law.

Section 3. This Resolution shall take effect immediately.

MOTION for adoption of this Resolution by
Seconded by

VOTE BY ROLL CALL AND RECORD

Councilperson Maar
Councilperson Sullivan
Councilperson Staskiewicz
Councilperson Sharpe
Supervisor Hayles

Submitted – April 8, 2025

RESOLUTION NO.

Financial Security Decommissioning
Bond Approval – Kreher Solar Farm

- WHEREAS the Sweden Town Planning Board has given site plan approval for the construction of a 4.25 MW solar farm located at 4490 Sweden Walker Road, Town of Sweden, County of Monroe, State of New York (hereinafter referred as the solar farm), and
- WHEREAS the Planning Board having granted conditional approval to the application subject to this Board's Resolution concerning the approval of the Decommissioning Plan Bond from the solar farm, a copy of which is attached hereto, and
- WHEREAS the attached Bond is in the amount of \$310,653.15 as agreed upon by the Planning Board and the solar farm, and
- WHEREAS both the engineer and the town attorney having reviewed the attached Bond and approve it as to form and content.

NOW THEREFORE BE IT RESOLVED:

- Section 1. This Board does hereby approve the proposed Decommissioning Bond attached hereto from the solar farm to the Town of Sweden in the amount of \$315,653.15.
- Section 2. The foregoing approval is contingent and conditioned upon the submission and approval of a Building Permit Application as well as the subsequent issue of said permit and commencement of the project all on or before April 11, 2025.
- Section 3. The original Decommissioning Bond is to be filed with the Sweden Town Clerk.
- Section 4. This Resolution shall take effect immediately.

MOTION for adoption of this Resolution by
Seconded by

VOTE BY ROLL CALL AND RECORD

Councilperson Maar
Councilperson Sullivan
Councilperson Staskiewicz
Councilperson Sharpe
Supervisor Hayles

Submitted – April 8, 2025