

The Organizational Meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, January 2, 2018 following the swearing in ceremony for newly elected officials.

Town Board members present were Supervisor Kevin G. Johnson, Councilperson Patricia Hayles, Councilperson Robert Muesebeck, Councilperson Mary Rich and Councilperson Lori Skoog.

Also present were Finance Director Leisa Strabel, Town Clerk Karen Sweeting, Recreation Supervisor Jill Wisnowski, Town Attorney Jim Bell and Superintendent of Highways Brian Ingraham.

Visitors present were Joan Hamlin, Chris Hamlin, Don Grentzinger, Wayne and Marge Zyra, Susan Smith, Justin Rabjohn, Village Trustees Annie Crane and Katherine Kristansen.

Supervisor Johnson called the meeting to order at 5:55 p.m. and asked everyone present to say the Pledge to the Flag and observe a moment of silence.

APPROVAL OF MINUTES

Councilperson Muesebeck made a motion that was seconded by Councilperson Skoog to approve the minutes of the regular Town Board meeting held on December 28, 2017.

Councilperson Hayles	<u>Abstain</u>	
Councilperson Muesebeck	<u>Aye</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Abstain</u>	Motion adopted

SUPERVISOR’S CORRESPONDENCE

Supervisor’s letters of appointment:

Robert Muesebeck as Deputy Supervisor

Leisa Strabel as Budget Officer and Secretary to the Supervisor

Kathleen Bahr-Seever’s letter of appointment:

Phyllis Brudz as Deputy Receiver of Taxes

REPORTS

Supervisor Johnson reported that he has met with each department and several of the boards and has gained many ideas that he will present at an upcoming work session. He is drafting a memo with liaison assignments and reported two board vacancies – one for the Environmental Conservation Board and one for the Board of Assessment Review. An advertisement for both will be published in the Town’s newspaper (Suburban News).

Mr. Johnson shared that he would like to have Isla Way open for through traffic during business hours with the exception of winter months. He also approved a new electrical line and storage shed for the Town Park.

Supervisor Johnson has been working on draft rules and procedures for Town Board meetings. He would like to discuss these at the January 16, 2018 work session. Mr. Johnson will be using a timeclock for public comment and has ordered new tables.

Mr. Johnson reported that he plans to meet with the developers for Stonebriar Glen (proposed development on Fourth Section Road) to discuss the sewer apportionment. He also would like to move forward on an architectural proposal for an addition at the SCCC for an adult activity room on the south side of the building. Supervisor Johnson would like to discuss an application for the upcoming CDBG grant which is due in February.

Superintendent of Highways Brian Ingraham reported on snow and ice removal.

RESOLUTIONS

RESOLUTION NO. 1

Appointments (Re-appointments)

BE IT HEREBY RESOLVED, AS FOLLOWS:

Sec. 1. That the Town Board hereby appoints the following persons to the offices and positions specified, for the year beginning January 1, 2018, and ending December 31, 2018.

Building Inspector (PT): Steven Lauth
Chief Court Clerk FT (Justice Court): Tracy Caporale
Clerk PT (Justice Court): Stacy Burke
Civil Enforcement Officer: Jason McCormick
Civil Enforcement Officer: James Irene
Court Attendant PT: James Irene
Court Attendant PT: Daniel Zimmer
Deputy Building Inspector: Michael Vergari
Director of Finance & Auditing Official: Leisa Strabel
Dog Control Officer: Kathryn Beaumont
Assistant Dog Control Officer, PT: Paul Beaumont
Fire Marshal PT: Michael Vergari
Records Management Clerk: Kathleen Roberts
Records Management Officer: Karen Sweeting
Recreation Supervisor: Jill Wisnowski
Secretary to Planning Board: Phyllis Brudz
Town Historian: Kathleen C. Goetz
Chairperson of Boards:
Environmental Conservation Board: Kathy A. Harter
Landmark Advisory Committee: David Strabel
Planning Board: Craig McAllister
Records Advisory Board: Karen Sweeting
Zoning Board of Appeals: Mary Ann Thorpe

Sec.2. That this resolution shall be effective as of January 1, 2018.

MOTION for adoption of this resolution by Councilperson Muesebeck
 Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 2, 2018

Adopted

RESOLUTION NO. 2

Newsletter Editor

WHEREAS, the Town distributes a newsletter quarterly; and

WHEREAS, responsibility for preparing and producing the newsletter is necessary.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That Leisa Strabel be approved as editor for the town newsletter.
- Sec. 2. That a stipend of \$ 1,820 annually be paid for this additional duty.
- Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
 Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 2, 2018

Adopted

RESOLUTION NO. 3

Appoint Town Attorney – James Bell

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden hereby appoints James D. Bell to serve as Town Attorney.
- Sec. 2. That this appointment shall become effective January 1, 2018 and shall run to December 31, 2018 at a salary of \$34,637.
- Sec. 3. That the above referenced salary does not include legal counsel regarding litigation matters. Litigation matters will be billed independently through the voucher claim process at a rate of \$175.00 per hour.
- Sec. 4. Disbursements prepaid by the Town Attorney will be reimbursed through the voucher claim process upon submission of receipts.

MOTION for adoption of this resolution by Councilperson Rich
Seconded by Councilperson Muesebeck

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	
Submitted – January 2, 2018		Adopted

RESOLUTION NO. 4 Appointments to Boards

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board hereby appoints the following person to the position specified for a five year term beginning January 1, 2018 and ending December 31, 2022:

Zoning Board of Appeals
Pauline Johnson

Sec. 2. That the Town Board hereby appoints the following persons to the position specified for a two year term beginning January 1, 2018 and ending December 31, 2019:

Environmental Conservation Board
David Arnold
John Harter
William Johnson

Sec. 3. That the Town Board hereby appoints the following persons to the position specified for a three year term beginning August 1, 2017 and ending July 31, 2020:

Landmark Advisory Board
Christine Hunt
David Strabel

Sec. 4. That the Town Board hereby appoints the following persons to the position specified for a seven year term beginning January 1, 2018 and ending December 31, 2024:

Planning Board
Arnold Monno
Wayne Rickman

Sec. 5. That this resolution shall take effect January 1, 2018.

MOTION for adoption of this resolution by Councilperson Skoog
Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 2, 2018

Adopted

RESOLUTION NO. 5 Appointing Engineer for Town of Sweden for 2018

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints MRB Group, P.C. with offices located at the Culver Road Armory, 145 Culver Road, Suite 160, Rochester, New York, as the engineering firm for the Town of Sweden for a period of time commencing January 1, 2018 and ending December 31, 2018.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 2, 2018

Adopted

RESOLUTION NO. 6 Appoint Consulting Architect/Building Inspector for Building Department

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints David Strabel, Registered Architect as Consulting Architect and Building Inspector for the Town of Sweden Building Department, commencing January 1, 2018, and ending December 31, 2018.

Sec. 2. That Mr. Strabel will assist the Building Department with New York State Building Code drawing review on commercial project applications for building permits and serve as Building Inspector for commercial projects.

Sec. 3. That the basic compensation for services rendered shall be based on an hourly rate of \$48.00 per hour.

Sec. 4. That these fees are to be charged to the developer on the building permit.

Sec. 5. That this resolution shall take effect January 1, 2018.

MOTION for adoption of this resolution by Councilperson Hayles
Seconded by Councilperson Skoog

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 2, 2018

Adopted

RESOLUTION NO. 7 Setting Salary Schedule for 2018 (Highway Department)

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the hourly wages of the operational positions of the Highway Department, as recommended by the Superintendent of Highways, be fixed within the following ranges:

Foreman Adam Shade	\$28.23/hour
Mechanic Michael Dunham	\$26.44/hour
Laborer Megan Aradine	\$19.55/hour
HEO Phillip Bailey	\$26.59/hour
Laborer Justin Espenmiller	\$20.40/hour
MEO Philip Herzog	\$22.71/hour
Laborer Cody Hinchey	\$20.90/hour
HEO Colin Martin	\$26.48/hour
MEO Jacob Moore	\$20.40/hour
Laborer Shaun Stephens	\$20.40/hour
MEO Todd Swan	\$23.52/hour
Laborer Richard Whitten	\$19.48/hour
Laborer PT Everett Peake	\$14.00/hour
Laborer PT Seas. Daniel Scheg	\$12.00/hour
Laborer PT Seas. John L. Duthoy	\$12.00/hour

Sec. 2. That each full-time highway employee (except the Mechanic) shall be reimbursed up to \$375 for clothing, in lieu of uniforms, to include as a

minimum: workboots, three (3) new work shirts and as needed work jeans, work coat/vest, work pants, and insulated sweatshirts annually upon the submission of an authorized voucher accompanied by a paid receipt after completion of the probationary period.

Sec. 3. That the Mechanic shall be reimbursed up to \$425 for clothing, in lieu of uniforms, to include as a minimum: workboots, three (3) new work shirts and as needed work jeans, work coat/vest, work pants, and insulated sweatshirts annually upon the submission of an authorized voucher accompanied by a paid receipt after completion of the probationary period.

Sec. 4. That the clothing and boot allowance will be reported on employees' W-2s as required by IRS regulations and that no clothing and boot allowance purchases may be made on town merchant accounts.

Sec. 5. That the deadline for making boot and clothing allowance expenditures shall be October 1, 2018 and that vouchers submitted to the Finance Director after October 22, 2018 shall not be paid.

Sec. 6. That this resolution shall take effect January 1, 2018.

MOTION for adoption of this resolution by Councilperson Rich
 Seconded by Councilperson Skoog

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	
Submitted – January 2, 2018		Adopted

RESOLUTION NO. 8 Salary Schedule for 2018

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the salaries of the Town of Sweden elected officials for 2018 shall be fixed as specified below and payable bi-weekly.

<u>Elected Officials</u>	<u>Annual</u>
Supervisor	\$25,918
Councilperson (4)	7,559
Superintendent of Highways	79,017
Town Clerk	48,162
Receiver of Taxes and Assessments	22,189
Town Justice (2)	20,795

Sec. 2. That the salaries of positions specified below determined to be "Exempt" per Fair Labor Standards Act shall be fixed as follows and payable bi-weekly.

Assessor Tammy Baker	\$61,200
Deputy Town Attorney Lester	13,266
Deputy Supervisor	4,149
Director of Finance Leisa Strabel	65,878
Fire Marshal/Deputy Building Inspector Michael Vergari	12,071
Chief Court Clerk Tracy Caporale	35,374
Recreation Supervisor Jill Wisnowski	55,000
Town Attorney James Bell	34,637

Sec. 3. That hourly wages of clerical/operations positions shall be fixed as follows:

	<u>Hourly</u>	<u>Hours Per Pay Period</u>
Asst. Dog Control Officer, PT Paul Beaumont	14.55	As Needed
Building Inspector Steven Lauth	24.97	PT
Stormwater Manager W. Windus	\$34.43	As Needed
Court Attendants PT James Irene/Daniel Zimmer	45.00	Per Session
Clerk PT Diane Samons	13.50	PT
Deputy Receiver Darla Emmerson	20.40	70
Deputy Town Clerk Kathleen Roberts	19.52	70
Dog Control Officer PT Kathy Beaumont	14.55	As Needed
Laborer PT Comm. Ctr. Ed Stieve	13.24	PT
Laborer PT Buildings Terry Graham \$13.78/hour		
Laborer Full Time Todd Dobson Plus five hours/week on-call	23.90	80
Laborer Full Time Roger Evans Plus five hours/week on-call	23.59	80
Recreation Assistant FT Joseph Kincaid	19.37	70
Recreation Assistant FT George Kimball	14.79	70
Recreation Assistant FT Tim Manuszewski	13.50	70
Recreation Assistant FT Andre Calzone	14.75	70
Recreation Assist. PT Ashley Hermance	10.40	PT
Recreation Assist. PT Megan DeMarco	12.48	PT
Recreation Assist. PT Kyle Luce	10.40	PT
Secretary to Planning Phyllis Brudz	20.60	70
Secretary to Superintendent of Highways Ruth Kruppner	20.40	70
Lifeguards	12.00	
Recreation Assistants PT	10.40	
Town Attorney James Bell	175.00	As Needed

- Sec. 4. That employees may be entitled to merit compensation, upon recommendation by the Department Head and approval of the Town Board, for work performed above and beyond normal job responsibilities.
- Sec. 5. That the Chairman of the Environmental Board shall be paid \$40 for each official meeting attended and the members of said board shall be paid \$35 for each official meeting attended with all compensation being paid semi-annually.
- Sec. 6. That the Chairpersons of the Zoning Board of Appeals and Planning Board shall be paid \$55 for each official meeting attended and the members of said board shall be paid \$50 for each official meeting attended with all compensation being paid semi-annually.
- Sec. 7. That the members of the Assessment Board of Review be paid \$100 for services on Grievance Day, and with approval by the Town Board for a maximum of two (2) additional days.
- Sec. 8. That this resolution shall take effect January 1, 2018.

MOTION for adoption of this resolution by Councilperson Hayles
 Seconded by Councilperson Muesebeck

Discussion: **See below**

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 2, 2018

Adopted

**Councilperson Rich stated she had some concerns with the process and not the person receiving a raise. She added that there should be a process for increases in pay that include evaluations and documentation as to what merits the increase. She would like to see a process implemented for all employees.

Councilperson Muesebeck explained that the person received the raise due to an increase in job responsibilities and for obtaining a higher degree of education as part of their employment. He feels the employee deserves the increase and compared the position to others in the county.

Supervisor Johnson added that this was not as much a merit raise as it was based on additional responsibilities and the attainment of a degree. He also felt it was appropriate to bring this female employee up to the same pay level as the Town paid a male in that same position just a few years ago.

Councilperson Skoog agreed with Councilperson Rich that the issue is a matter of procedure. She feels that the increase was not discussed and would like to have had more discussion and a process in place.

Councilperson Hayles indicated that she recalls the raise being discussed at previous work sessions and views the raise as compensation for more responsibility. She is a proponent of having processes in place and would agree to further discussion.

Councilperson Rich would like to see a fair process in place for all employees.

Supervisor Johnson agreed to discuss this further.

RESOLUTION NO. 9

Standard Work Day and Reporting

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town of Sweden location code 30156 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials:

Seven Hour Work Day

Assessment Clerk
Assessor
Assistant Dog Control Officer
Building Inspector
Court Attendant
Court Clerk
Deputy Receiver of Taxes and Assessments
Deputy Town Attorney
Deputy Town Clerk
Director of Finance
Dog Control Officer
Fire Marshal
Receiver of Taxes and Assessments
Recreation Director
Recreation Supervisor
Recreation Leader
Recreation Assistant
Secretary to the Planning Board
Secretary to the Highway Superintendent
Town Attorney
Town Clerk

Eight Hour Work Day

Foreman
Heavy Equipment Operator
Laborer
Maintenance Mechanic
Mechanic
Motor Equipment Operator
Superintendent of Highways

Six Hour Work Day

Councilperson

Deputy Supervisor
Supervisor
Town Justice

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 2, 2018

Adopted

RESOLUTION NO. 10 Reimbursement of Mileage

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the mileage allowance for Town personnel is set at \$.48 per mile for the year 2018.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 2, 2018

Adopted

RESOLUTION NO. 11 Health Insurance Plan for
2018

WHEREAS, the Town Board of the Town of Sweden makes health insurance available to eligible employees; and

WHEREAS, the rapidly increasing cost of health insurance makes periodic changes to the Town’s health insurance policy necessary.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That for the year 2018 the Town’s health insurance plan will be a High Deductible Health Savings Account plan - MVP Health Care Liberty.
- Sec. 2. That the Town will pay 80% of the premium for full-time employees. Full-time employees will be responsible for 20% of the premium through payroll deduction.
- Sec. 3. That the Town will deposit \$1,750 in a Health Savings Account for each full-time employee enrolled in the MVP Health Care plan.
- Sec. 4. That the Town of Sweden will pay \$1,750 to each full-time employee who signs a waiver of participation in the program. The payment will be paid incrementally over 26 pay periods.
- Sec. 5. That permanent part-time employees, except for part-time recreation assistants and part-time laborers may participate in the insurance plan at their own cost.
- Sec. 6. That employees may contribute funds to their Health Savings Account through payroll deduction as IRS regulations allow.
- Sec. 7. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Hayles
Seconded by Councilperson Muesebeck

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 2, 2018

Adopted

RESOLUTION NO. 12

Approving Bonds for Town Officers

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby approve a faithful performance public employees dishonesty bond as to form, the sum of, manner and execution and sufficiency of the surety therein, to cover the Town Officers specified below for one year beginning January 1, 2018 for the following sums:

Deputy Receiver of Taxes	\$200,000
Deputy Supervisor	\$200,000
Deputy Town Clerk	\$100,000

Director of Finance	\$200,000
Recreation Director	\$100,000
Receiver of Taxes and Assessments	\$200,000
Superintendent of Highways	\$100,000
Supervisor	\$200,000
Town Clerk	\$100,000
Town Justices	\$100,000

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Hayles
Seconded by Councilperson Muesebeck

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 2, 2018

Adopted

RESOLUTION NO. 13 Approving Official Meeting Dates, Banking
Institutions, Newspapers, Investments and Insurance

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the regular meetings of the Town Board of the Town of Sweden shall be held semi-monthly during the year 2018 except for the months of July and August at the Sweden Town Hall; and that Town Board Workshops will be held on the first and third Tuesday of each month; and

Sec. 2. That JP Morgan Chase Bank Brockport Office, Key Bank Brockport Branch, Citibank NA Rochester, Five Star Bank, and Manufacturers and Traders Trust Company (M & T Bank) are hereby designated as the official banking institutions for the Town for the year 2018, that deposit accounts of any kind may be opened and maintained in the name of the Town with said banks, and that the funds of this Town may be withdrawn upon the check, draft, note, written order, or written withdrawal request of the Town signed or purporting to be signed by the facsimile signature of the Supervisor; and

Sec. 3. That the Director of Finance is authorized to use the facsimile signature plate of the Supervisor's signature in lieu of requiring an original signature of the Supervisor on checks issued on Town Funds; and

Sec. 4. That the Supervisor is authorized to deposit any funds not immediately needed in various accounts into time deposit or savings accounts or to

purchase certificates of deposit at any of the Town's official banking institutions through his current term of office; and

Sec. 5. That the official publication for the Town of Sweden for the year 2018 shall be the Suburban News.

Sec. 6. That the standard medical insurance plan designated for the year 2018 for employees is MVP Liberty HDP.

Sec. 7. That the standard dental insurance plan designated for the year 2018 for employees is Excellus Dental Blue OV-3-26/26.

Sec. 8. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 2, 2018

Adopted

RESOLUTION NO. 14 Capitalization of Fixed Assets

WHEREAS, the Town of Sweden maintains an inventory of fixed assets in accordance with guidelines established by the New York State Comptroller; and

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby approves a minimum threshold of \$2,500 for the capitalization of fixed assets.

Sec. 2. That this resolution shall take effect immediately

MOTION for adoption of this resolution by Councilperson Hayles
Seconded by Councilperson Muesebeck

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 2, 2018

Adopted

RESOLUTION NO. 15 Approving Temporary Assignment of Judges for 2018

WHEREAS, Section 12b of the Judiciary Law requires the approval of local legislative bodies for the temporary assignment of local judges.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby consent to the temporary assignment of the Town of Sweden Justice(s) to preside in other Town Courts in the Seventh Judicial District and in the Rochester City Court if the need arises during the year 2018 and also approves the temporary assignment of judges from other Town Courts in the Seventh Judicial District to its Court as need arises during the year 2018.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Rich
Seconded by Councilperson Muesebeck

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	
Submitted – January 2, 2018		Adopted

RESOLUTION NO. 16 Highway Law Section 284 Agreement

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That pursuant to the provisions of Section 284 of the Highway Law, the Town Board of the Town of Sweden agrees that the funds levied and collected for the repair and improvement of highways, and received from the State of New York for the repair and improvement of highways, shall be expended as follows:
The General Repairs (DB 5110.4) budget line of \$152,400 and the Road Construction Permanent (DB 5112.4) budget line of \$80,400 as adopted by the Town Board of the Town of Sweden in the 2018 Sweden Town Budget will be expended for primary work and general repairs upon the town highways including sluices, culverts and bridges and sidewalks or the renewals thereof.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 2, 2018

Adopted

RESOLUTION NO. 17 Authorizing Electrical Inspection Agencies

WHEREAS, the Town's electrical inspection ordinance provided for the appointment of electrical inspection agencies from time to time; and

WHEREAS, the previous appointments expired on December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the following is hereby authorized to make inspections and re-inspections of all electrical installations, and approve or disapprove of same:

Middle Department Inspection Agency
 460 State Street
 Rochester, New York 14608

New York Electrical Inspection Agency
 2767 Dewey Avenue
 Rochester, NY 14614

Commonwealth Electrical Inspection Service, Inc.
 Watertower Park Bldg J Suite 209,
 1099 Jay St Box #16
 Rochester, NY 14611

Sec. 2. That the term of these appointments shall be one year, from January 1, 2018 through December 31, 2018.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
 Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	
Submitted – January 2, 2018		Adopted

RESOLUTION NO. 18 Approving Rules and Regulations for Building Control Fees

WHEREAS, the Town Board has reviewed the Building Control Fees and has recommended adoption for the year 2018.

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden hereby adopts the Rules and Regulations for Building Control Fees as attached on Appendix A.
- Sec. 2. That this resolution shall take effect immediately

MOTION for adoption of this resolution by Councilperson Rich
 Seconded by Councilperson Skoog

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	
Submitted – January 2, 2018		Adopted

RESOLUTION NO. 19 Approval of Regular Town Board Meetings for 2018

WHEREAS, it is the intention of the Sweden Town Board to have the Clerk advertise in the official Town newspaper the regular Town Board meetings for 2018.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the dates for regular Town Board meetings for 2018 be approved as listed below:

January 23, 2018 @ 7 PM	July 24, 2018 @ 7 PM
February 13, 2018 @ 7 PM	August 28, 2018 @ 7 PM
February 27, 2018 @ 7 PM	

March 13, 2018 @ 7 PM	September 11, 2018 @ 7 PM
March 27, 2018 @ 7 PM	September 25, 2018 @ 7 PM
April 10, 2018 @ 7 PM	October 9, 2018 @ 7 PM
April 24, 2018 @ 7 PM	October 23, 2018 @ 7 PM
May 8, 2018 @ 7 PM	November 13, 2018 @ 7 PM
May 22, 2018 @ 7 PM	November 27, 2018 @ 7 PM
June 12, 2018 @ 7 PM	December 11, 2018 @ 7 PM
June 26, 2018 @ 7 PM	*December 27, 2018 @ 5 PM (Thursday)

Sec. 2 That Town Board workshops will be held on the first and third Tuesdays of each month.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 2, 2018

Adopted

RESOLUTION NO. 20 Appoint Delegate Association of Towns Meeting

NOW BE IT HEREBY RESOLVED:

Sec. 1. Supervisor Kevin G. Johnson, has permission to attend the Annual Conference of the Association of Towns of the State of New York to be held in New York City, February 2018.

Sec. 2. That the Town Board of the Town of Sweden hereby designates Kevin G. Johnson to cast the vote of the Town of Sweden pursuant to Section 6 of Article III of the Constitution and By-Laws of said Association.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Skoog

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	
Submitted – January 2, 2018		Adopted

RESOLUTION NO. 21 Calling Public Hearing Regarding the Adoption of
 Local Law No. of 2018 – Update to Chapter 164
 “Taxation” in the Sweden Town Code – Addition of
Gold Star Parent Exemption

WHEREAS, Section 458-a of the Real Property Tax Law authorizes a limited exemption from real property taxes for real property owned by “Gold Star Parents,” parents of a child who died in the line of duty while serving in the United States armed forces during a period of war; and

WHEREAS, the Sweden Town Board desires to grant the Gold Star Parent Exemption to qualified property owners of the Town of Sweden.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden will hold a Public Hearing at the Town Hall, 18 State Street, Brockport, New York, on January 23, 2017 at 7:00 p.m. to hear all persons for or against the adoption of Local Law No. of 2018 –Update to Chapter 164 “Taxation” in the Sweden Town Code – Addition of Gold Star Parent Exemption.
- Sec. 2. That the Town Clerk is hereby authorized and directed to cause a notice of this hearing to be published in the official newspaper of the town as required by Section 265 of the Town Law.
- Sec. 3. The text of the proposed addition is available in the office of the Town Clerk during regular business hours.
- Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
 Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	
Submitted – January 2, 2018		Adopted

RESOLUTION NO. 22 Calling Public Hearing Regarding the Adoption of Local Law: Update to Chapter 164 "Taxation" in the Sweden Town Code – Making Permanent Article Entitled "Cold War Veterans Exemption"

WHEREAS, Section 458-b of the Real Property Tax Law authorizes a limited exemption from real property taxes for real property owned by persons who rendered military service to the United States during the Cold War (September 2, 1945 to December 26, 1991); and

WHEREAS, the Town Board of the Town of Sweden adopted the Cold War Veterans Exemption on November 12, 2008; and

WHEREAS, the Cold War Veterans Exemption expires after 10 years; and

WHEREAS, the Town Board of the Town of Sweden desires to make permanent the Cold War Veterans Exemption to qualified property owners of the Town of Sweden.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden will hold a Public Hearing at the Town Hall, 18 State Street, Brockport, New York, on January 23, 2018 at 7:15 p.m. to hear all persons for or against the adoption of Local Law No. of 2018 –Update to Chapter 164 "Taxation" in the Sweden Town Code – Making Permanent the Article entitled "Cold War Veterans Exemption".

Sec. 2. That the Town Clerk is hereby authorized and directed to cause a notice of this hearing to be published in the official newspaper of the town as required by Section 265 of the Town Law.

Sec. 3. The text of the proposed addition is available in the office of the Town Clerk during regular business hours.

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 2, 2018

Adopted

RESOLUTION NO. 23

Ordering a Public Hearing to Rezone Parcel on Fourth Section Road at Intersection of Redman Road

WHEREAS, Andy Crossed of Park Grove Realty, LLC, with the permission of owner Frank Sacheli, has submitted an application to re-zone to MR-1 Multiple Residence approximately 6.8+/- acres identified as Tax Account No. 083.010-0001-015 and currently zoned R1-2S Single Family Residence; and

WHEREAS, a map of the property and legal description for the parcel has been filed with the town, and the required fee paid; and

WHEREAS, the goal of the developer is to construct 49 market-rate apartments; and

WHEREAS, a Public Hearing was held on July 25, 2017, however the 2017 general election resulted in a new composition of the Town Board and the newly elected officials would like to participate in the Public Hearing process before making a decision.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden will hold a second public hearing at the Town Hall, 18 State Street, Brockport, New York on February 13, 2018 at 7:00 PM to hear all persons interested in the re-zoning of the property at the northwest corner of Fourth Section Road and Redman Road, from R1-2S Single Family Residence to MR-1 Multiple Residence.

Sec. 2. That the portion of property proposed to be re-zoned is 6.8 +/- acres, tax account number 083.010-0001-015.

Sec.3. That the property proposed to be re-zoned is more particularly described as follows:

LEGAL DESCRIPTION

All that tract or parcel of land situated in the Town of Sweden, County of Monroe, and State of New York, being part of Lot #9 in the Fourth Section of Town #3 of the Triangular Tract, and more particularly described as Subdivision lot numbers 4, 5, 7, 9, and 10 of Sunny Terra Acres Subdivision, Section #1 as shown on a map of said subdivision and filed in the Monroe County Clerk's Office in Liber 155 of Maps at Page 26.

Also all that tract or parcel of land situated in the Town of Sweden, County of Monroe, and State of New York, and being part of lot numbers 9 and 11 in the Fourth Section of Town #3 beginning at the intersection of the centerlines of the Redman Road and the Fourth Section Road; then

1. Westerly, along the centerline of the Fourth Section Road, a distance of 1557.96 feet to a point; thence

2. Northerly, making an interior angle of 67°58', a distance of 233.02 feet to a point; thence
3. Easterly, parallel with the centerline of the Fourth Section Road a distance of 1325.16 feet to a point in the west line of property conveyed to Catlin by Deed dated June 21, 1965 and recorded in the Monroe County Clerk's Office in Liber 3675 of Deeds at Page 170; thence
4. 4 southerly, along the Catlin west line to the southwest corner thereof; thence
5. Easterly, along the Catlin south line, a distance of 200 feet to a point in the west line of the Redman Road; thence
6. Southerly, along the west line of the Redman Road to a point in the centerline of the Fourth Section Road.

Sec. 4. That the Town Clerk is directed to cause a notice of this hearing to be posted and published as required by law.

Sec. 5. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Hayles
 Seconded by Councilperson Muesebeck

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	
Submitted – January 2, 2018		Adopted

DISCUSSION AND ANNOUNCEMENTS:

*Motion made by Councilperson Muesebeck and seconded by Councilperson Skoog to grant permission to Finance Director Leisa Strabel to pay the required insurance premiums prior to Abstract 1. All voted in favor of the motion. Motion adopted.

ADJOURNMENT:

As there was no further business to be brought before the Board, Councilperson Hayles made a motion that was seconded by Councilperson Muesebeck to adjourn the meeting at 6:30 p.m. All voted in favor of the motion. Motion adopted.

Respectfully Submitted,

Karen M. Sweeting
 Town Clerk