

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, January 23, 2018 after the closing of two public hearings.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Patricia Hayles, Councilperson Robert Muesebeck, Councilperson Mary Rich and Councilperson Lori Skoog. Also present were Finance Director Leisa Strabel, Town Architect David Strabel, Superintendent of Highways Brian Ingraham, Town Attorney Jim Bell and Town Clerk Karen Sweeting.

Visitors present were Joan Hamlin, Christine Hamlin, Susan Smith, Laurence Vaughan, Pat Leonard, Ken and Dorothy Reid, John Zima, Wayne Zyra, Charles and Dottie Scott, Charles Sanford, Deputy Village Mayor Bill Andrews and Village Trustee Annie Crane. Mike Bove from Monroe Ambulance arrived at 7:36 p.m.

Supervisor Johnson called the meeting to order at 7:24 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence.

Supervisor Johnson asked if there were any comments from the visitors.

Resident Charles Scott asked when the board would discuss the water survey and when Jay Grasso would be presenting his report. Supervisor Johnson said he will report on this later in the meeting.

Deputy Village Mayor Bill Andrews announced that Gary Skoog was selected as the winner of the Monika Andrews Creative Volunteer Leadership Award. (Runners Up - Hanny Heyen and John Rombaut) Awards will be presented at the February 5, 2018 Village Board meeting.

APPROVAL OF MINUTES

Councilperson Muesebeck made a motion that was seconded by Councilperson Hayles to accept the minutes of the Organizational Meeting held on January 2, 2018. All voted in favor of the motion. Motion adopted.

SUPERVISOR'S CORRESPONDENCE

No correspondence noted

REPORTS

Councilperson Hayles reported that she met with Recreation Supervisor Jill Wisnowski and her "team" at the SCCC. They discussed programming and will meet on a regular basis to develop the best programs for our community.

Councilperson Muesebeck provided lunch for the Highway Department as a thank you for all their hard work keeping the roads clear and safe for all. He also met with Buildings and Grounds and reported that the Lodge at the Town Park should be completed within the next few weeks.

Councilperson Skoog reported that she is now the liaison for Dog Control and Sweden Town Court. She has talked with both departments. Kathy Beaumont is requesting a couple of items for Dog Control. Mrs. Skoog mentioned that her reports on the court will be minimal because they receive the majority of their equipment through the state court administration. (The

court is an independent branch of the town.) Mrs. Skoog will be attending the Sweden Senior Association's Souper Bowl event January 27, 2018.

Supervisor Johnson added that the court received a donation in memory of Judge William Cody that will be used to purchase either a desk-top scanner or a sound system for the courtroom. The court will be applying for a JCAP grant for equipment not purchased using the donation.

Councilperson Rich reported that she remains the liaison for the Seymour Library and will also be attending the Souper Bowl event. Mrs. Rich will be attending Governor Cuomo's Council on Women and Girls Regional Empowerment Forum with Lt. Governor Kathy Hochul at MCC.

Supervisor Johnson also plans to attend the Souper Bowl event.

Mr. Johnson reported that he received a lot of feedback relative to the closure of town facilities on January 5, 2018 and the storm on January 12, 2018. He explained the reason for the closure on the 5th primarily out of concern for employees traveling to work, wind chill and drifting snow. Mr. Johnson was able to contact the majority of employees, but also found that the town did not have any procedures in place for such situations. He drafted an emergency closing procedure manual that he presented to department heads and the board for review. (See Resolution No. 27 of this meeting) Mr. Johnson added that he did not close town facilities on January 12th because he was assured that roads would be open for travel.

Supervisor Johnson announced that there will be quarterly department head meetings and has drafted new rules and procedures for Town Board meetings. (See Resolution No. 26 of this meeting) He met with Town Architect, David Strabel, to discuss new restrooms at the Town Park and an adult activities addition at the SCCC. Mr. Johnson sent letters to a variety of companies asking them to consider relocating to the Town of Sweden in an effort to bring more goods and services to our community.

Supervisor Johnson met with Jay Grasso. Mr. Grasso indicated that he would be ready to present his survey findings and final report by the end of January. They discussed funding sources. Mr. Johnson would like the board to pursue water for the remaining areas of the town. The next step is an engineering study that would include all areas not studied in the most recent water study. Mr. Johnson met with the Town Engineer to request a proposal for the remaining study. He would like to see this done before May 2018.

Resident Dottie Scott mentioned that several residents have been involved with the water committee for several months now and asked to be involved in the remainder of this process. Supervisor Johnson indicated that public support and involvement will be necessary for this project to move forward. Resident Pat Leonard said this has been a slow process and was pleased to see the new board showing an interest in pursuing water for the remainder of the town.

Supervisor Johnson reported that the location of the proposed "splash park" at the Town Park has been determined. He spoke with Walt Windus (Stormwater Manager for the Town of Sweden) about the drainage of water from the splash park into the pond. Stormwater regulations allow this type of drainage and it is a good way to recycle the water at a lower cost.

Supervisor Johnson met with Robert Cantwell (BME Associates) and Rick Kartes (Stonehaven Commercial, LLC) to discuss the sewer apportionment for the Stonebriar project on Fourth Section Road. Mr. Johnson received several calls and emails regarding the powerline easements near Talamora Trail. The utility company is clearing trees and brush along the powerline and will be replacing poles. Superintendent of Highways Brian Ingraham has walked the length of the easement with the tree removal company to help mitigate issues with the residential properties along the easement.

Supervisor Johnson attended the Association of Towns training for newly elected officials. (Councilperson Hayles also attended this training.) He met with Fire Marshal Michael

Vergari. Mr. Vergari would like to attend an upcoming work session to go over required NIMS training and the POD (Point of Dispensing) program. They also discussed the need for new radio equipment that would enable the Fire Marshal to communicate with agencies using all frequencies. Mr. Johnson suggested meeting with the Brockport Fire Commissioners to discuss this.

Supervisor Johnson now has a Town of Sweden Supervisor Facebook page.

Superintendent of Highways Brian Ingraham reported they are very busy with snow and ice operations and will begin vegetation maintenance within the right-of-ways on Gallup Road, Campbell Road and East Canal Road.

Town Attorney Jim Bell reported updates to assessment litigation with WalMart and requested the engagement of professional appraisal services with Midland Appraisal Associates, Inc.

Mike Bove from Monroe Ambulance informed the board that they have added extra staff to cover calls in the Village of Brockport and things are going well.

RESOLUTIONS

RESOLUTION NO. 24

Adopting Local Law No. 1 of 2018 – Update to Chapter 164 “Taxation” in the Sweden Town Code
Addition of Gold Star Parent Exemption

WHEREAS, Section 458-a of the Real Property Tax Law authorizes a limited exemption from real property taxes for real property owned by “Gold Star Parents,” parents of a child who died in the line of duty while serving in the United States Armed Forces during a period of war; and

WHEREAS, the Sweden Town Board desires to grant the Gold Star Parent Exemption to qualified property owners of the Town of Sweden; and

WHEREAS, a duly advertised Public Hearing was held by the Town Board pursuant to the provisions of Section 265 of Town Law, at the Town Hall, 18 State Street, Brockport, New York, on January 23, 2018 at 7:00 pm to hear all persons interested in the adoption of Local Law No. 1 of 2018 Update to Chapter 164 “Taxation” in the Sweden Town Code – Addition of Gold Star Parent Exemption.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That Local Law No. 1 of 2018 adds Section 164-4 D as follows:

For the purposes of this section, real property owned by a Gold Star Parent (as defined by New York State Department of Taxation) shall be deemed a qualifying residence and a Gold Star Parent shall be deemed a qualified owner for the purposes of eligibility of alternative veterans exemption.

Sec. 2. That the Town Clerk is hereby authorized and directed to file a complete copy of Local Law No. 1 of 2018 with the Secretary of State, as required by law.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 23, 2018

Adopted

RESOLUTION NO. 25

Adopting Local Law No. 2 of 2018 – Update to Chapter 164 “Taxation” in the Sweden Town Code Making Permanent Cold War Veterans Exemption

WHEREAS, Section 458-b of the Real Property Tax Law authorizes a limited exemption from real property taxes for real property owned by persons who rendered military service to the United States during the Cold War (September 2, 1945 to December 26, 1991); and

WHEREAS, the Town Board of the Town of Sweden adopted the Cold War Veterans Exemption on November 12, 2008; and

WHEREAS, the Cold War Veterans Exemption expires after 10 years; and

WHEREAS, the Town Board of the Town of Sweden desires to make permanent the Cold War Veterans exemption to qualified property owners of the Town of Sweden; and

WHEREAS, a duly advertised Public Hearing was held by the Town Board pursuant to the provisions of Section 265 of Town Law, at the Town Hall, 18 State Street, Brockport, New York, on January 23, 2018 at 7:15 pm to hear all persons interested in the adoption of Local Law No. 2 of 2018 Update to Chapter 164 “Taxation” in the Sweden Town Code – Making Permanent the Cold War Veterans Exemption.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That Local Law No. 2 of 2018 adds Section 164-15 E as follows:

The Exemption authorized by this section shall apply to qualifying owners of qualifying real property for as long as they remain qualifying owners, without regard to the original ten (10) year limitation.

Sec. 2. That the Town Clerk is hereby authorized and directed to file a complete copy of Local Law No. 2 of 2018 with the Secretary of State, as required by law.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 23, 2018

Adopted

RESOLUTION NO. 26

Adopt New Rules of Procedure for
Meetings of Sweden Town Board

WHEREAS, the Sweden Town Board desires to adopt new Rules of Procedure for meetings of the Sweden Town Board.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby adopt the attached Rules of Procedure for meetings of the Sweden Town Board.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Skoog

Discussion: Supervisor Johnson detailed a few minor changes that were made since the Board’s discussion at the work session. Councilperson Hayles felt the Supervisor did a thorough job of bringing fairness to public participation which the board encourages.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 23, 2018

Adopted

RESOLUTION NO. 27

Adopt Town of Sweden Emergency
Closing Procedures

WHEREAS, the Sweden Town Board desires to adopt Emergency Closing Procedures for the Town Hall, Community Center, Town Park and Highway Garage.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby adopt the attached Emergency Closing Procedures.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Skoog
Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 23, 2018

Adopted

RESOLUTION NO. 28

Appoint Seasonal Laborer – Duthoy

WHEREAS, there is a need for an additional seasonal laborer for snow operations; and

WHEREAS, the Superintendent of Highways has recommended hiring John P. Duthoy for seasonal snow operations.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby appoint John P. Duthoy as a seasonal laborer for snow operations not to exceed 24 hours per week beginning on or after January 27, 2018 and ceasing on or before April 9, 2018.
- Sec. 2. That the appointment does not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.
- Sec. 3. That the rate of pay will be \$12.00 per hour.
- Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Hayles

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 23, 2018

Adopted

RESOLUTION NO. 29

Appoint Recreation Assistant - Pool

WHEREAS, the Recreation Department is offering swim programs and lessons; and

WHEREAS, there is a need for an additional lifeguard/swim instructor.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Marlayna DiFante as Recreation Assistant PT- lifeguard.

Sec. 2. That the rate of pay is \$12 per hour with a start date of January 31, 2018.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Rich
Seconded by Councilperson Skoog

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Submitted – January 23, 2018

Adopted

APPROVAL FOR PAYMENT OF BILLS

All of the Board members reviewed the invoice audit journal. Councilperson Muesebeck made a motion that was seconded by Councilperson Skoog authorizing payment of the bills in Abstract 1 dated January 23, 2018 in the amount of \$481,952.64. All voted in favor of the motion. Motion adopted.

General Fund: In the amount of \$291,578.24 as set forth in Abstract 1 dated January 23, 2018.

Highway Fund: In the amount of \$78,034.76 as set forth in Abstract 1 dated January 23, 2018.

Special Fund: In the amount of \$9,459.50 as set forth in Abstract 1 dated January 23, 2018.

Capital Fund: In the amount of \$102,880.14 as set forth in Abstract 1 dated January 23, 2018.

DISCUSSION AND ANNOUNCEMENTS

**MOTION made by Councilperson Muesebeck and seconded by Councilperson Rich to engage the services, as requested by Town Attorney Jim Bell, of Midland Appraisal Associates, Inc. pertaining to WalMart vs. Town of Sweden - \$7,200 for single year valuation plus \$900 per year additional years with post appraisal services at \$200/hour and also authorizing the Town Attorney to sign the engagement letter. All voted in favor of the motion. Motion adopted.

Supervisor Johnson asked Town Architect David Strabel to present to the board the map and preliminary plans for the unisex bathroom at the Town Park. They will be located at the small “snack bar” between the little league baseball fields. The old structure will be moved and used for storage. Mr. Strabel indicated that the sewer lift station was too far from the proposed location and suggested using a 1,000 gallon storage tank. The Board can determine at a later date whether a forced main or lift station is needed.

**MOTION made by Councilperson Muesebeck seconded by Councilperson Hayles to authorize David Strabel to draw plans and prepare bid documents at a cost not to exceed \$2,600 (54 hours). All voted in favor of the motion. Motion adopted.

ADJOURNMENT

As there was no further business to come before the Board, Councilperson Muesebeck moved to adjourn the January 23, 2018 meeting of the Sweden Town Board at 8:18 p.m. Councilperson Skoog seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk