

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, January 27, 2015.

Town Board Members present were Supervisor Robert Carges, Councilperson Robert Muesebeck, Councilperson Rebecca Donohue, Councilperson Danielle Windus-Cook and Councilperson Donald Roberts, Jr. Also present were Finance Director Leisa Strabel, Superintendent of Highways Brian Ingraham, Town Attorney Jim Bell and Town Clerk Karen Sweeting.

Visitors present were Deputy Village Mayor Bill Andrews, Jack Merritt, Annie Crane, Mary Rich and Tony Gianni.

Supervisor Carges called the meeting to order at 7:10 p.m. at the conclusion of the public hearing and asked everyone present to say the Pledge to the Flag.

Supervisor Carges asked if there were any comments from the visitors.

Village Deputy Mayor Bill Andrews announced the recipients of the Monika W. Andrews Creative Volunteer Leadership Award – Norman Frisch received the award and Susan Savard and Mary Edwards received certificates of merit. They will be presented at the Village Board meeting on February 2nd at 7 p.m.

APPROVAL OF MINUTES

Councilperson Muesebeck made a motion that was seconded by Councilperson Donohue to accept the minutes of the regular meeting held on December 30, 2014. All voted in favor of the motion. Motion adopted.

Councilperson Donohue made a motion that was seconded by Councilperson Roberts to accept the minutes of the Organizational Meeting held on January 2, 2015. All voted in favor of the motion. Motion adopted.

SUPERVISOR'S CORRESPONDENCE

(*Board has copies)

2015 Received From:

- *1. Carl Gouveia, Library Director
- *2. Phyllis Brudz, Building/Planning

Comments:

Thank you for 2% increase to 2015 Library Budget
Request for Walt Windus and David Strabel to attend FLBOA Annual Education Conference

RE: #2 Councilperson Muesebeck made a motion that was seconded by Councilperson Roberts to grant the request of the Building/Planning Department for Walt Windus and David Strabel to attend the FLBOA Annual Education Conference. All voted in favor of the motion. Motion adopted.

DEPARTMENTAL REPORTS

December 2014 departmental reports were received and reviewed by the Town Board from the following departments: Building Department, Phyllis Brudz; Finance Director, Leisa Strabel; and Town Clerk, Karen Sweeting.

REPORTS

Superintendent of Highways Brian Ingraham reported continuation of drainage work on Canal Road, Euler Road, Gallup Road and Salmon Creek Road. They are working at the High Street Cemetery cleaning along the fence. Mr. Ingraham discussed the recent damage at Lakeview Cemetery.

Town Attorney Jim Bell reported litigation updates.

Councilperson Donohue attended Sweden’s Bicentennial Ball.

Councilperson Windus-Cook reported that all the Bicentennial events are done. She would like to have a “follow-up” meeting of the Bicentennial Committee.

Councilperson Roberts attended “The Center’s” re-opening event along with Supervisor Carges and Finance Director Leisa Strabel.

Councilperson Muesebeck attended a Sweden Community Foundation meeting. They are anxious to start the “lodge” project. A grant writer attended the meeting to discuss grant options to help fund the project. The board will discuss at an upcoming workshop.

Supervisor Carges attended the Monroe County Supervisors’ meeting. The President of the Association of Towns presented information on tax freezes, municipal requirements and sharing services. Mr. Carges met with the State Comptroller’s office to discuss and review the court audit.

Finance Director Leisa Strabel discussed Chase Banks fees that will be added to municipal accounts beginning March 1st. Mrs. Strabel has been searching for areas where the town can reduce such fees. She will present a detailed plan to the Town Board at the workshop.

RESOLUTIONS

RESOLUTION NO. 19 Adopt Local Law No. 1 of 2015 – Amending Chapter 157 Stormwater Management of the Sweden Town Code.

WHEREAS, a duly advertised Public Hearing was held by the Town Board pursuant to the provisions of Section 265 of Town Law, at the Town Hall, 18 State Street, Brockport, New York, on January 27, 2015 at 7:00 PM., to hear all persons interested in the adoption of Local Law No. 1 of 2015 – Amendments to Chapter 157 Stormwater Management in the Sweden Town Code; and

WHEREAS, all persons desiring to be heard were heard, and due deliberation having been had.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby adopts Local Law No. 1 of 2015 – Amendments to Chapter 157 Stormwater Management in the Sweden Town Code as identified in Attachment A.

Sec. 2. All Local Laws and parts thereof inconsistent with this Local Law are hereby repealed.

Sec. 3. That the Town Clerk is authorized and directed to file a complete copy of Local Law No. 1 of 2015, with the Secretary of State, as required by law.

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Windus-Cook

Seconded by Councilperson Muesebeck

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – January 27, 2015

Adopted

RESOLUTION NO. 20

Ordering a Public Hearing Regarding the Adoption of Local Law No. 2 of 2015 – Proposed Amendments to Sweden Town Code – Chapter 73 Cemeteries

WHEREAS, recommendations have been made to change several sections of Chapter 73 Cemeteries of the Sweden Town Code; and

WHEREAS, the Sweden Town Board is desirous of adopting the proposed changes by Local Law.

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. The Town Board of the Town of Sweden shall hold a public hearing at the Town Hall, 18 State Street, Brockport, New York on the 10th day of February 2015 at 7:00 pm to hear all interested persons for or against the adoption of Local Law No. 2 of 2015 – proposed amendments to Chapter 73 Cemeteries of the Sweden Town Code.
- Sec. 2. The proposed amendments will be made available for public inspection in the Town Clerk’s office and on the Town’s website.
- Sec. 3. The Town Clerk is authorized and directed to cause a notice of the public hearing to be published in the Town’s official newspapers, as required by law.
- Sec.4. This Resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Roberts
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – January 27, 2015

Adopted

RESOLUTION NO. 21

Amend Cemetery Charges

WHEREAS, the Town Board of the Town of Sweden adopted a fee schedule for Cemetery Services on January 2, 2003 and;

WHEREAS, from time to time the Town Board of the Town of Sweden amends the fees for Cemetery Services; and

WHEREAS, the highway superintendent has recommended an increase in some of the fees for Cemetery Services.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby adopt the amended fee schedule for Cemetery Services as attached in Appendix A.

Sec. 2. That the new fee schedule will be effective March 1, 2015.

MOTION for adoption of this resolution by Councilperson Roberts
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – January 27, 2015

Adopted

RESOLUTION NO. 22

SEQRA Determination – 2015 CDBG,
Handicapped Parking (Town Park) Project

WHEREAS, the Town Board of the Town of Sweden, Monroe County, New York, is applying for a Community Development Block Grant for a project titled 2015 Handicapped Parking (Town Park) Project; and

WHEREAS, to aid the Town Board in determining whether such Project and other actions of the Town in connection therewith (the “action”) may have a significant effect on the environment, the Board has caused to be prepared an environmental assessment form or similar information (“EAF”), a copy of which is attached hereto; and

WHEREAS, the Town Board has duly reviewed the EAF and related documents with respect to the above-referenced action and duly considered the impacts which may be expected to result from such action with the criteria set forth in Article 8 of the State Environmental Quality Review Act and the applicable regulations promulgated thereunder (“SEQRA”).

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. Based upon the review by the Town Board of the EAF and other necessary criteria, the Board hereby finds that the object of the above-referenced action (a) will result in no major impacts and, therefore, is not one which “may have a significant effect on the environment,” (b) will not have a “significant effect on the environment,” and (c) no “environmental impact statement” need be prepared,

as such quoted terms are used in SEQRA. The proposed Project does not constitute a "Type I Action" as such quoted term is defined in the regulations of the Department of Environmental Conservation of the State of New York (6NYCRR Part 617, as amended). Reasons supporting this determination are set forth on the notice of negative declaration of the Board attached hereto and hereby made a part of this resolution for the purposes of SEQRA. This determination constitutes a negative declaration for purposes of SEQRA.

Sec. 2. A copy of this resolution, together with the notice of negative declaration, shall be placed on file in the office of the Clerk of the Town where the same shall be available for public inspection during business hours and such notice of negative declaration shall be filed in such offices, posted in such places and published in such newspapers as shall be necessary to conform to the requirements of SEQRA.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Roberts

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – January 27, 2015

Adopted

RESOLUTION NO. 23 Appoint Recreation Assistant FT – Holupko

WHEREAS, there is a vacancy for a full-time recreation assistant; and

WHEREAS, Recreation Leader Jill Wisnowski has recommended the appointment of Grant Holupko to the full-time recreation assistant position.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints Grant Holupko to the position of full-time Recreation Assistant at the Sweden Clarkson Community Center.

Sec. 2. That the rate of pay be \$13.00 per hour with a start date of January 26, 2015.

Sec. 3. That this resolution shall take effect immediately

MOTION for adoption of this resolution by Councilperson Windus-Cook
Seconded by Councilperson Donohue

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>

Councilperson Windus-Cook	<u>Aye</u>	
Supervisor Carges	<u>Aye</u>	
Submitted – January 27, 2015		Adopted

RESOLUTION NO. 24 Appoint Delegate Association of Towns Meeting

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. Town Attorney James D. Bell has permission to attend the Annual Conference of the Association of Towns of the State of New York to be held in New York City on February 18, 2015.

Sec. 2. That the Town Board of the Town of Sweden hereby designates James D. Bell to cast the vote of the Town of Sweden pursuant to Section 6 of Article III of the Constitution and By-Laws of said Association.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Donohue

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Councilperson Roberts	<u>Aye</u>	
Councilperson Windus-Cook	<u>Aye</u>	
Supervisor Carges	<u>Aye</u>	
Submitted – January 27, 2015		Adopted

APPROVAL FOR PAYMENT OF BILLS

All of the Board members reviewed the invoice audit journal. Councilperson Windus-Cook made a motion that was seconded by Councilperson Donohue authorizing payment of the bills in Abstract 1 dated January 28, 2015 in the amount of \$721,065.65. All voted in favor of the motion. Motion adopted.

General Fund: In the amount of \$483,290.55 as set forth in Abstract 1 dated January 28, 2015.
Highway Fund: In the amount of \$228,461.40 as set forth in Abstract 1 dated January 28, 2015.
Special Fund: In the amount of \$9,313.70 as set forth in Abstract 1 dated January 28, 2015.

DISCUSSION AND ANNOUNCEMENTS

Finance Director Leisa Strabel stressed the importance of the Fund Balance. Municipalities use a portion of their fund balance as the cash flow in the beginning of the year to cover expenses before tax monies are collected.

EXECUTIVE SESSION

Supervisor Carges made a motion that was seconded by Councilperson Roberts to go into executive session at 7:40 p.m. to discuss a legal matter – commercial assessment litigation. All voted in favor of the motion. Motion adopted.

No action taken.

Councilperson Donohue made a motion that was seconded by Councilperson Roberts to leave executive session and return to the regular meeting at 8:22 p.m. All voted in favor of the motion. Motion adopted.

ADJOURNMENT

As there was no further business to come before the Board, Councilperson Muesebeck moved to adjourn the January 27, 2015 meeting of the Sweden Town Board at 8:23 p.m. Councilperson Roberts seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk