

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, March 26, 2019.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Patricia Hayles, Councilperson Mary Rich and Councilperson Lori Skoog. Councilperson Robert Muesebeck was absent. Also present were Finance Director Leisa Strabel, Town Attorney Jim Bell, Superintendent of Highways Brian Ingraham and Town Clerk Karen Sweeting.

Visitors present were Chris Hamlin, Kevin M. Johnson, Don Grentzinger, Susan Smith, Brockport Fire Commissioner Charles Sanford, Brockport Fire Chief Scott Smith and Michael Bove from Monroe Ambulance.

Supervisor Johnson called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to honor first responders and those defending our freedoms.

PRIVILEGE OF THE FLOOR:

Brockport Fire Chief Scott Smith reported that the department took 954 calls during 2018. The department is 100% volunteer. They completed 4,000 hours of training and spent 170 hours out in the community offering fire prevention training to senior centers and schools. They have already logged 245 calls in 2019. The average call length is 36 minutes. The department has a total of 128 members, including support members – 60 of those are active. Members are required to attend 120 hours of training each year to maintain active status.

Supervisor Johnson thanked all the volunteers of the Brockport Fire District and added that he understands the tremendous amount of time and dedication it takes to be involved with the Fire Department.

No other comments.

CORRESPONDENCE:

Correspondence was received from Superintendent of Highways Brian Ingraham. (Approvals below.)

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Supervisor Johnson asked Mike Bove from Monroe Ambulance for a report. Mr. Bove mentioned the recent news reports on the Governor's proposed cuts to the EMS budget. Mr. Bove has been in Albany lobbying against those cuts which will affect the smaller agencies. Mr. Bove reported that Monroe Ambulance has been very busy with the flu season. Calls have increased, on average, from one hour to one hour and 36 minutes. They have added 30 more employees in the last 2 months.

Superintendent of Highways Brian Ingraham reported they have been busy with ash tree removal on Town roads, safety training for crews, equipment and building maintenance, removal of snow fence, sanitary sewer projects and site work for the Town Park Splash Pad. Mr. Ingraham shared statistics for the snow/ice season. They used 2,700 ton of salt (75% of average use), 6,500 gallons of ice liquid and plowed 33,000 miles.

Finance Director Leisa Strabel reported that the court audit will start Thursday.

Town Clerk Karen Sweeting announced the upcoming Judge William J. Cody Memorial Blood Drive – scheduled for Saturday, April 6, 2019 from 9 am to 2 pm.

Councilperson Skoog attended the SSAI pizza party and was pleased with the turnout. She attended a Farmers Museum Committee meeting. They continue to plan the annual Harvest Festival scheduled for September 21, 2019. Mrs. Skoog announced the upcoming Free Rabies Clinic to be held at the Highway Department on Saturday, May 4, 2019 from 9 am to noon.

Councilperson Rich attended the Brockport Merchants Girls Night Out event and the Seymour Library Board meeting. The Friends of Seymour Library Book Sale is scheduled for April 3 – 6, 2019. The library will hold an Easter event on April 20th. The library is asking for help to come up with a “mascot”. Mrs. Rich also reported that the library Local History Room is showcasing the Girl Scouts. The library has invited the Towns and Village to showcase items of interest. Mrs. Rich mentioned that the Advocacy Day in Albany was one of the largest ever and they are asking the Legislature to reject the proposed cut in library funding.

Councilperson Hayles reported that the recreation department has accomplished several tasks. They have drafted rules for the Splash Pad and will make revisions as needed. The URMC class held on March 13th was well received and they are planning to schedule another one. Recreation Director Jill Wisnowski has been invited to the Health Fair at Brookdale to share information on SilverSneakers. She was also asked to speak to SUNY Brockport students about recreation and facilities. The Easter event is scheduled for April 13, 2019. The cladding of the gymnasium is moving along, and they are still in the planning stages for restroom remodeling (based upon funding).

Supervisor Johnson reported that the engineering is in progress for the park path to the Canal and the site work for the Splash Pad has started. The contractors held a pre-construction meeting on March 19th and are coordinating very well. The old fence around Nietopski Field has been removed and the posts have been placed for the new fence. Mr. Johnson stated they are still waiting for information on the status of the AIM funding to make any decisions on the air conditioning for the Lodge. Senator Ortt contacted Mr. Johnson requesting a “wish list” for funding. Mr. Johnson sent Mr. Ortt the plan for the adult activities room at the SCCC.

Supervisor Johnson received notification of the dates to sign the bond documents for the road repairs. The Building Department is finalizing proposed Town Code updates. Mr. Johnson and Town Attorney Jim Bell will go over the proposed updates then present them to the board for review. The water district grant application will be submitted soon, and the Town is still waiting to hear the status of the Owens Road Sidewalk grant. The Planning Board granted Canandaigua National Bank subdivision approval on March 25th and will further address the site plan application at the April 9th meeting. The Town is waiting for news on the status of the CDBG grant application for sidewalks on Holley Street.

Supervisor Johnson met with Clarkson Supervisor Filipowicz and a representative from the Bonadio Group to discuss the progress of the Seymour Library financial analysis. Mr. Johnson was surprised at how in depth they have gotten already. Once complete, a meeting will be scheduled to present the results.

Supervisor Johnson reported that the new website should be done by the end of April. He continues to teleconference each week with CETech to work through issues that come up and equipment improvements. Mr. Johnson announced that the Town has applied for an MS-4 waiver relative to the stormwater requirements. They received notification that they have overcome one major hurdle necessary for the MS-4 waiver.

Supervisor Johnson attended the Canal Corporation meeting on February 26th. Attendees received updates on the progress of the work and workable solutions to property owners for remediation were discussed. Mr. Johnson attended the Regional Transit Service meeting on February 28th. The proposal for service is encouraging but not perfect.

Supervisor Johnson participated in a Meals on Wheels operation, attended a Challenger Baseball event at the Elks Lodge, and was interviewed by the SUNY Stylus newspaper focusing on water district formation and the Splash Pad. He also met with the Clarkson Supervisor and Village Mayor to discuss a presentation date for Bonadio Group to present the library report, attended a community forum in Ogden (Senator Ortt was present), and was a judge in the library's annual bookmark contest. Mr. Johnson met with Brockport School Superintendent Dr. Meyers to discuss a potential PILOT program request.

Supervisor Johnson informed the board of a recent water leak at the Town Hall. Buildings and Grounds, Todd Dobson and Roger Evans, are monitoring concerns. Jill Wisnowski, Recreation Director is working with the Brockport Soccer Club to draft a new contract. Mr. Johnson met with several Boy Scouts to answer questions for a badge they are working toward. He also attended a Sweden Community Foundation meeting as they continue to work on ideas for the Town.

Supervisor Johnson met with a representative from Helios Energy Solar Farm. They currently have an application for a solar farm in front of the Planning Board for property on Lake Road near the Swamp Road intersection. Helios intends to submit a request to rezone the property from Residential to Incentive Zoning. There have been ongoing discussions regarding a PILOT program. Helios has offered a viable incentive to the Town of Sweden and the application would run concurrent with the Planning Board application for site plan approval. Helios has asked that the public hearing process be expedited due to the expiring availability of state grants and other funding for the project. Mr. Johnson asked the board if they were interested in expediting the application, shortening the required notification period from 20 – 42 days instead of the required 45 days. Discussion. Mr. Johnson indicated that Helios needed to provide some information to the Town. All members agreed that if the information was received, they would agree to the shortened time frame.

Supervisor Johnson provided updates on the status of AIM funding adding that it didn't appear that the Governor took Town/Village situations into consideration. If the AIM funding is not restored the Town will lose approximately \$78,000 and the Village will lose approximately \$120,000, hitting Village residents twice. The Governor indicated in a letter sent to the Supervisor that internet commerce is untaxed and unregulated and proposed the idea of sharing internet sales tax with municipalities. Mr. Johnson stated that the Town already shares sales tax revenue with the County. Mr. Johnson will keep the board informed.

CONSENT AGENDA ITEMS:

Councilperson Hayles made a motion that was seconded by Councilperson Skoog to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Absent</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

ADOPTED

- Approval of the minutes of the Regular Town Board Meeting held on March 12, 2019.
- Correspondence – Permission for Superintendent of Highways Brian Ingraham to attend the Annual Highway Superintendents’ School June 3 – 5, 2019.
- RESOLUTION NO. 44 Add April 30, 2019 Workshop To Town Board Schedule

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. The Town Board of the Town of Sweden will hold a workshop on Tuesday, April 30, 2019 at 7 pm at the Sweden Town Park Lodge, 4761 Redman Road, Town of Sweden.
- Sec. 2. That the purpose of the workshop is to host a presentation by the Bonadio Group regarding its study of the Seymour Library.
- Sec. 3. That the Town Clerk is directed to publish a notice in the official newspaper.
- Sec. 4. That this resolution shall take effect immediately.

- RESOLUTION NO. 45 Appoint Seasonal Laborers – Park

WHEREAS, the Buildings and Grounds department has recommended the re-appointment of Anthony Bryant, Dale Taber and Adam West as Seasonal Laborers for the Sweden Town Park for the 2019 summer season.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Anthony Bryant, Dale Taber and Adam West as Seasonal Laborers at a rate of pay of \$11.10 per hour, not to exceed 28 hours per week, beginning on or after April 15, 2019 and ending on or before August 30, 2019.
- Sec. 2. That this appointment does not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.
- Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 46 Appoint Laborer PT Park Concessions - Arieno

WHEREAS, the Town of Sweden operates a concession stand at the Town Park during the summer months; and

WHEREAS, Jeanne Arieno has operated the concession stand from 2007 – 2016 and 2018.

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Jeanne Arieno to the position of Seasonal Laborer PT for the purpose of managing the concession stand.
- Sec. 2. That the rate of pay is \$500 per week for a period not to exceed 12 weeks. That this appointment does not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 47 Authorize Wage Increase – Rombaut

WHEREAS, Connor Rombaut has received a satisfactory review for his first six months of employment; and

WHEREAS, Sweden Highway Superintendent Brian Ingraham has recommended a wage increase and the extension of the probationary period for an additional six months.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes an increase in the hourly rate of pay for Connor Rombaut from \$20.00 per hour to \$22.00 per hour effective March 30, 2019.

Sec. 2. That the probationary period for Connor Rombaut be extended to September 4, 2019.

- RESOLUTION NO. 48 Amend Employee Handbook Section 4 Civil Service Law Section 75

WHEREAS, the New York State Department of Civil Service has amended Section 75 of the Civil Service Law to extend disciplinary rights to labor class employees; and

WHEREAS, the Town of Sweden Employee Handbook must be updated to reflect the amendment.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby amend the Town of Sweden Employee Handbook to include the extension of disciplinary rights to labor class employees as adopted by Chapter 271 of the Laws of 2018 Civil Service Law Section 75.

Sec. 2. That the Director of Finance is directed to make the changes to the Town of Sweden Employee Handbook and notify all employees thereof.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 49 Authorizing Supervisor to Sign Agreement with Lundberg Enterprise, LLC dba Praesidium

WHEREAS, the Town of Sweden’s liability insure carrier, Selective Insurance, has requested national background checks to be conducted on certain employment positions; and

WHEREAS, Lundberg Enterprise, LLC dba Praesidium is Selective Insurance’s preferred vendor for national background checks.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the Supervisor to sign the Agreement for Service with Lundberg Enterprise, LLC dba Praesidium.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 50 Authorize Payment from Workers Compensation Reserve

WHEREAS, a Workers Compensation Reserve was established on April 11, 2006 for the purpose of covering claim liabilities/judgments in excess of the deposits paid into the Municipal Workers Compensation Pool; and

WHEREAS, claims in excess of the deposits paid into the Municipal Workers Compensation Pool have arisen.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the expenditure of \$17,794 from the Workers Compensation Reserve for payment of said claims.

Sec. 2. That pursuant to Section 6-C of the General Municipal Law, this expenditure is subject to permissive referendum.

Sec. 3. That the Town Clerk is directed to publish a public notice as required by law.

Sec. 4. That this resolution shall take effect immediately.

- RESOLUTION NO. 51 Accepting Quote for Picnic Tables From Park Warehouse LLC

WHEREAS, the Town of Sweden has received two quotes for six (6) eight-foot picnic tables and two (2) ADA eight-foot picnic tables for the Splash Pad Family Area:

Park Warehouse LLC	\$5,810.16
Wabash Valley	\$8,404.11

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That after review of the proposal, the Town Board of the Town of Sweden hereby accepts the quote from Park Warehouse LLC for \$5,810.16 for the purchase of the aforementioned picnic tables.

Sec. 2. That the Supervisor is authorized to sign the proposals and any related documents necessary to the completion thereof.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 52 Establishing 2019-2021 Road Parking Lot Capital Project Budget

WHEREAS, the Town Board of the Town of Sweden has authorized General Obligation Serial Bonds to finance certain Road and Parking Lot Improvements.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board authorizes the following budget for the 2019-2021 Road Parking Lot Capital Project:

HR980 Revenues	\$1,460,000	
HR5710 Proceeds of Obligations		\$1,460,000
HR522 Expenditures	\$1,460,000	
HR1310.400 Director of Finance Contractual		\$ 36,000
HR1420.400 Legal Contractual		\$ 25,000
HR1620.200 Town Hall Parking		\$ 69,000
HR1622.200 Community Center Parking		\$ 46,000
HR5132.200 Highway Garage Parking		\$ 209,000
HR7110.200 Skate Park Parking		\$ 67,000
HR7110.201 Lodge Parking		\$ 13,000
HR5112.200 East Canal Road Paving		\$ 299,000
HR5112.201 West Canal Road Paving		\$ 317,000
HR5112.400 Countyline Road Paving		\$ 160,000
HR5112.401 Hollybrook Road Paving		\$ 100,000
HR5112.402 Skidmore Drive Paving		\$ 119,000

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 53 Authorize Sale of Equipment

WHEREAS, the Superintendent of Highways has recommended the sale of several pieces of equipment at the municipal auction in Palmyra on May 11, 2019.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the sale of the following equipment at the municipal auction in Palmyra on May 11, 2019:

- 1976 International 2400 Tractor
- John Deere Gator utility vehicle
- Three-point hitch concrete mixer
- Skid steer loader steel tracks
- Cirus smart spread salter control system electronic controls
- OTC diagnostic tool
- Various Honda engines, parts and trash pump parts
- 220 volt electric over hydraulic pump
- TS 400 Stihl cut-off saw

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 54 Authorizing Cured-In-Place Pipelining

Contract with Kenyon Pipeline Inspection

WHEREAS, approximately 270 feet of stormwater pipe under Gary Drive has deteriorated; and

WHEREAS, the Town Highway Superintendent has recommended cured-in-place pipelining as the best process with which to address the deterioration; and

WHEREAS, Monroe County has awarded a Cured-in-Place Pipelining Term Construction Contract to Kenyon Pipeline Inspection, 68 Park Road, Queensbury, New York, Contract No. 0109-16 (4700007351); and

WHEREAS, the Monroe County Contract permits piggybacking by other municipalities; and

WHEREAS, the Town of Sweden participates in Monroe County Piggyback Contracts when appropriate.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden authorizes participation in the Monroe County Cured-In-Place Pipelining Term Construction Contract 0109-16 (4700007351) with Kenyon Pipeline Inspection, LLC for the repair of approximately 270 feet of stormwater pipe under Gary Drive at a cost not to exceed sixty thousand dollars (\$60,000).

Sec. 2. That the Highway Superintendent and Town Supervisor are authorized to execute any and all necessary documents.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 55 Call Special Meeting for
Tuesday, April 2, 2019

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby calls a Special Town Board Meeting to be held on Tuesday, April 2, 2019 at 6 pm at the Sweden Town Hall, 18 State Street, Brockport.

Sec. 2. That the regularly scheduled Town Board workshop will follow immediately after the Special Town Board meeting.

Sec. 3. That the Town Clerk is directed to publish a notice of the meeting in the official newspaper.

Sec. 4. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval for Payment of Bills

All of the Board members reviewed the invoice audit journal. Councilperson Skoog made a motion that was seconded by Councilperson Hayles authorizing payment of the bills in Abstract 3 dated March 27, 2019 in the amount of \$122,427.42

General Fund: In the amount of \$65,586.54 as set forth in Abstract 3 dated March 27, 2019.

Highway Fund: In the amount of \$43,409.78 as set forth in Abstract 3 dated March 27, 2019.

Special Fund: In the amount of \$13,080.26 as set forth in Abstract 3 dated March 27, 2019.

Capital Fund: In the amount of \$350.84 as set forth in Abstract 3 dated March 27, 2019.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Absent</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

Nothing noted

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Rich moved to adjourn the March 26, 2019 meeting of the Sweden Town Board at 7:05 p.m. Councilperson Skoog seconded the motion. All voted in favor of the motion – four ayes. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk