

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, May 9, 2017.

Town Board Members present were Supervisor Robert Carges, Councilperson Robert Muesebeck, Councilperson Mary Rich and Councilperson Lori Skoog. Also present were Finance Director Leisa Strabel, Town Attorney James Bell, Superintendent of Highways Brian Ingraham and Town Clerk Karen Sweeting.

Visitors present were Joan Hamlin, Chris Hamlin, Don Grentzinger, Susan Smith and Don Pophal.

Supervisor Carges called the meeting to order at 7:00 p.m. and asked everyone present to say the Pledge to the Flag.

Supervisor Carges asked if there were any comments from the visitors.

Don Grentzinger informed the board that he has the opportunity to purchase a Bradford horse-drawn bean planter built in the Town of Sweden for display at the Farmers Museum. Discussion.

APPROVAL OF MINUTES

Councilperson Muesebeck made a motion that was seconded by Councilperson Skoog to approve the minutes of the Public Hearing – Extend Moratorium, Solar Power Farms/Commercial Projects (Local Law 3 of 2017) held on April 25, 2017. All voted in favor of the motion. Motion adopted.

Councilperson Rich made a motion that was seconded by Councilperson Muesebeck to approve the minutes of the regular Town Board meeting held on April 25, 2017. All voted in favor of the motion. Motion adopted.

SUPERVISOR’S CORRESPONDENCE

| 2017 | Received From: | Comments: |
|-------------------|--|--|
| *1. | Brian Ingraham, Superintendent of Highways | Cemetery Grounds Employee |
| *2. | Brian Ingraham, Superintendent of Highways | Request to Replace Utility Truck – Purchase Recommendation |
| *Board has copies | | |

REPORTS

Superintendent of Highways Brian Ingraham reported they are done with Spring cleanup and are beginning road work. East Canal Road has flooded several times and they are working with the Canal Authority to mitigate the problem. Several other minor flooding issues have occurred due to the recent weather.

Town Clerk Karen Sweeting reported on the Free Rabies Clinic – 349 shots were given. Dog Control Officer Kathy Beaumont and Assistant Dog Control Officer Paul Beaumont do a great job organizing this free clinic.

Councilperson Lori Skoog mentioned the upcoming Water Committee meeting on May 11th.

Supervisor Carges met with the Village, Town of Clarkson, Seymour Library Director Carl Gouveia and Seymour Library Board President Luanne Cenci to discuss the library budget and the agreement. The library is under financial stress and will need to cut spending.

Councilperson Rich mentioned several necessary building repairs that the library has done over the past year that have affected their reserves.

Mr. Carges attended a meeting with the Department of State. Representatives from five counties were in attendance. The new legislation pertaining to shared services was discussed. Mr. Carges attended a similar meeting in Batavia led by the Association of Towns. He shared the plan and deadline dates with the board. Discussion.

Mr. Carges met with the Buildings and Grounds Department to discuss the CDBG grant project – paving at the SCCC on the east side and the ADA entrance. He updated the board on the Stonebriar Glen rezoning application, the status of the Lodge at the Town Park and shared several Rotary donation ideas. Discussion of Town/Village joint work session – date to be determined.

Councilperson Rich reported updates to the board relative to the concessions at the Sweden Town Park. Discussion.

Councilperson Muesebeck reported that the Solar Committee has a draft local law for the board to review. They looked at NYS guidelines and what several other towns have adopted. The draft is lengthy, but Mr. Muesebeck feels that it is a comprehensive proposal that will protect the town and the residents.

RESOLUTIONS

RESOLUTION NO. 49 Appoint Seasonal Laborer – Cemetery Operations

WHEREAS, there is a need for seasonal labor for cemetery operations; and

WHEREAS, the Superintendent of Highways has recommended hiring Connor Thiel for seasonal cemetery operations.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Connor Thiel for cemetery operations not to exceed 28 hours per week each.

Sec. 2. That this appointment does not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.

Sec. 3. That the rate of pay will be \$9.70 an hour.

Sec. 4. That the term of appointment will begin on or after May 15, 2017 and end on or before August 31, 2017.

Sec. 5. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck

Seconded by Councilperson Skoog

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck Aye

Councilperson Rich Aye

Councilperson Skoog Aye

Supervisor Carges Aye

Submitted – May 9, 2017

Adopted

RESOLUTION NO. 50 Appoint Recreation Assistants PT - Youth Programs

WHEREAS, there are vacancies for part-time Recreation Assistants in the before and after school program and summer camp; and

WHEREAS, Recreation Leader Jill Wisnowski has recommended hiring Margaret Benson and Julia Pacitto.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Margaret Benson and Julia Pacitto as recreation assistants part-time for a maximum of 24 hours per week each.

Sec. 2. That the hourly rate of pay is \$9.70 with a start date on or after May 15, 2017.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Skoog

Seconded by Councilperson Rich

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck Aye

Councilperson Rich Aye

Councilperson Skoog Aye

Supervisor Carges Aye

Submitted – May 9, 2017

Adopted

RESOLUTION NO. 51

Authorizing Purchase of One 2017 Chevrolet Express Cutaway Truck

WHEREAS, the Superintendent of Highways has requested the purchase of one 2017 Chevrolet Express Cutaway 1 WT 177WB truck under the Chautauqua County Contract RFB-8415 C 2017 from Van Bortel Chevrolet, 1338 W. Main Street, Macedon, NY 14502.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the purchase of one 2017 Chevrolet Express Cutaway 1 WT 177 WB truck through Chautauqua County Contract RFB-8415 C 2017 for \$36,196.73 from Van Bortel Chevrolet, 1338 W. Main Street, Macedon, NY 14502.

Sec. 2. That upon delivery of the truck and submission of an invoice that the purchase will be paid from the Highway Fund Equipment budget.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck

Seconded by Councilperson Skoog

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|-------------------------|------------|
| Councilperson Muesebeck | <u>Aye</u> |
| Councilperson Rich | <u>Aye</u> |
| Councilperson Skoog | <u>Aye</u> |
| Supervisor Carges | <u>Aye</u> |

Submitted – May 9, 2017

Adopted

RESOLUTION NO. 52

Adopt On-Line Banking Policy

WHEREAS, the Town Board of the Town of Sweden has reviewed the attached On-Line Banking Policy [Attachment A] regarding: online banking, electronic and wire transfers.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden adopts the On-Line Banking Policy [Attachment A].

Sec. 2 That this resolution take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Skoog

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|-------------------------|------------|
| Councilperson Muesebeck | <u>Aye</u> |
| Councilperson Rich | <u>Aye</u> |
| Councilperson Skoog | <u>Aye</u> |
| Supervisor Carges | <u>Aye</u> |

Submitted – May 9, 2017

Adopted

RESOLUTION NO. 53

Calling a Public Hearing Regarding Amendment to Town Code Chapter 40: Procurement Policy

WHEREAS, the Town Board of the Town of Sweden is interested in amending Town Code Chapter 40: Procurement Policy to raise minimum bid purchase levels to the levels established by New York State; and

WHEREAS, the Town Board of the Town of Sweden is required to hold a Public Hearing on the matter before adopting the amendments.

NOW THEREFORE BE IT RESOLVED:

Sec. 1 That the Town Board of the Town of Sweden calls a Public Hearing to hear all persons for or against the adoption of amendments to Sweden Town Code Chapter 40: Procurement Policy on June 13, 2017 at 7:00 p.m. at the Sweden Town Hall, 18 State Street, Brockport, New York.

Sec. 2 That the text of the proposed amendments are as follows:

Chapter 40-6 E. Requisitions over ~~\$10,000~~ \$20,000 for purchase contracts and over \$35,000 for public works projects are subject to New York State bid laws.

Chapter 40-10 (Standard Purchasing) More than ~~\$10,000~~ \$20,000 purchase contracts/\$35,000 public works projects

Chapter 40-10 (Pre-approved Projects) More than ~~\$10,000~~ \$20,000 purchase contracts/\$35,000 public works projects

Sec. 3 That the Sweden Town Clerk is authorized and directed to cause an appropriate notice of this hearing to be published in the official newspaper of the Town, in accordance with Town Law §265.

Sec. 4 That this Resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Rich

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|-------------------------|------------|
| Councilperson Muesebeck | <u>Aye</u> |
| Councilperson Rich | <u>Aye</u> |
| Councilperson Skoog | <u>Aye</u> |
| Supervisor Carges | <u>Aye</u> |

Submitted – May 9, 2017

Adopted

RESOLUTION NO. 54

SEQRA Determination – Local Law 3 of 2017
Moratorium on Solar Power Farms/Commercial
Solar Power Projects

WHEREAS, the Town Board of the Town of Sweden, intends to extend a moratorium on Solar Power Farms/Commercial Solar Power Projects for the purpose of developing a Town Code regulating the construction of solar power farms and commercial solar power projects in the Town of Sweden; and

WHEREAS, such a Local Law is defined by 6 NYCRR §617.5 as a Type II action for which no environmental review is necessary.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Sweden Town Board does hereby designate the proposed Local Law as a Type II action.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Skoog
Seconded by Councilperson Muesebeck

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|-------------------------|------------|
| Councilperson Muesebeck | <u>Aye</u> |
| Councilperson Rich | <u>Aye</u> |
| Councilperson Skoog | <u>Aye</u> |

Supervisor Carges
Submitted – May 9, 2017

Aye

Adopted

RESOLUTION NO. 55

Adopt Local Law No. 3 of 2017 – Moratorium on Solar
Power Farms/Commercial Solar Power Projects

WHEREAS, a duly advertised Public Hearing was held by the Town Board pursuant to the provisions of Section 265 of Town Law, at the Town Hall, 18 State Street, Brockport, New York, on April 25, 2017 at 7:00 PM., to hear all persons interested in the adoption of Local Law No. 3 of 2017 – Moratorium on Solar Power Farms/Commercial Solar Power Projects; and

WHEREAS, all persons desiring to be heard were heard, and due deliberation having been had.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby adopts Local Law No. 3 of 2017 – Moratorium on Solar Power Farms/Commercial Solar Power Projects as identified in Attachment A.

Sec. 2. All Local Laws and parts thereof inconsistent with this Local Law are hereby repealed.

Sec. 3. That the Town Clerk is authorized and directed to file a complete copy of Local Law No. 3 of 2017, with the Secretary of State, as required by law.

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Skoog

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck Aye
Councilperson Rich Aye
Councilperson Skoog Aye
Supervisor Carges Aye

Submitted – May 9, 2017

Adopted

DISCUSSION AND ANNOUNCEMENTS

Assessor Tammy Baker stepped in after the closing of the extended office hours for the public inspection of the tentative assessment roll and gave the board a brief report.

EXECUTIVE SESSION

Councilperson Rich made a motion that was seconded by Councilperson Skoog to go into executive session at 8:00 p.m. to discuss the Lifetime Assistance lease agreement with the Town Attorney. All voted in favor of the motion. Motion adopted.

No action taken.

Councilperson Rich made a motion that was seconded by Councilperson Skoog to leave executive session and return to the regular meeting at 8:27 p.m. All voted in favor of the motion. Motion adopted.

RESOLUTION

RESOLUTION NO. 56

Authorizing Lease Addendum Between the
Town of Sweden and Lifetime Assistance

WHEREAS, Lifetime Assistance, Inc., a not-for-profit corporation having its principal place of businesses located at 425 Paul Road Rochester, NY 14624, has leased space at the Sweden Senior Center, 133 State Street, Brockport, NY 14420 for the purposes of programming for seniors in its day habilitation program; and

WHEREAS, Lifetime Assistance, Inc. has proposed an addendum to the lease to allow for the organization's use of additional space with appropriate compensation to the Town of Sweden; and

WHEREAS, the Town Board of the Town of Sweden remains committed to providing recreational program opportunities to residents of all ages and abilities; and

WHEREAS, the lease with Lifetime Assistance, Inc. for additional programming space will also provide a benefit to the taxpayers of the Town of Sweden in reducing the amount of tax dollars needed to operate the Sweden Senior Center.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden approves the lease addendum with Lifetime Assistance, Inc. for the lease of additional space at the Sweden Senior Center for terms specified in the agreement.

Sec. 2. That Town Board of the Town of Sweden authorizes the Supervisor to sign the lease addendum.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck
Seconded by Councilperson Rich

Discussion: **MOTION made by Councilperson Skoog and seconded by Councilperson Muesebeck to table the resolution for further discussion. All voted in favor of the motion. Motion adopted.

Submitted – May 9, 2017

TABLED

ADJOURNMENT

As there was no further business to come before the Board, Councilperson Rich moved to adjourn the May 9, 2017 meeting of the Sweden Town Board at 8:30 p.m. Councilperson Muesebeck seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk