

A regular meeting of the Town Board of the Town of Sweden was held at the Lodge at the Town Park, 4761 Redman Road, Brockport, New York, on Tuesday, May 22, 2018.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Robert Muesebeck, Councilperson Patricia Hayles, Councilperson Mary Rich, and Councilperson Lori Skoog. Also present were Finance Director Leisa Strabel, Town Attorney Jim Bell, Superintendent of Highways Brian Ingraham, and Town Clerk Karen Sweeting.

Visitors present were Joan Hamlin, Christine Hamlin, Susan Smith, Linda Ketchum, Kevin M. Johnson, Marcia McCarthy, Patricia Kutz, Amanda Berg and Grace Judge.

Supervisor Johnson called the meeting to order at 5:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence.

PRIVILEGE OF THE FLOOR:

No comments

CORRESPONDENCE:

No correspondence noted

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

No reports

CONSENT AGENDA ITEMS:

Councilperson Muesebeck made a motion that was seconded by Councilperson Hayles to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

ADOPTED

- Approval of the minutes of the Regular Town Board meeting held on May 8, 2018
- RESOLUTION NO. 68 Appoint Recreation Assistants for Summer 2018

WHEREAS, the recreation department will be running a day camp this summer of 2018; and

WHEREAS, the Recreation Supervisor has recommended hiring seasonal staff for this program.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint the following people to the positions of Recreation Assistant, seasonal, noncompetitive, beginning on or after June 22, 2018 at the rate of pay following their names:

Morgan Costello	\$ 10.40 per hour
Emma Michels	\$ 10.40 per hour

Sarah Banzer	\$ 10.40 per hour
Nathaniel Bartalo	\$ 10.40 per hour
Sebastian King	\$ 10.40 per hour

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 69 Declare Surplus Items for Disposal

WHEREAS, the Sweden Town Board adopted the Scrap Materials Policy and Procedures on February 8, 2011; and

WHEREAS, Section 1 of such policy and procedure states that prior to disposal, assets must be declared as surplus items by the Sweden Town Board.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby declares as surplus items to be removed for disposal:

Konica Minolta copier
Canon copier

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 70 Ordering Public Hearing on Renewal of Iroquois Rock Products Excavation Permit

WHEREAS, the Excavation Permit for Iroquois Rock Products quarry on Colby Street and Sweden Walker Road, in the Town of Sweden expires on June 24, 2018; and

WHEREAS, Mr. John Swierkos, Jr. of Iroquois Rock Products has submitted an Application for an Excavation Permit to the Town Board for review and study; and

WHEREAS, it is in the interest of the residents of the Town of Sweden to hold a public hearing so all persons desiring to be heard for or against such renewal shall be heard.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden shall hold a Public Hearing at the Town Hall, 18 State Street, Brockport, New York on Tuesday, June 26, 2018 at 5:45 p.m. to hear all persons desiring to be heard for or against the renewal of the Excavation Permit for Iroquois Rock Products located on Colby Street and Sweden Walker Road.

Sec. 2. That the Town Clerk is hereby authorized and directed to publish said Public Hearing in the official newspaper of the Town as required by law.

Sec. 3. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- All of the Board members reviewed the invoice audit journal. Councilperson Skoog made a motion that was seconded by Councilperson Rich authorizing payment of the bills in Abstract 5 dated May 23, 2018 in the amount of \$179,415.44. All voted in favor of the motion. Motion adopted.

General Fund: In the amount of \$67,222.41 as set forth in Abstract 5 dated May 23, 2018.

Highway Fund: In the amount of \$22,605.21 as set forth in Abstract 5 dated May 23, 2018.

Special Fund: In the amount of \$5,710.82 as set forth in Abstract 5 dated May 23, 2018.

Capital Fund: In the amount of \$83,877.00 as set forth in Abstract 5 dated May 23, 2018.

**Supervisor Johnson called for a recess at 5:05 pm to allow for the arrival of members from the Brockport Village Board, Clarkson Town Board, Seymour Library Board and Seymour Library Director.

ADDITIONAL BUSINESS AND ANNOUNCEMENTS

Supervisor Johnson reconvened the meeting at 5:35 p.m.

Brockport Village Board members present were Mayor Margay Blackman, Trustee John LaPierre, Trustee Kathy Kristansen and Deputy Village Mayor Bill Andrews. Clarkson Town Board members present were Supervisor Jerry Underwood, Councilperson Allan Hoy, Councilperson Jackie Smith, Councilperson Krista Filipowicz and Councilperson Patrick Didas. Seymour Library Board members present were President Taysie Pennington, LuAnne Cenci, Walt Boroweic, Meg Zimmer and Linda Sanford. Seymour Library Director Carl Gouveia was present.

Additional visitors present were Rob Carges, Cynthia Underwood, Dennis Chasse, Linda Negus, Mary Ann Thorpe, Clarkson Town Clerk Sharon Mattison, Clarkson Superintendent of Highways Bob Viscardi, Harold and Carolyn Mundy, Shawn Halquist, Carole Linenfelser, Michelle Spagnola, Martha Clasquin, Julie Lapinski, Nancy Powell, Barb Biljan, Jeannine Waldow, Natalie Burch, Mairlynn Brown, Leigh Beabout, Mary and Charles Edwards, Bill Fine, Richard and Joan Fenton, James Cenci, Maureen Viel and Anna Rounseville. Several others were present but did not sign in.

Supervisor Johnson again asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence.

Supervisor Johnson welcomed everyone to the Lodge and began by giving a brief history of the library. James Seymour donated his home on State Street in 1931 and a five person board was appointed in 1936 and the library received their charter. The library was owned and operated by the Village of Brockport. The Towns of Clarkson and Sweden sent contributions to help support the library. A tri-municipal agreement was signed in 1990. In 1995 the Duryea family gifted land for the construction of the current library. In 2017 the three municipalities signed a joint operating agreement based on population.

Supervisor Johnson said the boards are meeting tonight to discuss the financial future of the library and felt they all shared similar priorities and wanted similar things for the library. He added that Library Board President Taysie Pennington had asked to exclude any discussion of the formation of a library district.

Seymour Library Director Carl Gouveia presented the 2017 annual report and three “dream” budget options for 2019. He detailed statistics such as 9,806 registered borrowers with almost 9,000 visitors to the library each month. He provided numbers for program attendance, items borrowed and reference questions. Mr. Gouveia gave each board member a handout with comments received from patrons for the recent RRLC Library of the Year nomination.

Mr. Gouveia detailed each of the three “dream” budgets for 2019. Budget 1 includes the restoration of hours, opening at 9 a.m., Saturdays 9 a.m. to 5 p.m. and Sundays for 3 hours with two new part-time positions – circulation supervisor and information desk assistant. Budget 2 includes the restoration of hours, opening at 9 a.m. and Saturdays 9 a.m. to 5 p.m. with one new part-time position – circulation supervisor. Budget 3 includes full restoration of hours cut in 2017.

Mr. Gouveia detailed a few of the endowments. Seymour Trust, given in memory of William Seymour, in the amount of \$25,000 of which just the interest goes into the capital fund at the end of each year. Bonn Brown Trust given to the Village of Brockport of which one-tenth of the annual income goes to the Seymour Library. Vivian Shafer Trust also given to the Village of Brockport for a portion to be used for the Seymour Library, upon request for expenses, i.e. roof repairs. Mr. Gouveia explained that money raised by the foundation is used for projects at the library such as the proposed study rooms and ended by listing several future capital projects – LED lighting, parking lot, Cat6 cabling, HVAC controls and an LED sign to name a few.

Sweden Councilperson Hayles asked if the projected personnel numbers included benefits. Mr. Gouveia answered yes. Mrs. Hayles pointed out the library’s mission statement and asked how the library promoted traditional/digital literacy. Mr. Gouveia stated the programs are geared toward early readers and they are seeking to partner with Rochester Literacy volunteers. He called upon Childrens’ Librarian Natalie Burch. Ms. Burch detailed the childrens’ programs and said their focus is on reading, talking, singing, writing and playing. Mr. Gouveia added that the library offers several reading programs for teens and adults. The theme this year is “Reading Rocks” and they are planning concerts on the lawn. Councilperson Hayles asked how they measure the outcome of these programs. Mr. Gouveia answered currently by participants. Mrs. Hayles asked how they reach shut-ins. Mr. Gouveia answered they don’t at this time, but the Monroe County library system currently has an outreach delivery of books. The outreach done by Seymour Library includes the school district. Students visit the library with their class and all students leave with a library card. Mrs. Hayles said her own children participated in the library’s programs and she appreciates all that the library offers to the community.

Clarkson Councilperson Hoy commented that back when the library was built on East Avenue, we thought it was bigger than we needed, which is not the case now. He asked the forecast of the future, building needs and programs. Mr. Gouveia stated there is not a current plan in place, the library replaces things as needed. Clarkson Councilperson Filipowicz asked if there was money set aside for these things. Mr. Gouveia indicated that the Foundation has funds that the library has access to if need be.

Village Trustee LaPierre asked what the effect of the reduction in hours has been. Mr. Gouveia stated a decrease in material loans, number of patrons visiting the library, etc. and the meeting rooms not being used as much. Mr. LaPierre asked if he was able to quantify the reduction of hours on a cost basis. Mr. Gouveia answered there is no specific way but feels by increasing the hours, many patrons will come back. He added that if the library is unable to purchase new materials, patrons will go to other libraries for items of interest.

Clarkson Councilperson Filipowicz asked what days of the week were busiest and Clarkson Councilperson Hoy suggested the library adjust hours or close on the slow days. Mr. Gouveia indicated that the slowest days were typically in the middle of the week, but was not in favor of setting hours that were not consistent.

Village Mayor Blackman asked if the boards agree to the proposed adjustments for 2019, what happens in 2020. Mr. Gouveia would hope that the amounts would remain the same, indicating they don't have much left to cut.

Sweden Supervisor Johnson, referring to the budget proposals, asked if we are similar to the Parma and Ogden libraries. Mr. Gouveia said yes, roughly the same service size, similar hours, etc.

Sweden Councilperson Rich asked how many other libraries are tri-municipal libraries. Mr. Gouveia estimated around 9 in the state. He added that we are able to offer a much larger, nicer library, but it does create difficulties. Many libraries are school district libraries and are run differently.

Clarkson Councilperson Filipowicz said that a board member's challenge is to stay below the tax cap, which is not a true 2%. She referred to one of the proposed budgets adding that the increase for each town goes over what is allowed to meet the tax cap. They would like to give the library additional funding, but their goal is to set a budget within the tax cap.

Sweden Supervisor Johnson suggested the municipalities fund a business consultant to see where things can be cut back, not to decrease the quality of the library, but make it more efficient – to see if the existing funding could be used more efficiently to make it more manageable on the towns/village. Village Trustee Kristansen thought this was a good idea. Sweden Councilperson Hayles added that consultants are common practice to look at things you normally wouldn't think of. Village Deputy Mayor Andrews suggested looking into a grant for this purpose. Supervisor Johnson would like to form a sub-committee with two members from each board. Discussion of timeframe. Seymour Library Board member Walt Borowicz asked the cost of a consultant. Supervisor Johnson answered that typically it depends on the budget and size of the operation. Trustee Kristansen suggested they start by searching grant options. Sweden Councilperson Skoog said that any increase in library funding is a huge percentage of the tax cap. She feels the boards need to agree to listen to a consultant and be prepared for the possibilities.

Village Mayor Blackman mentioned that the Village Treasurer suggested to fund one-time expenses. Supervisor Johnson stated that, although there is no lease, each town/village owns a third and suggested the possibility of capital expenditures being funded by the towns/village. Finance Director Leisa Strabel said the towns/village could create a reserve for the library, setting aside a certain amount of funds per year that would be available for repairs, etc. Trustee Kristansen referred back to the challenge of the money coming from somewhere.

Clarkson Supervisor Underwood spoke about the potential of going over the tax cap and noted that the majority of expenses are personnel. Clarkson Councilperson Hoy detailed the personnel figures for 2017. Clarkson Councilperson Filipowicz asked what has been done to reduce those costs. Seymour Library Director Carl Gouveia answered that positions were cut with the reduction of hours. Seymour Library Board President Taysie Pennington added that Mr.

Gouveia voluntarily took a cut in pay and opted out of health benefits. Library Board member LuAnne Cenci added that the majority of the staff is part-time and do not have benefits. Discussion of health care options for library staff between the towns/village to save money.

Village Deputy Mayor Andrews said he admires the way Mr. Gouveia has taken ahold of the library and would like to be able to respond positively to funding increases, but the Village cannot exceed the tax cap.

Supervisor Johnson noted a general consensus to seeking a consultant and would like to move forward with the formation of the sub-committee. Trustee Kristansen indicated there is already a liaison in place, so would need one additional person. Supervisor Johnson suggested that each board discuss this at upcoming work sessions.

Library Board member Boroweic stated this joint meeting was a good idea and would like the boards to meet again in the future to continue discussion of suggestions and concerns. Library Board President Taysie Pennington also commented on all boards coming together to discuss the “dream” budget. She felt it was a great way to hear what all the board members had to say.

No other comments.

ADJOURNMENT

As there was no further business to come before the Board, Councilperson Skoog moved to adjourn the May 22, 2018 meeting of the Sweden Town Board at 6:45 p.m. Councilperson Hayles seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Sweden Town Clerk