

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, June 28, 2016.

Town Board Members present were Supervisor Robert Carges, Councilperson Robert Muesebeck, Councilperson Mary Rich and Councilperson Lori Skoog. Councilperson Danielle Windus-Cook arrived at 7:15 p.m. Also present were Finance Director Leisa Strabel, Superintendent of Highways Brian Ingraham, Town Attorney Jim Bell, Storm Water Manager Walt Windus and Town Clerk Karen Sweeting.

Visitors present were residents Joan Hamlin, Chris Hamlin, William Johnson, Monroe Ambulance representative Michael Bove, Village Trustee Annie Crane, and Deputy Village Mayor Bill Andrews.

Supervisor Carges called the meeting to order at 7:00 p.m. and asked everyone present to say the Pledge to the Flag.

Supervisor Carges asked if there were any comments from the visitors. No comments.

#### APPROVAL OF MINUTES

Councilperson Muesebeck made a motion that was seconded by Councilperson Skoog to approve the minutes of the regular Town Board meeting held on June 14, 2016. All voted in favor of the motion – four ayes. Councilperson Windus-Cook had not arrived yet. Motion adopted.

#### SUPERVISOR'S CORRESPONDENCE

2016	Received From:	Comments:
*1.	Brian Ingraham, Superintendent of Highways	Request to Hire Cody Hinchey
*2.	Vito "Tony" Eaffaldano, Assessor	Notice of Retirement

\*Board has copies

RE: #2 Councilperson Muesebeck made a motion that was seconded by Councilperson Skoog to accept with regrets the notice of retirement of Vito "Tony" Eaffaldano, Assessor effective August 20, 2016. All voted in favor of the motion – four ayes. Councilperson Windus-Cook had not arrived yet. Motion adopted.

#### REPORTS

Councilperson Skoog reported that she spoke with a Covell Road resident that was concerned about the lack of rain and the effects on her water well. Discussion of water district formation and assistance.

Town Clerk Karen Sweeting informed the board that SUNY Brockport was looking for someone to connect with that would be able to help coordinate some volunteer work for incoming freshman. Councilperson Mary Rich volunteered.

Superintendent of Highways Brian Ingraham reported that work is continuing on White Road, Salmon Creek Road, Sweden Walker Road and Whittier Road. Several volunteers have been landscaping at Lakeview Cemetery.

Town Attorney Jim Bell stated that he would like to consult with the board and asked that they go into executive session – Public Officers Law.

Supervisor Carges reported that he attended his monthly meeting with Village Mayor Blackman and also the monthly Supervisors' meeting. He would like Tim Czapranski from

Monroe County Emergency Medical Services Office to come to the July 26<sup>th</sup> meeting to do a presentation on EMS Services. Mr. Carges mentioned the Open House event at Mill Seat Landfill in the Town of Riga scheduled for July 28<sup>th</sup>. Discussion of recycling.

RESOLUTIONS

RESOLUTION NO. 63

Approving Fireworks Application and Permit – Sweden Clarkson Community Center – July 3, 2016

WHEREAS, an application for the display of fireworks has been received from the Sweden Clarkson Recreation Supervisor, for the Sweden Clarkson Community Center located at 4927 Lake Rd., Brockport New York for consideration by the Town Board. Said display to be held on July 3, 2016 at dusk (9:30 PM) at the Sweden Clarkson Community Center grounds. In case of inclement weather the date will be July 5, 2016; and

WHEREAS, the Fire Marshal for the Town of Sweden has approved said application.

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. That the Town Board hereby approves the application for the display of fireworks at the Sweden Clarkson Community Center on July 3, 2016 and authorizes the Town Clerk to issue a permit for same.
- Sec. 2. That Young Explosives Corporation provide an indemnity policy with liability of at least \$2,000,000 conditioned for the payment of all damages which may be caused to a person or persons, or to property by reason of acts of the permittee, his agents, employees, etc. Such policy shall run to the Town.
- Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Rich  
Seconded by Councilperson Skoog

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – June 28, 2016

Adopted

RESOLUTION NO. 64

Memorandum of Understanding NYS ORPS

WHEREAS, the Assessor of the Town of Sweden has previously prepared a Plan for Cyclical Reassessments; and

WHEREAS, the New York State Department of Real Property Services has requested the Town of Sweden’s participation in a 2017 reassessment project; and

WHEREAS, the Town of Sweden is eligible for financial aid for the maintenance of a system of improved real property tax administration pursuant to Section 1573 of the Real Property Tax Law.

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. That the Assessor of the Town of Sweden is hereby authorized to undertake a 2017 reassessment project.
- Sec. 2. That the Town Board does hereby authorize the submission of an application for financial aid for the maintenance of a system of improved real property tax administration pursuant to Section 1573 of the Real Property Tax Law.
- Sec. 3. That the Assessor and Supervisor are authorized to execute a Memorandum of Understanding with the New York State Office of Real Property Tax Services regarding the 2017 reassessment project.
- Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Windus-Cook  
Seconded by Councilperson Rich

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – June 28, 2016

Adopted

RESOLUTION NO. 65

Add Town Board Workshops

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby add the following to dates/times to its regularly scheduled workshop meetings:
  - Tuesday, July 12 at 7 pm
  - Tuesday, July 26 at 5 pm
  - Monday, August 1 at 7 pm
  - Tuesday August 23 at 5 pm
- Sec. 2. That the general purpose of the above listed workshops is 2017 Budget Preparation, but other items of interest may be added to the agenda.
- Sec. 3. That the location of the Town Board workshops remains the Sweden Town Hall.
- Sec. 4. That the Town Clerk is directed to publish a notice of the change in the official newspaper.
- Sec. 5. That this resolution shall take effect immediately

MOTION for adoption of this resolution by Councilperson Skoog  
Seconded by Councilperson Muesebeck

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – June 28, 2016

Adopted

RESOLUTION NO. 66

Approving Rules and Regulations for  
Building Control Fees

WHEREAS, the Town of Sweden Building Department has recommended an increase in certain building control fees previously adopted on January 12, 2016; and

WHEREAS, the Town of Sweden Building Department has recommend certain additional building control fees to those adopted on January 12, 2016; and

WHEREAS, the Town Board has reviewed the recommended increases and additions to the Building Control Fees.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby adopts the Rules and Regulations for Building Control Fees as attached on Appendix A.

Sec. 2. That the new fee schedule (Appendix A) will take effect for all permit applications submitted beginning August 1, 2016.

MOTION for adoption of this resolution by Councilperson Skoog

Seconded by Councilperson Muesebeck

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – June 28, 2016

Adopted

**Rules and Regulations**

**for**

**Building Control Fees**

REVISED – JUNE 28, 2016



**Town of Sweden**

**(585) 637-8684**

**Fax : (585) 637-7389**

**[phyllisb@townofsweden.org](mailto:phyllisb@townofsweden.org)**

**18 State Street**

**BROCKPORT, NEW YORK 14420**

**III. PURPOSE**

It is the purpose of these rules and regulations to provide for fair charges to all persons making applications under planning, zoning and plumbing ordinances, rules and regulations. Such charges shall be based upon cost associated with implementation of relative changes.

**III. ENACTMENT**

The Town Board of the Town of Sweden in the County of Monroe does hereby enact these rules and regulations in lieu of any previous enactments of ordinances and rules pertaining thereto.

**III. FEES****PERMIT A – PLAN REVIEW:** (Revised 1-01-03)

*Note: Fifty (50%) percent of the Planning Board fee is allocated for the Town Engineer's fee. Any additional fee incurred through professional services provided by the Town Engineer, Town Attorney or Planning Consultant exceeding fifty (50%) percent of the Planning Board fee shall be paid by the applicant prior to final signature by the Chairperson of the Planning Board.*

Residential Subdivision and Plan Review (First Lot)	\$600
Residential Multi-Lot Subdivision and Plan Review	\$200 – each additional lot
Subdivision/Resubdivision (No site plan review required)	\$200 – each lot
Amended Site Plan – Residential	\$400 – each lot
Multiple Residency and Apartment Site Plan Approval	\$100 per dwelling unit plus \$100 per acre or fraction thereof
Commercial/Light Industrial Industrial Subdivision	\$400 – each lot
Commercial/Light Industrial Industrial Park Subdivision	\$100 per acre or fraction thereof
Commercial/Light Industrial Site Plan	\$1,500 plus .05¢ per sq. ft. of building or structure area
Amended Site Plan – Addendum to Existing Commercial/Light Industrial	\$500 plus .05¢ per sq. ft. of additional building or structure area
Shopping Plaza (4) four or more Stores Site Plan	\$2,500 plus \$100 per acre or fraction thereof plus .05¢ per sq. ft. of building or structure area
Shopping Plaza – Addendum to Existing Site Plan	\$2,500 plus .05¢ per sq. ft. of new building or structure area
Industrial – New or Amended Site Plan	\$2,500 plus .05¢ per sq. ft. of new building or structure area
Airport (B-2) Amended Site Plan	\$500 plus \$100 per acre or fraction thereof of affected acreage, plus .05¢ per sq. ft. of building or structure area

**PERMIT A – PLAN REVIEW (CONT.):**

Commercial Recreation Site Plan	\$1,000 plus \$10 per acre or fraction thereof, plus .05¢
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	per sq. ft. of building or structure area
Commercial Recreation Amended Site Plan	\$500 plus .05¢ per sq. ft. of building or structure area
Special (Applicant Requested) Planning Board Meeting	\$400
PUD (Planned Unit Development)	\$5,000 plus 100% of all engineering and professional services
<b><u>PERMIT B – BUILDING PERMITS:</u></b> (Revised 06-28-16)	
<u>Residential: New, Renovations</u>	.20 per sq. ft. of living area (including room additions). \$50 minimum
Multiple residences	.20 per sq. ft. - \$50 minimum
Commercial/Industrial/Public Assembly: New, Renovations, Conversion	.25 per sq. ft. - \$50 minimum .28 per sq. ft.
Up to 100,000 sq. ft.	
In excess of 100,000 sq. ft.	
Parks & Recreation Fee	\$500 per unit – Residential
In excess of 100,000 sq. ft.	\$1,000 per unit – Commercial & Industrial \$2,000 per unit – Commercial & Industrial
Telecommunications Tower	\$2 per linear ft. – includes Certificate of Compliance
Wind Energy Conversion System	\$2 per linear ft. – \$75 minimum Includes Certificate of Compliance
Accessory Structures:	.
Storage Sheds (in excess of 100 sq. ft.), Carports Barns, Garages (attached or detached, Porches, Decks	.20 per sq. ft. - \$30 minimum
Fireplace and Wood Stove/Wood Boiler	\$50
Generators	\$40
Solar Panel Systems	.20 per sq. ft. - \$50 minimum

**PLUMBING PERMIT:**

Residential	\$50 plus \$4 per opening
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Commercial/Industrial	\$100 plus \$5 per opening
In Excess of 100,000 sq. ft.	\$200 plus \$5 per opening

**NOTE:** Fees for sewer taps or connections and pure water charges shall be paid before a building permit is issued.

<b><u>DEMOLITION PERMIT:</u></b>	\$50 – residential
	\$100 – commercial

**SEWER CONNECTION FEE:**

Single Family	\$250 Town
	<u>\$250 Pure Waters</u>
	\$500 Total

Commercial	\$350 Town
	<u>\$350 Pure Waters</u>
	\$700 Total

In Excess of 100,000 sq. ft.	\$650 Town
	<u>\$350 Pure Waters</u>
	\$1,000 Total

<b><u>PERMIT C – SWIMMING POOLS:</u></b> revised	6-28-16
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Above Ground	\$50
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In Ground	\$65
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**PERMIT D – NON CONFORMING USE:** Every principal engaging in a preexisting nonconforming use in the Town may file an application and map with the Town Clerk. Upon approval, the Town Clerk, without fee, shall mark approved and return one copy to the applicant.

**PERMIT E – SPECIAL PERMIT:**

Use Exceptions	\$250
Temporary	\$5 per day (Clerk may waive fee for charitable organizations.)
Permanent	\$250 or construction Permit B, whichever is greater



**PERMIT G – DUMPING OF FILL:** \$100 plus all Town engineering costs

**PERMIT H – DUMPING OF REFUSE:** Not permitted

**PERMIT I – SIGNS:**

Up to 32 sq. ft	\$25
Over 32 sq. ft. to 100 sq. ft.	\$50
Over 100 sq. ft.	\$100
Special Event (revised 10/29/13)	\$25
Truss-Type Construction Identification	\$50

**OPERATING PERMITS**

**FEES**

**F.L.S. INSPECTION SCHEDULE**

(revised: 06-28-16)

(Operating permit fees will be required for new applicants and/or change in ownership of existing ones. Existing applicants will be required to complete an operating permit application only. All operating permits will include a Fire, Life, and Safety (F.L.S.) Inspection.)

Tax Exempt	\$100/Waived	Annual
Restaurants/Bars (>50 persons)	\$100/One time	Annual
Restaurant/Bars (<50 persons)	\$50/One time	Annual
Multi-Family (>125 apartments)	\$150/One time	Every 2 years
Multi-Family (50 – 125 apartments)	\$125/One time	Every 2 years
Multi-Family (<50 apartments)	\$75/One time	Every 2 years
Fairs/Festivals/Special Events	\$150/Event Waived if not-for-profit	Per event
Hometown Energy – Hazardous	\$100/One time	Annual
Repair/Service Garages	\$50/One time	Every 3 years
Mercantile (>5,000 sq. ft.)	\$100/One time	Every 3 years
Mercantile (>100,000 sq. ft.)	\$150/One time	Every 3 years
Airport	\$100/One time	Every 3 years
Hotel/Motel	\$100/One time	Annual

**CERTIFICATE OF OCCUPANCY:** (revised: 06-28-16)

Single Family	\$100
Additions/Renovations	\$50
Duplex/Triplex	\$40 per unit
Townhouses and Condominiums	\$40 per unit
Apartment Projects	\$40 per unit
Commercial/Public Assembly	\$250 per unit
In Excess of 100,000 sq. ft.	\$500 per unit
Commercial: Renovation, Conversion Remodel	\$150
In Excess of 100,000 sq. ft.	\$250
Industrial	\$300

**CERTIFICATE OF COMPLIANCE:** (revised 06-28-16)

Accessory Structures:	
Storage Sheds (in excess of 100 sq. ft.), Carports,	\$50
Barns, Garages (attached or detached), Porches, Decks	
Fireplace, Wood Stove/Wood Boiler, Generator, Solar	\$25
Panel System	
Conveyances – New Installation	
Commercial/Apartment Complexes	\$50
Residential	\$40
Conveyances – First Inspection Report –	
Existing	
Commercial/Apartment Complexes	\$35
Residential	*Included in inspection fee
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Working without a permit	\$50
Stop Work Order	\$125
Expired Permit 6 Mos. Extension	\$50
Failed Inspection/Re-inspection	\$25



For public hearing to request zoning change	\$1,000 per parcel less than 5 acres
	\$3,000 per parcel between 5 & 10 acres
	\$5,000 per parcel greater than 10 acres

**ADDITIONAL FEES AND CHARGES:**

Garage Sale Permit ( <b>non-refundable</b> )	\$5
Plumber's License Test	\$25
Plumber's Annual License Fee	\$25
Conveyance Inspector Annual License Fee	\$25
Standards and Specifications Book for Streets, Pavements, Sewers, Water Mains	\$30
Town of Sweden Zoning Code	\$25
Town of Sweden Zoning Map	\$3
Comprehensive Plan Update 2002	\$60

RESOLUTION NO. 67 Appoint Recreation Assistant - Pool

WHEREAS, the Recreation Department is offering swim programs and lessons; and

WHEREAS, there is a need for additional lifeguard/swim instructors.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Matthew Dambra and Alexander Reber as Recreation Assistant PT- lifeguard.
- Sec. 2. That the rate of pay is \$10 per hour with a start date of July 11, 2016.
- Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Windus-Cook  
Seconded by Councilperson Rich

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – June 28, 2016

Adopted

RESOLUTION NO. 68

Appoint Laborer – Hinchey

WHEREAS, a vacancy exists in the Town of Sweden Highway Department; and

WHEREAS, the Superintendent of Highways has recommended hiring Cody Hinchey as a full-time laborer.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Cody Hinchey as a full-time laborer.
- Sec. 2. That the rate of pay will be \$19.50 per hour.
- Sec. 3. That the start date will be July 25, 2016.
- Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck  
Seconded by Councilperson Skoog

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – June 28, 2016

Adopted

APPROVAL FOR PAYMENT OF BILLS

All of the Board members reviewed the invoice audit journal. Councilperson Muesebeck made a motion that was seconded by Councilperson Windus-Cook authorizing payment of the bills in Abstract 6 dated June 29, 2016 in the amount of \$179,912.56. All voted in favor of the motion. Motion adopted.

- General Fund: In the amount of \$69,770.16 as set forth in Abstract 6 dated June 29, 2016.
- Highway Fund: In the amount of \$104,809.14 as set forth in Abstract 6 dated June 29, 2016.
- Special Fund: In the amount of \$4,840.63 as set forth in Abstract 6 dated June 29, 2016.
- Capital Fund: In the amount of \$492.63 as set forth in Abstract 6 dated June 29, 2016.

DISCUSSION AND ANNOUNCEMENTS

The Town of Sweden Snapshots will be out this weekend – includes information on the SCCC July 3<sup>rd</sup> celebration/fireworks.

EXECUTIVE SESSION

Councilperson Skoog made a motion that was seconded by Councilperson Rich to go into executive session at 7:23 p.m. per the request of Town Attorney Jim Bell. All voted in favor of the motion. Motion adopted. Councilperson Windus-Cook excused herself from the session.  
No action taken.

Councilperson Muesebeck made a motion that was seconded by Councilperson Skoog to leave executive session and return to the regular meeting at 8:40 p.m. All voted in favor of the motion – four ayes. Motion adopted.

\*Amended at the meeting of July 26, 2016 as follows:

Councilperson Skoog made a motion that was seconded by Councilperson Muesebeck to continue to employ Walt Windus as Storm Water Manager at a rate of pay of \$33.10/hour for an average of ten (10) hours per week through December 31, 2016 not to exceed \$8,647 for the remainder of 2016. All voted in favor of the motion – four ayes. Councilperson Windus-Cook was not present at this time. Motion adopted.

As recorded by Supervisor Carges.

#### ADJOURNMENT

As there was no further business to come before the Board, Councilperson Muesebeck moved to adjourn the June 28, 2016 meeting of the Sweden Town Board at 8:42 p.m. Councilperson Skoog seconded the motion. All voted in favor of the motion – four ayes. Motion adopted.

Respectfully submitted,

Karen M. Sweeting  
Town Clerk