

A work session of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, July 26, 2016 beginning at 5:00 pm. All board members present except for Councilperson Mary Rich. The board adjourned the work session at 5:50 p.m. and reconvened at 6:30 p.m. for an executive session requested by Town Attorney Jim Bell.

#### EXECUTIVE SESSION

Supervisor Carges made a motion that was seconded by Councilperson Muesebeck to go into executive session at 6:30 p.m. to discuss a possible code violation. All voted in favor of the motion – four ayes. Motion adopted. Town Attorney Jim Bell and Building/Code Enforcement Officer Steve Lauth were in attendance.

No action taken.

Supervisor Carges made a motion that was seconded by Councilperson Muesebeck to leave executive session at 7:00 p.m. All voted in favor of the motion – four ayes. Motion adopted.

#### REGULAR TOWN BOARD MEETING

Town Board Members present were Supervisor Robert Carges, Councilperson Robert Muesebeck, Councilperson Lori Skoog and Councilperson Danielle Windus-Cook. Councilperson Mary Rich was absent. Also present were Finance Director Leisa Strabel, Superintendent of Highways Brian Ingraham, Town Attorney Jim Bell and Town Clerk Karen Sweeting.

Visitors present were residents Joan Hamlin, Chris Hamlin, William Johnson, Monroe Ambulance representative Michael Bove, Deputy Village Mayor Bill Andrews, Colin Arthur representing Brockport Ambulance and Laurie Scaglione.

Supervisor Carges called the meeting to order at 7:00 p.m. and asked everyone present to say the Pledge to the Flag.

Supervisor Carges introduced Tim Czapranski from the Monroe County Emergency Medical Services Office. The board invited Mr. Czapranski to attend and provide information on the Monroe County EMS.

Mr. Czapranski detailed the process of an emergency call through the 911 Center. He also explained the training requirements for first responders and ambulance technicians and the Monroe County Physician Response Vehicle.

Supervisor Carges asked if there were any comments from the visitors. No comments.

#### APPROVAL OF MINUTES

Supervisor Carges requested that the meeting minutes of June 28, 2016 be amended to include the following:

“Councilperson Skoog made a motion that was seconded by Councilperson Muesebeck to continue to employ Walt Windus as Storm Water Manager at a rate of pay of \$33.10/hour for an average of ten (10) hours per week through December 31, 2016 not to exceed \$8,647 for the remainder of 2016. All voted in favor of the motion – four ayes. Councilperson Windus-Cook was not present at this time. Motion adopted.

As recorded by Supervisor Carges.”

Councilperson Skoog made a motion that was seconded by Councilperson Muesebeck to approve the amendment to the minutes of the regular Town Board meeting held on June 28, 2016. All voted in favor of the motion – three ayes. Councilperson Windus-Cook abstained. Motion adopted.

Councilperson Muesebeck made a motion that was seconded by Councilperson Skoog to approve the AMENDED minutes of the regular Town Board meeting held on June 28, 2016. All voted in favor of the motion – three ayes. Councilperson Windus-Cook abstained. Motion adopted.

SUPERVISOR’S CORRESPONDENCE

2016 Received From:

Comments:

\*1. Pastor Bruce Plummer & Pastor Mark DuPré, Christ Community Church

Invitation to attend a Church/Community Picnic on Sunday, August 14<sup>th</sup> – also enclosed, 9<sup>th</sup> Annual Bless Brockport flier

\*2. Tracy Caporale, Chief Court Clerk

Request for Stacy Burke to attend Annual Court Clerk Conference

\*Board has copies

RE: #2 Councilperson Windus-Cook made a motion that was seconded by Councilperson Skoog to approve the request for Stacy Burke to attend the Annual Court Clerk Conference. All voted in favor of the motion – four ayes. Motion adopted.

REPORTS

Superintendent of Highways Brian Ingraham reported that county road work continues on Sweden Walker Road, White Road and Salmon Creek Road. They have finished treatment on Whittier Road and will begin striping. They have assisted the Towns of Hamlin and Riga and also completed the fire district lot on Owens Road.

Finance Director Leisa Strabel reported that she is obtaining quotes for liability insurance.

Councilperson Skoog reported that the open house event for The Lodge on the Canal (formerly the Senior Center – The Center) was a success with approximately 100 people in attendance. She felt that it was a great way to bring people together to see the value of the facility.

Supervisor Carges will be scheduling a meeting with the Town Architect, Town Engineer and Highway Superintendent to go over the path of the sewer line at the Sweden Town Park.

RESOLUTIONS

RESOLUTION NO. 69

Authorize Hours Increase Lauth

WHEREAS, there has been a request for additional inspector hours in the Building Department.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden authorizes an increase in hours for Inspector Steven Lauth from a maximum of 24 hours per week to a maximum of 29 hours per week.

Sec. 2. That the increase in maximum hours will be effective the week of July 25, 2016.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Windus-Cook

Seconded by Councilperson Skoog

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Absent</u>
Councilperson Skoog	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – July 26, 2016

Adopted

RESOLUTION NO. 70 Authorize Salary Increase Emmerson

WHEREAS, personnel changes in the assessment department will lead to a reorganization of job duties; and

WHEREAS, Darla Emmerson will take on additional assessment duties.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden authorizes an increase in Ms. Emmerson’s hourly rate to \$20.00.
- Sec. 2. That the raise will be effective August 1, 2016.
- Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Skoog  
Seconded by Councilperson Muesebeck

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Absent</u>
Councilperson Skoog	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – July 26, 2016

Adopted

RESOLUTION NO. 71 Budget Modifications

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Supervisor is hereby authorized to make the following modification to the 2016 Town Budget:

\$125 from A1420.4 Attorney Contractual to  
A1320.4 Auditor Contractual

\$12,000 from B1990.4 Contingent to  
B1440.1 Engineering Personal Services

\$13,000 from DB5110.4 General Repairs Contractual to  
DB5112.4 Road Construction Permanent

\$200 from DB9040.8 Workers Compensation to  
DB9050.800 Unemployment

\$230 from SS8120.4 Sewer Collection Contractual to  
SS8110.4 Sewer Administration Contractual

Sec. 2 That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck  
Seconded by Councilperson Skoog

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Absent</u>
Councilperson Skoog	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – July 26, 2016

Adopted

RESOLUTION NO. 72 2016 Standard Work Day and Reporting

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town of Sweden location code 30156 hereby establishes the following (see Schedule A) as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck  
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Absent</u>
Councilperson Skoog	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – July 26, 2016

Adopted

APPROVAL FOR PAYMENT OF BILLS

All of the Board members reviewed the invoice audit journal. Councilperson Muesebeck made a motion that was seconded by Councilperson Skoog authorizing payment of the bills in Abstract 7 dated July 27, 2016 in the amount of \$111,062.53. All voted in favor of the motion – four ayes. Motion adopted.

General Fund: In the amount of \$64,183.86 as set forth in Abstract 7 dated July 27, 2016.

Highway Fund: In the amount of \$36,760.57 as set forth in Abstract 7 dated July 27, 2016.

Special Fund: In the amount of \$9,364.94 as set forth in Abstract 7 dated July 27, 2016.

Capital Fund: In the amount of \$753.16 as set forth in Abstract 7 dated July 27, 2016.

#### DISCUSSION AND ANNOUNCEMENTS

\*\*Councilperson Skoog made a motion that was seconded by Councilperson Windus-Cook to waive the Town of Sweden sign permit requirements for the Brockport Fire District's firefighter recruitment effort for a period lasting from July 13, 2016 through August 27, 2016. The recruitment of firefighters is crucial to the safety of the community. Brockport Fire District Chairman Charles Sanford provided sign contact information to the Town and promised that all signs would be removed at the conclusion of the recruitment period. All voted in favor of the motion – four ayes. Motion adopted.

Budget work session scheduled for August 1, 2016 at 7:00 p.m.

#### ADJOURNMENT

As there was no further business to come before the Board, Councilperson Skoog moved to adjourn the July 26, 2016 meeting of the Sweden Town Board at 7:37 p.m. Councilperson Windus-Cook seconded the motion. All voted in favor of the motion – four ayes. Motion adopted.

Respectfully submitted,

Karen M. Sweeting  
Town Clerk