

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, September 25, 2018.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Robert Muesebeck, Councilperson Patricia Hayles, Councilperson Mary Rich, and Councilperson Lori Skoog. Also present were Finance Director Leisa Strabel, Town Attorney Jim Bell, Superintendent of Highways Brian Ingraham, Planning/Building Clerk Phyllis Brudz and Town Clerk Karen Sweeting.

Visitors present were Joan Hamlin, Susan Smith, Don Grentzinger, Wayne Zyra, Christine Hamlin, Bill Johnson, Annie Crane and Lyle Stirk.

Supervisor Johnson called the meeting to order at 7:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to honor our military and first responders. Councilperson Rich asked for a moment of silence in remembrance of Brockport High School graduates Bruce Kane and Alex Burrow.

PRIVILEGE OF THE FLOOR:

No comments.

CORRESPONDENCE:

Supervisor Johnson received a letter from NYS DOT indicating their determination that a reduction of the speed limit on Owens Road is not warranted at this time.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Sweden Farmers Museum Committee Member Don Grentzinger reported that the Harvest Festival was a success. He thanked all who helped organize the event. They had 17 vendors and 5 demonstrations in the barn. They are planning for 2019 already. Supervisor Johnson commended the committee stating that it was a great event that reminds us of the wonderful agricultural heritage of our town.

Superintendent of Highways Brian Ingraham reported that site work for the installation of the new playground is complete; post-paving work is being done on West Sweden Road; performed maintenance on the sewer pump station; assisted the Towns of Greece, Parma and Hamlin as well as the Village of Brockport with road projects and prepared four miles of various town roads for CHIP sealing.

Town Attorney Jim Bell reported that negotiations continue with WalMart on assessment litigation.

Finance Director Leisa Strabel presented the NYS Fiscal Stress Report for 2017 to the board stating that for 2015 and 2016 the Town's score had been zero points. For 2017 the financial factor score was 3.33 points. The increase in score is due to planned reserve expenditures for highway equipment and the construction of the Town Park Lodge. Mrs. Strabel stated that the town is well under the 45 points that would indicate Susceptibility to Fiscal Stress. The proposed bonding for road projects will affect the Fiscal Stress score in the future. She also shared the Moody's rating – the Town currently has an A-1 rating.

Councilperson Hayles attended the Harvest Festival and suggested asking college students or the 4-H group to help with setting up and tearing down the day of the event. She congratulated the committee on a nice event.

Mrs. Hayles and Finance Director Leisa Strabel attended the Greater Rochester Quality Council workshop that focused on data driven ideas to improve local government and provide

services at the lowest cost. The idea is based on metrics and dashboards to drive strategic planning and budgeting.

Councilperson Muesebeck reported that the playground equipment will be delivered in the next day and installed within the following two weeks or so. The new restroom facility is finished and rentals for the Lodge is up to 84.

Councilperson Skoog attended the Farmers Museum Committee meeting, the memorial service for past Town Board member Mary Anne Pietrzykowski, the Morgan Manning House Peddlers Market, the bench dedication to former Village Deputy Mayor Bill Andrews, and the Farm to Table event. Mrs. Skoog also attended an SSAI meeting and reported that they are developing a constitution.

Councilperson Rich reminded the board of the upcoming Seymour Library After Hours event on November 17th. She also attended the Morgan Manning House Peddlers Market and the candlelight vigil for the two Brockport High School graduates.

Supervisor Johnson attended the required shared services meetings at the county. They have decided to adopt the same plan as last year. Next year a new plan must be adopted. The Tax Receiver's office has moved to another location in the building. Mr. Johnson was made aware of a grant to place memorial plaques on historic sites. He would like to apply for the grant to place plaques at the Soldiers Monument on Owens Road. Mr. Johnson received notification from the Village of Brockport that portions of Adams Street and Allen Street would be closed during the Homecoming parade on September 28th.

Supervisor Johnson met with Francisco Borrarayo, a member of the Village Comprehensive Plan Committee, to discuss what interests or plans the Town may have relative to the Village Plan. Mr. Johnson met with another splash pad vendor. He referred them to the Sweden Community Foundation. He also met with the Clarkson Supervisor and Village Mayor; met with SUNY Brockport President Macpherson; and attended the "What's Behind the Fence" presentation at the Farmers Museum. Mr. Johnson met with a representative from the USDA to discuss grant options available for water district formation. He would like to discuss this further at an upcoming workshop. Mr. Johnson is seeking competitive quotes for monthly computer maintenance and has met with two providers. He would also like to discuss this at an upcoming workshop.

Supervisor Johnson met with the Town Clerk, Recreation Supervisor and Finance Director to discuss the possibility of selling dog park permits to our residents – county staff currently sells the permits. He met with the Superintendent of Highways Brian Ingraham, Finance Director Leisa Strabel and Adam Shade of the Highway Department to discuss future road projects. Mr. Johnson met with Jodi Hunt, Project Manager for Tetra Tech to discuss two solar project applications – Town Attorneys Jim Bell and Buddy Lester were also present. Tetra Tech has notified the Town that they are formally requesting the review process for the Hibsich and Mantisi Solar projects be temporarily adjourned.

Supervisor Johnson and Finance Director Leisa Strabel discussed moving money to a CD with a higher interest rate. The board agreed to proceed with the transfer.

Supervisor Johnson, along with Councilperson Skoog, met with a website design vendor to discuss options for the Town. He also attended the Supervisors meeting, the dedication of the new turf field at the Walrath Stadium at Brockport Central and met with a consultant to discuss some possible changes to the ideas of the Heritage Square development on Redman Road.

Councilperson Hayles presented a power point detailing the results of the recreation survey. She thanked Recreation Supervisor Jill Wisnowski and Clarkson Town Board members Jackie Smith and Christa Filipowicz for their involvement with the survey and would like to continue with the collaborative efforts between the two municipalities. Presentation included slides of pie charts showing percentages of each answer chosen. Information included each

Town’s participation in the survey, age groups that attend programs at SCCC, activities that people use and the time period of use, how often people visit and with whom, how people hear about programs, whether they feel the staff is helpful and the condition of the facilities. Overall Mrs. Hayles was pleased with the results. The survey provided an immense amount of information and the committee will continue to study the results to develop programs and continue with the healthy living initiative. (Survey to be posted on the website)

Councilperson Rich suggested a phone application for weather closings and program updates.

Supervisor Johnson mentioned that when he met with a website provider, the provider suggested that they would like to meet with each department to discuss what type of resources, links and information that each department would like included on the website. He asked the liaisons to each department to share this with the department heads.

CONSENT AGENDA ITEMS:

Councilperson Muesebeck made a motion that was seconded by Councilperson Hayles to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	ADOPTED

- RESOLUTION NO. 102 Appoint Building Inspector PT -Stirk

WHEREAS, the Town Board of the Town of Sweden has a vacancy in the position of part-time Building Inspector for the Town of Sweden; and

WHEREAS, the position was duly posted and advertised; and

WHEREAS, the Town Board has selected Lyle Stirk as the Building Inspector PT.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Lyle Stirk to the position of Building Inspector PT.
- Sec. 2. That the start date will be September 26, 2018 for a maximum of twenty-four (24) hours per week with a pay rate of \$24.97 per hour.
- Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 103 Authorizing Agreement with Troy & Banks for Utility Audit

WHEREAS, the Supervisor has recommended entering into an agreement with Troy and Banks Utility and Telecommunication Consultants for an audit of the Town’s utility accounts.

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. That the Supervisor be authorized to enter into an agreement with Troy & Banks Utility and Telecommunication Consultants.

Sec. 2. That there will be no fee for Troy and Banks' services if the Town does not receive a refund, credit or reduction in future utility billings as the result of Troy and Banks's utility audit.

Sec. 3 That for any refunds, credits or rebates obtained by Troy and Banks for prior overcharges, billing errors or costs in excess of those permitted by applicable contracts, tariffs, statutes, rules or regulations, Troy and Banks shall be paid thirty-five percent (35%) of all monies refunded or credited to the Town of Sweden.

Sec. 4. That for any reductions in future costs for utilities resulting from Troy and Banks analyses, the fee shall be thirty-five percent (35%) of the amount saved each month for 24 months. Troy and Banks will document actual monthly savings obtained by analysis of tariff cost applications.

Sec. 6 That the Director of Finance is authorized to provide necessary documents and analyses to Troy and Banks.

Sec. 7. That this resolution shall take effect immediately.

- RESOLUTION NO. 104 Change Time of Workshops and Regular Town Board Meetings

WHEREAS, the Town Board of the Town of Sweden has considered changing the start time of Town Board Workshops and Regular Town Board meetings from 7:00 pm. to an earlier time of day.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby changes the time of Town Board Workshops and Regular Town Board Meetings from 7:00 pm to 6:00 pm beginning October 2, 2018 for the remainder of the calendar year.

Sec. 2. That Subsections A.1. and A.4. of Section III of the Rules of Procedure for Meetings of the Sweden Town Board are hereby changed to reflect the new start times of 6:00 pm for Regular Town Board Meetings and Town Board Workshops.

Sec. 3. That the location of regular and workshop Town Board meetings remains the Sweden Town Hall.

Sec. 4. That the Town Clerk is directed to publish a notice of the change in the official newspaper.

Sec. 5. That this resolution shall take effect immediately.

- RESOLUTION NO. 105 Accepting Emergency Access Ingress-Egress Easement First Free Methodist Church

WHEREAS, the First Free Methodist Church of Brockport (Grantor), 6787 Fourth Section Road, Town of Sweden, New York desires to grant to the Town of Sweden (Grantee) a non-exclusive forty (40)-feet wide Emergency Access Ingress-Egress Easement as depicted on an Instrument Survey Map and Legal Description prepared by BME Associates, Engineers, Surveyors, Landscape Architects dated May 15, 2018 on behalf of Stonehaven Development LLC (Beneficiary), 6956 Timberstone Lane, Victor, New York and hereto attached as Attachment A.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden, upon final approval of the Town Attorney and Deputy Town Attorney, hereby authorizes the Supervisor to sign the documents granting to the Town of Sweden an Emergency Access Ingress-Egress Easement by the First Free Methodist Church of Brockport on behalf of Stonehaven Development.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 106 Stonehaven Development LLC Granting to Town of Sweden a Permanent Easement and Access to Stormwater Detention Facilities

WHEREAS, Stonehaven Development LLC, 6956 Timberstone Lane, Victor, New York (Grantor) is the owner of certain real property located in the Town of Sweden (Grantee) identified as tax parcel 083.02-1-7.1 (hereinafter referred to as the Townhomes at Stonebriar Glen).

WHEREAS, the Townhomes at Stonebriar Glen contains five (5) stormwater detention ponds as shown on Exhibits A and B annexed hereto and made a part hereof (hereinafter referred to as the “Stormwater Facilities”); and

WHEREAS, Grantor and Grantee desire that the Stormwater Facilities be built in accordance with the project plans approved by the Town of Sweden Planning Board on May 14, 2018 and thereafter be maintained, cleaned, repaired, replaced and continued in perpetuity by the Grantor and any future owners of Townhomes at Stonebriar Glen to ensure optimum performance of the Stormwater Facilities; and

WHEREAS, in consideration of the foregoing, Grantor is desirous of granting to Grantee a permanent non-exclusive easement for access to the Stormwater Facilities over and across a portion of the Grantor’s lands as shown on Exhibit C.

WHEREAS, the Town of Sweden desires to accept the permanent non-exclusive easement for access to the Stormwater Facilities.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden accepts the above-referenced easements, descriptions and maps, all of which are attached hereto and accepts the agreement and all conditions set forth within and further authorizes the Supervisor of the Town of Sweden, upon final approval of the Town Attorney and Deputy Town Attorney, to sign the agreement on behalf of the Town of Sweden.

Sec. 2. That the Town Board of the Town of Sweden authorizes the Storm Water Manager, upon final approval of the Town Attorney and Deputy Town Attorney, to the agreement on behalf of the Town of Sweden.

Sec. 3. That this resolution shall take effect immediately

NON-CONSENT AGENDA:

- Approval of Minutes – Regular Town Board Meeting – 9/11/2018

MOTION for adoption of this resolution by Councilperson Rich
Seconded by Councilperson Skoog

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Abstain</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

- Approval for Payment of Bills

All of the Board members reviewed the invoice audit journal. Councilperson Hayles made a motion that was seconded by Councilperson Skoog authorizing payment of the bills in Abstract 9 dated September 26, 2018 in the amount of \$80,612.76.

General Fund: In the amount of \$44,060.32 as set forth in Abstract 9 dated September 26, 2018.
Highway Fund: In the amount of \$31,427.11 as set forth in Abstract 9 dated September 26, 2018.
Special Fund: In the amount of \$5,125.33 as set forth in Abstract 9 dated September 26, 2018.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

ADDITIONAL BUSINESS AND ANNOUNCEMENTS

The Budget Officer’s Tentative Budget for 2019 was presented to the Town Clerk.

EXECUTIVE SESSION

Councilperson Rich made a motion that was seconded by Councilperson Hayles to go into executive session at 8:00 p.m. to discuss contract negotiations with the Town Attorney, and a personnel matter. All voted in favor of the motion. Motion adopted.

No action taken.

Councilperson Skoog made a motion that was seconded by Councilperson Rich to leave executive session and return to the regular meeting at 8:25 p.m. All voted in favor of the motion. Motion adopted.

ADJOURNMENT

As there was no further business to come before the Board, Councilperson Skoog moved to adjourn the September 25, 2018 meeting of the Sweden Town Board at 8:25 p.m. Councilperson Rich seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk