

The organizational meeting of the Town Board of the Town of Sweden was held at the Municipal Building, 18 State Street, Brockport, New York, on January 2, 2002.

Town Board Members present:

Rob Carges, Councilman
Patricia Connors, Councilwoman
Danielle Windus-Cook, Councilwoman
Nat O. Lester III, Supervisor

Town Board Members absent:

Carl Wheat, Councilman

Also present:

Elaine Jones, Finance Director

Visitors: Jim Hamlin, 50 Park Ave., Frank Lapinski, 4016 Sweden Walker Road,
Eric McCracken, 660 White Road, Lauren McCracken, 650 White Road

At 4:00 PM. Supervisor Lester called the meeting to order. All present said the Pledge to the Flag.

Supervisor Lester read the following letters of appointment:

Nat O. Lester III, Supervisor, appointing Elaine T. Jones his Secretary and Budget Officer
January 1, 2002 to December 31, 2002

Nat O. Lester III, Supervisor, appointing Rob Carges as Deputy Supervisor January 1,
2002 to December 31, 2002.

Gail A. DeToy, Town Clerk, appointing Marleen M. Cain and Leisa A. Strabel Deputy
Town Clerk January 1, 2002 to December 31, 2002

Shirley A. Mercer, Tax Receiver, appointing Sharon M. Stettner Deputy Receiver of
Taxes and Assessments from January 1, 2002 to June 30, 2002.

Craig S. Smith, Highway Superintendent, appointing Keith Beadle Deputy Highway
Superintendent January 1, 2002 to December 31, 2002

Craig S. Smith, Highway Superintendent, appointing Ruth A. Kruppner his secretary
January 1, 2002 to December 31, 2002

RESOLUTIONS

RESOLUTION NO. 1

Approving Official Meeting Dates, Banking
Institutions, Newspapers, Investments and Insurance

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the regular meetings of the Town Board of the Town of Sweden shall be held semimonthly on the second and fourth Tuesdays of every month during the year 2002 at 7:30 PM at the Sweden Town Hall; and

Sec. 2. That JP Morgan Chase Bank, Brockport Office, Charter One Bank, Brockport Office, and HSBC, Brockport Branch are hereby designated as the official banking institutions for the Town for the year 2002, that deposit accounts of any kind may be opened and maintained in the name of the Town with said banks, and that the funds of this Town may be withdrawn upon the check, draft, note, written order, or written withdrawal request of the Town signed or purporting to be signed by the facsimile signature of the Supervisor; and

Sec. 3. That the Director of Finance is authorized to use the facsimile signature plate of the Supervisor's signature attached to the check protector in lieu of requiring an original signature of the Supervisor on checks issued on Town Funds; and

Sec. 4. That the Supervisor is authorized to deposit any funds not immediately needed in various accounts into time deposit or savings accounts or to purchase certificates of deposit at any of the Town's official banking institutions through his current term of office; and

Sec. 5. That the official publications for the Town of Sweden for the year 2002 shall be the Brockport Post, Rochester Democrat & Chronicle and the Suburban News.

Sec. 6. That the standard medical insurance plan designated for the year 2002 for employees is Blue Choice Select.

Sec. 7. That the standard dental insurance plan designated for the year 2002 for employees is Blue Shield Smile Saver I Modified.

Sec. 8. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilwoman Connors seconded by Councilman Carges

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Absent</u>
Councilperson Windus-Cook	<u>Aye</u>

Supervisor Lester

Aye

Submitted - January 2, 2002

Adopted

RESOLUTION NO. 2

Appointments (Re-appointments)

BE IT HEREBY RESOLVED, AS FOLLOWS:

Sec. 1. That the Town Board hereby appoints the following persons to the offices and positions specified, for the year beginning January 1, 2002, and ending December 31, 2002.

Assessment Clerk: June Killigrew
Building Inspector: Alan S. Bader
Chief Court Clerk: Lynette Lemcke
Civil Enforcement Officer: Arthur G. Zimmer
Clerk, PT, Court Theresa Weed
Court Attendant: Peter D. White
Court Attendant: Roxanne Sortino
Court Clerk to Town Justices: Karen Sweeting
Deputy Building Inspector: Charles Sanford
Director of Finance & Auditing Official: Elaine T. Jones
Dog Control Officer: Kathryn Beaumont
Assistant Dog Control Officer, PT: Paul Beaumont
Fire Marshal: Charles Sanford
Head Custodian: Robert Coopenberg
Nutrition Aide Part Time: Angela Whitney
Nutrition Aide Part Time: James Rich
Nutrition Site Cook: Joyce McCullough
Nutrition Site Manager: Nancy Duff
Records Management Clerk: Marleen M. Cain
Records Management Officer: Gail A. DeToy
Recreation Director Seasonal: Ricki DeBaun
Secretary to Planning Board: Leisa Strabel
Senior Center Receptionist: Anne Brumm
Town Historian: Kathleen C. Goetz

Chairperson of Boards:

Environmental Conservation Board: Kathy A. Harter
Landmark Advisory Committee: David Strabel
Planning Board: Craig McAllister
Records Advisory Board: Gail A. DeToy
Zoning Board of Appeals: Donald Grentzinger

Sec.2. That this resolution shall be effective as of January 1, 2002.

MOTION for adoption of this resolution by Councilperson Connors
 seconded by Councilman Carges

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	Aye
Councilperson Wheat	<u>Absent</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Aye</u>

Submitted - January 2, 2002

Adopted

RESOLUTION NO. 3

Salary Schedule for 2002

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the salaries of the Town of Sweden elected officials for 2002 shall be fixed as specified below and payable bi-weekly.

<u>Elected Officials</u>	<u>Annual</u>
Supervisor	\$18,200
Councilperson (4)	5,590
Superintendent of Highways	62,530
Town Clerk	37,310
Receiver of Taxes and Assessments	15,080
Town Justice (3)	14,170

Sec. 2. That the salaries of positions specified below determined to be "Exempt" per Fair Labor Standards Act shall be fixed as follows and payable bi-weekly.

Chief Court Clerk	31,096
Deputy Superintendent of Highways	46,592
Deputy Supervisor	2,990
Director of Assessment & Building Control	59,150
Director of Finance	44,330
Fire Marshal/Deputy Building Inspector	5,200
Nutrition Program Site Manager	35,620
Superintendent of Sewer/Water	44,720
Town Attorney	18,200

Sec. 3. That hourly wages of clerical-operations positions shall be fixed as follows:

	<u>Hourly</u>	<u>Hours Per Pay</u> <u>Period</u>
Assessment Clerk	16.48	70
Assistant Nutrition Cook	8.96	As Needed
Nutrition Aide Part Time	6.66	40
Clerk PT Court	8.67	28
Court Attendant	35.00	Per Session
Court Clerk to Town Justice	12.24	70
Asst. Dog Control Officer, PT	9.43	As Needed
Deputy Tax Receiver	11.45	70
Deputy Town Clerk	14.43	70
Dog Control Officer PT	9.43	As Needed
Head Custodian	11.45	70
Laborer PT Recycle Center	6.50	As Needed
Nutrition Cook	14.35	70
Nutrition Aide Part Time	8.71	55
Recreation Director Seasonal	12.66	70
Secretary to Planning Board	12.64	70
Secretary to Superintendent of Highways	10.00	70
Senior Center Receptionist	9.55	40
Town Attorney	100.00	As Needed

Sec. 4. That employees may be entitled to merit compensation, upon recommendation by the Department Head and approval of the Town Board, for work performed above and beyond normal job responsibilities.

Sec. 5. That the Chairman of the Zoning and Environmental Boards shall be paid \$35 for each official meeting attended and the members of said board shall be paid \$30 for each official meeting attended with all compensation being paid semi-annually.

Sec. 6. That the Chairman of the Planning Board shall be paid \$35 for each official meeting attended and the members of said board shall be paid \$30 for each official meeting attended with all compensation being paid semi-annually.

Sec. 7. That the members of the Assessment Board of Review be paid \$40 for services on Grievance Day, and with approval by the Town Board for a maximum of two (2) additional days.

Sec. 8. That this resolution shall take effect January 1, 2002.

MOTION for adoption of this resolution by Councilperson Connors

seconded by Councilperson Carges

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Absent</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Aye</u>

Submitted - January 2, 2002

Adopted

RESOLUTION NO. 4 Setting Salary Schedule for 2002 (Highway Department)

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the hourly wages of the operational positions of the Highway Department, as recommended by the Superintendent of Highways, be fixed as follows:

Keith Taif	Mechanic	\$19.65
Daniel Kepler	Working Foreman	19.40
Phillip Bailey	Heavy Motor Equipment Operator	17.70
Brian T Ingraham	Heavy Motor Equipment Operator	16.00
Richard Lane	Heavy Motor Equipment Operator	17.30
Colin Martin	Heavy Motor Equipment Operator	17.35
William F. Streb, Jr.	Heavy Motor Equipment Operator	17.80
Kenneth Warren	Heavy Motor Equipment Operator	17.70
Gary Chapman	Motor Equipment Operator	16.85
Shaun Castle	Laborer	9.30
Everett Peake	Laborer P.T.	12.00

Sec. 2. That each highway employee shall be reimbursed up to \$65 for the purchase of work boots annually upon the submission of an authorized voucher accompanied by a paid receipt.

Sec. 3. That each highway employee (except the Mechanic) shall be reimbursed up to \$250 for clothing, in lieu of uniforms, to include as a minimum three (3) new work shirts and as needed work jeans, work coat/vest, work pants, and insulated sweatshirts annually upon the submission of an authorized voucher accompanied by a paid receipt.

Sec. 4. That the Mechanic shall be reimbursed up to \$300 for clothing, in lieu of uniforms, to include as a minimum three (3) new work shirts and as needed work jeans, work coat/vest, work pants, and insulated sweatshirts annually upon the submission of an authorized voucher accompanied by a paid receipt.

Sec. 5. That this resolution shall take effect January 1, 2002.

MOTION for adoption of this resolution by Councilperson Connors seconded by Councilperson Carges

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Absent</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Aye</u>

Submitted - January 2, 2002

Adopted

RESOLUTION NO. 5 Establishing Number of Hours That Constitute a Standard Workday for Retirement Purposes

WHEREAS, the Town Board is required to establish the number of hours that constitute a standard workday for retirement purposes.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That a 7-hour workday be established as the standard workday for retirement purposes for the following positions:

- Assessment Clerk
- Assessor
- Building Inspector
- Clerk PT (SC Receptionist)
- Clerk PT Court
- Councilperson
- Court Attendant
- Chief Court Clerk
- Court Clerk to Town Justices
- Deputy Receiver of Taxes
- Deputy Town Attorney

Deputy Town Clerk
 Dog Control Officer
 Assistant DCO, PT
 Finance Director
 Head Custodian
 Nutrition Cook Assistant
 Nutrition Site Aide
 Nutrition Site Assistant
 Nutrition Site Cook
 Nutrition Site Manager
 Police Justice
 Receiver of Taxes and
 Assessments
 Recreation Director Seasonal
 Secretary to Planning Board
 Secretary to Superintendent
 of Highways
 Supervisor
 Town Attorney
 Town Clerk
 Town Justices

Sec. 2. That an 8-hour workday be established as the standard workday for retirement purposes for the following positions:

Deputy Highway Superintendent
 Foreman
 Heavy Motor Equipment Operator
 Mechanic
 Motor Equipment Operator
 Superintendent of Highways
 Superintendent of Sewer and Water

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Windus-Cook seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Absent</u>
Councilperson Windus-Cook	<u>Aye</u>

Supervisor Lester Aye

Submitted - January 2, 2002

Adopted

RESOLUTION NO. 6

Appointments to Boards

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board hereby appoints the following persons to the position specified for a two year term beginning January 1, 2002, and ending December 31, 2003:

Environmental Conservation Board:

Kathy Harter

Raymond Morris

Whitney Autin

Sec. 2. That the Town Board hereby appoints the following person to the position specified for a five year term beginning January 1, 2002, and ending December 31, 2006:

Sweden Representative on Joint Recreation Commission

Kathy Peers

Sec. 3. That the Town Board hereby appoints the following person to the position specified for a 5 year term beginning January 1, 2002, and ending December 31, 2006:

Seymour Library Board

Dave Stettner

Sec. 4. That the Town Board hereby appoints the following person to the position specified for a five year term beginning January 1, 2002 and ending December 31, 2006:

Zoning Board of Appeals

Lynn Conradt

Sec. 5 That this resolution shall take effect January 1, 2002.

MOTION for adoption of this resolution by Councilperson Connors
seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges Aye

Councilperson Connors Aye

Councilperson Wheat	<u>Absent</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Aye</u>

Submitted – January 2, 2002

Adopted

RESOLUTION NO. 7 Appointing Engineer for Town of Sweden for 2002

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints MRB Group, P.C. with offices located at 2480 Browncroft Boulevard, Rochester, New York, as the engineering firm for the Town of Sweden for a period of time commencing January 1, 2002 and ending December 31, 2002.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Carges
seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Absent</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Aye</u>

Submitted –January 2, 2002

Adopted

RESOLUTION NO. 8 Appoint Consulting Architect for Building Department

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints David Strabel, Architect as Consulting Architect for the Town of Sweden Building Department, commencing January 1, 2002, and ending December 31, 2002.

Sec. 2. That Mr. Strabel will assist the Building Department with New York State Building Code drawing review on commercial project applications for building permits on a project by project basis.

Sec. 3. That the basic compensation for services rendered shall be based on an hourly rate of \$30.00 per hour.

Sec. 4. That these fees are to be charged to the developer on the building permit.

Sec. 5. That this resolution shall take effect January 1, 2002.

MOTION for adoption of this resolution by Councilperson Connors seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Absent</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Aye</u>

Submitted - January 2, 2002

Adopted

RESOLUTION NO. 9

Approving Bonds for Town Officers

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby approve a faithful performance public employees dishonesty bond as to form, the sum of, manner and execution and sufficiency of the surety therein, to cover the Town Officers specified below for one year beginning January 1, 2002, for the following sums:

Deputy Receiver of Taxes	\$1,000,000
Deputy Supervisor	\$1,000,000
Deputy Town Clerk	\$1,000,000
Director of Finance	\$1,000,000
Joint Recreation Director	\$100,000
Receiver of Taxes and Assessments	\$1,000,000
Superintendent of Highways	\$100,000
Supervisor	\$1,000,000
Town Clerk	\$1,000,000
Town Justices	\$100,000

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Carges

seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Absent</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Aye</u>

Submitted - January 2, 2002

Adopted

RESOLUTION NO. 10

Authorizing Electrical Inspection Agencies

WHEREAS, the Town's electrical inspection ordinance provided for the appointment of electrical inspection agencies from time to time; and

WHEREAS, the previous appointments expired on December 31, 2001.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the following is hereby authorized to make inspections and re-inspections of all electrical installations, and approve or disapprove of same:

The New York Board of Fire Underwriters
217 Lake Avenue
Rochester, New York 14608

Middle Department Inspection Agency
460 State Street
Rochester, New York 14608

Genesee Star Agency, Inc.
9696 Asbury Road
LeRoy, New York 14482

Commonwealth Electrical Inspection Service, Inc.
Watertown Park Bldg J Suite 209,
1099 Jay St Box #16
Rochester, NY 14611

Sec. 2. That the term of these appointments shall be one year, from January 1, 2002, through December 31, 2002.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Carges
seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Absent</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Aye</u>

Submitted - January 2, 2002

Adopted

RESOLUTION NO. 11 Authorizing Transfer of Dental/Optical Trust Plan

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor be authorized to transfer funds from the proper accounts to the Dental/Optical Trust Plan, as budgeted and pursuant to the adopted Plan.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Carges
seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Absent</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Aye</u>

Submitted - January 2, 2002

Adopted

RESOLUTION NO. 12 Reimbursement of Mileage

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the mileage allowance for Town personnel is set at \$.365 per mile for the year 2002.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Absent</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Aye</u>

Submitted - January 2, 2002

Adopted

RESOLUTION NO. 13 Approving Temporary Assignment of Judges for 2002

WHEREAS, Section 12b of the Judiciary Law requires the approval of local legislative bodies for the temporary assignment of local judges.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby consent to the temporary assignment of the Town of Sweden Justice(s) to preside in other Town Courts in the Seventh Judicial District if the need arises during the year 2002 and also approves the temporary assignment of judges from other Town Courts in the Seventh Judicial District to its Court as need arises during the year 2002.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Absent</u>

Councilperson Windus-Cook Aye
Supervisor Lester Aye

Submitted - January 2, 2002

Adopted

RESOLUTION NO. 14

Appoint Town Attorney – James Bell

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints James D. Bell to serve as Town Attorney.

Sec. 2. That this appointment shall become effective January 1, 2002 and shall run to December 31, 2002.

MOTION for adoption of this resolution by Councilperson Windus-Cook
Seconded by Councilwoman Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges Aye
Councilperson Connors Aye
Councilperson Wheat Absent
Councilperson Windus-Cook Aye
Supervisor Lester Aye

Submitted – January 2, 2002

Adopted

As there was no further business to come before the Board, Councilman Carges made a motion to adjourn the organizational meeting of January 2, 2002 at 4:20 PM. Councilwoman Connors seconded the motion. All voted in favor. Motion carried.

Respectfully submitted,

Gail A. DeToy
Town Clerk