

The Organizational Meeting of the Town Board of the Town of Sweden was held at the Municipal Building, 18 State Street, Brockport, New York, on January 2, 2003.

Town Board Members present:

Rob Carges, Councilperson
Patricia Connors, Councilperson
Danielle Windus-Cook, Councilperson
Nat O. Lester III, Supervisor

Town Board Members absent:

Carl Wheat, Councilperson

Also present:

Finance Director Elaine Jones, Assessor Alan Bader, and Town Attorney James Bell.

Visitors: Jim Hamlin, 50 Park Ave., Frank Lapinski, 4016 Sweden Walker Road

At 4:00 PM. Supervisor Lester called the meeting to order. All present said the Pledge to the Flag.

Supervisor Lester read the following letters of appointment:

Nat O. Lester III, Supervisor, appointing Elaine T. Jones his Secretary and Budget Officer January 1, 2003 to December 31, 2003

Nat O. Lester III, Supervisor, appointing Rob Carges as Deputy Supervisor January 1, 2003 to December 31, 2003.

Gail A. DeToy, Town Clerk, appointing Marleen M. Cain and Leisa A. Strabel Deputy Town Clerk January 1, 2003 to December 31, 2003

Shirley A. Mercer, Tax Receiver, appointing Jeanne G. Moszak Deputy Receiver of Taxes and Assessments from January 1, 2003 to February 28, 2003 and Leisa Strabel Deputy Receiver of Taxes and Assessment from January 1, 2003 to December 31, 2003.

Fred Perrine, Highway Superintendent, appointing Keith Beadle Deputy Highway Superintendent January 1, 2003 to December 31, 2003.

Fred Perrine, Highway Superintendent, appointing Ruth A. Kruppner his secretary January 1, 2003 to December 31, 2003

RESOLUTIONS

RESOLUTION NO. 1

Approving Official Meeting Dates, Banking
Institutions, Newspapers, Investments and Insurance

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the regular meetings of the Town Board of the Town of Sweden shall be held semimonthly on the second and fourth Tuesdays of every month during the year 2003 at 7:30 PM at the Sweden Town Hall; and

Sec. 2. That JP Morgan Chase Bank, Brockport Office, and HSBC, Brockport Branch are hereby designated as the official banking institutions for the Town for the year 2003, that deposit accounts of any kind may be opened and maintained in the name of the Town with said banks, and that the funds of this Town may be withdrawn upon the check, draft, note, written order, or written withdrawal request of the Town signed or purporting to be signed by the facsimile signature of the Supervisor; and

Sec. 3. That the Director of Finance is authorized to use the facsimile signature plate of the Supervisor's signature attached to the check protector in lieu of requiring an original signature of the Supervisor on checks issued on Town Funds; and

Sec. 4. That the Supervisor is authorized to deposit any funds not immediately needed in various accounts into time deposit or savings accounts or to purchase certificates of deposit at any of the Town's official banking institutions through his current term of office; and

Sec. 5. That the official publications for the Town of Sweden for the year 2003 shall be the Brockport Post, Rochester Democrat & Chronicle and the Suburban News.

Sec. 6. That the standard medical insurance plan designated for the year 2003 for employees is Blue Choice Select.

Sec. 7. That the standard dental insurance plan designated for the year 2003 for employees is Blue Shield Smile Saver I Modified.

Sec. 8. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted - January 2, 2003

Adopted

RESOLUTION NO. 2

Appointments (Re-appointments)

BE IT HEREBY RESOLVED, AS FOLLOWS:

Sec. 1. That the Town Board hereby appoints the following persons to the offices and positions specified, for the year beginning January 1, 2003, and ending December 31, 2003.

Assessment Clerk: June Killigrew
Building Inspector: Alan S. Bader
Chief Court Clerk: Lynette Lemcke
Civil Enforcement Officer: Arthur G. Zimmer
Clerk, PT, Court: Theresa Weed
Clerk, PT, Community Center: Tara Lavigne-Regula
Court Attendant PT: Peter D. White
Court Attendant PT: Arthur G. Zimmer
Court Clerk to Town Justices: Karen Sweeting
Deputy Building Inspector: Charles Sanford
Director of Finance & Auditing Official: Elaine T. Jones
Dog Control Officer: Kathryn Beaumont
Assistant Dog Control Officer, PT: Paul Beaumont
Fire Marshal PT: Charles Sanford
Head Custodian: Robert Coopenberg
Nutrition Aide Part Time: Rebecca Metzger
Nutrition Aide: James Rich
Nutrition Site Cook: Joyce McCullough
Nutrition Site Manager: Nancy Duff
Receptionist/Typist (Provisionally): Jill Wisnowski
Records Management Clerk: Marleen M. Cain
Records Management Officer: Gail A. DeToy
Recreation Director: James Nealon
Recreation Director Seasonal: Ricki DeBaun
Recreation Leader (Provisionally): Matthew Beeman
Recreation Leader (Provisionally): Jason Rhodes
Secretary to Planning Board: Leisa Strabel
Senior Center Receptionist: Anne Brumm
Town Historian: Kathleen C. Goetz

Chairperson of Boards:

Environmental Conservation Board: Kathy A. Harter
Landmark Advisory Committee: David Strabel
Planning Board: Craig McAllister
Records Advisory Board: Gail A. DeToy

Zoning Board of Appeals: Donald Grentzinger

Sec.2. That this resolution shall be effective as of January 1, 2003.

MOTION for adoption of this resolution by Councilperson Windus-Cook
seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted - January 2, 2003

Adopted

RESOLUTION NO. 3

Salary Schedule for 2003

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the salaries of the Town of Sweden elected officials for 2003 shall be fixed as specified below and payable bi-weekly.

| <u>Elected Officials</u> | <u>Annual</u> |
|-----------------------------------|---------------|
| Supervisor | \$18,850 |
| Councilperson (4) | 5,850 |
| Superintendent of Highways | 64,480 |
| Town Clerk | 38,480 |
| Receiver of Taxes and Assessments | 15,600 |
| Town Justice (3) | 14,690 |

Sec. 2. That the salaries of positions specified below determined to be "Exempt" per Fair Labor Standards Act shall be fixed as follows and payable bi-weekly.

| | |
|---|----------|
| Chief Court Clerk | \$33,020 |
| Deputy Superintendent of Highways | 47,986 |
| Deputy Supervisor | 3,120 |
| Director of Assessment & Building Control | 60,970 |
| Director of Finance | 45,760 |
| Fire Marshal/Deputy Building Inspector | 5,356 |
| Nutrition Program Site Manager | 37,622 |
| Recreation Director | 37,500 |

| | |
|-------------------------|--------|
| Superintendent of Sewer | 7,150 |
| Town Attorney | 18,746 |

Sec. 3. That the salaries of the positions specified below determined to be “Non-covered” per Fair Labor Standards Act shall be fixed as follows and payable bi-weekly.

| | |
|-------------------|----------|
| Recreation Leader | \$23,000 |
|-------------------|----------|

Sec. 4. That hourly wages of clerical-operations positions shall be fixed as follows:

| | <u>Hourly</u> | <u>Hours Per Pay Period</u> |
|---|---------------|---------------------------------|
| Assessment Clerk | \$17.00 | 70 |
| Assistant Nutrition Cook | 9.23 | As Needed |
| Nutrition Aide Part Time | 6.75 | 40 |
| Clerk PT Community Center | 8.00 | 42 |
| Clerk PT Court | 9.20 | 28 |
| Court Attendant PT | 35.00 | Per Session |
| Court Clerk to Town Justice | 13.00 | 70 |
| Asst. Dog Control Officer, PT | 9.75 | As Needed |
| Deputy Town Clerk | 15.00 | 70 |
| Dog Control Officer PT | 9.75 | As Needed |
| Head Custodian | 13.45 | 70 |
| Laborer PT Recycle Center | 6.75 | As Needed |
| Nutrition Cook | 14.80 | 70 |
| Nutrition Aide Part Time | 9.00 | 55 |
| Receptionist/Typist (Community Center) | 8.25 | 70 |
| Recreation Assistant | 9.00 | As Needed |
| Recreation Director Seasonal | 13.50 | 70 |
| Secretary to Planning Board | 14.10 | 70 |
| Secretary to Superintendent of Highways | 12.02 | 70 |
| Senior Center Receptionist | 9.85 | 40 |
| Town Attorney | 100.00 | As Needed |

Sec. 5. That employees may be entitled to merit compensation, upon recommendation by the Department Head and approval of the Town Board, for work performed above and beyond normal job responsibilities.

Sec. 6. That the Chairman of the Zoning and Environmental Boards shall be paid \$35 for each official meeting attended and the members of said board shall be paid \$30 for each official meeting attended with all compensation being paid semi-annually.

Sec. 7. That the Chairman of the Planning Board shall be paid \$35 for each official meeting attended and the members of said board shall be paid \$30 for each official meeting attended with all compensation being paid semi-annually.

Sec. 8. That the members of the Assessment Board of Review be paid \$40 for services on Grievance Day, and with approval by the Town Board for a maximum of two (2) additional days.

Sec. 9. That this resolution shall take effect January 1, 2003.

MOTION for adoption of this resolution by Councilperson Connors seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted - January 2, 2003

Adopted

RESOLUTION NO. 4 Setting Salary Schedule for 2003 (Highway Department)

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the hourly wages of the operational positions of the Highway Department, as recommended by the Superintendent of Highways, be fixed as follows:

| | | |
|-----------------------|--------------------------------|---------|
| Keith Taif | Mechanic | \$20.24 |
| Daniel Kepler | Working Foreman | 20.08 |
| Phillip Bailey | Heavy Motor Equipment Operator | 18.30 |
| Brian T Ingraham | Heavy Motor Equipment Operator | 16.77 |
| Richard Lane | Heavy Motor Equipment Operator | 17.99 |
| Colin Martin | Heavy Motor Equipment Operator | 17.87 |
| William F. Streb, Jr. | Heavy Motor Equipment Operator | 18.51 |
| Kenneth Warren | Heavy Motor Equipment Operator | 18.30 |
| Gary Chapman | Motor Equipment Operator | 17.36 |
| Shaun Castle | Laborer | 9.79 |
| Todd Swan | Laborer | 13.50 |
| Everett Peake | Laborer PT | 12.00 |

Sec. 2. That each highway employee shall be reimbursed up to \$65 for the purchase of work boots annually upon the submission of an authorized voucher accompanied by a paid receipt after completion of the probationary period.

Sec. 3. That each highway employee (except the Mechanic) shall be reimbursed up to \$250 for clothing, in lieu of uniforms, to include as a minimum three (3) new work shirts and as needed work jeans, work coat/vest, work pants, and insulated sweatshirts annually upon the submission of an authorized voucher accompanied by a paid receipt after completion of the probationary period.

Sec. 4. That the Mechanic shall be reimbursed up to \$300 for clothing, in lieu of uniforms, to include as a minimum three (3) new work shirts and as needed work jeans, work coat/vest, work pants, and insulated sweatshirts annually upon the submission of an authorized voucher accompanied by a paid receipt after completion of the probationary period.

Sec. 5. That this resolution shall take effect January 1, 2003.

MOTION for adoption of this resolution by Councilperson Carges seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted - January 2, 2003

Adopted

RESOLUTION NO. 5

Establishing Number of Hours That
Constitute a Standard Workday for
Retirement Purposes

WHEREAS, the Town Board is required to establish the number of hours that constitute a standard workday for retirement purposes.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That a 7-hour workday be established as the standard workday for retirement purposes for the following positions:

Assessment Clerk
Assessor
Building Inspector
Clerk PT (SC Receptionist)
Clerk PT Court
Councilperson
Court Attendant PT
Chief Court Clerk
Court Clerk to Town Justices
Deputy Receiver of Taxes/Assessments
Deputy Supervisor
Deputy Town Attorney
Deputy Town Clerk
Dog Control Officer
Assistant DCO, PT
Director of Finance
Fire Marshal PT
Head Custodian
Nutrition Cook Assistant
Nutrition Site Aide
Nutrition Program Site Assistant PT
Nutrition Site Cook
Nutrition Program Site Manager
Police Justice
Receiver of Taxes and Assessments
Receptionist/Typist
Recreation Assistant PT
Recreation Assistant
Recreation Director
Recreation Director Seasonal
Recreation Leader
Secretary to Planning Board
Secretary to Superintendent of Highways
Supervisor
Town Attorney
Town Clerk
Town Justices

Sec. 2. That an 8-hour workday be established as the standard workday for retirement purposes for the following positions:

Deputy Superintendent of Highways
Foreman
Heavy Motor Equipment Operator

Mechanic
Motor Equipment Operator
Superintendent of Highways
Laborer

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Carges
seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted - January 2, 2003

Adopted

RESOLUTION NO. 6

Appointments to Boards

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board hereby appoints the following persons to the position specified for a two year term beginning January 1, 2003, and ending December 31, 2004:
Environmental Conservation Board:
David G. Arnold
James Spiller
Gerald Foster

Sec. 2. That the Town Board hereby appoints the following person to the position specified for a five year term beginning January 1, 2003 and ending December 31, 2007:
Zoning Board of Appeals
Pauline Johnson

Sec. 3. That the Town Board hereby appoints the following person to the position specified for a seven year term beginning January 1, 2003 and ending December 31, 2009
Planning Board
Terrin Hover

Sec. 5 That this resolution shall take effect January 1, 2003.

MOTION for adoption of this resolution by Councilperson Windus-Cook
seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted – January 2, 2003

Adopted

RESOLUTION NO. 7

Appoint Town Attorney – James Bell

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints James D. Bell to serve as Town Attorney.

Sec. 2. That this appointment shall become effective January 1, 2003 and shall run to December 31, 2003.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted – January 2, 2003

Adopted

RESOLUTION NO. 8

Appointing Engineer for Town of Sweden for 2003

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints MRB Group, P.C. with offices located at 2480 Browncroft Boulevard, Rochester, New York, as the engineering firm for the Town of Sweden for a period of time commencing January 1, 2003 and ending December 31, 2003.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted –January 2, 2003

Adopted

RESOLUTION NO. 9 Appoint Consulting Architect for Building Department

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints David Strabel, Architect as Consulting Architect for the Town of Sweden Building Department, commencing January 1, 2003, and ending December 31, 2003.

Sec. 2. That Mr. Strabel will assist the Building Department with New York State Building Code drawing review on commercial project applications for building permits on a project-by-project basis.

Sec. 3. That the basic compensation for services rendered shall be based on an hourly rate of \$35.00 per hour.

Sec. 4. That these fees are to be charged to the developer on the building permit.

Sec. 5. That this resolution shall take effect January 1, 2003.

MOTION for adoption of this resolution by Councilperson Connors seconded by Councilperson Carges

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted - January 2, 2003

Adopted

RESOLUTION NO. 10

Approving Bonds for Town Officers

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby approve a faithful performance public employees dishonesty bond as to form, the sum of, manner and execution and sufficiency of the surety therein, to cover the Town Officers specified below for one year beginning January 1, 2003, for the following sums:

| | |
|-----------------------------------|-------------|
| Deputy Receiver of Taxes | \$1,000,000 |
| Deputy Supervisor | \$1,000,000 |
| Deputy Town Clerk | \$1,000,000 |
| Director of Finance | \$1,000,000 |
| Recreation Director | \$100,000 |
| Receiver of Taxes and Assessments | \$1,000,000 |
| Superintendent of Highways | \$100,000 |
| Supervisor | \$1,000,000 |
| Town Clerk | \$1,000,000 |
| Town Justices | \$100,000 |

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Carges
seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted - January 2, 2003

Adopted

RESOLUTION NO. 11

Authorizing Electrical Inspection Agencies

WHEREAS, the Town's electrical inspection ordinance provided for the appointment of electrical inspection agencies from time to time; and

WHEREAS, the previous appointments expired on December 31, 2002.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the following is hereby authorized to make inspections and re-inspections of all electrical installations, and approve or disapprove of same:

The New York Board of Fire Underwriters
217 Lake Avenue
Rochester, New York 14608

Middle Department Inspection Agency
460 State Street
Rochester, New York 14608

Genesee Star Agency, Inc.
9696 Asbury Road
LeRoy, New York 14482

Commonwealth Electrical Inspection Service, Inc.
Watertown Park Bldg J Suite 209,
1099 Jay St Box #16
Rochester, NY 14611

Sec. 2. That the term of these appointments shall be one year, from January 1, 2003, through December 31, 2003.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Supervisor Lester
seconded by Councilperson Carges

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|-----------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |

Councilperson Windus-Cook Aye
Supervisor Lester Aye

Submitted - January 2, 2003

Adopted

RESOLUTION NO. 12 Authorizing Transfer of Dental/Optical Trust Plan

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor be authorized to transfer funds from the proper accounts to the Dental/Optical Trust Plan, as budgeted and pursuant to the adopted Plan.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Carges seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges Aye
Councilperson Connors Aye
Councilperson Wheat Absent
Councilperson Windus-Cook Aye
Supervisor Lester Aye

Submitted - January 2, 2003

Adopted

RESOLUTION NO. 13 Reimbursement of Mileage

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the mileage allowance for Town personnel is set at \$.365 per mile for the year 2003.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Carges seconded by Councilperson Connors

Discussion: Federal reimbursement is \$.36

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges Aye

WHEREAS, Anne Brumm works as Clerk part-time at the Center and is interested in the full-time position.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint provisionally to a position of Receptionist/Typist at the Senior Center Anne Brumm to be effective January 6, 2003.

Sec. 2. That this position is a 35-hour a week position and the hourly rate will be \$9.84 per hour.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Windus-Cook

Discussion: This appointment is provisional. The candidate must pass the civil Service test.

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted – January 2, 2003

Adopted

RESOLUTION NO. 16

Approving Rules and Regulations for Building Control Fees, and Town Fees

WHEREAS: from time to time Building Control Fees and Town Fees must be reviewed and updated.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby adopts the Rules and Regulations for Building Control Fees as attached on Appendix A, and the Town Fees as attached on Appendix B.

Sec. 2. That this resolution shall take effect immediately

MOTION for adoption of this resolution by Councilperson Connors

Seconded by Councilperson Windus-Cook

Discussion: Councilperson Carges made a motion seconded by Councilperson Connors that the already approved \$400.00 recreation fee be included under the Building Control Fees. All voted in favor of the motion. Carried.

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted – January 2, 2003

Adopted

RESOLUTION NO. 17

Newsletter Editor

WHEREAS, the Town is now distributing a newsletter quarterly; and

WHEREAS, responsibility for coordinating information and setting up the newsletter is necessary.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That Leisa Strabel be approved as editor for the town newsletter.

Sec. 2. That a stipend of \$2000 annually be paid for this additional duty.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Windus-Cook

Seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted – January 2, 2003

Adopted

RESOLUTION NO. 18

Computer Contact Person

WHEREAS, computers have become an integral part of all Town Offices; and

WHEREAS, there needs to be a contact person for all aspects dealing with computers.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That Marleen Cain be approved as the contact person for all aspects dealing with computers at the Town Hall.

Sec. 2. That a stipend of \$2,000 annually be paid for this additional duty.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted – January 2, 2003

Adopted

RESOLUTION NO. 19

Adopt Rules, Regulations and Charges

WHEREAS, the Town is now operating the Lakeview Cemetery; and

WHEREAS, rules, regulations and charges for services need to be adopted.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby adopt the Rules and Regulations for Lakeview Cemetery as attached in Appendix A.

Sec. 2. That the Town Board of the Town of Sweden does hereby adopt the Charges for Services for Lakeview Cemetery as attached in Appendix B.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Carges

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted – January 2, 2003

Adopted

RESOLUTION NO. 20

Accepting Engineering Proposal
Gallup Road Watermain Project

WHEREAS: Watermain improvements are proposed for Gallup Road, Skidmore Drive and Gordon Road in the Town of Sweden; and

WHEREAS: A proposal to prepare the design plans/engineering reports and obtain regulatory approvals for the construction of approximately 11,550 feet of watermain has been received from MRB/group.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby accepts the proposal from MRB/group for engineering services for the Gallup Road watermain project for an amount not to exceed \$13,500.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Carges
Seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Wheat | <u>Absent</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted – January 2, 2003

Adopted

As there was no further business to be brought before the Board, Councilperson Carges moved to adjourn the Organizational Meeting of January 2, 2003 at 4:30 PM. Councilperson Windus-Cook seconded the motion. All voted in favor. Motion carried.

Respectfully yours,

Gail A. DeToy
Town Clerk