

The Organizational Meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, January 2, 2007.

Town Board members present were Supervisor Buddy Lester, Councilperson Rob Carges, Councilperson Pat Connors, and Councilperson Tom Ferris. Councilperson Danielle Windus-Cook arrived at 4:15 p.m. Also present were Finance Director Leisa Strabel and Town Clerk Karen Sweeting.

Visitors present were residents Jim Hamlin, Bob Canham, Jim Secord, and Martin Weezorak.

At 4:07 p.m. Supervisor Lester called the meeting to order and asked everyone present to say the Pledge to the Flag.

RESOLUTIONS

RESOLUTION NO. 1

Appointments (Re-appointments)

BE IT HEREBY RESOLVED, AS FOLLOWS:

Sec. 1. That the Town Board hereby appoints the following persons to the offices and positions specified, for the year beginning January 1, 2007, and ending December 31, 2007.

Building Inspector: James T. Butler
Court Clerk (Justice Depferd): Katie Corcoran
Clerk, PT (Court – Justice Cody): Terri Lynne Gay
Clerk, PT (Court – Justice Coapman): Donna Hoy
Civil Enforcement Officer: A. Gary Zimmer
Court Attendant PT: Peter D. White
Court Attendant PT: A. Gary Zimmer
Deputy Building Inspector: Charles Sanford
Deputy Building Inspector: David Strabel
Director of Finance & Auditing Official: Leisa Strabel
Dog Control Officer: Kathryn Beaumont
Assistant Dog Control Officer, PT: Paul Beaumont
Fire Marshal PT: Charles Sanford
Head Custodian: Robert Coopenberg
Laborer, PT (Senior Center): Steve Huscher
Laborer, PT (Town Hall): Richard Dalheim
Laborer, PT (Recycling Center): David Moon
Nutrition Aide PT: Judy Heubusch
Nutrition Aide PT (County): Lisa Bielewicz
Nutrition Program Site Manager: Nancy Duff
Receptionist/Typist (Community Center): Jill Wisnowski
Records Management Clerk: Kathleen Roberts
Records Management Officer: Karen Sweeting
Recreation Assistant: Chris Conway
Recreation Leader (Provisional): Breanne Spade

Recreation Assistant PT: Joseph Simboli
Recreation Assistant PT: Andrea Blau
Clerk PT (Recreation): Katie Leyrer
Recreation Director: David Scott
Recreation Director Seasonal: Ricki DeBaun
Recreation Supervisor (Provisional): Joshua Gaffke
Secretary to Planning Board: Phyllis Brudz
Town Historian: Kathleen C. Goetz

Chairperson of Boards:

Environmental Conservation Board: Kathy A. Harter
Landmark Advisory Committee: David Strabel
Planning Board: Craig McAllister
Records Advisory Board: Karen Sweeting
Zoning Board of Appeals: Kenneth Reid

Sec.2. That this resolution shall be effective as of January 1, 2007.

MOTION for adoption of this resolution by Councilperson Carges
 Seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Ferris | <u>Aye</u> |
| Councilperson Windus-Cook | <u>Absent</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted - January 2, 2007

Adopted

RESOLUTION NO. 2

Appoint Town Attorney – James Bell

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints James D. Bell to serve as Town Attorney.

Sec. 2. That this appointment shall become effective January 1, 2007 and shall run to December 31, 2007.

MOTION for adoption of this resolution by Councilperson Connors
 Seconded by Councilperson Ferris

Discussion: Supervisor Lester stated he would be abstaining due to the location of Mr. Bell's office.

VOTE BY ROLL CALL AND RECORD:

| | |
|----------------------|------------|
| Councilperson Carges | <u>Aye</u> |
|----------------------|------------|

| | | |
|-----------------------------|----------------|---------|
| Councilperson Connors | <u>Aye</u> | |
| Councilperson Ferris | <u>Aye</u> | |
| Councilperson Windus-Cook | <u>Absent</u> | |
| Supervisor Lester | <u>Abstain</u> | |
| Submitted – January 2, 2007 | | Adopted |

RESOLUTION NO. 3 Appointments to Boards

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board hereby appoints the following persons to the position specified for a two year term beginning January 1, 2007, and ending December 31, 2008:
Environmental Conservation Board:
 David G. Arnold
 George F. Lloyd

Sec. 2. That the Town Board hereby appoints the following persons to the position specified for a three year term beginning January 1, 2007 and ending December 31, 2009.
Recreation and Park Advisory Council
 Charles Hage
 Charles Militello

Sec. 3. That the Town Board hereby appoints the following persons to the position specified for a five year term beginning January 1, 2007 and ending December 31, 2011:
Zoning Board of Appeals
 Peter Sharpe
Seymour Library Board
 David Stettner

Board of Assessment Review
 Frank Sacheli

Sec. 4. *That the Town Board hereby appoints the following person to the position specified for a seven year term beginning January 1, 2007 and ending December 31, 2013*
Planning Board
Ellen Bahr

****See Discussion****

Sec. 5. That this resolution shall take effect January 1, 2007.

MOTION for adoption of this resolution by Councilperson Carges
 Seconded by Councilperson Connors

Discussion: Supervisor Lester asked that Section 4 be removed from this resolution because he had not confirmed with Ms. Bahr, as of this date, her desire to be reappointed to the Planning Board.

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Ferris | <u>Aye</u> |
| Councilperson Windus-Cook | <u>Absent</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted – January 2, 2007

Adopted

RESOLUTION NO. 4

Approving Rules and Regulations for Building Control Fees

WHEREAS, the Town Board has reviewed the Building Control Fees and has recommended adoption for the year 2007.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby adopts the Rules and Regulations for Building Control Fees as attached on Appendix A.

Sec. 2. That this resolution shall take effect immediately

MOTION for adoption of this resolution by Councilperson Ferris
Seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Ferris | <u>Aye</u> |
| Councilperson Windus-Cook | <u>Absent</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted – January 2, 2007

Adopted

RESOLUTION NO. 5

Appoint Consulting Architect/Building Inspector for Building Department

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints David Strabel, Architect as Consulting Architect and Building Inspector for the Town of Sweden Building Department, commencing January 1, 2007, and ending December 31, 2007.

Sec. 2. That Mr. Strabel will assist the Building Department with New York State Building Code drawing review on commercial project applications for

building permits on a project by project basis and fill in as Building Inspector as needed.

Sec. 3. That the basic compensation for services rendered shall be based on an hourly rate of \$45.00 per hour.

Sec. 4. That these fees are to be charged to the developer on the building permit.

Sec. 5. That this resolution shall take effect January 1, 2007.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Ferris

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|---------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Ferris | <u>Aye</u> |
| Councilperson Windus-Cook | <u>Absent</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted - January 2, 2007

Adopted

RESOLUTION NO. 6 Authorizing Electrical Inspection Agencies

WHEREAS, the Town's electrical inspection ordinance provided for the appointment of electrical inspection agencies from time to time; and

WHEREAS, the previous appointments expired on December 31, 2006.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the following is hereby authorized to make inspections and re-inspections of all electrical installations, and approve or disapprove of same:

The New York Board of Fire Underwriters
217 Lake Avenue
Rochester, New York 14608

Middle Department Inspection Agency
460 State Street
Rochester, New York 14608

Genesee Star Agency, Inc.
9696 Asbury Road
LeRoy, New York 14482

Commonwealth Electrical Inspection Service, Inc.
Watertower Park Bldg J Suite 209,

1099 Jay St Box #16
Rochester, NY 14611

- Sec. 2. That the term of these appointments shall be one year, from January 1, 2007, through December 31, 2007.
- Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Ferris

Discussion:

VOTE BY ROLL CALL AND RECORD:

- Councilperson Carges Aye
- Councilperson Connors Aye
- Councilperson Ferris Aye
- Councilperson Windus-Cook Aye
- Supervisor Lester Aye

Submitted - January 2, 2007

Adopted

RESOLUTION NO. 7 Appointing Engineer for Town of Sweden for 2007

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden hereby appoints MRB Group, P.C. with offices located at 2480 Browncroft Boulevard, Rochester, New York, as the engineering firm for the Town of Sweden for a period of time commencing January 1, 2007 and ending December 31, 2007.
- Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

- Councilperson Carges Aye
- Councilperson Connors Aye
- Councilperson Ferris Aye
- Councilperson Windus-Cook Aye
- Supervisor Lester Aye

Submitted - January 2, 2007

Adopted

RESOLUTION NO. 8 Setting Salary Schedule for 2007 (Highway Department)

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the hourly wages of the operational positions of the Highway Department, as recommended by the Superintendent of Highways, be fixed within the following ranges:

| | |
|-----------------------------------|--------------|
| Deputy Superintendent of Highways | \$23-28/hour |
| Mechanic | \$20-23/hour |
| Working Foreman | \$19-23/hour |
| HEO | \$17-22/hour |
| MEO | \$17-20/hour |
| Laborer | \$10-18/hour |
| Laborer PT | \$8-13/hour |
| Laborer Seasonal | \$8-13/hour |

Sec. 2. That each highway employee shall be reimbursed up to \$125 for the purchase of work boots annually upon the submission of an authorized voucher accompanied by a paid receipt after completion of the probationary period.

Sec. 3. That each highway employee (except the Mechanic) shall be reimbursed up to \$250 for clothing, in lieu of uniforms, to include as a minimum three (3) new work shirts and as needed work jeans, work coat/vest, work pants, and insulated sweatshirts annually upon the submission of an authorized voucher accompanied by a paid receipt after completion of the probationary period.

Sec. 4. That the Mechanic shall be reimbursed up to \$300 for clothing, in lieu of uniforms, to include as a minimum three (3) new work shirts and as needed work jeans, work coat/vest, work pants, and insulated sweatshirts annually upon the submission of an authorized voucher accompanied by a paid receipt after completion of the probationary period.

Sec. 5. That this resolution shall take effect January 1, 2007.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Ferris | <u>Aye</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted - January 2, 2007

Adopted

RESOLUTION NO. 9 Reimbursement of Mileage

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the mileage allowance for Town personnel is set at \$.44 per mile for the year 2007.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Ferris
Seconded by Councilperson Carges

Discussion: Councilperson Connors stated that the federal mileage allowance is \$.485.

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Ferris | <u>Aye</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted - January 2, 2007

Adopted

RESOLUTION NO. 10

Newsletter Editor

WHEREAS, the Town is now distributing a newsletter quarterly; and

WHEREAS, responsibility for coordinating information and setting up the newsletter is necessary.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That Leisa Strabel be approved as editor for the town newsletter.
- Sec. 2. That a stipend of \$ 1,500 annually be paid for this additional duty.
- Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Ferris

Discussion: The Town Board complimented Leisa Strabel for all her efforts on the newsletter. The Board added that it is one of the nicest newsletters in the area and all have received positive comments. Supervisor Lester thanked Councilperson Carges for initiating the production of the newsletter.

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Ferris | <u>Aye</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted – January 2, 2007

Adopted

RESOLUTION NO. 11

Approving Bonds for Town Officers

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby approve a faithful performance public employees dishonesty bond as to form, the sum of, manner and execution and sufficiency of the surety therein, to cover the Town Officers specified below for one year beginning January 1, 2007, for the following sums:

| | |
|-----------------------------------|-----------|
| Deputy Receiver of Taxes | \$200,000 |
| Deputy Supervisor | \$200,000 |
| Deputy Town Clerk | \$100,000 |
| Director of Finance | \$100,000 |
| Recreation Director | \$100,000 |
| Receiver of Taxes and Assessments | \$200,000 |
| Superintendent of Highways | \$100,000 |
| Supervisor | \$200,000 |
| Town Clerk | \$100,000 |
| Town Justices | \$100,000 |

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
 Seconded by Councilperson Windus-Cook

Discussion: Supervisor Lester explained that this resolution does not imply that the above titled individuals are dishonest, the bonding protects the residents IF someone were to take money from the town. All towns adopt this type of resolution/bonding. Councilperson Windus-Cook asked if this was a requirement. Finance Director Leisa Strabel answered that the county requires the tax receiver bonding before the tax bills are released. Town Law requires that certain positions be bonded.

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Ferris | <u>Aye</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted - January 2, 2007

Adopted

RESOLUTION NO. 12 Approving Official Meeting Dates, Banking
Institutions, Newspapers, Investments and Insurance

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the regular meetings of the Town Board of the Town of Sweden shall be held semimonthly on the second and fourth Tuesdays of every month during the year 2007 at 7:30 PM at the Sweden Town Hall; and

Sec. 2. That JP Morgan Chase Bank Brockport Office, First Niagara Commercial Bank Brockport Branch, Citibank NA Rochester, and HSBC Brockport Branch are hereby designated as the official banking institutions for the Town for the year 2007, that deposit accounts of any kind may be opened and maintained in the name of the Town with said banks, and that the funds of this Town may be withdrawn upon the check, draft, note, written

order, or written withdrawal request of the Town signed or purporting to be signed by the facsimile signature of the Supervisor; and

Sec. 3. That the Director of Finance is authorized to use the facsimile signature plate of the Supervisor's signature attached to the check protector in lieu of requiring an original signature of the Supervisor on checks issued on Town Funds; and

Sec. 4. That the Supervisor is authorized to deposit any funds not immediately needed in various accounts into time deposit or savings accounts or to purchase certificates of deposit at any of the Town's official banking institutions through his current term of office; and

Sec. 5. That the official publications for the Town of Sweden for the year 2007 shall be the Brockport Post and the Suburban News.

Sec. 6. That the standard medical insurance plan designated for the year 2007 for employees is Preferred Care Basix.

Sec. 7. That the standard dental insurance plan designated for the year 2007 for employees is Blue Shield Smile Saver I Modified.

Sec. 8. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
 Seconded by Councilperson Ferris

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Ferris | <u>Aye</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted - January 2, 2007

Adopted

RESOLUTION NO. 13

Salary Schedule for 2007

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the salaries of the Town of Sweden elected officials for 2007 shall be fixed as specified below and payable bi-weekly.

| <u>Elected Officials</u> | <u>Annual</u> |
|-----------------------------------|---------------|
| Supervisor | \$22,350 |
| Councilperson (4) | 6,520 |
| Superintendent of Highways | 71,070 |
| Town Clerk | 36,565 |
| Receiver of Taxes and Assessments | 17,000 |
| Town Justice (3) | 16,409 |

Sec. 2. That the salaries of positions specified below determined to be "Exempt" per Fair Labor Standards Act shall be fixed as follows and payable bi-weekly.

| | |
|--|----------|
| Assessor | \$51,500 |
| Deputy Supervisor | 3,578 |
| Director of Finance | 43,148 |
| Fire Marshal/Deputy Building Inspector | 5,851 |
| Nutrition Program Site Manager | 42,791 |
| Recreation Director | 44,584 |
| Superintendent of Sewer | 7,962 |
| Town Attorney | 20,597 |

Sec. 3. That the salaries of the positions specified below determined to be "Non-covered" per Fair Labor Standards Act shall be fixed as follows and payable bi-weekly.

| | |
|-----------------------|----------|
| Recreation Supervisor | \$25,630 |
|-----------------------|----------|

Sec. 4. That hourly wages of clerical-operations positions shall be fixed as follows:

| | <u>Hourly</u> | <u>Hours Per Pay Period</u> |
|---|---------------|-----------------------------|
| Asst. Dog Control Officer, PT | \$10.60 | As Needed |
| Clerk PT Court | 10-14 | 48 |
| Clerk PT (Recreation) | 9.00 | |
| Clerk PT (Senior Center) | 8.50 | |
| Court Attendant PT | 40.00 | Per Session |
| Court Clerk to Town Justice | 11.47 | 70 |
| Deputy Receiver of Taxes/Assessments | 14.42 | 70 |
| Deputy Town Clerk | 14.42 | 70 |
| Dog Control Officer PT | 10.60 | As Needed |
| Head Custodian | 14.98 | 70 |
| Laborer PT (Senior Center-Maintenance) | 10.30 | |
| Laborer PT (Senior Center-Cleaner) | 8.50 | |
| Laborer PT (Town Hall) | 10.50 | |
| Laborer PT Recycle Center | 8.24 | As Needed |
| Nutrition Aide PT | 7.15 | 48 |
| Nutrition Aide PT (County) | 9.00 | 48 |
| Receptionist/Typist (Community Center) | 11.80 | 70 |
| Recreation Assistant | 10.75 | 70 |
| Recreation Assistant PT | 9-9.27 | |
| Recreation Director Seasonal | 15.09 | 70 |
| Secretary to Planning Board | 14.42 | 70 |
| Secretary to Superintendent of Highways | 15.00 | 70 |
| Student Helpers | 7.15-9 | |
| Town Attorney | 100.00 | As Needed |

Deputy Town Attorney
Deputy Town Clerk
Dog Control Officer
Assistant DCO, PT
Director of Finance
Director of Parks and Recreation
Fire Marshal PT
Laborer (Community Center)
Laborer PT (Community Center)
Laborer PT (Senior Center)
Laborer PT (Recycling Center)
Laborer PT (Town Hall)
Nutrition Cook Assistant
Nutrition Aide
Nutrition Aide PT
Nutrition Program Assistant PT
Nutrition Cook
Nutrition Program Site Manager
Police Justice
Receptionist/Typist
Recreation Assistant PT
Recreation Assistant
Recreation Director
Recreation Director Seasonal
Recreation Leader
Recreation Supervisor
Secretary to Planning Board
Secretary to Superintendent of Highways
Student Helper
Town Attorney
Town Clerk
Town Justices

Sec. 2. That an 8-hour workday be established as the standard workday for retirement purposes for the following positions:

Deputy Superintendent of Highways
Foreman
Heavy Motor Equipment Operator
Mechanic
Motor Equipment Operator
Superintendent of Highways
Laborer
Laborer PT

Sec. 3. That an 6-hour workday be established as the standard workday for retirement purposes for the following positions:

Supervisor
Councilperson

Deputy Supervisor
Receiver of Taxes and Assessments

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Ferris | <u>Aye</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted - January 2, 2007

Adopted

RESOLUTION NO. 15 Approving Temporary Assignment of Judges for 2007

WHEREAS, Section 12b of the Judiciary Law requires the approval of local legislative bodies for the temporary assignment of local judges.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby consent to the temporary assignment of the Town of Sweden Justice(s) to preside in other Town Courts in the Seventh Judicial District and in the Rochester City Court if the need arises during the year 2007 and also approves the temporary assignment of judges from other Town Courts in the Seventh Judicial District to its Court as need arises during the year 2007.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Ferris
Seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

| | |
|---------------------------|------------|
| Councilperson Carges | <u>Aye</u> |
| Councilperson Connors | <u>Aye</u> |
| Councilperson Ferris | <u>Aye</u> |
| Councilperson Windus-Cook | <u>Aye</u> |
| Supervisor Lester | <u>Aye</u> |

Submitted - January 2, 2007

Adopted

ADJOURNMENT:

As there was no further business to be brought before the Board, Councilperson Windus-Cook made a motion that was seconded by Councilperson Connors to adjourn the meeting at 4:27 p.m. All voted in favor of the motion. Motion adopted.

Respectfully Submitted,

Karen M. Sweeting
Town Clerk