

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, October 9, 2018.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Robert Muesebeck, Councilperson Patricia Hayles, Councilperson Mary Rich, and Councilperson Lori Skoog. Also present were Finance Director Leisa Strabel, Town Attorney Jim Bell, Superintendent of Highways Brian Ingraham and Town Clerk Karen Sweeting.

Visitors present were Joan Hamlin, Susan Smith, Wayne Zyra, Christine Hamlin, Kevin M. Johnson, Karen LoBracco and Michael Bove from Monroe Ambulance. Seymour Library Director Carl Gouveia arrived at 6:17 p.m.

Supervisor Johnson called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to honor those in harm's way fighting for our freedoms and for our first responders.

PRIVILEGE OF THE FLOOR:

No comments.

CORRESPONDENCE:

Received a letter from Regional Transit Service detailing the next phase of Reimagine RTS. Reimagine RTS is a planning process that is looking into modifying the bus routes to meet the changing needs of our area. Supervisor Johnson remains committed to having service in our Town.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Councilperson Muesebeck reported a lot going on at the Town Park. The accessible playground should be completed within the next couple of weeks, grounds crews have been busy mowing and the dog park has been well utilized. Mr. Muesebeck will be attending another solar committee meeting. He hopes to have the proposed updates to the board for review by the end of the month.

Councilperson Hayles reminded the board of the upcoming health fair on October 17th. She shared with the board that Recreation Assistant Andre Calzone attended the RIT Health Fair and had an opportunity to talk with vendors that may be willing to participate in our fair next year. Oak Orchard will be participating this year and there will be a number of classes offered by URM. Fall programming has started. Fees have increased slightly. Mrs. Hayles has been happy with the levels of participation. The survey can be viewed online.

Councilperson Skoog attended a Town/Gown committee meeting and was impressed with the number of people involved with this committee. She volunteered for the "outreach" committee. Mrs. Skoog attended an SSAI meeting and reported that they are moving forward with some good ideas. SSAI has proposed meeting with Hamlin recreation staff to discuss some of their special activities. Mrs. Skoog took several residents to the Town Park to see the playground, lodge and dog park. They all seemed impressed by the condition of our park facilities.

Councilperson Rich commented on the senior's handmade crafts. They are selling items at SCCC – they are inexpensive and would make wonderful gifts. Mrs. Rich attended a Seymour Library After Hours meeting and also mentioned the upcoming Friends book sale. The joint committee with the Town of Clarkson, Village of Brockport and Seymour Library Board are preparing questions for the consultant interviews.

Supervisor Johnson reported that a vehicle bumped into the Town Hall – no major damage. Mr. Johnson would like to schedule the ribbon cutting event for the new playground at the Town Park. They have invited Senator Robert Ortz so the tentative date of October 26th at 11 a.m. needs to be confirmed with Sen. Ortz’s calendar. Superintendent of Highways Brian explained the base for the playground and added that there will be an 18 inch curb around the area with concrete sidewalks, all ADA compliant and grade accessible. Supervisor Johnson said the concrete edge will help with flaking and weed control.

Supervisor Johnson met with Tom Guzek from Helios Energy to discuss the proposed Lake Road solar project. Helios Energy may be submitting a rezoning application to the Town Board for review. Mr. Johnson participated in the annual Walk to School Day. He met with Samuel Simone, owner of property located at the intersection of Crestview Drive and Lake Road to discuss ideas for that property. Mr. Johnson would like to discuss it at an upcoming workshop.

Supervisor Johnson reported that Finance Director Leisa Strabel has been tabulating water data and the board seems fairly settled on focusing on the Lake Road area. The board discussed other areas of focus. Mr. Johnson has been accepting quotes for website providers/designers.

The board discussed the work session scheduled for election night, November 6th. The work session will be held in the west conference room. Mr. Johnson mentioned the grand opening of KFC – he will contact the Sheriff to monitor traffic opening day.

Finance Director Leisa Strabel explained that she received the water district numbers from Clarendon and also received corrections from the Assessor which created a decrease in the tax levy and the taxable assessment. These changes to the preliminary budget did not make a difference in the tax rate.

Superintendent of Highways Brian Ingraham reported on the site work for the playground and the additional county project on West Sweden Road.

Seymour Library Director Carl Gouveia reported several upcoming events at the library.

Town Attorney Jim Bell reported updates to the WalMart assessment litigation. He is waiting for the appraisal.

CONSENT AGENDA ITEMS:

Regarding Resolution No. 107 below: Councilperson Hayles stated that the committee has received two proposals and will be conducting interviews soon. The committee would like to award the contract by December 18th, present the contract to the Library Board and then hold another joint meeting with the municipalities and the public in January. Supervisor Johnson stated that the boards agreed to a maximum of \$15,000, up to \$5,000 for the Town’s share. The sub-committee will be making the determination between the two reputable consultants.

Councilperson Muesebeck made a motion that was seconded by Councilperson Hayles to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

ADOPTED

- RESOLUTION NO. 107

Authorize Supervisor to Sign
Seymour Library Consultant Contract

WHEREAS, at the May 22, 2018 intermunicipal meeting of the Towns of Sweden and Clarkson, the Village of Brockport and the Seymour Library Board it was proposed to engage a professional consultant to study and recommend efficiencies for the operation of the Seymour Library; and

WHEREAS, a subcommittee comprised of members of the Sweden Town Board, Clarkson Town Board, Brockport Village Board, Seymour Library Board and Seymour Library staff has received proposals from professional consultants and will soon select one of the proposals for approval; and

WHEREAS, the Town Board of the Town of Sweden desires to support the recommendation of the subcommittee in awarding a contract to one of the two consultant proposals received; and

WHEREAS, the Town Board of the Town of Sweden desires to fund a share of the professional consultant fee in an amount not to exceed five thousand dollars (\$5,000.00.)

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the Supervisor to sign an intermunicipal agreement with the Town of Clarkson, the Village of Brockport and the successful consultant for a study and recommendations for efficiencies in the operation of the Seymour Library.

Sec. 2. That the Town Board of the Town of Sweden commits a share of the consultant fee not to exceed five thousand dollars (\$5,000.00).

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 108 Accept Letter of Credit for Stonebriar Glen Phase I

WHEREAS, on June 26, 2018, Stonehaven Commercial submitted a cash deposit of two hundred fifteen thousand seventy-five and thirty hundredths dollars (\$215,075.30) as a Letter of Credit for Stonebriar Glen Phase I; and

WHEREAS, on September 11, 2018 the Sweden Town Board approved the partial release of the deposit in the amount of forty-two thousand forty-four and nineteen hundredths dollars (\$42,044.19); and

WHEREAS, the Stonehaven Commercial has submitted a Letter of Credit drawn on Canandaigua National Bank and Trust Company in the sum of one hundred seventy three thousand thirty one and eleven hundredths dollars (\$173,031.11) to replace the remaining cash deposit of one hundred seventy three thousand thirty one and eleven hundredths dollars (\$173,031.11).

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden accepts the Letter of Credit drawn on Canandaigua National Bank and Trust Company in the amount of one hundred seventy three thousand thirty one and eleven hundredths dollars (\$173,031.11) for Stonebriar Glen Phase I.

Sec. 2. That upon acceptance of this Letter of Credit, the Supervisor of the Town of Sweden is authorized to release the cash deposit of one hundred seventy three thousand thirty one and eleven hundredths dollars (\$173,031.11) to Stonehaven Commercial from the Cash Deposit serving as the Letter of Credit for Stonebriar Glen Phase 1.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 109 Budget Modifications

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is hereby authorized to make the following modifications to the 2018 Town Budget:

\$1,500 from A1910.4 Unallocated Insurance to
A1320.4 Auditor Contractual

\$5,000 from B1420.4 Attorney Contractual
B7410.4 Library Contractual

\$10,000 from B1990.4 Contingent to
B9050.8 Unemployment Contractual

\$1,200 from DB5140.1 Mis. Brush & Weeds Personal Services to
DB5112.1 Road Construction Permanent Personal Services

\$10,000 from DB5110.1 General Repairs Personal Services to
DB5148.1 Service Other Governments Personal Services

\$11,000 from DB5130.401 Machinery Contractual to
DB5112.4 Road Construction Permanent Contractual

Sec. 2 That this resolution shall take effect immediately.

- RESOLUTION NO. 110 Adopt Sexual Harassment Policy and Sexual Harassment Reporting Form

WHEREAS, New York State has adopted new Sexual Harassment laws regarding sexual harassment in the workplace; and

WHEREAS, the Town Board of the Town of Sweden wishes to be compliant with the new requirements of the New York State Sexual Harassments laws.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden does hereby adopt the attached Sexual Harassment Policy based on the New York State Model Law.

Sec. 2. That the Town Board of the Town of Sweden does hereby adopt the attached Sexual Harassment Reporting Form based on the New York State Model Reporting Form.

Sec. 3. That the Director of Finance is instructed to replace the current Sexual Harassment Policy in the Town of Sweden Employee Handbook and distribute the Policy and Reporting Form to all employees.

Sec. 4. That this resolution shall take effect immediately.

- RESOLUTION NO. 111 Re-Appoint Member to Board of Assessment Review (Minor)

WHEREAS, the term held by Matthew Minor on the Board of Assessment Review expired on September 30, 2018; and

WHEREAS, Mr. Minor desires to serve another five-year term.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby re-appoint Matthew F. Minor to the Board of Assessment Review and that he will be required to complete the necessary training and certification to remain a member.

Sec. 2. That the term of membership is October 1, 2018 to September 30, 2023.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 112 Approving 2019 Preliminary Budget and Ordering Hearing on General Budget & Special District Budgets for 2019

WHEREAS, the Budget Officer has filed the Tentative budget for 2019 with the Town Clerk and the Town Board has given it due consideration.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board hereby approves the 2019 Budget Officer’s Tentative Budget, as amended, and filed herewith in the Office of the Town Clerk as the 2019 Preliminary Budget

Sec. 2. That a summary of the entire proposed budget is as follows:

<u>PURPOSE</u>	<u>TOTAL BUDGET</u>
<u>Operating & Maintenance:</u>	
General Government	\$ 1,592,011
Public Safety	129,160
Health	2,500
Transportation	1,698,335
Culture & Recreation	799,593
Home & Community	197,200
Employee Benefits	851,202
Debt Service	<u>82,650</u>
TOTAL:	\$ 5,352,651
<u>Other-Special Improvement Districts:</u>	<u>232,078</u>
TOTAL BUDGET APPROPRIATIONS	\$ 5,584,729

Sec. 3. That the Town Board shall hold a public hearing at 7:00 p.m. at the Town Hall, 18 State Street in said Town on Tuesday the 23rd day of October 2018 for the

purpose of hearing comments, either written or verbal from all interested persons in favor of or against the Preliminary Budget for 2019 or any item therein.

Sec. 4. That the Town Clerk is directed to publish notice of public hearing on the Preliminary Budget, which notice shall state: (1) the time, place and purpose of the hearing; (2) Sec. 2 of this resolution; (3) that a copy of the detailed Preliminary Budget is available on the Town website and for inspection by any interested person at the office of the Town Clerk during regular office hours; and (4) the compensation proposed to be paid to all elected town officials pursuant to Town Law, Sec. 108.

Sec. 5. That this resolution shall take effect immediately.

- RESOLUTION NO. 113 Approve Inter-municipal Snow and Ice Agreement with Monroe County

WHEREAS, Monroe County and the Town of Sweden desire to enter into an Inter-municipal Agreement for the Provision of Snow Removal and Ice Control Services from October 1, 2018 through September 30, 2023 with annual renewals upon mutual consent for up to four (4) additional years.

WHEREAS, the Superintendent of Highways recommends that the Town Board enters into the agreement.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the Inter-municipal Agreement for the Provision of Snow Removal and Ice Control Services from October 1, 2018 through September 30, 2023 with annual renewals upon mutual consent for up to four (4) additional years.

Sec. 2. That the Supervisor is hereby authorized to execute all necessary documents.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 114 Authorizing Purchase of One 2019 John Deere 6110M Cab Tractor

WHEREAS, the Highway Superintendent has recommended the purchase of one 2019 John Deere 6110M Cab Tractor for the purpose of mowing town and county road right-of-ways and sanitary and storm sewer easement areas.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the purchase of one 2019 John Deere 6110M Cab Tractor from Deere & Company, 2000 John Deere Run, Cary, NC 27513 through New York State Agricultural Tractors and Implements Bid PC67140 (PG Y1 CG 22) for a purchase price of eighty thousand five hundred one and sixty four hundredths dollars (\$80,501.64).

Sec. 2. That upon delivery of the truck, the invoice will be paid from the Highway Equipment Reserve per Resolution No. 115 of 2018.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 115 Authorize Purchase of 2019 John Deere 6110M Cab Tractor from Highway Equipment Reserve

WHEREAS, a Reserve was established for Highway Equipment on December 13, 2005; and

WHEREAS, the Highway Superintendent has requested the purchase of a 2019 John Deere 6110M Cab Tractor for a purchase price of eighty thousand five hundred one and sixty four hundredths dollars (\$80,501.64.); and

WHEREAS, there are funds available in the Highway Equipment Reserve for the purchase of the truck.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the expenditure of eighty thousand five hundred one and sixty four hundredths dollars (\$80,501.64) from the Highway Equipment Reserve for the purchase of one 2019 John Deere 6110 M Cab Tractor.

Sec. 2. That pursuant to Section 6-C of the General Municipal Law, this expenditure is subject to permissive referendum.

Sec. 3. That the Town Clerk is directed to publish a public notice as required by law.

Sec. 4. That this resolution shall take effect immediately.

- RESOLUTION NO. 116 Authorizing Purchase of two Tiger Mowers and Appurtenances

WHEREAS, the Highway Superintendent has recommended the purchase of one 102” Tiger rear flail mower and one 22’ Tiger side mount boom with 50” side flail mower and appurtenances for the purpose of mowing town and county road right-of-ways and sanitary and storm sewer easement areas.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the purchase of one 102” Tiger rear flail mower and one 22’ Tiger side mount boom with 50” side flail mower and appurtenances from the Tiger Corporation, 3301 N. Louise Ave., Sioux Falls, SD 57107 from Sourcewell contract 052417-TGR for a purchase price of sixty seven thousand eight hundred seventy seven and forty hundredths dollars (\$67,877.40).

Sec. 2. That upon delivery of the mowing equipment, the invoice will be paid from the Highway Equipment Reserve per Resolution No. 117 of 2018.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 117 Authorize Purchase of Tiger Mowing Equipment from Highway Equipment Reserve

WHEREAS, a Reserve was established for Highway Equipment on December 13, 2005; and

WHEREAS, the Highway Superintendent has requested the purchase of one 102” Tiger rear flail mower and one 22’ Tiger side mount boom with 50” side flail mower and appurtenances for a purchase price of sixty seven thousand eight hundred seventy seven and 40 hundredths dollars (\$67,877.40); and

WHEREAS, there are funds available in the Highway Equipment Reserve for the purchase of the equipment.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the expenditure of sixty seven thousand eight hundred seventy seven and forty hundredths dollars (\$67,877.40) from the Highway Equipment Reserve for the purchase of one 102" Tiger rear flail mower and one 22' Tiger side mount boom with 50" side flail mower and appurtenances.

Sec. 2. That pursuant to Section 6-C of the General Municipal Law, this expenditure is subject to permissive referendum.

Sec. 3. That the Town Clerk is directed to publish a public notice as required by law.

Sec. 4. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

No items

ADDITIONAL BUSINESS AND ANNOUNCEMENTS

No additional business or announcements

ADJOURNMENT

As there was no further business to come before the Board, Councilperson Skoog moved to adjourn the October 9, 2018 meeting of the Sweden Town Board at 6:27 p.m. Councilperson Muesebeck seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk