

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, October 25, 2016 after the conclusion of the Public Hearing addressing the 2017 Budget.

Town Board Members present were Supervisor Robert Carges, Councilperson Mary Rich and Councilperson Lori Skoog. Councilperson Robert Muesebeck was absent. Also present were Finance Director Leisa Strabel, Highway Superintendent Brian Ingraham, Town Attorney Jim Bell and Town Clerk Karen Sweeting.

Visitors present were Village Trustee Annie Crane, Joan Hamlin, Christine Hamlin and William Johnson.

Supervisor Carges called the meeting to order at 7:15 p.m. at the close of the public hearing.

#### APPROVAL OF MINUTES

Councilperson Skoog made a motion that was seconded by Councilperson Rich to accept the minutes of the regular meeting held on October 11, 2016. All voted in favor of the motion – three ayes. Motion adopted.

#### SUPERVISOR'S CORRESPONDENCE

2016 Received From:

- \*1. Phyllis Brudz, Building/Planning Department

Comments:

Request for Steve Lauth, Building Inspector and Arnold Monno, Planning Board Member to attend the Genesee/Finger Lakes Regional Planning Council Fall 2016 Regional Local Government Workshop – November 16, 2016

- \*2. Brian Ingraham, Superintendent of Highways

Request to hire winter part time dispatch employees – Chapman and Duthoy

\*Board has copies

RE: #1 Mrs. Brudz requested that Craig McAllister, Planning Board Chairperson be added to the request. Councilperson Skoog made a motion that was seconded by Councilperson Rich to accept the request of Phyllis Brudz for Steve Lauth, Arnold Monno and Craig McAllister to attend the Genesee/Finger Lakes Regional Planning Council Fall 2016 Regional Local Government Workshop on November 16, 2016. All voted in favor of the motion – three ayes. Motion adopted.

#### REPORTS

Councilperson Skoog reported that the board held another Water Committee meeting. Jay Grasso from G & G Process Services, Inc. spoke to the committee about median income surveys and funding for municipal projects. The Town has mailed surveys to residents without public water and has, to date, received approximately 170 responses. The deadline to complete the survey is November 7<sup>th</sup>.

Councilperson Rich reported that she attended the Seymour Library After Hours Committee meeting and encouraged all the board members to attend the After Hours event on November 19, 2016 from 7 p.m. to 10 p.m. Mrs. Rich also attended the Village of Brockport Tax Relief Task Force meeting.

Supervisor Carges attended the Monroe County Supervisors monthly meeting. A speaker from the Genesee/Finger Lakes Regional Planning Council shared information on green communities and initiatives. Mr. Carges mentioned the upcoming training opportunity through GFLRPC in Batavia on November 7<sup>th</sup>. Mr. Carges commented on the progress of the new parking areas at the Sweden Town Park. He also attended a Sweden Community Foundation meeting – provided updates to the funding for the lodge.

Superintendent of Highways Brian Ingraham added that the final course of blacktop will be installed once the lodge is built. The Sweden Highway Department has been assisting the Village of Brockport with paving and patching projects on Beverly Drive, Morgan Court and Merchants Street. Leaf pick up and Fall brush pick up has started. Shoulder and drainage work on Colby Street remains.

Town Attorney Jim Bell updated the board on a code violation case and a dog control case pending in Sweden Town Court. Mr. Bell is moving forward with draft local laws for special events and moratorium on solar power farms/commercial projects.

Finance Director Leisa Strabel is obtaining quotes for liability insurance.

RESOLUTIONS

RESOLUTION NO. 88 Adopting 2017 Town of Sweden Budget

WHEREAS, the Town Board has met at the time and place specified in the notice of public hearing on the Preliminary Town Budget for 2017, and heard all persons desiring to be heard thereon.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Preliminary Budget for 2017, as amended, and as hereinafter set forth and filed by the Budget Officer in the Office of the Town Clerk be adopted as the Annual Budget for the Town of Sweden for the fiscal year commencing January 1, 2017, and ending December 31, 2017.

Sec. 2. That the several amounts stated in the column entitled "Adopted" be and are appropriated for the objects and purposes specified, that all amounts stated in the summary as "Amounts to be raised by Tax" be and are the tax levy for the year 2017, and that salaries of elected officers as stated shall be fixed at the amounts shown effective January 1, 2017.

Sec. 3. That the Town Clerk is directed to publish notice that a summary of this enacted budget is available for public inspection on the Town's website and during normal business hours in the Town Clerk's Office.

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Rich  
Seconded by Councilperson Skoog

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck Absent  
Councilperson Rich Aye  
Councilperson Skoog Aye  
Supervisor Carges Aye

Submitted – October 25, 2016

Adopted

RESOLUTION NO. 89

Authorizing Additional Sums to be Deposited in Capital Reserve - Town Vehicle Reserve Fund

WHEREAS, the Town established a Town Vehicle Reserve Fund on November 24, 2009 to fund the purchase of vehicles for the buildings and grounds, park and dog control departments; and

WHEREAS, the Town of Sweden desires to appropriate additional sums to become part of the reserve fund from time to time.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. That the Supervisor is directed to transfer from the general fund to the Reserve for Town Vehicles the sum of \$15,000.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Skoog  
Seconded by Councilperson Rich

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Absent</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – October 25, 2016

Adopted

RESOLUTION NO. 90

Authorizing Purchase of One 2017 Chevrolet Silverado 2500HD Pick-Up Truck

WHEREAS, the Buildings and Grounds Department has requested the purchase of one 2017 Chevrolet Silverado 2500 HD pick-up truck under the Chautauqua County Contract E-11-14-PFTH Group 5, Item 3, Vehicle 1 from Joe Basil Chevrolet, Inc., 5111 Transit Road, Depew, NY 14043.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the purchase of one 2017 Chevrolet Silverado 2500 HD pick-up truck through Chautauqua County Contract E-11-14-PFTH Group 5, Item 3, Vehicle 1 for \$33,120.30 (thirty-three thousand one hundred twenty and 30/100 dollars) from Joe Basil Chevrolet, Inc., 5111 Transit Road, Depew, NY 14043.

Sec. 2. That upon delivery of the truck and submission of an invoice that the purchase will be paid from the Town Vehicle Reserve Fund.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Skoog  
Seconded by Councilperson Rich

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Absent</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – October 25, 2016

Adopted+

RESOLUTION NO. 91

Authorize Purchase of 2017 Chevrolet Silverado 2500 HD Pick Up Truck From Reserve

WHEREAS, on November 24, 2009, a reserve was established for the purchase of town vehicles for the buildings and grounds department, park department and dog control department; and

WHEREAS, the Buildings and Grounds Department has requested the purchase of a 2017 Chevrolet Silverado 2500 HD Pick Up Truck; and

WHEREAS, there are funds available in the Reserve for Town Vehicles for the purchase of a truck.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the expenditure of \$33,120.30 from the Reserve for Town Vehicles for the purchase of a 2017 Chevrolet Silverado 2500 HD Pick Up Truck for the Buildings and Grounds Department.

Sec. 2. That pursuant to Section 6-C of the General Municipal Law, this expenditure is subject to permissive referendum.

Sec. 3. That the Town Clerk is directed to publish a public notice as required by law.

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Skoog  
Seconded by Councilperson Rich

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Absent</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – October 25, 2016

Adopted

RESOLUTION NO. 92

Authorizing 2016 Town Funds Audit

WHEREAS, Christopher Trento, Certified Public Accountant, has submitted a proposal to perform an audit of the Sweden Town funds for the fiscal year ending December 31, 2016; and

WHEREAS, Mr. Trento’s proposal requests a fee of \$9,125.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden accepts proposal of Christopher Trento, Certified Public Accountant, for the audit of Sweden Town funds for the fiscal year ending December 31, 2016.

Sec. 2. That the Supervisor is authorized to execute the necessary documents.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Rich  
Seconded by Councilperson Skoog

Discussion: Councilperson Rich made a motion that was seconded by Councilperson Skoog to TABLE this resolution for further discussion. All voted in favor of the motion – three ayes. Councilperson Muesebeck was absent. Motion adopted.

Submitted – October 25, 2016

TABLED

RESOLUTION NO. 93 Authorizing Supervisor to Sign  
Maintenance Agreement with  
Imperial Door Controls, Inc.

WHEREAS, the maintenance agreements between Imperial Door Controls, Inc. and the Town of Sweden will expire on October 31, 2016; and

WHEREAS, the Town Board desires to enter into new agreements for the Town Hall, Senior Center and Community Center.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize and direct the Supervisor to sign the Maintenance Agreement between the Town of Sweden and Imperial Door Controls, Inc.

Sec. 2. The term of this agreement shall be for a period of one (1) year, commencing on November 1, 2016 and ending on October 31, 2017 at an annual cost of \$180 per door: one at the Town Hall, one at the Senior Center, two at the Community Center for a total cost of \$720.

Sec. 3. That the maintenance agreement will cover automatic door labor only to include travel time during business hours; special parts discounts; and two inspection visits per year to adjust, clean, lubricate and tune equipment.

Sec. 4. That this new agreement does hereby supersede the current agreement due to expire on October 31, 2016.

Sec. 5. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Rich  
Seconded by Councilperson Skoog

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Absent</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – October 25, 2016

Adopted

RESOLUTION NO. 94

Authorizing Preventative Maintenance Contract – AIRCON for the Sweden Clarkson Community Center - 2017

BE IT HEREBY RESOLVED:

Sec. 1. That the Town Board authorizes the Supervisor to enter into a contract with AIRCON, P.O. Box 184, Hilton, New York, for preventative maintenance of the heating system and air conditioning units at the Sweden Clarkson Community Center located at 4927 Lake Road South for the amount of ONE THOUSAND THREE HUNDRED SEVENTEEN AND NO/100 DOLLARS (\$1,317.00) for the year beginning January 1, 2017, and ending on December 31, 2017, with said amount to be paid semi-annually in installments of \$658.50.

Sec. 2. That this resolution shall take effect immediately.

\*Supervisor Carges made a motion that was seconded by Councilperson Skoog to TABLE this resolution for further discussion. All voted in favor of the motion – three ayes. Councilperson Muesebeck was absent. Motion adopted.

Submitted – October 25, 2016

TABLED

RESOLUTION NO. 95

Authorizing Preventative Maintenance Contract for 2017 - AIRCON

BE IT HEREBY RESOLVED:

Sec. 1. That the Town Board authorizes the Supervisor to enter into a contract with AIRCON, P.O. Box 184, Hilton, New York, for preventative maintenance of the heating system and air conditioning units at the Town Hall and the heating systems, air conditioning units and coolers and freezers at the Senior Center for the amount of ONE THOUSAND SEVEN HUNDRED SIXTY-FOUR AND NO/100 DOLLARS (\$1,764.00) for the year beginning January 1, 2017, and ending on December 31, 2017, with said amount to be paid in quarterly installments of \$441.00.

Sec. 2. That this resolution shall take effect immediately.

\*Supervisor Carges made a motion that was seconded by Councilperson Skoog to TABLE this resolution for further discussion. All voted in favor of the motion – three ayes. Councilperson Muesebeck was absent. Motion adopted.

Submitted – October 25, 2016

TABLED

RESOLUTION NO. 96

Appoint Recreation Assistant PT – Croc Rocs

WHEREAS, there is a vacancy a for part-time Recreation Assistant in the Croc Rocs program;  
and

WHEREAS, Recreation Leader Jill Wisnowski has recommended hiring Scott Meyers.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Scott Meyers as a recreation assistant part-time for a maximum of 24 hours per week.
- Sec. 2. That the hourly rate of pay is \$9.00 with a start date of October 26, 2016.
- Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Skoog  
Seconded by Councilperson Rich

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Absent</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Carges	<u>Aye</u>	
Submitted – October 25, 2016		Adopted

RESOLUTION NO. 97 Appoint Seasonal Laborers – Chapman and Duthoy

WHEREAS, there is a need for seasonal laborers for snow operations; and

WHEREAS, the Superintendent of Highways has recommended hiring Gary Chapman and John Duthoy for seasonal snow operations.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Gary Chapman and John Duthoy as seasonal laborers for snow operations not to exceed 24 hours each per week beginning on or after November 19, 2016 and ceasing on or before April 10, 2017.
- Sec. 2. That the appointments do not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.
- Sec. 3. That the rate of pay will be \$12.00 per hour.
- Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Skoog  
Seconded by Councilperson Rich

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Absent</u>
Councilperson Rich	<u>Aye</u>

Councilperson Skoog  
Supervisor Carges  
Submitted – October 25, 2016

Aye  
Aye

Adopted

RESOLUTION NO. 98

Authorizing Lease Agreement Between the  
Town of Sweden and Lifetime Assistance

WHEREAS, Lifetime Assistance, Inc., a not-for-profit corporation having its principal place of businesses located at 425 Paul Road Rochester, NY 14624, has leased space at the Sweden Senior Center, 133 State Street, Brockport, NY 14420 for the purposes of programming for seniors in its day habilitation program; and

WHEREAS, the current lease expires on October 31, 2016; and

WHEREAS, the Town Board of the Town of Sweden is committed to providing recreational program opportunities to residents of all ages and abilities; and

WHEREAS, the lease with Lifetime Assistance, Inc for programming space will also provide a benefit to the taxpayers of the Town of Sweden in reducing the amount of tax dollars needed to operate the Sweden Senior Center.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town enters into a lease agreement with Lifetime Assistance, Inc. for lease of space at the Sweden Senior Center for a term specified in said agreement and subject to the approval of the Town Attorney.

Sec. 2. That Town Board of the Town of Sweden authorizes the Supervisor to sign the lease agreement.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Skoog  
Seconded by Councilperson Rich

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck Absent

Councilperson Rich Aye

Councilperson Skoog Aye

Supervisor Carges Aye

Submitted – October 25, 2016

Adopted

RESOLUTION NO. 99

Acceptance of Letter of Credit  
Frances Apartments, LLC by Citizens Bank

WHEREAS, the Town Board of the Town of Sweden has received a draft Letter of Credit for improvements to property in connection with the Frances Apartments, LLC, Owens Road; and



WHEREAS, the draft Letter of Credit in the amount of \$36,548.00 (thirty-six thousand five hundred forty-eight dollars) is drawn on Citizens Bank, N.A.; and

WHEREAS, the Town Engineer, Town Attorney and Director of Finance have reviewed the draft Letter of Credit.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden agrees to accept the Frances Apartments, LLC Letter of Credit drawn on Citizens Bank, N.A. in the amount of \$36,548.00 (thirty-six thousand five hundred forty-eight dollars) under the terms as presented in the Draft.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Skoog  
Seconded by Councilperson Rich

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Absent</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – October 25, 2016

Adopted

RESOLUTION NO. 100 Authorize Supervisor to Sign Amended PILOT Agreement regarding Owens Road Affordable Housing (Frances Housing Development)

WHEREAS, The Town Board of the Town of Sweden entered into a PILOT agreement with Frances Housing Development Fund Company, Inc. (Resolution 89 of 2015 adopted November 10, 2015); and

WHEREAS, Frances Housing Development Fund Company has requested a minor language clarification in Section 8 of the Agreement; and

WHEREAS, the Town Attorney has reviewed the request and has recommended that the Town Board of the Town of Sweden make the minor language clarification in Section 8; and

WHEREAS, the remainder of the Agreement remains unchanged from that originally adopted.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the bolded language be added to Section 8 of the agreement as follows:

“8. While the Regulatory Agreement remains in effect, **this Agreement and the tax exemption will remain in effect**, provided, however”....

Sec. 2. That the Sweden Town Board hereby authorizes the Supervisor to re-sign the PILOT agreement regarding Frances Housing Development Fund Company with the minor language clarification in Section 8.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Rich  
Seconded by Councilperson Skoog

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Muesebeck	<u>Absent</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – October 25, 2016

Adopted

APPROVAL FOR PAYMENT OF BILLS

All of the Board members reviewed the invoice audit journal. Councilperson Rich made a motion that was seconded by Councilperson Skoog authorizing payment of the bills in Abstract 10 dated October 26, 2016 in the amount of \$148,439. All voted in favor of the motion – three ayes. Motion adopted.

General Fund: In the amount of \$60,574.97 as set forth in Abstract 10 dated October 26, 2016.  
Highway Fund: In the amount of \$52,921.56 as set forth in Abstract 10 dated October 26, 2016.  
Special Fund: In the amount of \$7,042.47 as set forth in Abstract 10 dated October 26, 2016.  
Capital Fund: In the amount of \$27,900 as set forth in Abstract 10 dated October 26, 2016.

DISCUSSION AND ANNOUNCEMENTS

Work session scheduled for November 1, 2016 at 7 p.m.

ADJOURNMENT

As there was no further business to come before the Board, Councilperson Skoog moved to adjourn the October 25, 2016 meeting of the Sweden Town Board at 7:44 p.m. Councilperson Rich seconded the motion. All voted in favor of the motion – three ayes. Motion adopted.

Respectfully submitted,

Karen M. Sweeting  
Town Clerk