

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Thursday, November 10, 2011.

Town Board Members present were Supervisor John Milner, Councilperson Robert Carges, Councilperson Patricia Connors and Councilperson Rebecca Donohue. Councilperson Michael Myers was absent. Also present were Finance Director Leisa Strabel, Superintendent of Highways Fred Perrine, Town Attorney Jim Bell, Deputy Town Clerk Kathy Roberts and Town Clerk Karen Sweeting.

Visitors present were residents Jim and Joan Hamlin, Chris Hamlin, Kevin Johnson and Donald Roberts.

Supervisor Milner called the meeting to order at 8:00 p.m. upon the closing of the public hearing and asked everyone present to say the Pledge to the Flag.

Supervisor Milner acknowledged the visitors and asked if anyone would like to speak. No one spoke.

APPROVAL OF MINUTES

Councilperson Donohue made a motion that was seconded by Councilperson Connors to accept the minutes of the regular meeting held on October 25, 2011. All voted in favor of the motion – four ayes. Motion adopted.

SUPERVISOR'S CORRESPONDENCE

2011 Received From:

*1. James Bell, Town Attorney

Comments:

Request to attend the Association of Towns conference in NY City February 18 – 22, 2012

*2. Kevin Johnson

Resignation from Seymour Library Board and Board of Assessment Review

*Board has copies

RE: #1 Councilperson Connors made a motion that was seconded by Councilperson Donohue to grant the request of Town Attorney Jim Bell to attend the Association of Towns conference in NY City in February 2012. All voted in favor of the motion – four ayes. Motion adopted.

RE: #2 Councilperson Connors made a motion that was seconded by Councilperson Donohue to accept the resignation of Kevin Johnson from the Seymour Library Board and Board of Assessment Review. All voted in favor of the motion – four ayes. Motion adopted. The Town Board congratulated Mr. Johnson on winning the November general election for Sweden Town Board member.

DEPARTMENTAL REPORTS

October 2011 departmental reports were received and reviewed by the Town Board from the following departments: Building Department, Phyllis Brudz; Finance Director, Leisa Strabel; and Town Clerk, Karen Sweeting.

REPORTS

Councilperson Donohue reported meeting with the Building Committee and the Comprehensive Plan Review Committee.

Councilperson Connors met with the same committees.

Councilperson Carges announced that the second fire district newsletter would be out in papers this weekend and the winter recreation brochure would be out before the end of November.

Finance Director Leisa Strabel reported the health insurance premium rate increase of 17.6% and has met with employees to go over the increases.

Town Clerk Karen Sweeting reported details of the upcoming special town election.

Superintendent of Highways Fred Perrine reported that they are finishing small maintenance jobs including the parking lot and light poles for the multi-use fields at the Town Park. They are preparing for the winter schedule. Leaf collection will continue weather permitting.

Supervisor Milner attended the SCCC Halloween party and the Veterans Day luncheon at the Senior Center.

RESOLUTIONS

RESOLUTION NO. 115

Appoint Recreation Assistants - Pool

WHEREAS, the Recreation Department is offering swim programs and lessons; and

WHEREAS, it has been recommended that the lifeguards and/or instructors be put on the Town of Sweden payroll.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint the following as Recreation Assistants part-time, for the rates of pay following their names, with a start date of November 10, 2011:

Rocca, David	\$10.00/hour
Costello, Brendan	\$10.00/hour

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Donohue

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Myers	<u>Absent</u>
Supervisor Milner	<u>Aye</u>

Submitted – November 10, 2011

Adopted

RESOLUTION NO. 116

Authorizing Lease Agreement Between the Town of Sweden and Monroe Medi-Trans

WHEREAS, Monroe Medi-Trans, Inc. having its principal place of businesses located at 1699 Lyell Avenue Rochester, NY 14606, is interested in leasing office space at the

Sweden Clarkson Community Center, 4927 Lake Road, Brockport, NY 14420;
and

WHEREAS, the Town Board of the Town of Sweden has determined that there is space available at the Sweden Clarkson Community Center and that it is in the best interest of the taxpayers to enter a lease agreement with Monroe Medi-Trans for the office space.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town enter into a lease agreement with Monroe Medi-Trans Inc. for lease of space at the Sweden Clarkson Community Center for a term specified in said agreement and subject to the approval of the Town Attorney.
- Sec. 2. That Town Board of the Town of Sweden authorizes the Supervisor to sign the lease agreement upon the approval of the Town Attorney.
- Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Carges

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Myers	<u>Absent</u>
Supervisor Milner	<u>Aye</u>

Submitted – November 10, 2011

Adopted

RESOLUTION NO. 117

Adopting 2012 Town of Sweden Budget

WHEREAS, the Town Board has met at the time and place specified in the notice of public hearing on the Preliminary Town Budget for 2012, and heard all persons desiring to be heard thereon.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Preliminary Budget for 2012, as amended, and as hereinafter set forth and filed by the Budget Officer in the Office of the Town Clerk be adopted as the Annual Budget for the Town of Sweden for the fiscal year commencing January 1, 2012, and ending December 31, 2012.
- Sec. 2. That the several amounts stated in the column entitled "Adopted" be and are appropriated for the objects and purposes specified, that all amounts stated in the summary as "Amounts to be raised by Tax" be and are the tax levy for the year 2012, and that salaries of elected officers as stated shall be fixed at the amounts shown effective January 1, 2012.
- Sec. 3. That the Town Clerk is directed to publish notice that a summary of this enacted budget is available for public inspection on the Town's website and during normal business hours in the Town Clerk's Office.
- Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Donohue
Seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Myers	<u>Absent</u>
Supervisor Milner	<u>Aye</u>

Submitted – November 10, 2011

Adopted

RESOLUTION NO. 118

Authorizing 2011 Town Funds Audit

WHEREAS, Christopher Trento, Certified Public Accountant, has submitted a proposal to perform an audit of the Sweden Town funds for the fiscal year ending December 31, 2011; and

WHEREAS, Mr. Trento’s proposal requests a fee of \$7,925, the same fee as paid for the 2010 year end audit.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden accepts proposal of Christopher Trento, Certified Public Accountant, for the audit of Sweden Town funds for the fiscal year ending December 31, 2011.

Sec. 2. That the Supervisor is authorized to execute the necessary documents.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Donohue

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Myers	<u>Absent</u>
Supervisor Milner	<u>Aye</u>

Submitted – November 10, 2011

Adopted

RESOLUTION NO. 119

Extending Agreement with New York State
for Control of Ice and Snow To Expire 2014

WHEREAS, the State Commissioner of Transportation and the Town of Sweden have entered into an Agreement No. D139795 entitled "Snow and Ice Agreement Between

New York State Department of Transportation and the Municipality of the Town of Sweden" dated July 17, 1978; and

WHEREAS, the term of the said Agreement is for a period of three years commencing July 1, 1978, and the said Agreement provides that the parties may at the end of each year of the term of the Agreement extend such term for an additional year; and

WHEREAS, the present term of the Agreement, as extended, expires June 30, 2013; and

WHEREAS, Section 7 of the said Agreement provides that the Commissioner shall furnish the Municipality with a suitable map for each term of the agreement, or for any extended term thereof, modified to show the changes, if any, to the State Highways affected by this Agreement; and

WHEREAS, Section 10 of the said Agreement provides for an annual update of the estimated expenditure to be determined by the Commissioner subject to the provisions of Section 10, at the time for extension of the Agreement.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor be authorized to enter into an agreement with the Commissioner of the NYS Department of Transportation to extend the aforementioned Agreement No. D139795 for a period of one year; now to expire on June 30, 2014, unless further extended; and to accept the estimated expenditure as specified in Section 10 of the aforementioned Agreement in the amount of \$3,606.0069 per lane mile for 40.51 lane miles for a total of \$146,079.34 for the remainder of the 2011/2012 season and for the remainder of the term of the Agreement commencing July 1, 2011, unless changed by future update.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Donohue

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Myers	<u>Absent</u>
Supervisor Milner	<u>Aye</u>

Submitted – November 10, 2011

Adopted

RESOLUTION NO. 120

Appoint Seasonal Laborers –
Whitten, Moore, Vincent

WHEREAS, there is a need for seasonal labor for snow operations; and

WHEREAS, the Superintendent of Highways has recommended hiring Richard Whitten, Jacob Moore and Matthew Vincent for seasonal snow operations.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Richard Whitten as a seasonal laborer for snow operations not to exceed 32 hours per week; Jacob Moore as a seasonal laborer for snow operations not to exceed ~~8~~24 hours per week; and Matthew Vincent as a seasonal laborer for snow operations not to exceed 24 hours per week. *The total combined hours not to exceed 56 hours per week.*

Sec. 2. That the appointments do not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.

Sec. 3. That the rate of pay will be \$8.50 per hour.

Sec. 4. That the appointments will be effective November 19, 2011 and will end on or before April 12, 2012.

Sec. 5. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Carges

Discussion: Councilperson Carges made a motion that was seconded by Councilperson Donohue to amend the resolution changing Jacob Moore’s hours not to exceed 24 hours per week and adding “The total combined hours not to exceed 56 hours per week.” All voted in favor of the motion – four ayes. Motion adopted.

VOTE BY ROLL CALL AND RECORD AS AMENDED:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Myers	<u>Absent</u>
Supervisor Milner	<u>Aye</u>

Submitted – November 10, 2011

Adopted

RESOLUTION NO. 121

Authorizing Grant Application
Justice Court Assistance Program

WHEREAS, there exists a New York State Justice Court Assistance Program; and

WHEREAS, this allows the Town to apply to the Chief Administrative Judge for a grant of state funds to assist in the operation of its Justice Court; and

WHEREAS, the Town of Sweden Justice Court is in need of image scan services to convert docket books to electronic means for preservation and accessibility.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the Town of Sweden Justice Court to apply for funds through the Justice Court Assistance Program.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Carges

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Myers	<u>Absent</u>
Supervisor Milner	<u>Aye</u>

Submitted – November 10, 2011

Adopted

DISCUSSION AND ANNOUNCEMENTS

A work shop is scheduled for November 15, 2011 at 7:00 p.m.

ADJOURNMENT

As there was no further business to come before the Board, Councilperson Carges moved to adjourn the November 10, 2011 meeting of the Sweden Town Board at 8:20 p.m. Councilperson Donohue seconded the motion. All voted in favor of the motion – four ayes. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk