

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, November 26, 2013.

Town Board Members present were Supervisor Patricia Connors, Councilperson Robert Carges, Councilperson Donald Roberts, Councilperson Rebecca Donohue and Councilperson Danielle Windus-Cook. Also present were Finance Director Leisa Strabel and Town Clerk Karen M. Sweeting. Town Attorney Jim Bell arrived at 7:10 p.m.

Visitors present were Robert Muesebeck, Village of Brockport Trustee Bill Andrews, Seymour Library Board representative Sri Ram Bakshi and new Seymour Library Director Carl Gouveia.

Supervisor Connors called the meeting to order at 7:00 p.m. and asked everyone present to say the Pledge to the Flag.

Supervisor Connors acknowledged the visitors. Seymour Library Board representative Sri Ram Bakshi introduced the new Seymour Library Director, Carl Gouveia. The library board unanimously appointed Mr. Gouveia who has experience in both school and public library systems. Mr. Gouveia said he is grateful to be a part of Seymour Library. He is a graduate of SUNY Brockport and resides in Gates.

#### APPROVAL OF MINUTES

Councilperson Roberts made a motion that was seconded by Councilperson Carges to accept the minutes of the regular meeting held on November 12, 2013. All voted in favor of the motion – four ayes. Councilperson Windus-Cook abstained due to her absence from such meeting. Motion adopted.

#### SUPERVISOR'S CORRESPONDENCE

2013 Received From:	Comments:
*1. Jim Bell, Town Attorney	2014 Training School & Annual Meeting

\*Board has copies

RE: #1 Councilperson Donohue made a motion that was seconded by Councilperson Roberts to grant the request of Town Attorney Jim Bell to attend the 2014 Training School and Annual Meeting. All voted in favor of the motion. Motion adopted.

#### REPORTS

Finance Director Leisa Strabel reported that the 2014 Budget has been filed with the state.

Councilperson Carges reported that 58 applications were received for the position(s) at the Highway Department. Discussion of the position(s) open. Mr. Carges hopes to get both the recreation brochure and the Snapshots out to residents within the next week.

Supervisor Connors read an email from Superintendent of Highways Fred Perrine. Mr. Perrine reported that crews are ready for the winter snow and ice season, snow fence has been placed with the help of Monroe County Jail and several town and county road projects are complete. Lakeview Cemetery will be closing for burials December 1<sup>st</sup> for the winter season. Mr. Perrine also reported on the progress of the Public Safety Facility on Owens Road.

Town Attorney Jim Bell informed the board that resolutions for the subdivision and transfer of property on Owens Road should be ready by the next meeting. Discussion of the snow removal contract with the Brockport Fire District.

RESOLUTIONS

RESOLUTION NO. 111                      Approval of Regular Town Board Meetings for 2014

WHEREAS, it is the intention of the Sweden Town Board to have the Clerk advertise in the official Town newspaper the regular Town Board meetings for 2014.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1.                      That the dates for regular Town Board meetings for 2014 be approved as listed below:

\*January 2, 2014 - 5 PM - Organizational Meeting

January 28, 2014 @ 7 PM	July 22, 2014 @ 7 PM
February 11, 2014 @ 7 PM February 25, 2014 @ 7 PM	August 26, 2014 @ 7 PM
March 11, 2014 @ 7 PM March 25, 2014 @ 7 PM	September 9, 2014 @ 7 PM September 23, 2014 @ 7 PM
April 8, 2014 @ 7 PM April 22, 2014 @ 7 PM	October 14, 2014 @ 7 PM October 28, 2014 @ 7 PM
May 13, 2014 @ 7 PM May 27, 2014 @ 7 PM	*only one meeting due to Veterans' Day November 25, 2014 @ 7 PM
June 24, 2014 @ 7 PM	December 9, 2014 @ 7 PM December 30, 2014 @ 5 PM

Sec. 2                      That Town Board workshops will be held on the first and third Tuesdays of each month.

Sec. 3.                      That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Donohue  
Seconded by Councilperson Carges

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Connors	<u>Aye</u>

Submitted – November 26, 2013

Adopted

RESOLUTION NO. 112

Authorizing Supervisor to Enter Into Agreement for Dog Kennel Services To Town of Ogden

WHEREAS, the Town of Sweden and the Town of Ogden desire to continue their Dog Kennel Services Contract,

WHEREAS, said agreement shall continue to and through December 31, 2014 and may be renewed each year.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the Supervisor to sign the Agreement with the Town of Ogden for Dog Kennel Services.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Carges  
Seconded by Councilperson Donohue

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Connors	<u>Aye</u>

Submitted – November 26, 2013

Adopted

RESOLUTION NO. 113

Authorizing Supervisor to Enter Into Agreement Extending Dog Control Services to Town of Clarkson

WHEREAS, the Town of Sweden and the Town of Clarkson did heretofore execute a certain Dog Control Services Contract; and

WHEREAS, both parties desire to extend such agreement for an additional period of one (1) year.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Supervisor hereby is authorized to enter into an agreement with the Town of Clarkson extending dog control services.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Roberts  
Seconded by Councilperson Donohue

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Connors	<u>Aye</u>

Submitted – November 26, 2013

Adopted

RESOLUTION NO. 114

Authorizing Application for Financial Aid  
For Real Property Tax Administration and  
A Plan for Cyclical Reassessments

WHEREAS, the Assessor of the Town of Sweden has prepared a Plan for Cyclical Reassessments for the final assessment roll years of 2014 to 2019; and

WHEREAS, the Town of Sweden is eligible for financial aid for the maintenance of a system of improved real property tax administration pursuant to Section 1573 of the Real Property Tax Law.

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. That the Assessor of the Town of Sweden is hereby authorized to submit a Plan for Cyclical Reassessments for the final assessment roll years of 2014 to 2019.
- Sec. 2. That the Town Board does hereby authorize the submission of an application for financial aid for the maintenance of a system of improved real property tax administration pursuant to Section 1573 of the Real Property Tax Law.
- Sec. 3. That the Assessor and Supervisor are authorized to execute the necessary documents for both the Plan for Cyclical Reassessments and the application for financial aid.
- Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Carges  
Seconded by Councilperson Donohue

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Connors	<u>Aye</u>

Submitted – November 26, 2013

Adopted

RESOLUTION NO. 115

Amend Investment Policy

WHEREAS, the Town Board of the Town of Sweden originally adopted an investment policy in 1988; and

WHEREAS, the Town Board of the Town of Sweden is committed to reviewing and updating its investment policy as needed.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden amends its investment policy as attached.

Sec. 2 That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Roberts  
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Connors	<u>Aye</u>

Submitted – November 26, 2013

Adopted

RESOLUTION NO. 116 Accept Community Development Block Grant of \$27,800 for 2013 and Authorize Supervisor to Sign Contract Documents

WHEREAS, the Town of Sweden has been awarded a Community Development Block Grant in the amount of \$27,800 for a Public Safety Facility Project; and

WHEREAS, the Town Board wishes to accept this award and have the necessary contract documents signed by the Supervisor on behalf of the Town of Sweden.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby accepts the award of \$27,800 Community Development Block Grant from the Monroe County Community Development Administration and accepts all terms and conditions set forth in the Community Development Force Account Agreement.

Sec. 2. That the Supervisor is authorized to act on behalf of the Town of Sweden and sign the necessary contract documents.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Donohue  
Seconded by Councilperson Carges

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>

Councilperson Roberts	<u>Aye</u>	
Councilperson Windus-Cook	<u>Aye</u>	
Supervisor Connors	<u>Aye</u>	
Submitted – November 26, 2013		Adopted

RESOLUTION NO. 117 Authorizing Preventative Maintenance Contract for 2014 - AIRCON

BE IT HEREBY RESOLVED:

Sec. 1. That the Town Board authorizes the Supervisor to enter into a contract with AIRCON, P.O. Box 184, Hilton, New York, for preventative maintenance of the heating system and air conditioning units at the Town Hall and the heating systems, air conditioning units and coolers and freezers at the Senior Center for the amount of ONE THOUSAND SEVEN HUNDRED SIXTY-FOUR AND NO/100 DOLLARS (\$1,764.00) for the year beginning January 1, 2014, and ending on December 31, 2014, with said amount to be paid in quarterly installments of \$441.00.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Roberts  
 Seconded by Councilperson Carges

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>	
Councilperson Donohue	<u>Aye</u>	
Councilperson Roberts	<u>Aye</u>	
Councilperson Windus-Cook	<u>Aye</u>	
Supervisor Connors	<u>Aye</u>	
Submitted – November 26, 2013		Adopted

RESOLUTION NO. 118 Authorizing Preventative Maintenance Contract – AIRCON For the Sweden Clarkson Community Center –2014

BE IT HEREBY RESOLVED:

Sec. 1. That the Town Board authorizes the Supervisor to enter into a contract with AIRCON, P.O. Box 184, Hilton, New York, for preventative maintenance of the heating system and air conditioning units at the Sweden Clarkson Community Center located at 4927 Lake Road South for the amount of ONE THOUSAND THREE HUNDRED SEVENTEEN AND NO/100 DOLLARS (\$1,317.00) for the year beginning January 1, 2014, and ending on December 31, 2014, with said amount to be paid semi-annually in installments of \$658.50.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Carges  
 Seconded by Councilperson Donohue

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Connors	<u>Aye</u>

Submitted – November 26, 2013

Adopted

RESOLUTION NO. 119 Award Bid for Surplus Football Equipment

WHEREAS, on November 12, 2013 the Sweden Town Board approved the disposal of surplus football equipment; and

WHEREAS, sealed bids were opened on November 22, 2013 at 3 pm; and

WHEREAS, one bid was received from the Brockport Eagles Youth Football organization in the amount of three hundred dollars (\$300); and

WHEREAS, the Recreation Leader has recommended that the Town accept the bid of three hundred dollars (\$300).

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Sweden Town Board hereby accepts the bid of three hundred dollars (\$300) by the Brockport Eagles Youth Football organization for surplus football equipment listed in Attachment A.

Sec. 2. That the football equipment is sold as-is and no guarantee is made as to its condition or serviceability.

Sec. 3. That there Recreation Leader is authorized to turn-over the surplus football equipment to the Brockport Eagles Youth Football organization upon receipt of payment and signing of a waiver as to the condition of said equipment.

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Roberts  
Seconded by Councilperson Carges

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Connors	<u>Aye</u>

Submitted – November 26, 2013

Adopted

RESOLUTION NO. 120 Authorize Wage Increase – DeMarco

WHEREAS, Megan DeMarco has satisfactorily completed her six-month probationary period;  
and

WHEREAS, the Recreation Leader recommends a wage increase for Ms. DeMarco.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes an increase in the hourly rate of pay for Megan DeMarco from \$11.40 per hour to \$11.74 per hour.

Sec. 2. That this resolution shall take effect November 30, 2013.

MOTION for adoption of this resolution by Councilperson Donohue  
Seconded by Councilperson Roberts

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Connors	<u>Aye</u>

Submitted – November 26, 2013

Adopted

RESOLUTION NO. 121

Authorize Wage Increase – Harris

WHEREAS, Terrence Harris has satisfactorily completed his six-month probationary period;  
and

WHEREAS, the Recreation Leader recommends a wage increase for Mr. Harris.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes an increase in the hourly rate of pay for Terrence Harris from \$11.40 per hour to \$11.74 per hour.

Sec. 2. That this resolution shall take effect November 30, 2013.

MOTION for adoption of this resolution by Councilperson Roberts  
Seconded by Councilperson Donohue

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Connors	<u>Aye</u>

Submitted – November 26, 2013

Adopted

RESOLUTION NO. 122

Appoint Roads Foreman to Highway Department



in the Town of Sweden - Shade

WHEREAS, a vacancy exists in the position of Roads Foreman to the Highway Department in the Town of Sweden; and

WHEREAS, Adam Shade has been employed with the Town of Sweden in the Highway Department since September 2007 and has exhibited the on-the-job capabilities necessary to fulfill the requirements of the foreman’s position; and

WHEREAS, the Superintendent of Highways recommends appointing Adam Shade to the position of Roads Foreman to the Highway Department.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints Adam Shade to the position of Roads Foreman to the Highway Department for the Town of Sweden beginning November 30, 2013.

Sec. 2. That Mr. Shade’s rate of pay be increased to \$26.09 per hour.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Donohue  
Seconded by Councilperson Carges

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Connors	<u>Aye</u>

Submitted – November 26, 2013

Adopted

RESOLUTION NO. 123 Authorize Wage Increase – Whitten

WHEREAS, Highway Laborer Richard Whitten has secured his Commercial Driver’s License; and

WHEREAS, the Highway Superintendent recommended (in a May 2013 memo) a wage increase for Mr. Whitten upon obtainment of the CDL; and

WHEREAS, the Highway Superintendent has renewed his recommendation for an increase for Mr. Whitten due to obtainment of the CDL.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes an increase in the hourly rate of pay for Richard Whitten from \$11.75 per hour to \$12 per hour.

Sec. 2. That this resolution shall take effect November 30, 2013.

MOTION for adoption of this resolution by Councilperson Roberts

Seconded by Councilperson Carges

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Connors	<u>Aye</u>

Submitted – November 26, 2013

Adopted

RESOLUTION NO. 124      Approving Bond for Receiver of Taxes and Assessments

NOW, THEREFORE BE IT RESOLVED:

Sec. 1.      That the Town Board of the Town of Sweden hereby approves the surety, form and amount of the official undertaking for the faithful performance of the duties of the Receiver of Taxes and Assessments, as follows:

Type of Undertaking:

lic employees dishonesty bond including faithful performance

pub

Insurance company:	Travelers Insurance Company
Amount:	\$200,000

Sec. 2.      A true copy of this resolution shall be affixed to the undertaking to indicate this Board’s approval thereon in accordance with Town Law Section 25.

Sec.3.      That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Roberts  
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Connors	<u>Aye</u>

Submitted – November 26, 2013

Adopted

APPROVAL FOR PAYMENT OF BILLS

All of the Board members reviewed the invoice audit journal. Councilperson Carges made a motion that was seconded by Councilperson Donohue authorizing payment of the bills in Abstract 11 dated November 27, 2013 in the amount of \$282,910.21. All voted in favor of the motion. Motion adopted.

General Fund: In the amount of \$192,551.08 as set forth in Abstract 11 dated November 27, 2013.

Highway Fund: In the amount of \$90,302.57 as set forth in Abstract 11 dated November 27, 2013.

Special Fund: In the amount of \$56.56 as set forth in Abstract 11 dated November 27, 2013.

#### DISCUSSION AND ANNOUNCEMENTS

Work session scheduled for December 3, 2013 at 8 pm. (The board will be attending the Brockport Central School Board meeting at 7pm.)

#### ADJOURNMENT

As there was no further business to come before the Board, Councilperson Donohue moved to adjourn the November 26, 2013 meeting of the Sweden Town Board at 7:35 p.m. Councilperson Roberts seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting  
Town Clerk