

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, November 27, 2018.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Robert Muesebeck, Councilperson Patricia Hayles, Councilperson Mary Rich, and Councilperson Lori Skoog. Also present were Finance Director Leisa Strabel, Town Attorney Jim Bell, Superintendent of Highways Brian Ingraham and Town Clerk Karen Sweeting.

Visitors present were Joan Hamlin, Chris Hamlin, Susan Smith, Don Grentzinger, Wayne Zyra, Annie Crane, Kevin M. Johnson and Seymour Library Board President Taysie Pennington.

Supervisor Johnson called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to honor first responders and those defending our freedoms.

PRIVILEGE OF THE FLOOR:

No comments.

CORRESPONDENCE:

No correspondence requiring action.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Superintendent of Highways Brian Ingraham reported that they have finished the county paving projects on West Sweden Road and Capen Road and the site work for the new playground at the Town Park. They are doing minor drainage repairs on Tracy Terrace. The town-wide brush pick-up is over and will be continuing with leaf collection, weather permitting. Mr. Ingraham also reported that they have been installing snow fence with help from the Monroe County Sheriff work program. The winter season has started early, so they have been getting the snow equipment ready for use.

Farmers Museum Committee member Don Grentzinger reported that Susan Edmunds from Brockport recently purchased and donated to the Farmers Museum a Bradford horse-drawn bean planter.

Finance Director Leisa Strabel reported that health insurance open enrollment ends next week. The health insurance increase for 2019 is 6.7% and the dental insurance stayed flat. Mrs. Strabel received price quotes for refuse pick up and announced that Suburban Disposal, the Town's current provider, remains the best deal. Mrs. Strabel informed the board that there are three open Workers' Compensation cases with settlement possibilities. The audit begins December 13th.

Councilperson Hayles reported that the Health Fair held on October 17th was well attended. The number of vendors has increased each year with four more anticipated for the 2019 fair. Mrs. Hayles stated that the Town of Clarkson has restored funding to the SCCC budget. Mount Morris has a model for a Family Health Fair that they will look at. Mrs. Hayles intends to meet with Erin Waite from Brockport Central School to discuss childhood obesity and go over data that Ms. Waite has collected on this topic. The Winter Brochure will be available December 8th and includes healthy living icons to use as a guide. Mrs. Hayles is also working with the Health Center at the SUNY College of Brockport to develop walking clubs. The Halloween event was a big success with 470 participants. Recreation Supervisor Jill Wisnowski met with the Blizzards Soccer Club to discuss the 2019 season. Buildings and Grounds, Todd

Dobson and Roger Evans are preparing the south wall of the gym for painting and will focus on the gym doors next. The Holiday Event will be held on December 6th.

Councilperson Hayles provided a copy of the Community Center 2016-2019 Budget Comparison to all board members. She pointed out that the community center budget did not increase \$100,000 from 2017 as previously stated by a member of the board. Recreation Supervisor Jill Wisnowski underspent the budgeted amount for 2017. The amount shown for 2017 on the comparison is the actual amount spent, not the budget amount. The increase in the community center budget from 2018 to 2019 is approximately \$25,000, which is due to minimum wage increases and the additional senior programming.

Councilperson Muesebeck reported that Buildings and Grounds have been busy getting the park ready for the winter season. The gate on Isla Way will remain open. The swings will be installed in the spring. The lodge rentals are still going well, and Mr. Muesebeck has received many compliments on what a nice addition to the park it is.

Councilperson Skoog attended a Town/Gown meeting and has volunteered to be on the Outreach Subcommittee. She said this was a dynamic group with great ideas and encouraged the board to visit the website. Mrs. Skoog attended the SSAI meeting and the seniors seem very happy at the SCCC. They have asked a representative from the Hamlin group to come and share information on successful activities offered there. Mrs. Skoog also attended the Health Fair, the dedication of the playground at the Town Park, the Halloween costume event for dogs, and the Seymour Library After Hours event. She has been participating in a panel discussion for aging and activity at the college, representing ages 60-90.

Supervisor Johnson was a judge for the Halloween costume event for dogs and attended the Seymour Library After Hours event. Mr. Johnson would like to discuss the two proposals received for the splash pad at the Town Park at an upcoming work session. He received draft documents for the road borrowing from Tim McGill's office. MRB Group has been working on the grant application for the water district. Mr. Johnson reported that the Town should be receiving an answer on the grant application for the sidewalk project on Owens Road by next week. He has not received a response from NYS DOT on the Town's request to add a traffic light at the Route 31/Sherry Lane intersection. Mr. Johnson sent another letter reaffirming the need and asking for an update on that request.

Supervisor Johnson reported that he has met with several website providers and is still waiting to receive a proposal from one of the vendors. He would like to move forward on this and suggested the board discuss it at an upcoming work session. CETech is in the process of updating the Town's computer technology – replacing old machines and updating our security applications.

Supervisor Johnson attended a meeting with Regional Transit Service held at the Town Hall. Also in attendance were representatives from Lifetime Assistance, Village of Brockport, SUNY Brockport, Brockport Central School, Strong West and Rochester's Cornerstone Group. RTS shared that the Brockport routes had only 40 trips daily on average and there has been a 5 – 7% reduction in riders each year for the past five years. People are using different types of transportation. Mr. Johnson felt that the result of the RTS proposed plan will offer better service to the residents of the community. They are moving toward on-demand transportation. RTS intends to hold a public forum to present the proposed plan by February/March 2019. They would like to make the final decision by the summer of 2019 with implementation by the summer of 2020. Mr. Johnson spoke to RTS again about moving or scheduling an additional stop on Owens Road. RTS seemed interested in the request but provided no answer at this time.

CONSENT AGENDA ITEMS:

Councilperson Muesebeck made a motion that was seconded by Councilperson Skoog to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

ADOPTED

- RESOLUTION NO. 138 Authorizing Supervisor to Sign Service Contract with COP Security, Inc.

WHEREAS, the Sweden Town Justices have recommended that COP Security Inc. be engaged to provide security operations during certain court proceedings.

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby authorize and direct the Supervisor to sign the services contract with COP Security Inc.
- Sec. 2. The term of this agreement shall be for a period of one (1) year, commencing on January 1, 2019 and expiring December 31, 2019.
- Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 139 Approval of Regular Town Board Meetings for 2019

WHEREAS, it is the intention of the Sweden Town Board to have the Clerk advertise in the official Town newspaper the regular Town Board meetings for 2019.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the dates for regular Town Board meetings for 2019 be approved as listed below:

*January 2, 2019 @ 6 PM (Wednesday)	
January 22, 2019 @ 6 PM	July 23, 2019 @ 6 PM
February 12, 2019 @ 6 PM	August 27, 2019 @ 6 PM
February 26, 2019 @ 6 PM	
March 12, 2019 @ 6 PM	September 10, 2019 @ 6 PM
March 26, 2019 @ 6 PM	September 24, 2019 @ 6 PM
April 9, 2019 @ 6 PM	October 8, 2019 @ 6 PM
April 23, 2019 @ 6 PM	October 22, 2019 @ 6 PM
May 14, 2019 @ 6 PM	November 12, 2019 @ 6 PM
May 28, 2019 @ 6 PM	November 26, 2019 @ 6 PM
	December 10, 2019 @ 6 PM

June 25, 2019 @ 6 PM

*December 30, 2019 @ 6 PM
(Monday)

Sec. 2 That Town Board workshops will be held on the first and third Tuesdays of each month.

Sec. 3. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval for Payment of Bills

All of the Board members reviewed the invoice audit journal. Councilperson Hayles made a motion that was seconded by Councilperson Rich authorizing payment of the bills in Abstract 11 dated November 28, 2018 in the amount of \$424,054.97.

General Fund: In the amount of \$206,815.73 as set forth in Abstract 11 dated November 28, 2018.

Highway Fund: In the amount of \$189,143.58 as set forth in Abstract 11 dated November 28, 2018.

Special Fund: In the amount of \$5,773.28 as set forth in Abstract 11 dated November 28, 2018.

Capital Fund: In the amount of \$22,322.38 as set forth in Abstract 11 dated November 28, 2018.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

- Approval of Minutes from the Regular Town Board meeting held on November 13, 2018

Councilperson Hayles made a motion that was seconded by Councilperson Rich to approve the minutes of the Regular Town Board meeting held on November 13, 2018.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Abstain</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

ADDITIONAL BUSINESS AND ANNOUNCEMENTS

Supervisor Johnson made a motion that was seconded by Councilperson Hayles to reconsider the vote on Resolution No. 137 of 2018 (November 13, 2018) – Award Seymour Library Consultant Contract (Bonadio).

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

Councilperson Rich asked if this motion meant that they would re-vote on the resolution. Supervisor Johnson answered yes. Mrs. Rich suggested that the Board consider setting up a reserve fund for larger library expenditures with the \$5,000 they have set aside for the consultant. She does not feel that the consultant will “unveil” anything the boards are not already aware of. Mrs. Rich stated that Bonadio will perform an audit, but CGR will perform an audit and emphasize what the library does for the community.

Supervisor Johnson stated that he is not in favor of putting the \$5,000 toward anything else. The library has asked for an increase each year and the Town of Sweden has been in favor of the increases. Mr. Johnson said he wants to see the efficiency of spending and that was the purpose of the audit. He reiterated that the Town of Sweden has never suggested cuts or a reduction of funds for the library. He wants to confirm that the funds are being used as efficiently as possible and felt that CGR was far more focused on what the library provides. Mr. Johnson added that he felt the library may be underfunded, but the Boards need to come to an agreement on the funding and we need the data to determine that.

Councilperson Skoog asked that it be determined who is responsible for maintenance and repairs to the building. Supervisor Johnson thought that was one of the concerns that the auditor should bring up. He felt that it should not be the “tenant’s” responsibility and that there should be a building reserve set up by each municipality. Mrs. Skoog would like to see an unbiased report that will make the most efficient, taken care of library.

Councilperson Hayles said that she wanted to make it clear that the Town is not hiring a consultant to do an audit, the Town is hiring a consultant to do a financial analysis.

RE-VOTE on Resolution No. 137 of 2018 - (November 13, 2018) – Award Seymour Library Consultant Contract (Bonadio)

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Councilperson Rich	<u>Nay</u>	
Councilperson Skoog	<u>Nay</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

ADJOURNMENT

As there was no further business to come before the Board, Councilperson Hayles moved to adjourn the November 27, 2018 meeting of the Sweden Town Board at 6:55 p.m. Councilperson Skoog seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk