

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, December 8, 2015.

Town Board Members present were Supervisor Robert Carges, Councilperson Rebecca Donohue, Councilperson Danielle Windus-Cook and Councilperson Donald Roberts, Jr. Councilperson Robert Muesebeck was absent. Also present were Finance Director Leisa Strabel, Superintendent of Highways Brian Ingraham and Town Clerk Karen Sweeting.

Visitors present were Annie Crane, Jack Merritt and Lori Skoog.

Supervisor Carges called the meeting to order at 7:00 p.m. and asked everyone present to say the Pledge to the Flag.

Supervisor Carges acknowledged the visitors and asked if anyone wanted to address the board.

Resident Annie Crane asked the Board if they have been involved with any discussion with Clarkson relative to the new proposed development near the intersection of Sweden Walker Road and Route 104. She indicated that several residents are concerned with the potential increase in traffic on Sweden Walker Road and East Avenue. Supervisor Carges informed Ms. Crane that he would be meeting with Clarkson Supervisor within the next week and will address the topic with him at that time.

No other comments.

#### APPROVAL OF MINUTES

Councilperson Roberts made a motion that was seconded by Councilperson Donohue to accept the minutes of the regular Town Board meeting held on November 10, 2015. (Tabled at the meeting of November 24<sup>th</sup>) All voted in favor of the motion – three ayes. Councilperson Windus-Cook abstained due to her absence from such meeting. Motion adopted.

Councilperson Windus-Cook made a motion that was seconded by Councilperson Roberts to accept the minutes of the regular Town Board meeting held on November 24, 2015. All voted in favor of the motion – three ayes. Councilperson Donohue abstained due to her absence from such meeting. Motion adopted.

#### DEPARTMENTAL REPORTS

November 2015 departmental reports were received and reviewed by the Town Board from the following departments: Building Department, Phyllis Brudz; Finance Director, Leisa Strabel; and Town Clerk, Karen Sweeting.

#### SUPERVISOR'S CORRESPONDENCE

(\*Board has copies)

2015 Received From:

\*1. Assemblyman Steve Hawley

\*2. Bill Carpenter, CEO, RTS

Comments:

Invitation to attend joint press conference – Equitable Funding for Local Roads, Highways and Bridges

Request assistance to provide special attention to snow clearing near RTS bus stops

RE: #1 Superintendent of Highways Brian Ingraham will be attending on behalf of the Town.

REPORTS

Superintendent of Highways Brian Ingraham reported that they are focusing on equipment maintenance and drainage work. Mr. Ingraham is drafting a road maintenance plan for 2016. The Highway Department participated in the Holiday Parade.

Supervisor Carges met with the sign vendor for the electronic sign at the SCCC to discuss some problems with the display – options to be discussed at an upcoming workshop. Monroe County came out to the SCCC to issue Monroe County Park System Dog Permits. Mr. Carges attended and was happy with the turnout. Mr. Carges informed the members of the Board that the Town received a copy of the Francis Apartments grant application as required by the state.

Finance Director Leisa Strabel reported that the annual audit has started.

RESOLUTIONS

RESOLUTION NO. 98 Authorize Equipment Purchase from Sweden  
Clarkson Community Center from Reserve Fund

WHEREAS, a Community Center Reserve Fund was established on July 24, 2001 for the purpose of making improvements to the Community Center; and

WHEREAS, the Recreation Department has recommended the purchase of two treadmills and two elliptical machines for the Community Center Fitness Room from Advantage Sport & Fitness through NY State Contract Group #30204, Contract #PC65501; and

WHEREAS, the Town Board desires that the equipment be funded from the Community Center Reserve Fund.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the expenditure of up to \$22,294 from the Community Center Reserve Fund for the purchase of two treadmills and two elliptical machines as quoted by Advantage Sport & Fitness, 2255 Triphammer Road, Ithaca, NY 14850 on NYS State Contract Group #30204 Contract #PC65501.

Sec. 2. That pursuant to Section 6-C of the General Municipal Law, this expenditure is subject to permissive referendum.

Sec. 3 That the Town Clerk is directed to publish a public notice as required by law.

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Donohue

Seconded by Councilperson Windus-Cook

Discussion: Equipment is replacing 12 year old equipment that is used frequently.

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Absent</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Regular Meeting of the Town Board

December 8, 2015

Submitted – December 8, 2015

Adopted

RESOLUTION NO. 99

Encumbrances

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Director of Finance be authorized to establish accounts payable and encumber the applicable appropriation account balances to apply to unpaid obligations as filed with her at the close of the 2015 fiscal year by the heads of administrative units of the Town and to amend the 2015 budget by increasing the proper appropriations per any encumbrances so filed.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Donohue  
Seconded by Councilperson Roberts

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Absent</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – December 8, 2015

Adopted

RESOLUTION NO. 100

Adjust Pay Rates for Employees  
Earning Minimum Wage

WHEREAS, the Federal minimum wage will rise to \$9.00 per hour on December 31, 2015; and

WHEREAS, the New York State minimum wage will follow; and

WHEREAS, the Town of Sweden has several employees earning the current minimum wage of \$8.75 per hour; and

WHEREAS, the Director of Finance has recommended that the Town adjust the wages of those earning minimum wage to the new rate effective December 31, 2015.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby increases the hourly rate for employees currently earning less than \$9.00 per hour to \$9.00 per hour.

Sec. 2. That the increase will take effect for hours worked on December 31, 2015.

Sec. 3. That this resolution shall take effect immediately

MOTION for adoption of this resolution by Councilperson Roberts  
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Absent</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – December 8, 2015

Adopted

RESOLUTION NO. 101

Authorizing Preventative Maintenance Contract –  
AIRCON For the Sweden Clarkson Community  
Center –2016

BE IT HEREBY RESOLVED:

Sec. 1. That the Town Board authorizes the Supervisor to enter into a contract with AIRCON, P.O. Box 184, Hilton, New York, for preventative maintenance of the heating system and air conditioning units at the Sweden Clarkson Community Center located at 4927 Lake Road South for the amount of ONE THOUSAND THREE HUNDRED SEVENTEEN AND NO/100 DOLLARS (\$1,317.00) for the year beginning January 1, 2016, and ending on December 31, 2016, with said amount to be paid semi-annually in installments of \$658.50.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Roberts  
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Absent</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – December 8, 2015

Adopted

RESOLUTION NO. 102

Authorizing Preventative Maintenance  
Contract for 2016 - AIRCON

BE IT HEREBY RESOLVED:

Sec. 1. That the Town Board authorizes the Supervisor to enter into a contract with AIRCON, P.O. Box 184, Hilton, New York, for preventative maintenance of the heating system and air conditioning units at the Town Hall and the heating systems, air conditioning units and coolers and freezers at the Senior Center for the amount of ONE THOUSAND SEVEN HUNDRED SIXTY-FOUR AND NO/100 DOLLARS (\$1,764.00) for the year beginning January 1, 2016, and ending on December 31, 2016, with said amount to be paid in quarterly installments of \$441.00.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Roberts  
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Absent</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – December 8, 2015

Adopted

RESOLUTION NO. 103 Authorizing Supervisor to Sign  
Service Contract with COP Security, Inc.

WHEREAS, the Sweden Town Justices have recommended that COP Security Inc. be engaged to provide security operations during certain court proceedings.

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. That pending approval of the Town Attorney, the Town Board of the Town of Sweden does hereby authorize and direct the Supervisor to sign the services contract with COP Security Inc.
- Sec. 2. The term of this agreement shall be for a period of one (1) year, commencing on January 1, 2016 and expiring December 31, 2016.
- Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Roberts  
Seconded by Councilperson Donohue

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Absent</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – December 8, 2015

Adopted

RESOLUTION NO. 104 Appoint Delegate Association of Towns Meeting

NOW BE IT HEREBY RESOLVED:

- Sec. 1. Mary Rich, Town Councilperson-elect, has permission to attend the Annual Conference of the Association of Towns of the State of New York to be held in New York City, February 13-18, 2016.
- Sec. 2. That the Town Board of the Town of Sweden hereby designates Mary Rich to cast the vote of the Town of Sweden pursuant to Section 6 of Article III of the Constitution and By-Laws of said Association.

MOTION for adoption of this resolution by Councilperson Windus-Cook  
Seconded by Councilperson Donohue

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Absent</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Carges	<u>Aye</u>

Submitted – December 8, 2015

Adopted

APPROVAL FOR PAYMENT OF BILLS

All of the Board members reviewed the invoice audit journal. Councilperson Roberts made a motion that was seconded by Councilperson Donohue authorizing payment of the bills in Abstract 12A dated December 8, 2015 in the amount of \$31,384.69. All voted in favor of the motion – four ayes. Motion adopted.

General Fund: In the amount of \$24,198.67 as set forth in Abstract 12A dated December 8, 2015.

Highway Fund: In the amount of \$2,418.32 as set forth in Abstract 12A dated December 8, 2015.

Special Fund: In the amount of \$4,767.70 as set forth in Abstract 12A dated December 8, 2015.

DISCUSSION AND ANNOUNCEMENTS

Supervisor Carges reported that he met with Councilpersons Elect Lori Skoog and Mary Rich.

Councilperson Donohue presented a gift to the Town Board and the staff at the Town Hall – a beautiful wall clock for the west conference room. Mrs. Donohue’s term ends December 31, 2015.

ADJOURNMENT

As there was no further business to come before the Board, Councilperson Donohue moved to adjourn the December 8, 2015 meeting of the Sweden Town Board at 7:25 p.m. Councilperson Roberts seconded the motion. All voted in favor of the motion – four ayes. Motion adopted.

Respectfully submitted,

Karen M. Sweeting  
Town Clerk