

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, December 9, 2014.

Town Board Members present were Supervisor Robert Carges, Councilperson Rebecca Donohue, Councilperson Donald Roberts and Councilperson Robert Muesebeck. Councilperson Danielle Windus-Cook was absent. Also present were Finance Director Leisa Strabel, Town Clerk Karen Sweeting, Superintendent of Highways Brian Ingraham, Town Attorney Jim Bell, Recreation Leader Jill Wisnowski and Recreation Assistant Deanna Irvine.

Visitors present were Deputy Village Mayor Bill Andrews, Joan Hamlin, Lori Skoog, Hanny Heyen and Jean Brooks. Gary Skoog arrived at 7:30 p.m.

Supervisor Carges called the meeting to order at 7:00 p.m. and asked everyone present to say the Pledge to the Flag.

**APPROVAL OF MINUTES**

Councilperson Muesebeck made a motion that was seconded by Councilperson Donohue to accept the minutes of the Public Hearing – Land Use Subdivision Regulations – Maintenance Bonds held on November 25, 2014. All voted in favor of the motion – four ayes. Motion adopted.

Councilperson Roberts made a motion that was seconded by Councilperson Donohue to accept the minutes of the Regular Town Board meeting held on November 25, 2014. All voted in favor of the motion – four ayes. Motion adopted.

Supervisor Carges acknowledged the visitors and asked if anyone would like to speak. No comments.

**SUPERVISOR’S CORRESPONDENCE:**

2014	Received From:	Comments:
*1.	Dave Jewell, President, Brockport Kiwanis Club	Appreciation for use of Senior Center for Mystery Theatre productions

\*Copies to Board

**DEPARTMENTAL REPORTS**

November 2014 departmental reports were received and reviewed by the Town Board from the following: Finance Director, Leisa Strabel; Building Department, Phyllis Brudz; and Town Clerk, Karen Sweeting.

**REPORTS**

Superintendent of Highways Brian Ingraham reported that they are getting ready for the winter storm that is coming. Leaf collection continues as weather permits. They have been helping the Town of Ogden with a road project.

Town Attorney Jim Bell reported litigation updates.

Councilperson Donohue has been supporting local merchants.

Councilperson Roberts thanked the employees of the Town for their hard work and dedication to the job.

Supervisor Carges reported that the Town received five (5) applications for the recreation position at “The Center” (formally Senior Center). Two interviews were held. The board will discuss the applicants at the workshop.

Finance Director Leisa Strabel presented information pertaining to Workers Compensation to the board members. Discussion. Based upon the information collected by the actuaries, the Town should be receiving a refund from the 2014 premium.

Recreation Leader Jill Wisnowski introduced Deanna Irvine. Ms. Irvine is getting things at "The Center" organized for the new staff person and working on the newly designed recreation brochure due out in homes by December 27<sup>th</sup>. Mrs. Wisnowski reported the heating issue at the SCCC, which seems to be under control. The junior class at Brockport Central held a dance at "The Center" that went very well. The "Senior" piece of the sign has been removed. The pool table online for auction will be closing December 19<sup>th</sup>.

RESOLUTIONS

RESOLUTION NO. 108

Authorizing Preventative Maintenance Contract – AIRCON For the Sweden Clarkson Community Center –2015

BE IT HEREBY RESOLVED:

Sec. 1. That the Town Board authorizes the Supervisor to enter into a contract with AIRCON, P.O. Box 184, Hilton, New York, for preventative maintenance of the heating system and air conditioning units at the Sweden Clarkson Community Center located at 4927 Lake Road South for the amount of ONE THOUSAND THREE HUNDRED SEVENTEEN AND NO/100 DOLLARS (\$1,317.00) for the year beginning January 1, 2015, and ending on December 31, 2015, with said amount to be paid semi-annually in installments of \$658.50.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Roberts  
Seconded by Councilperson Donohue

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Absent</u>
Supervisor Carges	<u>Aye</u>

Submitted – December 9, 2014

Adopted

RESOLUTION NO. 109

Authorizing Preventative Maintenance Contract for 2015 - AIRCON

BE IT HEREBY RESOLVED:

Sec. 1. That the Town Board authorizes the Supervisor to enter into a contract with AIRCON, P.O. Box 184, Hilton, New York, for preventative maintenance of the heating system and air conditioning units at the Town Hall and the heating systems, air conditioning units and coolers and freezers at the Senior Center for the amount of ONE THOUSAND SEVEN HUNDRED SIXTY-FOUR AND NO/100 DOLLARS (\$1,764.00) for the year beginning January 1, 2015, and

ending on December 31, 2015, with said amount to be paid in quarterly installments of \$441.00.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Donohue  
Seconded by Councilperson Muesebeck

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Absent</u>
Supervisor Carges	<u>Aye</u>

Submitted – December 9, 2014

Adopted

RESOLUTION NO. 110 Agreement for Snow Plowing of the Brockport Fire District  
Public Safety Facility located on Owens Road, Sweden

WHEREAS, the Brockport Fire District and the Town of Sweden wish to enter into an agreement regarding the plowing of the driveway and parking lot of the Brockport Fire District’s Public Safety Facility on Owens Road, Town of Sweden.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby approve the Agreement for Snow Plowing of Brockport Fire District Public Safety Facility located on Owens Road, Town of Sweden, as prepared and recommended by the Sweden Town Attorney.

Sec. 2. That the Supervisor is hereby authorized to execute all necessary documents.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck  
Seconded by Councilperson Roberts

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Absent</u>
Supervisor Carges	<u>Aye</u>

Submitted – December 9, 2014

Adopted

RESOLUTION NO. 111 Adjust Pay Rates for Employees  
Earning Minimum Wage

WHEREAS, the Federal minimum wage will rise to \$8.75 per hour on December 31, 2014; and

WHEREAS, the New York State minimum wage will follow; and

WHEREAS, the Town of Sweden has several employees earning the current minimum wage of \$8.00 per hour; and

WHEREAS, the Director of Finance has recommended that the Town adjust the wages of those earning minimum wage to the new rate effective December 31, 2014.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden hereby increases the hourly rate for employees currently earning less than \$8.75 per hour to \$8.75 per hour.
- Sec. 2. That the increase will take effect for hours worked on December 31, 2014.
- Sec. 3. That this resolution shall take effect immediately

MOTION for adoption of this resolution by Councilperson Donohue  
Seconded by Councilperson Roberts

Discussion:

VOTE BY ROLL CALL AND RECORD:

- Councilperson Donohue Aye
- Councilperson Muesebeck Aye
- Councilperson Roberts Aye
- Councilperson Windus-Cook Absent
- Supervisor Carges Aye

Submitted – December 9, 2014

Adopted

RESOLUTION NO. 112

Encumbrances

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Director of Finance be authorized to establish accounts payable and encumber the applicable appropriation account balances to apply to unpaid obligations as filed with her at the close of the 2014 fiscal year by the heads of administrative units of the Town and to amend the 2014 budget by increasing the proper appropriations per any encumbrances so filed.
- Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Donohue  
Seconded by Councilperson Roberts

Discussion:

VOTE BY ROLL CALL AND RECORD:

- Councilperson Donohue Aye
- Councilperson Muesebeck Aye
- Councilperson Roberts Aye
- Councilperson Windus-Cook Absent
- Supervisor Carges Aye

Submitted – December 9, 2014

Adopted

RESOLUTION NO. 113 Authorizing Additional Sums to be Deposited in Capital Reserve - Highway Equipment

WHEREAS, the Town of Sweden maintains a fleet of trucks and other heavy equipment in order to maintain its roadways; and

WHEREAS, the Town Board established a highway equipment reserve fund on December 13, 2005; and

WHEREAS, the Town Board desires to appropriate additional sums to become part of the reserve fund from time to time.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. That the Supervisor is directed to transfer from the highway town outside fund to the Highway Equipment Reserve Fund the sum of \$82,621.68.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Roberts  
Seconded by Councilperson Muesebeck

Discussion:

VOTE BY ROLL CALL AND RECORD:

- Councilperson Donohue Aye
- Councilperson Muesebeck Aye
- Councilperson Roberts Aye
- Councilperson Windus-Cook Absent
- Supervisor Carges Aye

Submitted – December 9, 2014

Adopted

RESOLUTION NO. 114 Authorizing Additional Sums To Be Deposited in Capital Reserve Recreation/Community Center Reserve

WHEREAS, the Town of Sweden established a Recreation Community Center Reserve Fund on July 24, 2001 to finance the acquisition, construction, remodeling and/or conversion of a structure into use as a community center and/or gymnasium; and

WHEREAS, a Community Center was acquired by the Town and said Community Center may from time to time require remodeling, reconstruction or major repair work to be done; and

WHEREAS, the Town of Sweden desires to appropriate additional sums to become part of the fund from time to time.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is directed to transfer from the general fund to the Recreation/Community Center Reserve the sum of \$75,000.

Sec. 2. That such additional sums as may hereafter be appropriated shall become part of the fund.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Roberts  
Seconded by Councilperson Muesebeck

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Absent</u>
Supervisor Carges	<u>Aye</u>

Submitted – December 9, 2014

Adopted

RESOLUTION NO. 115

Authorizing Additional Sums To Be  
Deposited in Capital Reserve -  
Town Vehicle Reserve Fund

WHEREAS, the Town established a Town Vehicle Reserve Fund on November 24, 2009 to fund the purchase of vehicles for the buildings and grounds, park and dog control departments; and

WHEREAS, the Town of Sweden desires to appropriate additional sums to become part of the reserve fund from time to time.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. That the Supervisor is directed to transfer from the general fund to the Reserve for Town Vehicles the sum of \$10,000.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck  
Seconded by Councilperson Roberts

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Absent</u>
Supervisor Carges	<u>Aye</u>

Submitted – December 9, 2014

Adopted

RESOLUTION NO. 116

Authorizing Additional Sums

To Be Deposited in Capital Reserve  
Parks and Recreation Reserve

WHEREAS, the Town Board of the Town of Sweden did heretofore authorize the establishment and collection of a parks and recreation fee at the time of the issuance of each new certificate of occupancy for new construction within the Town of Sweden; and

WHEREAS, the Town Board established a capital reserve fund for the purpose of the maintenance, investment and expenditure of such funds.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is directed to transfer from the general fund to the Parks and Recreation Reserve, \$4,000, of which \$4,000 is the parks and recreation fee recorded in 2014.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Roberts  
Seconded by Councilperson Muesebeck

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Absent</u>
Supervisor Carges	<u>Aye</u>

Submitted – December 9, 2014

Adopted

RESOLUTION NO. 117 Ordering a Public Hearing Regarding the Adoption of Local Law No. 1 of 2015 – Proposed Amendments to Chapter 157 – Stormwater Management

WHEREAS, the Town of Sweden Planning Board has recommended changes to Chapter 157 - Stormwater Management of the Sweden Town Code.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden shall hold a public hearing at the Town Hall, 18 State Street, Brockport, New York on the 27th day of January 2015 at 7:00 pm to hear all interested persons for or against the adoption of Local Law No. 1 of 2015 – proposed amendments to Chapter 157 – Stormwater Management of the Sweden Town Code.

Sec. 2. The proposed amendments relate to increasing the square footage of land disturbance area from 25,000 square feet to 43,560 square feet (one acre); and replacing the term Highway Superintendent with Stormwater Management Officer.

Sec. 3. The Town Clerk is authorized and directed to cause a notice of the public hearing to be published in the Town’s official newspaper, as required by law.

Sec.4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck  
Seconded by Councilperson Donohue

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Absent</u>
Supervisor Carges	<u>Aye</u>

Submitted – December 9, 2014

Adopted

RESOLUTION NO. 118

Authorizing Supervisor to Enter Into Agreement for Dog Kennel Services To Town of Ogden

WHEREAS, the Town of Sweden and the Town of Ogden desire to continue their Dog Kennel Services Contract,

WHEREAS, said agreement shall continue to and through December 31, 2015 and may be renewed each year.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the Supervisor to sign the Agreement with the Town of Ogden for Dog Kennel Services.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Muesebeck  
Seconded by Councilperson Donohue

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Absent</u>
Supervisor Carges	<u>Aye</u>

Submitted – December 9, 2014

Adopted

RESOLUTION NO. 119

Authorizing Supervisor to Enter Into Agreement Extending Dog Control Services to Town of Clarkson



WHEREAS, the Town of Sweden and the Town of Clarkson did heretofore execute a certain Dog Control Services Contract; and

WHEREAS, both parties desire to extend such agreement for an additional period of one (1) year.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Supervisor hereby is authorized to enter into an agreement with the Town of Clarkson extending dog control services.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Roberts  
Seconded by Councilperson Muesebeck

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Donohue	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Roberts	<u>Aye</u>
Councilperson Windus-Cook	<u>Absent</u>
Supervisor Carges	<u>Aye</u>

Submitted – December 9, 2014

Adopted

APPROVAL FOR PAYMENT OF BILLS

All of the Board members reviewed the invoice audit journal. Councilperson Muesebeck made a motion that was seconded by Councilperson Roberts authorizing payment of the bills in Abstract 12A dated December 10, 2014 in the amount of \$41,450.65. All voted in favor of the motion – four ayes. Motion adopted.

General Fund: In the amount of \$28,875.71 as set forth in Abstract 12A dated December 10, 2014.

Highway Fund: In the amount of \$7,745.60 as set forth in Abstract 12A dated December 10, 2014.

Special Fund: In the amount of \$4,829.34 as set forth in Abstract 12A dated December 10, 2014.

DISCUSSION AND ANNOUNCEMENTS

\*MOTION was made by Councilperson Muesebeck and seconded by Councilperson Roberts as requested by Town Attorney Jim Bell, to authorize Town Architect David Strabel to complete the necessary revisions to finalize the water line issues for the Owens Road Public Safety Facility with MCWA and the Village. All voted in favor of the motion – four ayes. Motion adopted.

EXECUTIVE SESSION

Councilperson Muesebeck made a motion that was seconded by Councilperson Roberts to go into executive session at 7:35 p.m. to discuss a personnel matter from the Recreation Department. All voted in favor of the motion – four ayes. Motion adopted.

No action taken.

Councilperson Muesebeck made a motion that was seconded by Councilperson Roberts to leave executive session and return to the regular meeting at 8:33 p.m. All voted in favor of the motion – four ayes. Motion adopted.

ADJOURNMENT

As there was no further business to come before the Board, Councilperson Muesebeck moved to adjourn the December 9, 2014 meeting of the Sweden Town Board at 8:34 p.m. Councilperson Roberts seconded the motion. All voted in favor of the motion – four ayes. Motion adopted.

Respectfully submitted,

Karen M. Sweeting  
Town Clerk