

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Thursday, December 27, 2018.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Robert Muesebeck, Councilperson Patricia Hayles, Councilperson Mary Rich and Councilperson Lori Skoog. Also present were Finance Director Leisa Strabel, Town Attorney Jim Bell, Superintendent of Highways Brian Ingraham and Town Clerk Karen Sweeting.

Visitors present were Chris Hamlin, Wayne Zyra, Susan Smith and Karen LoBracco.

Supervisor Johnson called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to honor those defending our freedoms and our first responders.

PRIVILEGE OF THE FLOOR:

No comments.

CORRESPONDENCE:

1. Town Clerk Karen Sweeting – appointment of Kathleen Roberts and Phyllis Brudz as Deputy Town Clerks

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Superintendent of Highways Brian Ingraham reported that things have been fairly quiet. They have been working on snow and ice control and equipment maintenance.

Councilperson Rich attended a Seymour Library Board meeting where they went over items from the year. They would like to move forward with the study rooms but have received no bids on the project to date. Mrs. Rich invited the board to stop in and see the local history room. The library will be changing the displays every two months and will showcase Brockport area events.

Councilperson Skoog attended the holiday parade and tree lighting which was well attended. Mrs. Skoog attended an SSAI meeting. They approved their new constitution and have come up with some great ideas for the coming year. She also attended the Town/Gown meeting with Supervisor Johnson and met with the new website vendor to discuss page design and content.

Councilperson Muesebeck reported that Buildings and Grounds are busy with indoor projects and the Lodge already has 20 plus rentals for 2019. Mr. Muesebeck said that the Town's lodge rentals have not seemed to negatively impact other area lodge rentals. There are plenty of events and functions for all locations. Mr. Muesebeck reported that the swings have been installed at the Town Park and the splash pad is scheduled for the Spring.

Councilperson Hayles said that she spoke with the Town of Clarkson and their lodge rentals have not been negatively impacted by Sweden's lodge rentals. Mrs. Hayles attended the Town/Village Highway party and said it was nice to meet all the employees. The recreation Scoreboard was delivered to homes in early December. They are working on 2019 goals utilizing the survey results. Recreation Supervisor Jill Wisnowski will meet with the Brockport schools to share programs for childhood obesity. Mrs. Hayles reported updates to the partnership with Strong West and healthy living classes. She was contacted by Elderwood of Lakeside at

Brockport and will meet with them in January. They are interested in the community and would like to discuss ideas for improving their facility. Mrs. Hayles is glad to have these things happening in our community.

Councilperson Skoog added that she received a thank you from Seymour Library Director Carl Gouveia for the opportunity to participate in the Harvest Festival this past year.

Supervisor Johnson said that he reported many 2018 accomplishments in the recent Snapshots newsletter. He met with Superintendent of Highways Brian Ingraham and understood that the board has given the highway department a lot of work for 2019. Mr. Johnson wanted Mr. Ingraham to know that he had the board’s support and believes the highway crews capable of completing all the projects. He also discussed some minor site changes to the splash pad with Mr. Ingraham and Town Engineer Jim Oberst.

Supervisor Johnson reminded the board of the upcoming CDBG grant application deadline. He proposed a project that would extend the sidewalks on Holley Street to Redman Road allowing safe access for the northwest quadrant of Village residents and SUNY students to The Brock and the Town Park. Mr. Johnson received preliminary numbers from the Town Engineer and felt this was a logical project. The board agreed to move forward. The application is due February 8th. Finance Director Leisa Strabel will take the idea to the CDBG kick-off meeting.

Supervisor Johnson proposed accepting the IRS mileage reimbursement rate for 2019. He also requested board liaisons to meet with department heads to gather information on employee reviews to discuss at a workshop in March. Mr. Johnson reported that the new website vendor has met with all departments to formulate ideas for the design of the site. He continues to teleconference with CETech, the new IT vendor for the Town. The Town Hall and Highway Department now have high-speed internet and the line will be installed soon for the SCCC. This will be a great improvement for all buildings.

CONSENT AGENDA ITEMS:

Councilperson Muesebeck made a motion that was seconded by Councilperson Hayles to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

ADOPTED

- Approval of minutes from December 11, 2018
- MOTION to accept the proposal from MRB Group for water grant assistance
- RESOLUTION NO. 154 Budget Modifications

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is hereby authorized to make the following modifications to the 2018 Town Budget:

\$2,200 from A1355.4 Assessment Contractual to

A1220.4 Supervisor Contractual

\$6,000 from A1910.4 Unallocated Insurance to
A1310.4 Director of Finance Contractual

\$200 from A1355.4 Assessment Contractual
A1355.1 Assessment Personal Services

\$130 from A1410.4 Clerk Contractual to
A1410.2 Clerk Equipment

\$500 from A1660.4 Central Storeroom Contractual to
A1620.4 Town Hall Contractual

\$500 from A3510.4 Dog Control Contractual to
A1620.4 Town Hall Contractual

\$2,000 from A1450.4 Elections Contractual to
A1440.4 Engineer Contractual

\$3,000 from A1620.401 Town Hall Maintenance Contractual to
A1621.401 Senior Center Maintenance Contractual

\$100 from A5010.4 Highway Superintendent Contractual to
A5010.1 Highway Superintendent Personal Services

\$1,100 from A5010.4 Highway Superintendent Contractual to
A5010.2 Highway Superintendent Equipment

\$6,000 from A1622.401 Community Center Maintenance Con. to
A1622.4 Community Center Contractual

\$2,000 from A1910.4 Unallocated Insurance to
A1680.4 Central Data Processing

\$2,500 from A3510.4 Dog Control Contractual to
A3510.1 Dog Control Personal Services

\$3,000 from A7110.402 Park Fuel to
A7110.1 Park Personal Services

\$2,800 from A7310.4 Youth Services Contractual to
A7310.1 Youth Services Personal Services

\$3,000 from A7620.40 Adult Programs Contractual to
A7620.401 Senior Programs Contractual

\$2,900 from A8810.4 Cemetery Contractual to
A7110.2 Park Equipment

\$55,000 from A1990.4 Contingent to
A9901.9 Transfer to Other Funds

\$10,000 from A3510.2 Dog Control Equipment to
A9901.9 Transfer to Other Funds

\$12,000 from A1670.4 Central Printing and Mailing to
A9901.9 Transfer to Other Funds

\$10,000 from A9050.8 Unemployment Insurance to
A9901.9 Transfer to Other Funds

\$8,000 from A8810.1 Cemetery Personal Services to
A9901.0 Transfer to Other Funds

\$6,000 from A9010.8 State Retirement to
A9901.9 Transfer to Other Funds

\$8,000 from A9060.8 Hospital and Medical to
A9901.9 Transfer to Other Funds

\$10,000 from A1930.4 Judgements and Claims to
A1620.1 Town Hall Personal Services

\$1,000 from A1620.401 Town Hall Maintenance to
A1620.1 Town Hall Personal Services

\$6,000 from B1990.4 Contingent to
B1440.4 Engineer Contractual

\$3,000 from B1990.4 Contingent to
B3620.1 Safety Inspection Personal Services

\$100 from B1990.4 Contingent to
B8010.4 Zoning Contractual

\$1,400 from B1990.4 Contingent to
B8020.1 Planning Personal Services

\$500 from B1990.4 Contingency to
B8020.4 Planning Contractual

\$8,000 from DB9060.8 Hospital and Medical to DB5148.1 Other Government Personal Services		
\$1,500 from DB5130.402 Machinery Contractual Tools to DB513.4 Machinery Contractual		
\$3,265 from SW0909 Fund Balance Unreserved to SW1440.4 Engineer Contractual		
Increase A5031 Interfund Transfer		\$20,100
Increase A7110.1 Park Personal Services		\$20,100
Increase A7110.2 Park Equipment		\$20,000
Increase A3005 Mortgage Tax		\$20,000
Increase A9901.9	Transfer to Other Funds	\$128,500
Increase A2027	Park Facility Use	\$ 21,000
Increase A2089	Recreation Fee New Building	\$ 27,500
Increase A2610	Fines Forfeited Bail	\$ 14,000
Increase A2701	Refund Prior Years Expenses	\$ 30,000
Increase A1090	Interest Penalties Real Property	\$ 10,500
Increase A2300	Service to Other Governments	\$ 8,500
Increase A2650	Sale of Scrap/Excess Equipment	\$ 8,200
Increase A2680	Insurance Recoveries	\$ 6,800
Increase A2401	Interest and Earnings	\$ 1,500
Increase A3001	State Revenue Sharing	\$ 500
Increase DB9901.9	Transfer to Other Funds	\$225,000
Increase DB2300	Services to Other Government	\$166,000
Increase DB2304	Services to Other Gov. State	\$ 59,000

Sec. 2 That this resolution shall take effect immediately.

- RESOLUTION NO. 155 Appoint Justice Court Clerk Part Time - Rast

WHEREAS, there is a vacancy in the position of Clerk in the Sweden Justice Court; and

WHEREAS, Justice Anthony Perry recommends the appointment of Michele M. Rast as Clerk Part Time in the Justice Court.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints Michele M. Rast as Justice Court Clerk Part-Time.

Sec. 2. That this position is for a maximum of 28 hours a week at an hourly rate of pay of \$14.86 with a start date of January 2, 2019.

Sec. 3. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval for Payment of Bills

All of the Board members reviewed the invoice audit journal. Councilperson Rich made a motion that was seconded by Councilperson Skoog authorizing payment of the bills in Abstract 12B dated December 28, 2018 in the amount of \$51,052.92.

General Fund: In the amount of \$49,266.23 as set forth in Abstract 12B dated December 28, 2018.

Highway Fund: In the amount of \$1,722.69 as set forth in Abstract 12B dated December 28, 2018.

Special Fund: In the amount of \$64.00 as set forth in Abstract 12B dated December 28, 2018.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	ADOPTED

- MOTION to pay the required liability and crime insurance policies prior to Abstract 1.

Councilperson Muesebeck made a motion that was seconded by Councilperson Rich to pay the required liability and crime insurance policies prior to Abstract 1.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Councilperson Rich	<u>Aye</u>	
Councilperson Skoog	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	ADOPTED

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

Nothing noted

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Hayles moved to adjourn the December 27, 2018 meeting of the Sweden Town Board at 6:26 p.m. Councilperson Skoog seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk