

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, December 30, 2003.

Town Board Members present were Councilperson Rob Carges, Councilperson Patricia Connors, Councilperson Carl Wheat, and Councilperson Danielle Windus-Cook. Also present were Director of Finance Leisa Strabel, Superintendent of Highways Fred Perrine, Town Attorney Jim Bell, Town Clerk Gail DeToy, Recreation Director Jim Nealon, and Deputy Town Clerk Marleen Cain. Supervisor Lester was absent.

Visitors present were Janet Olivieri from Redman Road, Jim Hamlin from 50 Park Avenue, and Julie and Frank Lapinski from 4016 Sweden Walker Road.

Deputy Supervisor Carges called the meeting to order at 7:30 p.m. and asked everyone present to say the Pledge to the Flag. Deputy Supervisor Carges acknowledged the presence of the visitors and asked if there were any comments or questions. There were none.

APPROVAL OF MINUTES

Councilperson Connors made a motion that was seconded by Councilperson Windus-Cook to accept the minutes of the Public Hearing held on November 25, 2003. All voted in favor of the motion. Motion carried.

Councilperson Connors made a motion that was seconded by Councilperson Windus-Cook to accept the minutes of the Regular Meeting of the Town Board held on November 25, 2003. All voted in favor of the motion. Motion carried.

Councilperson Connors made a motion that was seconded by Councilperson Windus-Cook to accept the minutes of the Public Hearing held on December 3, 2003. Councilperson Carges abstained, all others voted in favor of the motion. Motion carried.

Councilperson Connors made a motion that was seconded by Councilperson Windus-Cook to accept the minutes of the Special Meeting of the Town Board held on December 3, 2003. All voted in favor of the motion. Motion carried.

Minutes from the Public Hearing and Regular Meeting held on December 9, 2003, will be voted on at the next Regular Meeting.

CORRESPONDENCE

SUPERVISOR'S CORRESPONDENCE

2003 Received From:	Comments:
1. Edwin F. Casey, 12/11	Would like to meet January 13, 11AM to 4PM
*2. Roland Yaeger, 12/15	Re: Grant Sweden Walker Water District
3. Dr. David Jewell, Ch. Recreation and Parks Advisory Committee	Re: Skate park, Risk Management Recommendations
*4. Seymour Library Board of Trustees and Friends of Seymour Library, 12/18	Reception to welcome new Library Director, Jennifer Ries-Taggart 01/11/04 @ 4-6 PM
*5. Justices Coapman, Cody, Depferd 12/18	Recommendation for Kathy Roberts for Court Clerk position.
*6. John J. Frazer, Mon. Co. Dept. of Health 12/19	Approval of Plans for Public Water Supply Improvements for Gallup Rd., Gordon Rd., Skidmore Dr.
*7. Brian B. Wirth, Time Warner Cable, 12/19	Programming Affiliate Agreements
*8. Daniel Powers, Senior VP, HRH,	Monroe County Municipal WC Pool Update

- 12/22
- *9. Josette Palmiere, Monroe Co. Treasury, 12/22 Mortgage Tax Distribution 4/1/03 to 9/30/03 \$140,881.35
10. Jerry A. Goldman, Fix Spindelman Brovitz & Goldman, 12/29 Wal-Mart Supercenter: Notice of Completion of DEIS and Notice of SEQR Hearing
11. Roland Yeager, 12/30 Re: Information received re: grant for Sweden Walker Water District
12. Brandon Frew Letter of resignation.
* Board has copies
- In regard to number 9, the amount received is more than what had been budgeted. Correspondence number 12 distributed to all board members at this time. Councilperson Windus-Cook made a motion that was seconded by Councilperson Connors to accept the resignation of Brandon Frew. All voted in favor of the motion. Motion carried.
- In regard to number 10, Attorney Bell requested a copy of the correspondence.

REPORTS

Superintendent of Highways Perrine reported that the contractors are still working on the concession stand/restrooms at the park. The department is plowing snow as needed. Attorney Bell reported seeing a large piece of equipment at the park on Sunday morning at 8 a.m. Employee Streb's father has passed away and the funeral will be on Saturday with calling hours on Friday at Fowler's Funeral Home.

Attorney Bell reported that David Paul is due in federal court on Tuesday. The Town of Murray has also hired Mr. Bell to prosecute David Paul. The tax certiorari matter with Frontier has been settled. The Natapow case will continue into litigation. Councilperson Carges reported seeing a tractor trailer and trailer at the Peter's property on Redman Road. Mr. Bell reported receiving notice from another citizen. He will watch for further activity.

Councilperson Connors reported that she attended the program by SUNY Brockport social work students assessing community services for senior citizens. It was an excellent presentation and information will be forwarded to the next group of students.

Recreation Director Nealon reported that there was a meeting this morning with the community baseball group. There will be a recreation baseball program to be held at the park that will not be affiliated with Little League and will be run by the town recreation department. The program will be a fun learning experience and not as competitive as leagues in the past. Because it is a town program the season can be pushed later into summer, which will be better for the fields.

At 7:45 p.m. Councilperson Carges made a motion that was seconded by Councilperson Connors to go into executive session to discuss a personnel matter. All voted in favor of the motion. Motion carried. Jim Nealon, Leisa Strabel and Marleen Cain were asked to participate. At 7:55 p.m. Councilperson Windus-Cook made a motion that was seconded by Councilperson Connors to move out of executive session. All voted in favor of the motion. Motion carried.

I, Marleen M. Cain, Deputy Town Clerk of the Town of Sweden do hereby certify that the Town Board, in executive session, discussed the item reflected in the foregoing motion, and that no formal action was taken.

Marleen M. Cain, Deputy Town Clerk

RESOLUTIONS

RESOLUTION NO. 167

Authorizing Fire Protection District

Contract for 2004

WHEREAS, the proposed contract between the Village of Brockport, the Brockport Fire Department and the Town of Sweden Fire Protection District has been received; and

WHEREAS, the Town Board held a public hearing on December 30, 2003 at 7:15 PM. on the proposed contract and all persons desiring to be heard were heard; and

WHEREAS, the Town Board deems it to be in the best interest, safety and welfare of the residents of the Sweden Fire Protection District to enter into the proposed agreement.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden, acting as Commissioners for the Sweden Fire Protection District, does hereby approve the proposed contract between the Village of Brockport, the Brockport Fire Department and the Town of Sweden Fire Protection District for fire protection in the amount of \$295,343.00 for the calendar year 2004.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Windus-Cook seconded by Councilperson Wheat

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Absent</u>

Submitted: December 30, 2003

Adopted

RESOLUTION NO. 168 Extend All Seasons County/Town Work Agreement - 2004

WHEREAS, Monroe County and the Town of Sweden entered into an agreement regarding all seasons county/town work in 2002, such agreement included a clause for extension in one-year terms for a maximum agreement term of five years; and

WHEREAS, two new appendices (A & B) have been added for 2004; and

WHEREAS, the Superintendent of Highways and the Town Board recommend extending the agreement for 2004.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the Amendatory Agreement for All Seasons County/Town Work for the period starting January 1, 2004, and ending December 31, 2004.

Sect 2. That the Supervisor is hereby authorized to execute all necessary documents.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Wheat
Seconded by Councilperson Connors

Discussion: Question raised on what appendices A and B are. They include the fringe rates and MARSS services that Superintendent of Highways Perrine is in full agreement with.

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Absent</u>

Submitted – December 30, 2003

Adopted

RESOLUTION NO. 169 Appoint Clerk to Town Justice - Roberts

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Kathleen Roberts as Clerk to Town Justice starting January 1, 2004, and ending December 31, 2004.

Sec. 2. That the hourly rate of pay will be \$10.50 for a 35-hour week.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Windus-Cook
Seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Absent</u>

Submitted – December 30, 2003

Adopted

RESOLUTION NO. 170

Amend Smoking Policy

WHEREAS, the Town Board appointed a committee to do an annual review of the Employee Handbooks and all policies included in it; and

WHEREAS, it has been recommended to change the Smoking Policy.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby make the following changes to the Smoking Policy:

In paragraph one delete ~~Municipal Building~~ and add *all municipal buildings*
In paragraph two add an s to building
Delete paragraph four in its entirety.

Sec. 2. That the Town Clerk is hereby directed to make the changes, post and distribute the policy as required.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Absent</u>

Submitted – December 30, 2003

Adopted

RESOLUTION NO. 171

Amend Dental/Optical Employee Benefit Plan

WHEREAS, the Town Board appointed a committee to do an annual review of the Employee Handbooks and all policies included in it; and

WHEREAS, it has been recommended to change the Dental/Optical Plan to reflect amendments that have been made to the Employee Handbook.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby make the following changes to the Dental/Optical Employee Benefit Plan:

In paragraph two, #2, change 20 hours to 25 hours
In paragraph two, #3, delete in its entirety

Sec. 2. That the Town Clerk is hereby directed to make the changes and distribute the policy as required.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Wheat
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Absent</u>

Submitted – December 30, 2003

Adopted

RESOLUTION NO. 172 Amend Employee Handbook for Highway Employees

WHEREAS, the Town Board appointed a committee to do an annual review of the Employee Handbooks and all policies included in it; and

WHEREAS, several changes have been recommended.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby make the following changes to the Employee Handbook for Highway Employees:

1. On page 100-1, 101, delete ~~Craig S. Smith~~ and add *Fred Perrine*
2. On page 100-1, 102, paragraph two, change population to the current figure of *13,716*
3. On page 100-2, 103, paragraph seven, delete all references to water and leave as Superintendent of Sewer, Sewer Superintendent and sewer systems
4. On page 200-2, 206, list of titles, delete water so title is listed as Superintendent of Sewer
5. On page 200-2, 207, list of titles, add *(MEO)* following Motor Equipment Operator
6. On page 400-2, 403, paragraph two, add new sentence at the end: *Typically the Town of Sweden uses six (6) months for length of the probationary period.*
7. On page 400-2, 403, paragraph three, add new sentence at the end: *Typically the Town of Sweden uses six (6) months for length of the probationary period.*
8. On page 400-3, 404, paragraph two, delete ~~after~~ and add *during*
9. On page 500-1, 501, paragraph one, sentence four, delete ~~from 7:00 AM to 4:30 PM, Monday through Thursday and 7:00 AM to 11:00 AM on Friday~~ and add *to be determined at the discretion of the Superintendent of Highways*

10. On page 500-1 502, paragraph four, last sentence, delete ~~snow~~ and add *emergency*
11. On page 500-5, 506, paragraph two, bullet four, delete at the end ~~or the Town Board~~
12. On page 500-5, 506, paragraph two, bullet six, delete ~~the Department Head or Foreman must receive prior approval from the Town Board~~ following the comma and add *it is the responsibility of the Department Head or Foreman to notify the Superintendent of Highways*
13. On page 500-7, 509, last bullet, delete ~~make~~ in the first sentence and add *engage in*
14. On page 500-11, 514, in the last sentence delete ~~contact the Director of Finance for that policy manual~~ and add *see the Purchasing Policy in the front of the Handbook*
15. On page 700-2, paragraph three, in last sentence delete ~~forty hours in a given workweek, in accordance with the FLSA~~ and add *the established full-time workday.*
16. On page 700-2, paragraph four, delete the sentence ~~An employee may accumulate up to the equivalent of three days in any twelve month period.~~ And add new sentence *At no time shall an employee accumulate more than 24 hours of compensatory time.*
17. On page 800-3, 803, paragraph four, bullet two, add *is* in the last sentence so it reads ...relative who *is* in the care...
18. On page 800-3, 802, add new paragraph at the end as follows: ***Change of Employment Classification*** – *An employee whose classification changes from full-time to part-time and has accumulated vacation leave will receive a cash payment for unused leave to which the employee is properly entitled at the employee's then current rate of pay.*
19. On page 800-4, 803, add new paragraph at the end as follows: ***Change of Employment Classification*** – *An employee whose classification changes from full-time to part-time and has accumulated sick leave credits will be entitled to use the leave until the balance is exhausted. No new leave will be accumulated.*
20. On page 800-5, 804, add new paragraph at the end as follows: ***Change of Employment Classification*** – *An employee whose classification changes from full-time to part-time and has personal leave credits will be entitled to use the leave within the current calendar year until the balance is exhausted. Any personal leave remaining unused will be canceled. No new hours are accumulated on the following January 1.*
21. On page 800-7, 806, paragraph one, delete portion between commas, ~~including the Superintendent of Highways,~~
22. On page 800-7, 806, table in paragraph four, add one new line as follows: *Superintendent of Highways-Town will pay 80%-Employee will pay 20%*
23. On page 800-10, 809, paragraph one, delete ~~part-time~~ in the second sentence and add new sentence as follows: *A part-time employee is eligible for the plan at his/her own expense.*
24. On page 800-10, 810, paragraph one, delete sentences two and three, ~~Coverage will continue as it stands on the date of retirement, whether a single or family plan. The premium being paid at the time of retirement is the maximum amount that the Town will pay.~~

- 25. On page 800-11, 810, paragraph two, delete ~~twenty years~~ and add *fifteen years* in sentence one and add *for the year* so that the sentence reads as follows: To be eligible for coverage, the retiree must be age fifty-five or older, and must have at least *fifteen years* of continuous service with the Town and were covered with dental insurance by the Town *for the year* immediately prior to retirement.
- 26. On page 800-11, 810, add new paragraph three as follows: ***Retirees credited with at least 20 years of service*** – *For retirees credited with 20 years of service with the Town and meeting all other eligibility requirements, the Town will continue coverage as it stood at the time of retirement, whether a single or family plan. The premium being paid at the time of retirement is the maximum amount that the Town will pay. The town shall bill the retirees for any differences.*
- 27. On page 800-11, 810, add new paragraph four as follows: ***Retirees credited with at least 15 years of service*** – *For retirees credited with 15 years of service with the Town and meeting all other eligibility requirements, the Town will pay one-half (50%) of the premium to continue coverage as it stood for the year prior to retirement, whether single or family. One-half (50%) of the premium being paid at the time of retirement is the maximum amount that the Town will pay. The retiree will pay any additional difference. The town shall bill the retirees for the difference.*
- 28. On page 800-11, 811, add at the end of the last sentence: *or by viewing the Plan in the front of the Handbook*
- 29. On page 800-14, 816, paragraph two, add new bullet at the end of the list: *The employee is already retired from the system and meets income guidelines.*

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Windus-Cook
Seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Absent</u>

Submitted – December 30, 2003

Adopted

RESOLUTION NO. 173 Amend Employee Handbook for Office Employees

WHEREAS, the Town Board appointed a committee to do an annual review of the Employee Handbooks and all policies included in it; and

WHEREAS, several changes have been recommended.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby make the following changes to the Employee Handbook for Office Employees:

1. On page 100-1, 102, paragraph two, change population to the current figure of *13,716*
2. On page 200-1, 201, delete ~~more than 25~~ and add *25 or more*
3. On page 200-1, 202, delete ~~25 or less~~ and add *less than 25*
4. On page 200-2, 207, add *Recreation Assistant (Seasonal)* in the list of titles
5. On page 400-1, 402, Add a new paragraph at the end: ***Background Checks*** – *To ensure the health, safety and welfare of all individuals using Town recreation facilities (Community Center, Senior Center, and Park), it is the policy of the Town to obtain a background check on all potential recreation employees, at the expense of the individual.*
6. On page 400-2, 403, paragraph two, add new sentence at the end: *Typically the Town of Sweden uses six (6) months for length of the probationary period.*
7. On page 400-2, 403, paragraph three, add new sentence at the end: *Typically the Town of Sweden uses six (6) months for length of the probationary period.*
8. On page 400-3, 404, paragraph two, delete ~~after~~ and add *during*
9. On page 500-1, 501, paragraph two, add in parentheses after 9:00 AM and 5:00 PM *(8:30 AM and 4:30 PM in June, July and August)*
10. On page 500-5, 507, paragraph two, bullet four, delete at the end ~~or the Town Board~~
11. On page 500-5, 507, paragraph two, bullet six, delete ~~the Department Head or Supervisor must receive prior approval from the Town Board~~ following the comma and add *it is the responsibility of the department head to notify the Supervisor*
12. On page 500-7, 510, last bullet, delete ~~make~~ in the first sentence and add *engage in* and it should be *Department Head* in the same sentence
13. On page 500-10, 515, in the last sentence delete ~~contact the Director of Finance for that policy manual~~ and add *see the Purchasing Policy in the front of the Handbook*
14. On page 800-3, 802, add new paragraph at the end as follows: ***Change of Employment Classification***– *An employee whose classification changes from full-time to part-time and has accumulated vacation leave will receive a cash payment for unused leave to which the employee is properly entitled at the employee's then current rate of pay.*
15. On page 800-4, 803, add new paragraph at the end as follows: ***Change of Employment Classification*** – *An employee whose classification changes from full-time to part-time and has accumulated sick leave credits will be entitled to use the leave until the balance is exhausted. No new leave will be accumulated.*
16. On page 800-5, 804, add new paragraph at the end as follows: ***Change of Employment Classification*** – *An employee whose classification changes from full-time to part-time and has personal leave credits will be entitled to use the leave within the current calendar year until the balance is exhausted. Any personal leave remaining unused will be canceled. No new hours are accumulated on the following January 1.*

17. On page 800-7, 806, paragraph one, delete parentheses in sentence one, ~~(including the Town Clerk)~~
18. On page 800-7, 806, table in paragraph four, add two new lines as follows:
Town Clerk-Town will pay 80%-Employee will pay 20%, Receiver of Taxes and Assessments – Town will pay 50%-Employee will pay 50%
19. On page 800-10, 809, paragraph one, add and Receiver of Taxes and Assessments in the parentheses in sentence one so that it reads as follows:
(including the Town Clerk and Receiver of Taxes and Assessments)
20. On page 800-10, 809, paragraph one, delete ~~part-time~~ in the second sentence and add new sentence as follows: *A part-time employee is eligible for the plan at his/her own expense.*
21. On page 800-10, 810, paragraph one, delete sentences two and three, ~~Coverage will continue as it stands on the date of retirement, whether a single or family plan. The premium being paid at the time of retirement is the maximum amount that the Town will pay.~~
22. On page 800-10, 810, paragraph two, delete ~~twenty years~~ and add *fifteen years* in sentence one and add *for the year* so that the sentence reads as follows: To be eligible for coverage, the retiree must be age fifty-five or older, and must have at least *fifteen years* of continuous service with the Town and were covered with dental insurance by the Town *for the year* immediately prior to retirement.
23. On page 800-11, 810, add new paragraph three as follows: ***Retirees credited with at least 20 years of service*** – *For retirees credited with 20 years of service with the Town and meeting all other eligibility requirements, the Town will continue coverage as it stood at the time of retirement, whether a single or family plan. The premium being paid at the time of retirement is the maximum amount that the Town will pay. The town shall bill the retirees for any differences.*
24. On page 800-11, 810, add new paragraph four as follows: ***Retirees credited with at least 15 years of service*** – *For retirees credited with 15 years of service with the Town and meeting all other eligibility requirements, the Town will pay one-half (50%) of the premium to continue coverage as it stood for the year prior to retirement, whether single or family. One-half (50%) of the premium being paid at the time of retirement is the maximum amount that the Town will pay. The retiree will pay any additional difference. The town shall bill the retirees for the difference.*
25. On page 800-11, 811, add at the end of the last sentence: *or by viewing the Plan in the front of the Handbook*
26. On page 800-14, 816, paragraph two, add new bullet at the end of the list: *The employee is already retired from the system and meets income guidelines.*

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Wheat
Seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Absent</u>

Submitted – December 30, 2003

Adopted

RESOLUTION NO. 174

Authorize Agreement with the County Pertaining to the Financial Relationship regarding the Integrated County Plan 2001-2003

WHEREAS, the Town wishes to participate in the Integrated County Plan 2001-2003 (Plan) approved September 13, 2001 by the New York State Office of Children and Family Services for Monroe County; and

WHEREAS, the Monroe County Legislature authorized the execution of an agreement with the Town for youth services; and

WHEREAS, only the County can apply for State aid under the Plan for participating municipalities and the amount available to the Town is the sum of SEVEN THOUSAND TWO HUNDRED FIFTY DOLLARS (\$7250.00); and

WHEREAS, an agreement is deemed necessary to outline the financial relationship between the Town and County regarding the Plan.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize participation in the Integrated County Plan 2001-2003 (Plan).

Sec. 2. That the Town Board of the Town of Sweden does hereby authorize the adoption of the Agreement between Monroe County and the Town of Sweden and does hereby direct the Supervisor to execute all necessary documents.

Sec. 3. That the term of this Agreement is for one year, starting January 1, 2004, and ending December 31, 2004.

Sec. 4. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>

Supervisor Lester Absent

Submitted – December 30, 2003

Adopted

RESOLUTION NO. 175

Appoint Town Clerk – Olivieri

WHEREAS: After December 31, 2003 a vacancy will exist in the position of Town Clerk; and

WHEREAS: Janet L. Olivieri previously served as Clerk to the Sweden Planning Board and Sweden Deputy Town Clerk; and

WHEREAS: Mrs. Olivieri has been recommended for the position by the current Town Clerk and Town Board.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden agrees that it is in the best interest of the Town to hereby appoint Janet L. Olivieri as Town Clerk of the Town of Sweden effective January 1, 2004.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
Seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Absent</u>

Submitted: December 30, 2003

Adopted

RESOLUTION NO. 174

Budget Modifications

(resolution will be forthcoming)

APPROVAL FOR PAYMENT OF BILLS

The Board members present reviewed the Invoice Audit Journal. Councilperson Wheat made a motion that was seconded by Councilperson Windus-Cook authorizing payment of the bills in Abstract 12A dated December 30, 2003. All voted in favor of the motion. Motion carried.

General Fund: In the amount of \$90,375.39 as set forth in Abstract 10 dated December 30, 2003.

Highway Fund: In the amount of \$32,078.23 as set forth in Abstract 10 dated December 30, 2003.

Special Districts: In the amount of \$4,776.18 as set forth in Abstract 10 dated December 30, 2003.

An additional resolution was presented to the Town Board for adoption:

RESOLUTION NO. 177

Encumbrances

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor be authorized to establish accounts payable and encumber the applicable appropriation account balances to apply to unpaid obligations as filed with him at the close of the 2003 fiscal year by the heads of administrative units of the Town and to amend the 2003 budget by increasing the proper appropriations per any encumbrances so filed.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors
seconded by Councilperson Windus-Cook

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Wheat	<u>Aye</u>
Councilperson Windus-Cook	<u>Aye</u>
Supervisor Lester	<u>Absent</u>

Submitted – December 30, 2003

Adopted

DISCUSSION AND ANNOUNCEMENTS

Reminder given that the Organizational meeting will be at 4:00 p.m. on Friday, January 2, 2004, with a swearing in ceremony at 3:00 p.m.

There will be a work session on Tuesday, January 6, 2004, at 7:30 p.m.

Councilperson Carges extended a thank you to Carl Wheat for the many years of service to the Town and to the community and to Gail DeToy for her many years of service to the Town.

ADJOURNMENT

As there was no further business to come before the Board, Councilperson Wheat made a motion that was seconded by Councilperson Connors to adjourn the December 30, 2003, meeting of the Sweden Town Board at 8:20 p.m. All voted in favor of the motion. Motion carried.

Respectfully submitted,

Marleen M. Cain
Deputy Town Clerk