

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, September 13, 2011.

Town Board Members present were Supervisor John Milner, Councilperson Patricia Connors, Councilperson Michael Myers and Councilperson Rebecca Donohue. Councilperson Robert Carges arrived at 7:50 p.m. Also present were Finance Director Leisa Strabel, Recreation Leader Jill Wisnowski, Town Clerk Karen Sweeting, Town Attorney Jim Bell and Superintendent of Highways Fred Perrine.

Visitors present were resident Jim Hamlin and Regis Steinkamp.

Supervisor Milner called the meeting to order at 7:30 p.m. and asked everyone present to say the Pledge to the Flag.

Supervisor Milner acknowledged the visitors and asked if anyone would like to speak. No one spoke.

#### APPROVAL OF MINUTES

Councilperson Myers made a motion that was seconded by Councilperson Connors to accept the minutes of the regular meeting held on August 23, 2011. All voted in favor of the motion – four ayes. Councilperson Carges had not arrived yet. Motion adopted.

Councilperson Connors made a motion that was seconded by Councilperson Myers to accept the minutes of the joint public hearing held on September 6, 2011. All voted in favor of the motion – four ayes. Councilperson Carges had not arrived yet. Motion adopted.

#### DEPARTMENTAL REPORTS

August 2011 departmental reports were received and reviewed by the Town Board from the following departments: Building Department, Jim Butler; Finance Director, Leisa Strabel; and Town Clerk, Karen Sweeting.

#### REPORTS

Councilperson Donohue reported that the interview committee for the Recreation Director position has finished and a candidate has been selected. (See Resolution No. 93) Councilperson Donohue also attended several committee meetings to discuss the proposed joint fire district.

Councilperson Myers reported that he attended the 911 Memorial event at the Capen Hose Fire Company. The Senior Center Volunteer Luncheon is scheduled for September 29<sup>th</sup>. Mr. Myers stated that 127 volunteers have been invited to attend. The Sweden Senior Association, Inc. is paying the cost of the volunteers to attend the luncheon.

Councilperson Connors attended the 911 Memorial event, a department head meeting and a Comprehensive Plan committee meeting. The Farmers' Museum annual Harvest Festival is Saturday, September 17<sup>th</sup>.

Finance Director Leisa Strabel reported that the Snapshots newsletter should be ready to print next week and will focus on the proposed joint fire district. The tentative budget is ready and will be presented at the September 27<sup>th</sup> meeting. Mrs. Strabel, Judge Connors and Court Clerk Terri Gay met with the Village of Brockport to discuss the parking tickets issued by the Village Police Department. It was determined that the current parking tickets are legally deficient and the Village Attorney will be working on correcting the deficiencies. Several years worth of unpaid tickets were also discussed.

Superintendent of Highways Fred Perrine reported that they were concentrating on the park projects. The volleyball courts are almost done and Mr. Perrine has recommended planting trees/shrubs to protect the sand courts from wind. The light poles for the field should be installed by next week. The board discussed the work that remains to be completed on Persistence Path and Mull Lane as well as the connecting road to the Town Park from the Heritage Square development.

Councilperson Carges reported that he attended the Main Street Reconstruction Project meeting. The installation of the round-a-bout at the intersection of East/West Avenue and Route 19 has begun. They plan to close the intersection some time mid October.

Supervisor Milner attended the 911 Memorial event and several joint fire district meetings. Mr. Milner stated that **tentatively** the date in which the public will vote on the formation of the joint fire district is November 29<sup>th</sup>. The boards would like to hold another information meeting for the public on the details of the joint fire district prior to the vote taking place.

RESOLUTIONS

RESOLUTION NO. 90

Accepting Audit of Court Records

WHEREAS, the Town Board of the Town of Sweden retained Christopher Trento, Certified Public Accountant, to perform an audit of the Sweden Town Court records and dockets for the fiscal year ending December 31, 2010; and

WHEREAS, Mr. Trento submitted a report of the 2010 court audit on May 19, 2011; and

WHEREAS, the Sweden Town Board has had the opportunity to review the court audit report.

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden accepts the findings of Christopher Trento, Certified Public Accountant pertaining to the 2010 Sweden Town Court records and dockets.
- Sec. 2. That the Director of Finance is authorized to forward a copy of Mr. Trento’s report to the NYS Office of Court Administration.
- Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Myers  
Seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Myers	<u>Aye</u>
Supervisor Milner	<u>Aye</u>

Submitted – September 13, 2011

Adopted

RESOLUTION NO. 91

Appoint Seasonal Laborer – Vincent

WHEREAS, there is a need for seasonal labor for cemetery operations; and

WHEREAS, the Superintendent of Highways has recommended hiring Matthew Vincent for seasonal cemetery operations.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Matthew Vincent as a seasonal laborer for cemetery operations.
- Sec. 2. That this appointment does not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.
- Sec. 3. That the rate of pay will be \$8.50 per hour.
- Sec. 4. That the start date will be September 9, 2011 and be in effect through ~~November 4, 2011.~~ *November 18, 2011.*
- Sec. 5. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors  
Seconded by Councilperson Myers

Discussion: Motion made by Councilperson Connors and seconded by Councilperson Carges to extend the effective date until November 18, 2011 upon the recommendation of Superintendent of Highways Fred Perrine. All voted in favor of the motion. Motion adopted.

VOTE BY ROLL CALL AND RECORD AS AMENDED:

- Councilperson Carges Aye
- Councilperson Connors Aye
- Councilperson Donohue Aye
- Councilperson Myers Aye
- Supervisor Milner Aye

Submitted – September 13, 2011

Adopted

RESOLUTION NO. 92

Authorizing Fall Clean-up Days  
for 2011 by the Highway Department

WHEREAS, the Town Highway Superintendent has recommended to the Town Board that special fall clean-up days be set for the Town of Sweden; and

WHEREAS, the Highway Superintendent has also recommended that this be for brush pick up only and no other items will be accepted.

NOW THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Highway Superintendent is hereby authorized to execute said operation for pick up of brush within the Town of Sweden on the following days: October 24, 2011 through October 28, 2011.
- Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Donohue  
Seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Myers	<u>Aye</u>
Supervisor Milner	<u>Aye</u>

Submitted – September 13, 2011

Adopted

RESOLUTION NO. 93 Appoint Recreation Director - Steinkamp

WHEREAS, there is a vacancy in the position of Recreation Director; and

WHEREAS, the position was advertised and several candidates were interviewed by a committee; and

WHEREAS, the committee has selected Regis Steinkamp; and

WHEREAS, according to Civil Service Law, Mr. Steinkamp can transfer the title of Recreation Director within Monroe County.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Regis Steinkamp to the position of Recreation Director.
- Sec. 2. That the annual salary is set at \$48,000 with a start date of September 26, 2011.
- Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Carges  
Seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Myers	<u>Aye</u>
Supervisor Milner	<u>Aye</u>

Submitted – September 13, 2011

Adopted

\*\*Regis Steinkamp thanked the board for the appointment and stated he was looking forward to the challenge.

RESOLUTION NO. 94 Authorizing Payment of Stipend to Recreation Staff

WHEREAS, there was a three-month vacancy in the position of Recreation Director; and

WHEREAS, several Recreation Department staff members performed duties and held responsibilities beyond their job descriptions.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby awards the following stipends to recreation staff for duties and responsibilities beyond their normal job descriptions:

Jill Wisnowski	\$2,000
Charles Hutton	\$ 750
Joseph Kincaid	\$ 500
Carrie Graham	\$ 500

Sec. 2. That the stipends shall be processed in Payroll 20 with a pay date of September 29, 2011.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Myers  
Seconded by Councilperson Connors

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Myers	<u>Aye</u>
Supervisor Milner	<u>Aye</u>

Submitted – September 13, 2011

Adopted

\*\*Jill Wisnowski thanked the board for recognizing the full-time staff that committed additional hours to keep the department going. She truly appreciates the recognition and was looking forward to working with Mr. Steinkamp.

RESOLUTION NO. 95 Appoint Engineering Aide

WHEREAS, the Highway Superintendent has requested assistance in the mandated Stormwater Monitoring and Reporting Program; and

WHEREAS, the Highway Superintendent has recommended Walter Windus for the position.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Walter Windus to the position of Engineering Aide PT - Seasonal.

Sec. 2. That the rate of pay will be \$30.00 per hour for a maximum of five hours per week with a start date of September 14, 2011.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Connors  
Seconded by Councilperson Carges

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Carges	<u>Aye</u>
Councilperson Connors	<u>Aye</u>
Councilperson Donohue	<u>Aye</u>
Councilperson Myers	<u>Aye</u>
Supervisor Milner	<u>Aye</u>

Submitted – September 13, 2011

Adopted

DISCUSSION AND ANNOUNCEMENTS

There will be a special joint meeting with the Village of Brockport and the Seymour Library Board on September 20, 2011 at 6:00 pm at the Seymour Library. The public hearing regarding the Dissolution Plan for the current Sweden Fire Protection District is scheduled for September 20, 2011 at 7:00 pm at the Sweden Town Hall.

ADJOURNMENT

As there was no further business to come before the Board, Councilperson Myers moved to adjourn the September 13, 2011 meeting of the Sweden Town Board at 8:08 p.m. Councilperson Connors seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting  
Town Clerk