

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, August 27, 2019.

Town Board Members present were Deputy Supervisor Robert Muesebeck, Councilperson Patricia Hayles, Councilperson Mary Rich and Councilperson Lori Skoog. Supervisor Kevin Johnson was absent. Also present were Finance Director Leisa Strabel, Superintendent of Highways Brian Ingraham, Dog Control Officer Kathy Beaumont and Town Clerk Karen Sweeting.

Visitors present were Chris Hamlin, Wayne Zyra, Rhonda Humby, Don Grentzinger, Susan Smith, Randy and Mary Hoke, and Seymour Library Board member Meg Zimmer.

Deputy Supervisor Muesebeck called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to honor first responders and those in the military.

#### PRIVILEGE OF THE FLOOR:

Dog Control Officer Kathy Beaumont addressed the board. Kathy wanted the board to be aware of the frequency of aggressive dogs housed in the pound this year. Due to a particularly aggressive dog, an outside agency had to come to the pound to euthanize the dog. Kathy provided the agency's information and indicated that it was the only option for this case. Discussion pertaining to the status of a dog that has been in the pound since November of 2018. Unfortunately, the dog must remain in the pound until a ruling from the court system is received.

Resident Susan Smith addressed the board stating that local governments exist to provide services and public facilities to residents. She feels the Seymour Library has been underfunded for years and is asking the three municipal boards to take care of the property and fund the library. (Full written statement on file in the Town Clerk's office)

#### CORRESPONDENCE:

No correspondence noted.

#### REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Councilperson Rich attended the Seymour Library Board meeting. A new director has been selected and will start in September. The library is looking for an historian for the local history room, the current person is stepping down. The Book Mobile was a popular attraction at the Brockport Arts Festival. Mrs. Rich shared current statistics for programming and attendance at the library. The flag at the library was replaced, thank you to Robert Muesebeck and the Vets Club. Windows have been added to the study rooms and the furniture is scheduled for delivery in October.

Councilperson Skoog has been attending the Harvest Festival planning meetings and things are moving along. She received information from Dog Control for the dogs seized. Mrs. Skoog shared a positive story of a dog found that was reunited with the owner with the help of social media posts. She also attended Clarkson Good Neighbor Days, the Brockport Arts Festival and a BBQ at the college.

Councilperson Hayles reported that the basketball hoops will be installed mid-September along with maintenance to the gym curtain. The gym will be closed through Labor Day for floor

refinishing. The GaGa Ball Pit was installed. This was part of an honors college thesis for Coby Albone. Donations were received from Jimmy Z’s, Stockham Lumber, Sweden Community Foundation, Jack Milner and Douglas Collier. The first annual Family Health Fair took place on August 17<sup>th</sup> with approximately 25 in attendance. Mrs. Hayles noted several upcoming events including the annual Halloween event on October 24<sup>th</sup>. The exterior cladding project and LED light installation have been completed. Mrs. Hayles, along with Don Grentzinger, toured Duncan Family Farms. She said it was interesting to see a business of this type operating in our community.

Finance Director Leisa Strabel reported that the server migration continues and has gone well so far.

Superintendent of Highways Brian Ingraham reported that the first layer of oil and stone has been placed on West Canal Road. They will place the second course then pave the intersection. The dead-end area of Redman Road has been rebuilt to help with snowplow and bus turnarounds. The top course of asphalt has been placed at the park lodge. The Town Hall parking lot is finished. They assisted the Towns of Hamlin, Ogden, Wheatland and Riga with road work.

Deputy Supervisor Muesebeck reported that the dugouts funded by a resident have been constructed, Todd and Roger from Buildings and Grounds striped the parking lot at the lodge and a skate park user assisted with some minor repairs. Mr. Muesebeck indicated that other repairs to the skate park would need to be addressed soon. He is pleased with the number of people using the splash pad and new playground. The lodge rentals are going well. The pond at the dog park was closed for two days for cleaning. Mr. Muesebeck added that the Town uses chlorinated water to fill the pond. Walking trails have also been cleaned out for accessibility.

**CONSENT AGENDA ITEMS:**

Deputy Supervisor Robert Muesebeck requested that the approval of minutes for the June 25, 2019 and July 23, 2019 meetings be moved to non-consent agenda. Items moved.

Councilperson Skoog made a motion that was seconded by Councilperson Rich to approve the remaining Consent Agenda items as listed below.

**VOTE BY ROLL CALL:**

|                             |               |                |
|-----------------------------|---------------|----------------|
| Councilperson Hayles        | <u>Aye</u>    |                |
| Councilperson Rich          | <u>Aye</u>    |                |
| Councilperson Skoog         | <u>Aye</u>    |                |
| Supervisor Johnson          | <u>Absent</u> |                |
| Deputy Supervisor Muesebeck | <u>Aye</u>    | <b>ADOPTED</b> |

- MOTION – approval of the request by Tammy Baker to attend the annual conference.
- RESOLUTION NO. 86                      Authorize Improvements to Field Seven, Town Park

WHEREAS, the following quotes have been received for improvements to Field Seven, Sweden Town Park, Redman Road:

|                |            |
|----------------|------------|
| RM Landscaping | \$6,580.00 |
|----------------|------------|

Cardinal Lawn & Landscape \$7,185.00; and

WHEREAS, the Buildings and Grounds Department recommends the quote from RM Landscaping.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1 That the Town Board of the Town of Sweden hereby accepts the quote from RM Landscaping for the improvements to Field Seven, Sweden Town Park.

Sec. 2 That Supervisor is authorized to sign the contract.

- RESOLUTION NO. 87 Authorizing Grant Application  
Justice Court Assistance Program

WHEREAS, there exists a New York State Justice Court Assistance Program; and

WHEREAS, this allows the Town to apply to the Chief Administrative Judge for a grant of state funds to assist in the operation of its Justice Court; and

WHEREAS, the Town of Sweden Justice Court is in need of new office furniture for the court clerks.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the Town of Sweden Justice Court to apply for a Justice Court Assistance Program grant in the amount of \$3,634.87 in the 2019-20 grant cycle.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 88 Authorize Agency Agreement Moore Corp. Real  
Estate, Inc. Regarding 133 State Street

WHEREAS, the Town Board of the Town of Sweden and the Village Board of the Village of Brockport entered into a Memorandum of Understanding regarding the real property located at 133 State Street, Brockport, NY identified as tax account numbers 069.13-1-18 and 069.13-1-19 on July 23, 2019; and

WHEREAS, the Town Board of the Town of Sweden wishes to enter into an Agency Agreement with Moore Corporate Real Estate, Inc., Rochester, New York, regarding the real property located at 133 State Street, Brockport, NY identified as tax account numbers 069.13-1-18 and 069.13-1-19.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden authorizes the Supervisor to execute the Agency Agreement with Moore Corporate Real Estate, Inc., Rochester, New York, regarding the real property located at 133 State

Street, Brockport NY and identified as tax account numbers 069.13-1-18 and 069.13-1-19.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 89 Authorizing Purchase of Equipment Trailer

WHEREAS, the Highway Superintendent has requested the purchase of an equipment trailer to replace an existing 2012 Dolittle trailer; and

WHEREAS, the following quotes have been received for an 8-ton Cam Split Deck Trailer:

|                                     |             |
|-------------------------------------|-------------|
| Jim’s Trailer World                 | \$10,643.50 |
| Brooks Factory Direct Trailers      | \$10,645.00 |
| General Welding & Fabrication, Inc. | \$10,910.00 |
| JPR Trailer Sales                   | \$11,067.50 |

WHEREAS, the Highway Superintendent recommends accepting the quote from Jim’s Trailer World for ten thousand six hundred forty-three and fifty hundredths dollars (\$10,643.50).

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden authorizes the purchase of an 8Cam154STTXW trailer from Jim’s Trailer World for a price of ten thousand six hundred forty-three and fifty hundredths dollars (\$10,643.50).

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 90 Appoint Member Zoning Board of Appeals –Sealy

WHEREAS, a vacancy exists on the Zoning Board of Appeals; and

WHEREAS, the vacancy was duly advertised; and

WHEREAS, Mark Sealy has expressed an interest in serving on the Board.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints Mark Sealy, 9 Hickory Way, to serve as a member of the Zoning Board of Appeals from August 28, 2019 to December 31, 2019.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 91 Appoint Assessor – Baker

WHEREAS, the term of Assessor Tammy J. Baker expires September 30, 2019.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Tammy J. Baker to the position of full-time Assessor for a six-year term commencing October 1, 2019 and expiring September 30, 2025.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 92 Appoint Seasonal Laborers – Park

WHEREAS, there is a need for extended seasonal labor for park operations; and

WHEREAS, the Buildings and Grounds Department has recommended retaining Anthony Bryant, Adam West and Dale Taber.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby extend the seasonal appointment of Anthony Bryant, Adam West and Dale Taber as seasonal laborers for park operations ending on or before October 11, 2019.

Sec. 2. That this appointment does not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 93 Appoint Seasonal Laborers – Cemetery Operations

WHEREAS, there is a need for extended seasonal labor for cemetery operations; and

WHEREAS, the Superintendent of Highways has recommended retaining John L. Duthoy, John P. Duthoy, Matt List and Ed Schildt for seasonal cemetery operations.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby extend the seasonal appointments of John P. Duthoy, John L. Duthoy, Matt List and Ed Schildt as seasonal laborers for cemetery operations ending on or before October 25, 2019.

Sec. 2. That the total hours allotted for the four seasonal laborers is not to exceed 28 hours per individual employee per week.

Sec. 3. That this appointment does not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.

Sec. 4. That this resolution shall take effect immediately.

- RESOLUTION NO. 94 Authorizing Fall Clean-up Days for 2019 by the Highway Department

WHEREAS, the Town Highway Superintendent has recommended to the Town Board that special fall clean-up days be set for the Town of Sweden; and

WHEREAS, the Highway Superintendent has also recommended that this be for brush pick up only and no other items will be accepted.

NOW THEREFORE, BE IT RESOLVED:

Sec. 1. That the Highway Superintendent is hereby authorized to execute said operation for pick up of brush within the Town of Sweden on the following days: October 28, 2019 through November 1, 2019.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 95 Acceptance of Letter of Credit  
Frances Apartments, II by JP Morgan

WHEREAS, the Town Board of the Town of Sweden has received a Letter of Credit estimate for improvements to property in connection with the Frances Apartments II, Owens Road; and

WHEREAS, the draft Letter of Credit, in the amount of \$87,034.00 (eighty-seven thousand thirty-four dollars) is drawn on JP Morgan Chase Bank, N.A.; and

WHEREAS, the Town Engineer and Director of Finance have reviewed the draft Letter of Credit.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden agrees to accept the Frances Apartments II Letter of Credit drawn on JP Morgan Chase Bank N.A. in the amount of \$87,034.00 (eighty-seven thousand thirty-four dollars).

Sec. 2. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval of the minutes of the regular Town Board meeting held on June 25, 2019.

Councilperson Rich made a motion that was seconded by Councilperson Skoog to approve the minutes.

VOTE BY ROLL CALL:

|                             |                |         |
|-----------------------------|----------------|---------|
| Councilperson Hayles        | <u>Abstain</u> |         |
| Councilperson Rich          | <u>Aye</u>     |         |
| Councilperson Skoog         | <u>Aye</u>     |         |
| Supervisor Johnson          | <u>Absent</u>  |         |
| Deputy Supervisor Muesebeck | <u>Aye</u>     | ADOPTED |

- Approval of the minutes of the regular Town Board meeting held on July 23, 2019.

Councilperson Skoog made a motion that was seconded by Councilperson Hayles to approve the minutes.

VOTE BY ROLL CALL:

|                      |                |
|----------------------|----------------|
| Councilperson Hayles | <u>Aye</u>     |
| Councilperson Rich   | <u>Abstain</u> |

|                             |               |         |
|-----------------------------|---------------|---------|
| Councilperson Skoog         | <u>Aye</u>    |         |
| Supervisor Johnson          | <u>Absent</u> |         |
| Deputy Supervisor Muesebeck | <u>Aye</u>    | ADOPTED |

- Approval for Payment of Bills

All the Board members reviewed the invoice audit journal. Councilperson Rich made a motion that was seconded by Councilperson Skoog authorizing payment of the bills in Abstract 8 dated August 28, 2019 in the amount of \$357,064.03.

General Fund: In the amount of \$59,559.24 as set forth in Abstract 8 dated August 28, 2019.

Highway Fund: In the amount of \$78,917.72 as set forth in Abstract 8 dated August 28, 2019.

Special Fund: In the amount of \$9,937.01 as set forth in Abstract 8 dated August 28, 2019.

Capital Fund: In the amount of \$208,650.06 as set forth in Abstract 8 dated August 28, 2019.

VOTE BY ROLL CALL:

|                             |               |         |
|-----------------------------|---------------|---------|
| Councilperson Hayles        | <u>Aye</u>    |         |
| Councilperson Rich          | <u>Aye</u>    |         |
| Councilperson Skoog         | <u>Aye</u>    |         |
| Supervisor Johnson          | <u>Absent</u> |         |
| Deputy Supervisor Muesebeck | <u>Aye</u>    | ADOPTED |

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

No additional business or announcements

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Hayles moved to adjourn the August 27, 2019 meeting of the Sweden Town Board at 6:45 p.m. Councilperson Skoog seconded the motion. All voted in favor of the motion – four ayes. Motion adopted.

Respectfully submitted,

Karen M. Sweeting  
Town Clerk