

The Organizational meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Thursday, January 2, 2020.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Patricia Hayles, Councilperson Randall Hoke, Councilperson Rhonda Humby and Councilperson Robert Muesebeck. Also present were Finance Director Leisa Strabel, Town Attorney Jim Bell, Superintendent of Highways Brian Ingraham and Town Clerk Karen Sweeting.

Visitors present were Chris Hamlin, Kevin M. and Marcy Johnson, Justin Rabjohn, Wayne Zyra, Louis Popovski, James Cenci, family members of Supervisor Kevin Johnson, family members of Superintendent of Highways Brian Ingraham and family members of Councilperson Randall Hoke. Others were present but did not sign in.

Supervisor Johnson called the meeting to order at 6:22 p.m. after the swearing-in ceremony and short reception. Mr. Johnson asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to honor those defending our freedoms and our first responders.

PRIVILEGE OF THE FLOOR:

No comments.

CORRESPONDENCE:

1. Supervisor Johnson – Appoint Robert Muesebeck as Deputy Supervisor
2. Supervisor Johnson – Appoint Leisa Strabel as Budget Officer & Secretary to the Supervisor
3. Highway Superintendent, Brian Ingraham – Appoint Ruth Kruppner as Secretary to Highway Superintendent
4. Town Clerk, Karen M. Sweeting – Appoint Kathleen Roberts and Phyllis Brudz as Deputy Clerks
5. Receiver of Taxes, Kathleen Bahr-Seever – Appoint Phyllis Brudz and Darla Emmerson as Deputy Tax Receivers

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Reports to be given at the meeting of January 28, 2020.

CONSENT AGENDA ITEMS:

Supervisor Johnson requested that Resolution – Reimbursement of Mileage be moved to Non-Consent Agenda Items.

Councilperson Muesebeck made a motion that was seconded by Councilperson Hayles to approve **all** remaining Consent Agenda items as listed below.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>
Councilperson Hoke	<u>Aye</u>
Councilperson Humby	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

ADOPTED

• RESOLUTION NO. 1

Appointments (Re-appointments)

BE IT HEREBY RESOLVED, AS FOLLOWS:

Sec. 1. That the Town Board hereby appoints the following persons to the offices and positions specified, for the year beginning January 1, 2020, and ending December 31, 2020.

- Building Inspector (PT):** Lyle Stirk
- Building Inspector PT/Stormwater:** Walt Windus
- Chief Court Clerk FT (Justice Court):** Tracy Caporale
- Clerk PT (Justice Court):** Michele Rast
- Civil Enforcement Officer:** James Irene
- Court Attendant PT:** James Irene
- Court Attendant PT:**Daniel Zimmer
- Deputy Town Attorney:** Nat O. Lester, III
- Director of Finance & Auditing Official:** Leisa Strabel
- Dog Control Officer:** Kathryn Beaumont
- Assistant Dog Control Officer, PT:** Paul Beaumont
- Fire Marshal PT/Deputy Building Inspector:** Michael Vergari
- Records Management Clerk:** Kathleen Roberts
- Records Management Officer:** Karen Sweeting
- Recreation Director:** Jill Wisnowski
- Recreation Assistant:** Joseph Kincaid
- Recreation Assistant:** George Kimball
- Recreation Assistant:** Timothy Manuszewski
- Secretary to Planning Board:** Phyllis Brudz
- Town Historian:** Kathleen C. Goetz
- Chairperson of Boards:**
 - Environmental Conservation Board:** Kathy A. Harter
 - Landmark Advisory Committee:** David Strabel
 - Planning Board:** Craig McAllister
 - Records Advisory Board:** Karen Sweeting
 - Zoning Board of Appeals:** Mary Ann Thorpe

Sec.2. That this resolution shall be effective as of January 1, 2020.

• RESOLUTION NO. 2

Appointments to Boards

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board hereby appoints the following persons to the position specified for a two-year term beginning January 1, 2020 and ending December 31, 2021:

- Environmental Conservation Board
- John Harter
- William Johnson

Gregory Sargis
Michael Turbeville

Sec. 2. That the Town Board hereby appoints the following persons to the position specified for a three-year term beginning August 1, 2019 and ending July 31, 2022:

Landmark Advisory Board
Robert Westbrook
William Andrews

Sec. 3. That the Town Board hereby appoints the following person to the position specified for a four-year term beginning January 1, 2020 and ending December 31, 2023:

Sweden Farmers Museum
Joseph W. Streb

Sec. 4. That the Town Board hereby appoints the following person to the position specified for a seven-year term beginning January 1, 2020 and ending December 31, 2026:

Planning Board
David Hale

Sec. 5. That the Town Board hereby appoints the following person to the position specified for a five-year term beginning January 1, 2020 and ending December 31, 2024:

Zoning Board of Appeals
Mark Sealy

Sec. 6. That the Town Board hereby appoints the following person to the position specified for the unfilled five-year term starting January 1, 2020 and ending September 30, 2024:

Board of Assessment Review
Daniel P. Kuhn

Sec. 7. That the Town Board hereby appoints the following person to the position specified for a five-year term starting January 1, 2020 and ending December 31, 2024:

Seymour Library Board
Mary Squires

Sec. 8. That this resolution shall take effect January 1, 2020.

- RESOLUTION NO. 3

Appoint Consulting Architect/Building
Inspector for Building Department

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden hereby appoints David Strabel, Registered Architect as Consulting Architect and Building Inspector for the Town of Sweden Building Department, commencing January 1, 2020, and ending December 31, 2020.
- Sec. 2. That Mr. Strabel will assist the Building Department with New York State Building Code drawing review on commercial project applications for building permits and serve as Building Inspector for commercial projects.
- Sec. 3. That the basic compensation for services rendered shall be based on an hourly rate of \$48.00 per hour.
- Sec. 4. That these fees are to be charged to the developer on the building permit.
- Sec. 5. That this resolution shall take effect January 1, 2020.

- RESOLUTION NO. 4 Appoint Town Attorney – James Bell

NOW, THEREFORE BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden hereby appoints James D. Bell to serve as Town Attorney.
- Sec. 2. That this appointment shall become effective January 1, 2020 and shall run to December 31, 2020 at a salary of \$36,037.
- Sec. 3. That the above referenced salary does not include legal counsel regarding litigation matters. Litigation matters will be billed independently through the voucher claim process at a rate of \$175.00 per hour.
- Sec. 4. Disbursements prepaid by the Town Attorney will be reimbursed through the voucher claim process upon submission of receipts.

- RESOLUTION NO. 5 Appointing Engineer for Town of Sweden for 2020

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden hereby appoints MRB Group, P.C. with offices located at the Culver Road Armory, 145 Culver Road, Suite 160, Rochester, New York, as the engineering firm for the Town of Sweden for a period of time commencing January 1, 2020 and ending December 31, 2020.
- Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 6 Newsletter Editor

WHEREAS, the Town distributes a newsletter quarterly; and

WHEREAS, responsibility for preparing and producing the newsletter is necessary.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That Leisa Strabel be approved as editor for the town newsletter.
- Sec. 2. That a stipend of \$ 1,893 annually be paid for this additional duty.
- Sec. 3. That this resolution shall take effect immediately.

* RESOLUTION NO. 7Salary Schedule for 2020

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the salaries of the Town of Sweden elected officials for 2020 shall be fixed as specified below and payable bi-weekly.

<u>Elected Officials</u>	<u>Annual</u>
Supervisor	\$25,918
Councilperson (4)	7,559
Superintendent of Highways	82,210
Town Clerk	50,109
Receiver of Taxes and Assessments	26,305
Town Justice (2)	21,211

Sec. 2. That the salaries of positions specified below determined to be "Exempt" per Fair Labor Standards Act shall be fixed as follows and payable bi-weekly.

Assessor Tammy Baker	\$63,673
Deputy Town Attorney Lester	13,802
Deputy Supervisor	4,149
Director of Finance Leisa Strabel	68,539
Chief Court Clerk Tracy Caporale	37,536
Recreation Supervisor Jill Wisnowski	57,222
Town Attorney James Bell	36,037

Sec. 3. That hourly wages of clerical/operations positions shall be fixed as follows:

	<u>Hourly</u>	<u>Hours Per Pay Period</u>
Court Clerk Michele Rast	\$15.16	Up to 28/week
Asst. Dog Control Officer, PT Paul Beaumont	15.14	As Needed
Building Inspector Lyle Stirk	25.97	PT
Stormwater Manager W. Windus	35.82	PT av 3/wk
Fire Marshal Mike Vergari	23.57	PT av 12/wk
Building Inspector W. Windus	27.71	PT av 10/wk
Court Attendants PT James Irene/Daniel Zimmer	50.00	Per Session PT
Clerk PT Diane Samons	14.07	PT
Deputy Receiver Darla Emmerson	21.23	70
Deputy Town Clerk Kathleen Roberts	20.31	70
Dog Control Officer PT Kathy Beaumont	15.14	As Needed
Laborer PT Comm. Ctr. Ed Stieve	13.71	PT
Laborer PT Graham	14.34	PT
Laborer Full Time Todd Dobson		
Plus five hours/week on-call	24.87	80
Laborer Full Time Roger Evans	24.54	80
Plus five hours/week on-call		
Recreation Assistant FT Joseph Kincaid	20.18	70

Recreation Assistant FT George Kimball	15.41	70
Recreation Assistant FT Tim Manuszewski	15.11	70
Recreation Assist. PT Ashley Hermance	11.80	PT
Recreation Assist. PT Mia Harp	11.80	PT
Recreation Assist. PT Kyle Luce	11.80	PT
Secretary to Planning Phyllis Brudz	21.43	70
Secretary to Superintendent of Highways Ruth Kruppner	21.23	70
Lifeguards	13.00	
Recreation Assistants PT	11.80	
Town Attorney James Bell	175.00	As Needed

Sec. 4. That employees may be entitled to merit compensation, upon recommendation by the Department Head and approval of the Town Board, for work performed above and beyond normal job responsibilities.

Sec. 5. That the Chairman of the Environmental Board shall be paid \$40 for each official meeting attended and the members of said board shall be paid \$35 for each official meeting attended with all compensation being paid semi-annually.

Sec. 6. That the Chairpersons of the Zoning Board of Appeals and Planning Board shall be paid \$55 for each official meeting attended and the members of said board shall be paid \$50 for each official meeting attended with all compensation being paid semi-annually.

Sec. 7. That the members of the Assessment Board of Review be paid \$100 for services on Grievance Day, and with approval by the Town Board for a maximum of two (2) additional days.

Sec. 8. That this resolution shall take effect January 1, 2020.

- RESOLUTION NO. 8 Setting Salary Schedule for 2020 (Highway Department)

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the hourly wages of the operational positions of the Highway Department, as recommended by the Superintendent of Highways, be fixed within the following ranges:

Foreman Adam Shade	\$29.37/hour
Mechanic Michael Dunham	\$27.51/hour
HEO Megan Aradine	\$21.23/hour
HEO Phillip Bailey	\$27.66/hour
Laborer Justin Espenmiller	\$21.23/hour
MEO Philip Herzog	\$23.62/hour
Laborer Cody Hinchey	\$22.00/hour
HEO Colin Martin	\$27.55/hour
MEO Jacob Moore	\$21.23/hour
Laborer Shaun Stephens	\$21.23/hour

MEO Todd Swan	\$24.47/hour
Laborer Richard Whitten	\$20.27/hour
Laborer PT Everett Peake	\$14.56/hour
Laborer PT Seas. John L. Duthoy	\$12.48/hour
Laborer PT Seas. John P. Duthoy	\$12.48/hour

Sec. 2. That each full-time highway employee (except the Mechanic) shall be reimbursed up to \$375 for clothing, in lieu of uniforms, to include as a minimum: workboots, three (3) new work shirts and as needed work jeans, work coat/vest, work pants, and insulated sweatshirts annually upon the submission of an authorized voucher accompanied by a paid receipt after completion of the probationary period.

Sec. 3. That the Mechanic shall be reimbursed up to \$425 for clothing, in lieu of uniforms, to include as a minimum: workboots, three (3) new work shirts and as needed work jeans, work coat/vest, work pants, and insulated sweatshirts annually upon the submission of an authorized voucher accompanied by a paid receipt after completion of the probationary period.

Sec. 4. That the clothing and boot allowance will be reported on employees' W-2s as required by IRS regulations and that no clothing and boot allowance purchases may be made on town merchant accounts.

Sec. 5. That the deadline for making boot and clothing allowance expenditures shall be October 1, 2020 and that vouchers submitted to the Finance Director after October 26, 2020 shall not be paid.

Sec. 6. That this resolution shall take effect January 1, 2020.

- RESOLUTION NO. 9 Standard Work Day and Reporting

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town of Sweden location code 30156 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials:

- Seven Hour Work Day
- Assessment Clerk
- Assessor
- Assistant Dog Control Officer
- Building Inspector
- Court Attendant
- Court Clerk
- Deputy Receiver of Taxes and Assessments
- Deputy Town Attorney
- Deputy Town Clerk
- Director of Finance
- Dog Control Officer
- Fire Marshal

Receiver of Taxes and Assessments
 Recreation Director
 Recreation Supervisor
 Recreation Leader
 Recreation Assistant
 Secretary to the Planning Board
 Secretary to the Highway Superintendent
 Town Attorney
 Town Clerk

Eight Hour Work Day

Foreman
 Heavy Equipment Operator
 Laborer
 Maintenance Mechanic
 Mechanic
 Motor Equipment Operator
 Superintendent of Highways

Six Hour Work Day

Councilperson
 Deputy Supervisor
 Supervisor
 Town Justice

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 10 Health Insurance Plan for 2020

WHEREAS, the Town Board of the Town of Sweden makes health insurance available to eligible employees; and

WHEREAS, the rapidly increasing cost of health insurance makes periodic changes to the Town's health insurance policy necessary.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That for the year 2020 the Town's health insurance plan will be a High Deductible Health Savings Account plan - MVP Silver 3 HDP and HMO.
- Sec. 2. That the Town will pay 80% of the premium for full-time employees. Full-time employees will be responsible for 20% of the premium through payroll deduction.
- Sec. 3. That the Town will deposit \$1,750 in a Health Savings Account for each full-time employee enrolled in the MVP Health Care plan.
- Sec. 4. That the Town of Sweden will pay \$1,750 to each full-time employee who signs a waiver of participation in the program. The payment will be paid incrementally over 26 pay periods.

Sec. 5. That permanent part-time employees, except for part-time recreation assistants and part-time laborers may participate in the insurance plan at their own cost.

Sec. 6. That employees may contribute funds to their Health Savings Account through payroll deduction as IRS regulations allow.

Sec. 7. That this resolution shall take effect immediately.

- RESOLUTION NO. 11 Approving Official Meeting Dates, Banking Institutions, Newspapers, Investments and Insurance

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the regular meetings of the Town Board of the Town of Sweden shall be held semi-monthly during the year 2020 except for the months of June, July and August at the Sweden Town Hall; and that Town Board Workshops will be held on the first Tuesday of each month; and

Sec. 2. That JP Morgan Chase Bank Brockport Office, Key Bank Brockport Branch, Citibank NA Rochester, Five Star Bank, and Manufacturers and Traders Trust Company (M & T Bank) are hereby designated as the official banking institutions for the Town for the year 2020, that deposit accounts of any kind may be opened and maintained in the name of the Town with said banks, and that the funds of this Town may be withdrawn upon the check, draft, note, written order, or written withdrawal request of the Town signed or purporting to be signed by the facsimile signature of the Supervisor; and

Sec. 3. That the Director of Finance is authorized to use the facsimile signature plate of the Supervisor's signature in lieu of requiring an original signature of the Supervisor on checks issued on Town Funds; and

Sec. 4. That the Supervisor is authorized to deposit any funds not immediately needed in various accounts into time deposit or savings accounts or to purchase certificates of deposit at any of the Town's official banking institutions through his current term of office; and

Sec. 5. That the official publication for the Town of Sweden for the year 2020 shall be the Suburban News.

Sec. 6. That the standard medical insurance plan designated for the year 2020 for employees is MVP HDP Silver 3 and MVP HMO Silver 3.

Sec. 7. That the standard dental insurance plan designated for the year 2020 for employees is Excellus Dental Blue.

Sec. 8. That this resolution shall take effect immediately.

- RESOLUTION NO. 12 Approving Bonds for Town Officers

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby approve a faithful performance public employees dishonesty bond as to form, the sum of, manner and execution and sufficiency of the surety therein, to cover the Town Officers specified below for one year beginning January 1, 2020 for the following sums:

Deputy Receiver of Taxes	\$200,000
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Deputy Supervisor	\$200,000
Deputy Town Clerk	\$100,000
Director of Finance	\$200,000
Recreation Director	\$100,000
Receiver of Taxes and Assessments	\$200,000
Superintendent of Highways	\$100,000
Supervisor	\$200,000
Town Clerk	\$100,000
Town Justices	\$100,000

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 13 Capitalization of Fixed Assets

WHEREAS, the Town of Sweden maintains an inventory of fixed assets in accordance with guidelines established by the New York State Comptroller; and

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby approves a minimum threshold of \$2,500 for the capitalization of fixed assets.

Sec. 2. That this resolution shall take effect immediately

- RESOLUTION NO. 14 Highway Law Section 284 Agreement

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That pursuant to the provisions of Section 284 of the Highway Law, the Town Board of the Town of Sweden agrees that the funds levied and collected for the repair and improvement of highways, and received from the State of New York for the repair and improvement of highways, shall be expended as follows: The General Repairs (DB 5110.4) budget line of \$160,000 and the Road Construction Permanent (DB 5112.4) budget line of \$95,400 as adopted by the Town Board of the Town of Sweden in the 2020 Sweden Town Budget will be expended for primary work and general repairs upon the town highways including sluices, culverts and bridges and sidewalks or the renewals thereof.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 15 Approving Rules and Regulations for Building Control Fees

WHEREAS, the Town Board has reviewed the Building Control Fees and has recommended adoption for the year 2020.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby adopts the Rules and Regulations for Building Control Fees as attached on Appendix A.

Sec. 2. That this resolution shall take effect immediately

**Rules and Regulations
for
Building Control Fees
Revised – January 2, 2020**



Town of Sweden

(585) 637-8684

Fax : (585) 637-7389

phyllisb@townofsweden.org

18 State Street

Brockport, New York 14420

III. PURPOSE

It is the purpose of these rules and regulations to provide for fair charges to all persons making applications under planning, zoning and plumbing ordinances, rules and regulations. Such charges shall be based upon cost associated with implementation of relative changes.

III. ENACTMENT

The Town Board of the Town of Sweden in the County of Monroe does hereby enact these rules and regulations in lieu of any previous enactments of ordinances and rules pertaining thereto.

III. FEES

PERMIT A – PLAN REVIEW: (Revised 1-01-03)

Note: Fifty (50%) percent of the Planning Board fee is allocated for the Town Engineer's fee. Any additional fee incurred through professional services provided by the Town Engineer, Town Attorney or Planning Consultant exceeding fifty (50%) percent of the Planning Board fee shall be paid by the applicant prior to final signature by the Chairperson of the Planning Board.

Residential Subdivision and Plan Review (First Lot) \$600

Residential Multi-Lot Subdivision and Plan Review	\$200 – each additional lot
Residential Subdivision/Resubdivision (01-02-2020) (No site plan review required)	\$400 – each lot
Residential New or Amended Site Plan (01-02-2020)	\$500 – each lot
Multiple Residency and Apartment Site Plan Approval	\$100 per dwelling unit plus \$100 per acre or fraction thereof
Commercial/Light Industrial Industrial Subdivision	\$400 – each lot
Commercial/Light Industrial Industrial Park Subdivision	\$100 per acre or fraction thereof
Commercial/Light Industrial Site Plan	\$1,500 plus .05¢ per sq. ft. of building or structure area
Commercial/Light Industrial Amended Site Plan	\$500 plus .05¢ per sq. ft. of additional building or structure area
Shopping Plaza Site Plan (4) four or more stores	\$2,500 plus \$100 per acre or fraction thereof plus .05¢ per sq. ft. of building or structure area
Shopping Plaza Amended Site Plan	\$2,500 plus .05¢ per sq. ft. of new building or structure area
Industrial New or Amended Site Plan	\$2,500 plus .05¢ per sq. ft. of new building or structure area
Airport-Commercial Site Plan	\$1,500 plus .05¢ per sq. ft. of building or structure area
Airport-Commercial Amended Site Plan	\$500 plus \$100 per acre or fraction thereof of affected acreage, plus .05¢ per sq. ft. of building or structure area
Recreation-Commercial Site Plan	\$1,000 plus \$10 per acre or fraction thereof, plus .05¢ per sq. ft. of building or structure area

Recreation-Commercial Amended Site Plan	\$500 plus .05¢ per sq. ft. of building or structure area
Special (Applicant Requested) Planning Board Meeting	\$400
PUD (Planned Unit Development)	\$5,000 plus 100% of all engineering and professional services
Home Occupation (01-02-18)	\$350
<u>PERMIT B – BUILDING PERMITS:</u> (Revised 06-28-16 and 01-02-19)	
Residential: New, Renovations	.20 per sq. ft. of living area (including room additions). \$50 minimum
Multiple residences	.20 per sq. ft. - \$50 minimum
Commercial/Industrial/Public Assembly: New, Renovations, Conversion	
Up to 100,000 sq. ft.	.25 per sq. ft. - \$50 minimum
In excess of 100,000 sq. ft.	.28 per sq. ft.
Parks & Recreation Fee	\$500 per unit – Residential
	\$1,000 per unit – Commercial & Industrial
In excess of 100,000 sq. ft.	\$2,000 per unit – Commercial & Industrial
Telecommunications Tower (New or Replacement)	\$2 per vertical ft. – includes Certificate of Compliance
Wind Energy Conversion System	\$2 per vertical ft. – \$75 minimum Includes Certificate of Compliance
Accessory Structures:	.
Storage Sheds (in excess of 100 sq. ft.), Carports Barns, Garages (attached or detached, Porches, Decks	.20 per sq. ft. - \$30 minimum
Fireplace and Wood Stove/Wood Boiler	\$50
Generators	\$50
Solar Panel Systems Onsite Consumption	.20 per sq. ft. - \$50 minimum
Solar Farm (01-02-2020)	\$2,500 per megawatt

PLUMBING PERMIT:

Residential	\$50 plus \$4 per opening
Commercial/Industrial	\$100 plus \$5 per opening
In Excess of 100,000 sq. ft.	\$200 plus \$5 per opening

NOTE: Fees for sewer taps or connections and pure water charges shall be paid before a building permit is issued.

DEMOLITION PERMIT:

\$50 – residential
\$100 – commercial

SEWER CONNECTION FEE:

Single Family	\$250 Town <u>\$250 Pure Waters</u> \$500 Total
Commercial	\$350 Town <u>\$350 Pure Waters</u> \$700 Total
In Excess of 100,000 sq. ft.	\$650 Town <u>\$350 Pure Waters</u> \$1,000 Total

PERMIT C – SWIMMING POOLS: revised 6-28-16

Above Ground	\$50
Hot Tub/Spa (revised 01-01-2017)	\$50
In Ground	\$65

PERMIT D – NON CONFORMING USE: Every principal engaging in a preexisting nonconforming use in the Town may file an application and map with the Town Clerk. Upon approval, the Town Clerk, without fee, shall mark approved and return one copy to the applicant.

PERMIT E – SPECIAL PERMIT:

Use Exceptions	\$250
Temporary	\$5 per day (Clerk may waive fee for charitable organizations.)

Permanent \$250 or construction Permit B, whichever is greater

PERMIT G – DUMPING OF FILL: \$100 plus all Town engineering costs

PERMIT H – DUMPING OF REFUSE: Not permitted

PERMIT I – SIGNS:

Up to 32 sq. ft \$25

Over 32 sq. ft. to 100 sq. ft. \$50

Over 100 sq. ft. \$100

Special Event (revised 10/29/13) \$25

Fire, Life and Safety Inspections (added 1-2-2018, updated 01-02-2020)

FEES not paid within 90 days will be doubled

<u>OCCUPANCY TYPES</u> (COMMERCIAL ONLY)	<u>FEES</u>	<u>OCCURRENCE</u>
• Public Assembly (A1-A5) (>50 persons) (Restaurant/Bars over 50 occupants)	\$50	Annual (Requires Operating Permit)
• Business (B) (Office, professional or restaurant under 50 occupants)	\$50	Every two years
• Educational (E) (Educational purposes through 12 th grade)	\$50	Every two years
• Factory (F1-F2) (Assembling, fabricating, manufacturing)	\$50	Every two years
• Hazardous (H1-H5) (High Hazard) Permit)	\$50	Annual (Requires Operating Permit)
• Institutional (I1-I4) (24hr basis supervised care)	\$50	Every two years
• Mercantile (M) (Sale of merchandise) (up to 5000 sq. ft)	\$50	Every two years
(>5,000 sq. ft)	\$100	Every two years

(>100,000 sq. ft)	\$150	Every two years
• Residential (R1) (Hotels, Motels)	\$100	Every two years
• Residential (R2) (Apartments)		
(<50 Apartments)	\$50	Every two years
(50-125 Apartments)	\$100	Every two years
(>125 Apartments)	\$150	Every Two years
• Residential (R3,R4) (Boarding Houses)	\$50	Every two years
• Storage (S1-S2) (Motor vehicle repair)	\$50	Every two year
• Utility (U) (Miscellaneous)	\$50	Every two years
• Tax Exempt/Civic Organization/Agricultural		Waived
• Fairs/Festivals/Special Events	\$50	Per Event

Operating Permits -

FEES

OCCURRENCE

Operating Permit	\$25	Required by the NYS Uniform Code or Sweden Code
Open Burn Permit	\$25	Per occurrence
Tent/Membrane Structure (COMMERCIAL ONLY)	\$25	Per event

CERTIFICATE OF OCCUPANCY:

(revised: 06-28-16)

Single Family	\$100
Additions/Renovations	\$50
Duplex/Triplex	\$40 per unit
Townhouses and Condominiums	\$40 per unit
Apartment Projects	\$40 per unit

Commercial/Public Assembly	\$250 per unit
In Excess of 100,000 sq. ft.	\$500 per unit
Commercial: Renovation, Conversion Remodel	\$150
In Excess of 100,000 sq. ft.	\$250
Industrial	\$300

CERTIFICATE OF COMPLIANCE: (revised
06-28-16 and 01-01-2017 and 01-02-19)

Accessory Structures:

Storage Sheds (in excess of 100 sq. ft.), Carports, Barns, Garages (attached or detached, Porches, Decks, Pools, Hot Tub/Spa	\$50 – Residential \$100 – Commercial
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Fireplace, Wood Stove/Wood Boiler, Generator, Solar Panel System	\$25 – Residential \$100 – Commercial
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Signs (Permanent)	\$25 – Residential \$50 – Commercial (01-02-2020)
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Solar Farms (01-02-2020)	\$250
Cell Tower Upgrades/Renovations(01-02-2019)	\$100
Conveyances – New Installation	
Commercial/Apartment Complexes	\$50
Residential	\$40

Conveyances – First Inspection Report – Existing	
Commercial/Apartment Complexes	\$35
Residential	

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Working without a permit (01-02-2020)	
Stop Work Order	\$125
Expired Permit 6 Mos. Extension	\$125
Failed Inspection/Re-inspection	\$50
	\$25

CONVEYANCE CODE FEES:

Plan Review Fees	
Construction Costs Below \$91,000	\$70
Construction Costs Above \$91,000	\$.75 per \$1,000

****Due and payable at the time the plans are submitted for review****

New Installation – Base Fees	
Commercial/Apartment Complexes	\$125 Plus \$10 per \$1,000 of construction costs
Residential	\$5 per \$1,000 of construction costs
First Inspection Report – Existing	
Commercial/Apartment Complexes	\$50
Residential	\$30
Inspection Report Filing Fee	
Commercial/Apartment Complexes	\$35
Residential	\$15

ZONING BOARD OF APPEALS:

For public hearing to request an Area Variance or Use Variance

Area Variance	\$300 – First two variances, then \$100 for each additional variance per same application.
Use Variance	\$1,000

TOWN BOARD FEE:

Note: 50% of all fees in this section are for professional consulting services calculated after, and over and above the professional fees which are authorized to be charged to an applicant under 6 NYCRR §617.13, in connection with preparation and review of the draft environmental impact statements (DEIS) and final environmental impact statements (FEIS). Any additional fee incurred through professional services provided by Town consultants, such as the Town Engineer, Town Attorney, Special Counsel to the Town, and Planning Consultant shall be paid by the applicant/ developer prior to final signature by the Chairman of the Planning Board on a subdivision plat, by the Supervisor on local legislation changing the zone of property, and, in the case of a DEIS and FEIS, prior to the determination by the Lead Agency that the DEIS and FEIS is acceptable as complete, pursuant to 6 NYCRR §617.9.

For public hearing to request zoning change	\$1,000 per parcel less than 5 acres \$3,000 per parcel between 5 & 10 acres \$5,000 per parcel greater than 10 acres
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ADDITIONAL FEES AND CHARGES:

Garage Sale Permit (non-refundable)	\$5
Plumber's Annual License Fee	\$25
Conveyance Inspector Annual License Fee	\$25
Standards and Specifications Book for Streets, Pavements, Sewers, Water Mains	\$30
Town of Sweden Zoning Code	\$25
Town of Sweden Zoning Map	\$3
Comprehensive Plan Update (01-02-2020)	\$60

- RESOLUTION NO. 16 Authorizing Electrical Inspection Agencies

WHEREAS, the Town's electrical inspection ordinance provided for the appointment of electrical inspection agencies from time to time; and

WHEREAS, the previous appointments expired on December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the following is hereby authorized to make inspections and re-inspections of all electrical installations, and approve or disapprove of same:

Middle Department Inspection Agency
460 State Street
Rochester, New York 14608

New York Electrical Inspection Agency
2767 Dewey Avenue
Rochester, NY 14614

Commonwealth Electrical Inspection Service, Inc.
Watertower Park Bldg J Suite 209,
1099 Jay St Box #16
Rochester, NY 14611

Sec. 2. That the term of these appointments shall be one year, from January 1, 2020 through December 31, 2020.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 17 Approving Temporary Assignment of Judges for 2020

WHEREAS, Section 12b of the Judiciary Law requires the approval of local legislative bodies for the temporary assignment of local judges.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby consent to the temporary assignment of the Town of Sweden Justice(s) to preside in other Town Courts in the Seventh Judicial District and in the Rochester City Court if the need arises during the year 2020 and also approves the temporary assignment of judges from other Town Courts in the Seventh Judicial District to its Court as need arises during the year 2020.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 18 Call Special Meeting for
Tuesday, January 21, 2020

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby calls a Special Town Board Meeting to be held on Tuesday, January 21, 2020 at 7 pm, immediately following the Lake Road Redman Road Water District Public Hearing at the Sweden Town Hall, 18 State Street, Brockport.

Sec. 2. That the Town Clerk is directed to publish a notice of the meeting in the official newspaper.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 19 Authorizing a Public Hearing
RE: Amendments to Chapter 166
of the Sweden Town Code Concerning
Telecommunication Facilities

WHEREAS the Sweden Town Board is desirous of adding amendments to Chapter 166 of the Sweden Town Code concerning Telecommunication Facilities, and

WHEREAS a proposed Local Law has been drafted in relationship to adding amendments to Chapter 166 to the Sweden Town Code concerning Telecommunication Facilities, a copy of which is attached hereto, and

WHEREAS a Public Hearing was held on December 10, 2019 at 7 PM at the Sweden Town Hall, 18 State Street, Brockport, New York, 14420 and all persons for or against the adoption of amendments to Chapter 166 were heard; and

WHEREAS subsequent to the December 10, 2019 Public Hearing changes were made to the draft amendments; and

WHEREAS the Sweden Town Board desires to hold a Public Hearing on the new draft including the changes made subsequent to the December 10, 2019 Public Hearing before passage of this Local Law.

NOW THEREFORE BE IT RESOLVED:

Sec.1. The Sweden Town Board calls a Public Hearing to hear all persons for or against the adoption of adding amendments to Chapter 166 to the Sweden Town Code concerning Telecommunication Facilities on Tuesday, January 21, 2020 at 6:30 P.M. at the Sweden Town Hall, 18 State Street, Brockport, New York, 14420.

Sec.2. The Sweden Town Clerk is authorized and directed to cause an appropriate Notice of this hearing to be published in the official newspaper of the Town in accordance with Town Law §265.

Sec.3. This Resolution shall take effect immediately.

NON-CONSENT AGENDA:

- RESOLUTION NO. 20 Reimbursement of Mileage

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the mileage allowance for Town personnel is set at ~~\$.58~~ \$.575 per mile for the year 2020.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Hoke
Seconded by Councilperson Hayles

Discussion: Supervisor Johnson informed the members of the board that the IRS released the new rate of \$.575 – the resolution to be amended to reflect the new rate.

Councilperson Hayles	<u>Aye</u>
Councilperson Hoke	<u>Aye</u>
Councilperson Humby	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

Councilperson Muesebeck made a motion that was seconded by Councilperson Hayles to adopt the resolution as amended.

Councilperson Hayles	<u>Aye</u>	
Councilperson Hoke	<u>Aye</u>	
Councilperson Humby	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

Nothing noted

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Hayles moved to adjourn the January 2, 2020 meeting of the Sweden Town Board at 6:35 p.m. Councilperson Hoke seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk