

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, January 26, 2021.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Robert Muesebeck, Councilperson Patricia Hayles, Councilperson Randall Hoke, and Councilperson Rhonda Humby. Also present were Finance Director Leisa Strabel, Town Attorney Jim Bell, and Town Clerk Karen Sweeting.

Visitor present was Karen LoBracco.

Supervisor Johnson called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to remember our fighting men and women around the world, our first responders, and all the healthcare workers and families dealing with COVID.

PRIVILEGE OF THE FLOOR:

Karen LoBracco shared information about the Village of Brockport's Police Reform and Reinvention Survey. The committee has been working on this since August and they will have a draft report ready to present on March 1, 2021 at 7 pm via zoom. Mrs. LoBracco invited the Board to attend and share any comments.

CORRESPONDENCE:

- Letter received from John and Sandra Cassin regarding Gary Drive and Sweden Village

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Councilperson Hoke reported that the courts are still not in session per state regulations, he is moving forward and obtaining pricing for the VOIP phone system, and they are still looking for interested residents to serve on the Sweden Village safety committee. They have received several letters of interest but are hoping to have representation throughout all of Sweden Village and not just one section.

Councilperson Humby has requested, as part of the cemetery project, stories from residents of loved ones that have passed. Dog Control had fifteen calls this month with four needing an in-person response. Sweden and Hamlin continue to work on a vehicle agreement. The floors at the shelter are being re-done using community donations. The restaurant "58 Main" is hosting an event to solicit pet food donations for the shelter. A tentative date has been set for a rabies clinic – more details to come. No report for the Sweden Farmers Museum.

Councilperson Muesebeck reported that Buildings and Grounds have been busy working on equipment and building repairs – roof repairs at the SCCC. They are installing new wainscoting at the Lodge to protect the walls. Lodge rentals have been slow. Mr. Muesebeck reported that the Sweden Community Foundation is preparing for the dedication of the gazebo at the Town Park in July. He reported for Superintendent of Highways Brian Ingraham. Crews have been busy with snow plowing, preparing equipment for the next season, and drainage projects behind Barry Dodge and Tim Hortons. The battery storage committee continues to meet. They should have a draft ready soon for the Board to review.

Councilperson Hayles reported the Governor's announcement that high-risk sports could reopen February 1st. They are waiting for guidance from Monroe County Health to move forward with basketball programs. The center will be open later hours and weekends to accommodate the programs, allowing the fitness center to be open additional hours. Several senior programs are still on hold at the request of the seniors – knitting, quilting. Mrs. Hayles reported that the new chairs purchased with the WalMart grant funds have arrived. Spring soccer and baseball leagues will run as usual following COVID guidelines. Virtual Healthy Living classes through URM continue. Mrs. Hayles stated that the programs are at the mercy of the Department of Health. Recreation Director, Jill Wisnowski, connects with them regularly to stay on top of what can be done. Mrs. Hayles commended the staff on their flexibility and virtual programming. Mrs. Wisnowski is obtaining quotes for consideration to replace the road sign which is fifteen years old.

Councilperson Hayles provided copies of a presentation of the library's year in review done by the library's marketing committee and new director – Annual Report 2020 and December 2020 financials. Mrs. Hayles explained the financials. The new Library Director, Jennifer Caccavale, started on December 7, 2020. The 2021 Budget was approved. Mrs. Hayles held a trustee meeting with the Sweden representatives to exchange information. They met with Finance Director Leisa Strabel to discuss municipal funding, policies, and regulations. The MOU was passed by the Library Board and signed by all four parties. The next step is to draft the operating agreement and lease. Mrs. Hayles explained that now the capital costs will be taken over by the municipalities. There will be a walk-through to determine what repairs may be necessary. The boilers are a concern. Discussion.

Supervisor Johnson had a meeting at the library to sign the MOU. He met the new director and is excited about the new partnership. The study rooms are currently closed, no indoor tutoring, borrowing is strong, and they want to increase the volume of inter-library loans. The library has COVID procedures in place for returned items – quarantined for 72 hours in the local history room. The library hopes to return to 44 open hours each week in February.

Supervisor Johnson reported that he met with a representative of a solar power company. He believes they may submit a request for PILOT. Mr. Johnson and Councilperson Hoke met to discuss IT and the VOIP phone system. The final shared services panel was held, and the 2021 plan was accepted.

Supervisor Johnson reported the pre-bid meeting was held for the water district. On February 2, 2021, the water district bids will be opened, and he hopes to award the bid at the February 9, 2021 meeting. Mr. Johnson would like to have the pre-construction meeting in March and work to begin by the end of March with all water lines in by the Fall. Mr. Johnson and Finance Director Leisa Strabel met with Chuck Bastian from Bernard Donegan's office to discuss funding for the water district, the BAN, and the bond – first payment due in December. Mr. Johnson explained the process.

Supervisor Johnson reported that a grant was filed for the skate park for equipment and repairs. The Owens Road sidewalk installation will resume in the Spring.

Town Attorney Jim Bell reported that he sent a draft dog control vehicle agreement for the board to review which includes an insurance clause. He hopes to have the Article 175 local law changes to the board for review by the next meeting. Mr. Bell concluded a process with the Zoning Board of Appeals and would like to propose adding to the Town Code language on using alternates. He will present something to the Board within the next month. Mr. Bell will be filing

a stipulation regarding a pending assessment litigation that was recently withdrawn. He will be consulting with the other attorneys on the draft operating agreement and lease for the library.

Town Clerk Karen Sweeting reported that the voting locations have been secured for the June 22, 2021 primary and the November 2, 2021 general election. Supervisor Johnson indicated that the Town has expressed an interest to the Board of Elections to be an early voting location.

Finance Director Leisa Strabel reported that the audit continues tomorrow. Stonebriar has requested the third draw-down from their letter of credit. She will prepare a resolution for consideration. Mrs. Strabel explained that she watches the sales tax, and the state has decided to do a new intercept. It was announced that Monroe County’s next payment will be reduced, therefore, affecting the Town’s share.

CONSENT AGENDA ITEMS:

Councilperson Hoke made a motion that was seconded by Councilperson Muesebeck to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Hayles	<u>Aye</u>
Councilperson Hoke	<u>Aye</u>
Councilperson Humby	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

ADOPTED

- Approval of the minutes of the regular Town Board Meeting held on January 12, 2021.
- MOTION - Approval to allow USDA to install ECFF trap(s) on Sweden Town property
- RESOLUTION NO. 23 Adopt Public Employer Health Emergency Plan

WHEREAS, the Town Board of the Town of Sweden has developed a Public Employer Health Emergency Plan in accordance with New York State Labor Law Section 27-c as amended by NYS Senate Bill 8617B and Assembly Bill 10832.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby adopt the Public Employer Health Emergency Plan.
- Sec. 2. That the Plan shall become part of the Town of Sweden Employee Handbook and made accessible to Employees in the same fashion as the Employee Handbook.
- Sec. 3. That Town of Sweden Employees shall be notified that such Plan exists.
- Sec. 4. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval for Payment of Bills

All the Board members reviewed the invoice audit journal. Councilperson Hayles made a motion that was seconded by Councilperson Humby authorizing payment of the bills in Abstract 1 dated January 27, 2021 in the amount of \$334,205.19.

General Fund: In the amount of \$206,953.89 as set forth in Abstract 1 dated January 27, 2021.

Highway Fund: In the amount of \$116,361.88 as set forth in Abstract 1 dated January 27, 2021.

Special Fund: In the amount of \$10,889.42 as set forth in Abstract 1 dated January 27, 2021.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Hoke	<u>Aye</u>	
Councilperson Humby	<u>Aye</u>	
Councilperson Muesebeck	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

Nothing noted

EXECUTIVE SESSION:

Councilperson Muesebeck made a motion that was seconded by Councilperson Hayles to go into executive session at 6:54 p.m. to discuss a town-wide personnel situation, litigation, and to consult with the Town Attorney. All voted in favor of the motion. Motion adopted.

No action taken.

Councilperson Hoke made a motion that was seconded by Councilperson Hayles to leave executive session and return to the regular meeting at 7:48 p.m. All voted in favor of the motion. Motion adopted.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Hoke moved to adjourn the January 26, 2021 meeting of the Sweden Town Board at 7:49 p.m. Councilperson Hayles seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk