

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, July 27, 2021.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Patricia Hayles, Councilperson Randall Hoke, Councilperson Rhonda Humby, and Councilperson Gary Sullivan. Also present were Finance Director Leisa Strabel, Superintendent of Highways Brian Ingraham, Town Attorney James Bell, and Town Clerk Karen Sweeting.

Visitors present were Chris Hamlin and Karen LoBracco.

Supervisor Johnson called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to remember our fighting men and women around the world, members of law enforcement, and first responders.

PRIVILEGE OF THE FLOOR:

No comments.

CORRESPONDENCE:

1. Taysie Pennington – note complimenting the Town on the Sweden Town Park facilities.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Town Attorney Jim Bell requested Executive Session to discuss some issues.

Finance Director Leisa Strabel reported that the Town received the first payment of ARPA (American Rescue Plan Act) funds.

Superintendent of Highways Brian Ingraham reported completion of the County Line Road bond project, Swamp Road paving project, and are close to finishing Skidmore Drive bond project. They are assisting the Towns of Ogden and Parma and the County with road projects. Mr. Ingraham reported drainage work on Persistence Path, Mull Lane, and Isla Way.

Councilperson Hoke reported that IT will be reducing the number of computers they are supporting in the Court because Office of Court Administration currently supports those systems. The Court can no longer suspend licenses for failing to pay fines. They will now have to place civil judgments on individuals that owe fines. Mr. Hoke has been working with the Building Department conducting a long-term study on feasibility and workload. Mr. Hoke shared information on the voice-over IP option. The system is a significant upgrade and will save the Town money. The Sweden Traffic Safety Committee met again. Superintendent of Highways Brian Ingraham attended the meeting. A community survey will go out to residents, and they have the results of the speed trailers.

Councilperson Humby reported that the Sweden Farmers Museum is now open. She met with Christine Hunt and took a tour of the house and barn. The committee is reconvening to discuss ideas for revitalizing the barn and house back to that period – stage it and make it more appealing. They are still dealing with bats in the barn. Ms. Humby appreciates all the hard work that goes into keeping it clean. She is hoping they can get the Harvest Festival going again next year. The mowing at the cemetery continues and the grounds look great. Dog Control has been busy. They had an adoption event to benefit the shelter. The rabies clinic will be held on Saturday, August 14, 2021 at the SCCC. Appointments are filling up. Ms. Humby has met with

a representative from the County Health Department and Jill Wisnowski, Recreation Director to discuss the details and how to get the information out to the public. Ms. Humby noted that on July 15th she attended the Village's adaptive kayak launch event.

Councilperson Sullivan reported that the Splash Park, playgrounds, and Skate Park have been busy. The Lodge rentals continue to be strong. The gazebo dedication was well attended. Buildings and Grounds have been busy. They are waiting for the ground to dry to get a lift in for the scoreboard. Several downed trees have been cleared off the trails. Roof repairs were done at the Town Hall and 133 State Street. They are looking into some field concerns on Nietopski Field – obtaining quotes. The batting cage carpet needs to be replaced; they are considering rubber mats. Mr. Sullivan suggested purchasing pitching and catchers mound tarps. The Brockport Blizzard tournament was held – due to the rain, many fields were closed.

Councilperson Hayles shared the Seymour Library Board reports. They are operating within their budget. The library will be presenting their budget to the Town of Sweden, Village of Brockport, and Town of Clarkson on August 24, 2021 at 7:30 p.m. (Sweden invited the other municipalities to attend one presentation.) The proposed Operating Agreement and Lease is still under review. The 2020 audit is in progress.

Councilperson Hayles reported that all programs are now open at the Sweden Clarkson Community Center following current COVID guidelines. The grant was received for the Senior Room Addition. The July 3rd celebration was a success – large number of attendees. They are planning the Halloween event and the brochure will be out soon.

Supervisor Johnson commented on the low numbers for spring and summer sports. Discussion of how to increase registrations.

Supervisor Johnson reported that he participated in the Memorial Day Ceremony at the Oliver Middle School. The monthly meetings at the Highway Department continue. Held several status conferences on the water line installation – went through a checklist of items. The monthly Supervisors' lunches continue. They discussed the increase in violence and the new marijuana legislation. Mr. Johnson participated in the Challenger Baseball event – many volunteers, tremendous event.

Supervisor Johnson met with the Library Director – impressed with how things are going. The Council of Governments met and discussed proposed shared services – software/IT sharing, vacant property portal, equipment sharing.

Supervisor Johnson shared the passing of June Killigrew who worked for the Town from 1979-2003.

Supervisor Johnson provided project updates. The Park path to the canal is nearly complete. A skate park grant meeting is scheduled for August 17th – they will discuss the project and RFP. The proposed Senior Addition is moving forward. Mr. Johnson shared information pertaining to the new marijuana legislation. Discussion. Mr. Johnson updated the board on the cost of rock blasting for the water district. The Town Engineer will be coming to an upcoming meeting to discuss the one-way option for the Gary Drive Extension.

CONSENT AGENDA ITEMS:

Councilperson Hayles made a motion that was seconded by Councilperson Hoke to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Hayles

Aye

Councilperson Hoke	<u>Aye</u>
Councilperson Humby	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

ADOPTED

- RESOLUTION NO. 86 Budget Modifications

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is hereby authorized to make the following modifications to the 2021 Town Budget:

\$9,000 from A3510.4 Dog Control Contractual to
A3510.1 Dog Control Personal Services

\$20,000 from B1440.4 Engineering to
B8020.4 Planning Contractual

\$60,000 from DB5110.4 General Repairs Contractual to
DB5112.200 Chips Project

Sec. 2 That this resolution shall take effect immediately.

- RESOLUTION NO. 87 Authorize Bids for Sweden Skatepark Design/Build

WHEREAS, the Town Board of the Town of Sweden has prepared a Request for Proposals for the design and construction of a Skatepark at the Sweden Town Park.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the bidding for Design/Build Services for the Sweden Skatepark.

Sec. 2. That a bid notice will be advertised as required by law.

Sec. 3. That the Town Board of the Town of Sweden reserves the right to reject any and all bids.

Sec. 4. That this resolution shall take effect immediately.

- RESOLUTION NO. 88 Release Final Portion of Letter of Credit for Stonebriar Glen Phase 1

WHEREAS, on June 26, 2018, Stonehaven Commercial submitted a cash deposit of two hundred fifteen thousand seventy-five and thirty hundredths dollars (\$215,075.30) as a Letter of Credit for Stonebriar Glen Phase I; and

WHEREAS, on September 11, 2018, the Town Board of the Town of Sweden released part of the deposit in the amount of forty-two thousand forty-four and nineteen hundredths dollars (\$42,044.19); and

WHEREAS, on October 9, 2018, the Town Board of the Town of Sweden accepted a Letter of Credit drawn on Canandaigua National Bank and Trust Company in the sum of one hundred seventy-three thousand thirty-one and eleven hundredths dollars (\$173,031.11) to replace the remaining cash deposit of one hundred seventy-three thousand thirty-one and eleven hundredths dollars (\$173,031.11).

WHEREAS, on January 22, 2019 the Town Board of the Town of Sweden released a portion of the Letter of Credit for Stonebriar Glen Phase 1 drawn on Canandaigua National Bank and Trust Company in the sum of fifty-two thousand two hundred eighty-one and eighty-nine hundredths dollars (\$52,281.89); and

WHEREAS, on February 9, 2021 the Town Board of the Town of Sweden released a portion of the Letter of Credit for Stonebriar Glen Phase 1 drawn on Canandaigua National Bank and Trust Company in the sum of seventy-six thousand two hundred fifty-one and three hundredths dollars (\$76,251.03); and

WHEREAS, the Town Engineer has submitted written approval of the final release of the Letter of Credit for Stonebriar Glen Phase 1 drawn on Canandaigua National Bank and Trust Company in the sum of forty-four thousand four hundred ninety-eight and nineteen hundredths dollars (\$44,498.19); and

WHEREAS, the fiscal officer has reviewed the developer's accounts pertaining to engineering, inspection and legal fees and finds no outstanding fees remain to be paid.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby releases to Stonehaven Commercial from the Canandaigua National Bank and Trust Company Letter of Credit for Stonebriar Glen Phase I the sum of forty-four thousand four hundred ninety-eight and nineteen hundredths dollars (\$44,498.19).

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 89 Appoint Additional Seasonal Laborer Cemetery Operations - Burdick

WHEREAS, there is a need for an additional seasonal laborer for cemetery operations; and

WHEREAS, the Superintendent of Highways has recommended hiring Brandon Burdick; and

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Brandon Burdick for seasonal cemetery operations not to exceed 40 hours per week each and not to exceed 112 hours in total with all other seasonal cemetery laborers.

Sec. 2. That this appointment does not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.

Sec. 3. That the rate of pay will be \$12.50 an hour.

Sec. 4. That the term of appointment will begin on or after July 28, 2021 and end on or before October 22, 2021.

Sec. 5. That this resolution shall take effect immediately.

- RESOLUTION NO. 90 Amend Parks & Recreation Fee

WHEREAS, a Parks and Recreation Fee was established by Board Resolution 147 of 2002 effective January 1, 2003; and

WHEREAS, the Town Board of the Town of Sweden wishes to amend the Parks and Recreation Fee.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden does hereby amend the Parks and Recreation fee to \$750 per each residential dwelling unit. The fee remains \$1,000 for each commercial unit. Said fee shall be collected at the time of a building permit application.

Sec. 2. That this amended fee shall be effective as of August 1, 2021.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 91 Award Highway Truck Bid 2022 Joe Basil Chevrolet

WHEREAS, a 2020 Chevrolet Silverado Crew Cab Truck was bid through the New York State Office of General Services Vehicle Marketplace (mini-bid) for Light Duty Vehicles; and

WHEREAS, four bids were received:

Joe Basil Chevrolet, Inc.	\$35,353.52
Jim Barnard Chevrolet	\$35,989.42
Web Smart Chevrolet LLC	\$36,475.52
Van Bortel Chevrolet, Inc.	\$37,388.18; and

WHEREAS, the Highway Superintendent recommends awarding the bid to low bidder Joe Basil Chevrolet, Inc.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby awards the bid for a 2022 Chevrolet Silverado 3500 4WD regular cab work truck with liftgate to Joe Basil Chevrolet, Inc. for a purchase price of thirty-five thousand three hundred fifty-three and fifty-two hundredths dollars (\$35,353.52).

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 92 Accept Community Development Block Grant of \$500,000 and Authorize Supervisor to Sign Contract

WHEREAS, the Town of Sweden has been awarded a 2021 Community Development Block Grant in the amount of \$500,000 to construction a Senior Room Addition to the Sweden/Clarkson Community Center; and

WHEREAS, the Town Board wishes to accept this award and have the necessary contract documents signed by the Supervisor on behalf of the Town of Sweden.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby accepts the award of the \$500,000 2021 Community Development Block Grant from the Housing Trust Fund Corporation and the Office of Community Renewal and accepts all terms and conditions set forth in the Agreement.

Sec. 2. That the Supervisor is authorized to act on behalf of the Town of Sweden and sign the necessary contract documents.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 93 Authorize Supervisor to Sign Proposal
Architectural Services Senior Room Addition

WHEREAS, the Town Board of the Town of Sweden desires the Town Architect, David Strabel, to provide architectural services for the Senior Room Addition to the Sweden/Clarkson Community Center; and

WHEREAS, the Town Architect, David Strabel, has submitted a proposal for services for preparing construction drawings and specifications, project manual, bid process assistance and contract administration.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Sweden Town Board hereby authorizes the Supervisor to sign the Proposal for Architectural Services for the Senior Room Addition Project.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 94 Authorizing Additional Sums
To Be Deposited in Capital Reserve
Recreation/Community Center Reserve

WHEREAS, the Town of Sweden established a Recreation Community Center Reserve Fund on July 24, 2001 to finance the acquisition, construction, remodeling and/or conversion of a structure into use as a community center and/or gymnasium; and

WHEREAS, a Community Center was acquired by the Town and said Community Center may from time to time require remodeling, reconstruction or major repair work to be done; and

WHEREAS, the Town of Sweden desires to appropriate additional sums to become part of the fund from time to time.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Supervisor is directed to transfer from the general fund to the Recreation/Community Center Reserve the sum of \$600,000.
- Sec. 2. That such additional sums as may hereafter be appropriated shall become part of the fund.
- Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 95 Appoint Recreation Assistants - Pool

WHEREAS, the Recreation Department is offering swim programs and lessons; and

WHEREAS, there is a need for lifeguards and swim instructors.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Isabel Lesniak and Alexander Stoker as Recreation Assistants PT- lifeguard.
- Sec. 2. That the rate of pay is \$15.00 per hour with a start date on or after August 2, 2021.
- Sec. 3. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval of minutes from regular Town Board meeting held on June 23, 2021

Councilperson Hayles made a motion that was seconded by Councilperson Hoke to approve the minutes from the regular meeting held on June 23, 2021.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Abstain</u>	
Councilperson Hoke	<u>Aye</u>	
Councilperson Humby	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

- Approval for Payment of Bills

All the Board members reviewed the invoice audit journal. Councilperson Sullivan made a motion that was seconded by Councilperson Hoke authorizing payment of the bills in Abstract 7 dated July 28, 2021 in the amount of \$622,812.49.

- General Fund: In the amount of \$54,967.90 as set forth in Abstract 7 dated July 28, 2021.
- Highway Fund: In the amount of \$60,294.35 as set forth in Abstract 7 dated July 28, 2021.
- Special Fund: In the amount of \$9,364.83 as set forth in Abstract 7 dated July 28, 2021.
- Capital Fund: In the amount of \$498,185.41 as set forth in Abstract 7 dated July 28, 2021.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Hoke	<u>Aye</u>	
Councilperson Humby	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

Budget Workshop

EXECUTIVE SESSION:

Councilperson Humby made a motion that was seconded by Councilperson Hayles to go into executive session at 7:12 p.m. subject to Public Officer's Law Section 105(h) proposed acquisition, sale, or lease of real property; Public Officer's Law Section 105 (d) proposed, pending or current litigation; Public Officer's Law Section 105(f) employment history of a particular person; and Public Officer's Law Section 108(3) confidential consultation with the Town Attorney. All voted in favor of the motion. Motion adopted.

No action taken.

Councilperson Hoke made a motion that was seconded by Councilperson Humby to leave executive session and return to the regular meeting at 8:31 p.m. All voted in favor of the motion. Motion adopted.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Hoke moved to adjourn the July 27, 2021 meeting of the Sweden Town Board at 8:32 p.m. Councilperson Humby seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk