

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, September 22, 2020.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Robert Muesebeck, Councilperson Patricia Hayles, Councilperson Randall Hoke, and Councilperson Rhonda Humby. Also present were Finance Director Leisa Strabel, Superintendent of Highways Brian Ingraham, Town Attorney Jim Bell, and Town Clerk Karen Sweeting.

Visitors present were John and Sandra Cassin, Christine Mayer, Don Grentzinger, Chris Hamlin, Joan Hamlin, Wayne Zyra, Megan Baker, Brandy Schill, Shannon Parmele, Kevin Parmele, James Baker and James Cenci.

Supervisor Johnson called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to remember our first responders, those affected by COVID, and our fighting men and women around the world.

PRIVILEGE OF THE FLOOR:

Resident Megan Baker read a letter sent by Attorney Daniel F. Brennan to the Town Board via email on September 22, 2020 opposing the proposed Gary Drive Extension. (on file in the Town Clerk's office)

Resident John Cassin addressed the board opposing the proposed Gary Drive Extension project. He is concerned with an increase in traffic and is looking forward to seeing the traffic study.

Resident Sandra Cassin addressed the board opposing the proposed Gary Drive Extension project.

Resident Shannon Parmele addressed the board opposing the proposed Gary Drive Extension project. She is concerned about the safety of the children on Gary Drive.

Resident Christine Mayer addressed the board opposing the proposed Gary Drive Extension project. She shared a video of traffic within Sweden Village along Gary Drive taken on September 11, 2020 due to an accident on Route 31.

Resident Kevin Parmele addressed the board opposing the proposed Gary Drive Extension project. He travels east every day and still opposes the project and is also concerned with the safety of children.

Resident James Baker addressed the board opposing the proposed Gary Drive Extension project. He referenced issues with the 531-extension project and the presence of the sheriff in Sweden Village.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Superintendent of Highways Brian Ingraham reported that county projects on Reed Road and Gordon Road are complete. They assisted the Town of Wheatland and the Village of Brockport with road projects. The Highway Department parking lot reconstruction project is coming along. The Town Park roadway project continues, and Mr. Ingraham hopes to have that open soon for Dog Park traffic. The first phase of repair on Swamp Road is complete. The concrete pad for the gazebo at the Town Park is complete and the gazebo was set in place on Friday.

Finance Director Leisa Strabel reported that the Tentative Budget is now on file, all Board members have a copy. There were a few minor changes resulting from discussions at the last workshop. The Board is scheduled to adopt the Preliminary Budget at the October 13th meeting. Mrs. Strabel is still waiting for the retirement system numbers and open enrollment for health insurance is coming up.

Councilperson Hayles reported that the SCCC is under the control of the Department of Health in how things reopen. Things are going well – classes are being scheduled with much lower numbers, the fitness center is open with only four people allowed at a time. The Fall brochure is out. Recreation Director Jill Wisnowski talks with the Health Department almost daily to determine what programs they may be able to begin – things are changing constantly. Basketball may begin by November 1st. Mrs. Hayles commented that Jill and her staff are doing a great job. The center is only open for scheduled programs.

Councilperson Hayles shared the summary reports provided by Clarkson representative Pat Galinski. Sally Snow is now the interim director – Mike Boedicker resigned to accept another position. They are working on the budget and have requested an extension. Mrs. Hayles explained that there are several new members and they have been asking many questions. They are looking to balance the budget without cutting the hours of operation for the library. The MOU is progressing. The Town of Clarkson has drafted their final edits. The library, Village of Brockport and Town of Sweden have approved the MOU in its current form. The Town of Sweden is looking for a third trustee. Mrs. Hayles connects with Sweden's representatives monthly.

Supervisor Johnson shared Clarkson's anticipated budget reduction for the library.
Discussion.

Councilperson Muesebeck reported that new COVID filters have been installed at the SCCC. The front AC unit at the Town Hall has been repaired. The playgrounds have been used frequently even with cooler weather conditions and the lodge rentals are still coming in. The first hole on the disc golf course is now open. We have received many compliments on the disc golf course. The last cleaning of the Dog Park pond is underway. Baseball and flag football are in progress. The seasonal mowers will be done October 8th until next year. The gazebo was delivered and set on Friday.

Councilperson Humby reported the changes in Dog Control. The rabies clinic is scheduled for Saturday, September 26th – drive-thru and appointment only. The Sweden Farmers Museum is still closed. Mrs. Humby complimented the work being done at the SCCC by Ed Stieve.

Councilperson Hoke reported that IT has been quiet. The court has a part-time vacancy for court clerk. They are accepting applications until Friday.

Supervisor Johnson noted two items of correspondence. The letter from Attorney Daniel Brennan that resident Megan Baker read during "privilege of the floor" and a letter requesting endorsement from the Supervisor for PILOT program approval for Heritage Square. Mr. Johnson added that the Town also has vacancies for two support boards, the Board of Assessment Review and the Seymour Library Board. Mr. Johnson and other members of the board attended the 911 ceremony at the Capen Hose Company. He met with Councilperson Humby and the new dog control officers to discuss details relative to the position and kenneling contract with the Town of Hamlin.

Supervisor Johnson reported that the sidewalk is complete on Holley Street. The next section will be Isla Way. The Town is working out the details for the Persistence Path section.

Mr. Johnson said the highway department is on track for completing the capital road projects. The Town is waiting for approvals from several agencies for the water district project, hoping to bid the project out in November. The Stonebriar Phase II project will be coming back in front of the Board with a revised traffic pattern plan. Bentley Brothers have acquired the abandoned house near their business, they may be submitting a rezoning application. Supervisor Johnson met with Councilperson Muesebeck and Sam Simone to discuss a proposal for the property at the intersection of Route 19 and Crestview Drive.

CONSENT AGENDA ITEMS:

Councilperson Muesebeck asked that the approval of the September 8, 2020 minutes be moved to the Non-Consent Agenda.

Councilperson Muesebeck made a motion that was seconded by Councilperson Hayles to approve **all** remaining Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Hayles	<u>Aye</u>
Councilperson Hoke	<u>Aye</u>
Councilperson Humby	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

ADOPTED

- RESOLUTION NO. 113 Authorizing Preventative Maintenance Contract for 2021 – Wolf Mechanical

BE IT HEREBY RESOLVED:

Sec. 1. That the Town Board authorizes the Supervisor to enter into a contract with Wolf Mechanical, 5353 West Ridge Road, Spencerport, New York, for preventative maintenance of the heating system and air conditioning units at the Town Hall for the amount of ONE THOUSAND FIFTY DOLLARS (\$1,050.00) for the year beginning January 1, 2021, and ending on December 31, 2021, with said amount to be paid in biannual installments of \$525.00.

Sec. 2. That the Town Board authorizes the Supervisor to enter into a contract with Wolf Mechanical, 5353 West Ridge Road Road, Spencerport, New York, for preventative maintenance of the heating system and air conditioning units at the Sweden Clarkson Community Center located at 4927 Lake Road South for the amount of ONE THOUSAND FOUR HUNDRED SEVENTEEN AND 50/100 DOLLARS (\$1,417.50) for the year beginning January 1, 2021, and ending on December 31, 2021, with said amount to be paid semi-annually in installments of \$708.75.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 114 Authorizing Supervisor to Enter Into Agreement for Dog Kennel Services with Town of Hamlin

WHEREAS, the Town of Sweden and the Town of Hamlin desire to enter into an agreement for dog kennel services.

WHEREAS, said agreement shall commence October 1, 2020 and shall continue through October 1, 2021.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the Supervisor to sign the Agreement with the Town of Hamlin for Dog Kennel Services.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 115 Authorizing 2021 Town Funds & Single Audit

WHEREAS, Raymond F. Wager, Certified Public Accountants, a division of Mengel Metzger Barr & Co., LLP, has submitted a proposal for a Town Funds Audit and a Single Audit for year-end December 31, 2021.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden accepts the proposal of Raymond F. Wager, Certified Public Accountants, a division of Mengel Metzger Barr & Co., LLP, for a Town Funds Audit for the fiscal year ending December 31, 2021 at a cost of \$11,150.

Sec. 2. That the Town Board of the Town of Sweden accepts the Single Audit proposal at a cost of \$2,650.

Sec. 3. That the Supervisor is authorized to execute the necessary documents.

Sec. 4. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval for Payment of Bills

The Board members reviewed the invoice audit journal. Councilperson Hoke made a motion that was seconded by Councilperson Hayles authorizing payment of the bills in Abstract 9 dated September 23, 2020 in the amount of \$185,781.59.

General Fund: In the amount of \$73,626.52 as set forth in Abstract 9 dated September 23, 2020.

Highway Fund: In the amount of \$63,133.36 as set forth in Abstract 9 dated September 23, 2020.

Special Fund: In the amount of \$4,780.95 as set forth in Abstract 9 dated September 23, 2020.

Capital Fund: In the amount of \$44,240.76 as set forth in Abstract 9 dated September 23, 2020.

VOICE BY ROLL CALL:

Councilperson Hayles Aye

Councilperson Hoke Aye

Councilperson Humby Aye

Councilperson Muesebeck	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

- Approval of the minutes of the Regular Town Board meeting held on September 8, 2020.

Councilperson Hoke made a motion that was seconded by Councilperson Humby to approve the minutes. Supervisor Johnson called a voice vote of all members.

Councilperson Hayles	<u>Aye</u>	
Councilperson Hoke	<u>Aye</u>	
Councilperson Humby	<u>Aye</u>	
Councilperson Muesebeck	<u>Abstain</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

The Budget Officer’s Tentative Budget for 2021 was presented to the Town Clerk.
No other additional business or announcements.

EXECUTIVE SESSION:

Councilperson Muesebeck made a motion that was seconded by Councilperson Hayles to go into executive session at 6:45 p.m. to discuss matters of personnel, Public Officers Law Section 105 (f) and consultation with the Town Attorney, Public Officers Law Section 108 (3). All voted in favor of the motion. Motion adopted.

No action taken.

Councilperson Muesebeck made a motion that was seconded by Councilperson Hayles to leave executive session and return to the regular meeting at 8:26 p.m. All voted in favor of the motion. Motion adopted.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Muesebeck moved to adjourn the September 22, 2020 meeting of the Sweden Town Board at 8:27 p.m. Councilperson Hoke seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk