

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, September 24, 2019.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Robert Muesebeck, Councilperson Patricia Hayles, Councilperson Mary Rich and Councilperson Lori Skoog. Also present were Finance Director Leisa Strabel, Superintendent of Highways Brian Ingraham, and Town Clerk Karen Sweeting.

Visitors present were Chris Hamlin, Joan Hamlin, Rhonda Humby, Susan Smith, Randy Hoke, James Cenci, Julie and Frank Lapinski, Helen Simpson, Ann Butler, Kevin M. Johnson, Anita Wicks, Renata Reber, and members of the Sweden Community Foundation – Richard Booth, Jack Milner, Wayne Zyra, Chet Fery and Buddy Lester. Others were present but did not sign in.

Supervisor Johnson called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to honor first responders and those in the military.

PRIVILEGE OF THE FLOOR:

Supervisor Johnson introduced the several members in attendance from the Sweden Community Foundation focusing on member Richard Booth, his contribution to the Foundation and to the Town of Sweden.

“Before I tell you what Richard has meant to the Foundation and to the Town of Sweden, I thought I would let you know that his connection and commitment to our community goes back long before the Foundation existed.

Richard was an owner of the Hatch-Leonard Insurance Company and the Brockport Agency here in Town. He was a member of the Brockport Lions Club, the Brockport Symphony Association and the YMCA Committee of Management. He served several years on the Lakeside Foundation Board of Directors.

Richard was one of the parents who started the Brockport Bears Pop Warner Football Team, serving as President for 10 years and head coach for two years. He helped organize and then was President of the Brockport Little League and a coach. And he was a head coach for the HCS Post #379 American Legion Baseball team.

You can tell he loves sports and recreation.

In 2001, the Town took a great leap forward. We decided that we needed a Community Center so that we could offer year-round recreation. An anonymous donor purchased the former church facility, renovated it and turned it over to the Town. Richard was very involved in that process. He met with the architect, he selected materials, he pretty much “clerked the works” during the renovation.

Shortly after the building was turned over to the Town, a group of recreation supporters started working to form a Foundation to raise funds to expand and improve our recreation facilities and programs. Richard was part of that group. It took a couple of years to create the Foundation. A business plan had to be created, incorporation documents filed, a whole lot of legal paperwork. Finally, the Foundation was created and Richard was one of the original Directors.

Richard has always been very involved in the fundraising branch of the Foundation. One project that was particularly special to him was the construction of Nietopski Field, the Town's only regulation-size baseball field. Richard and the Foundation secured the funds to add a lot of extra touches to the field – the wooden fence, the concrete dugouts with storage rooms and the batting cage.

Flash forward to the big projects in the past two years – the Lodge, the Playground and the Splash Pad. We won't forget that there were dozens of smaller projects and programs funded by the Foundation between Nietopski Field and the Lodge/Playground/Splash Pad, but these three projects are notable for their size and significance to the entire community.

Richard played a special role in the fundraising for the Lodge and Splash Pad. We can't thank him enough. So, on behalf of the Town of Sweden, its residents and everyone who loves the Sweden/Clarkson Community Center and the Sweden Town Park, we hereby present Richard L. Booth with:

'The Key to the Town of Sweden' for your sustained and immeasurable contributions to the Sweden/Clarkson Community Center and the Sweden Town Park."

Resident Susan Smith addressed the board expressing her ongoing concern with the funding of Seymour Library pointing out that the library is now losing the Adult Librarian Abby DuVuyst. Mrs. Smith is concerned that there is still no set plan in place. (Full written statement on file in the Town Clerk's office)

CORRESPONDENCE:

Received from Richard Mayfield, USDA notification of the award of \$2,327,000 grant and \$2,000,000 loan for the Lake/Redman/Countryview Water District. Supervisor Johnson said the Town secured the grant for the formation of the water district. There is a lot more work to be done in this process.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Councilperson Hayles reported on the partnership with Rochester Accessible Adventures. Jill is working on a grant application for funds to train staff and promote accessibility in all recreation programs. Facebook is now being updated daily and the new LED lighting project is complete. Mrs. Hayles provided information on several childhood obesity initiatives – including URMC Healthy Living classes, the Walking Club, Gaga Pit and Family Health Fairs.

Councilperson Muesebeck reported that Todd and Roger from Buildings and Grounds have been working on Field 7 at the Town Park. The field should be ready for play by late Spring. The Splash Pad has been shut down and winterized and the Dog Park pond will be

drained for the season in late October. Todd and Roger built six picnic tables and will continue to build more over the winter season. Patching at the playground will be done the first week of October. Mr. Muesebeck reported eleven lodge rentals for 2020.

Councilperson Skoog reported that the court has applied for a grant for new desks and chairs. Dog Control has had several Ogden dogs housed in the kennel. The state inspection went well. Mrs. Skoog noted that Dog Control Officer Kathy Beaumont is very conscientious of the dogs in our area and is easy to work with. The annual Harvest Festival was held Saturday, September 21st – it was a great event. Mrs. Skoog also attended a Town/Gown meeting held at the Town Park Lodge.

Councilperson Rich attended a Seymour Library Board meeting. The HVAC needs to be replaced/repared, the controls have frozen and the building will have no heat which may be an issue in the next few weeks. Humidity levels may also become dangerous to the books. The board is currently requesting quotes and hope to move forward to solve the issue by mid-October. They are waiting for news on a grant that they had intended on using toward the HVAC. Mrs. Rich announced the resignation of librarian Abby DuVuyst. A committee was formed to discuss the long-range plan of the library and they are moving forward. The Friends of Seymour Library's semi-annual book sale will be held October 2 – 5, 2019.

Supervisor Johnson reported that he has made several trips to Canandaigua to sign and deliver necessary paperwork for the water grant; attended a library meeting and the annual Harvest Festival. He congratulated the Harvest Festival Committee on the wonderful event. Mr. Johnson met with Superintendent of Highways Brian Ingraham to discuss the details of the veterans' grave marker project. They will meet with the volunteers to go over the layouts and placement of graves for the six cemeteries in the Town of Sweden.

Supervisor Johnson provided updates to the sidewalk projects. He met with Mr. Ingraham and Town Engineer Jim Oberst to gather the details necessary to bid out the park path to the canal in 2020 and the placement of the sidewalk on Holley Street. The grant "fell through" for the Owens Road sidewalk. Mr. Johnson felt there is a dire need on the southern section of Owens Road for sidewalks due to the large volume of foot traffic. He would like to look at that area to fill the gaps utilizing money already in the budget – there is a growing concern for the safety of the pedestrians utilizing that road.

Superintendent of Highways Brian Ingraham reported that the Hollybrook Road repairs are complete, the Town Hall parking lot project is complete, West Canal Road should be completed soon and the SCCC is scheduled for "fog" sealing. They will start preparing East Canal Road, the skate park lot and the Highway Garage lot.

Supervisor Johnson reported that Town Attorney Jim Bell has been reviewing the suggested Code changes and is drafting the legislation necessary for the changes. The Regional Transit Service of Rochester has agreed with the request of the Town to relocate the bus stop. Mr. Johnson is working with Frances Apartments on a possible location.

Councilperson Muesebeck reported that the Comprehensive Plan Committee has met twice. His goal is to have a draft ready by the end of the year.

Supervisor Johnson mentioned an upcoming meeting with Clarkson and the Village to discuss feedback from the library budget presentation. The other municipalities have made it clear that no extra funds will be budgeted. The Town of Sweden has already committed \$20,000 to a reserve. He asked the board if anyone was interested in exceeding the tax cap to cover any additional expenditures. The consensus was no. Mr. Johnson feels that the municipalities and the library board have made tremendous progress so far and would like to see an agreement in

place soon for the capital expenditures. He added that the library has moved forward on several operational changes suggested by the Bonadio Report. He feels very close to getting everyone on the same page.

Supervisor Johnson informed the board that there have been several ongoing issues with IT. The infrastructure is far more secure than years past. The issues seem to be with user functions and programs. Mr. Johnson has requested that IT be on-site for changes when working on some of the larger projects.

Supervisor Johnson updated the board on the LED streetlight project, indicating that 100 lights are required to qualify for the program. The commercial district has 96 lights, so 4 lights from Persistence Path will be added.

Superintendent of Highways Brian Ingraham reported that they are paving sections of Transit Way and Nathaniel Poole Trail, assisting the Town of Ogden and Village of Brockport with road work and are continuing to deal with the bats at the Farmers Museum. They also assisted the Towns of Greece, Clarkson and Hamlin with county road work and completed paving the county section of Gallup Road.

CONSENT AGENDA ITEMS:

Councilperson Muesebeck made a motion that was seconded by Councilperson Hayles to approve all Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

ADOPTED

- MOTION – approval of the minutes of the regular meeting held on September 10, 2019.
- RESOLUTION NO. 100 Authorizing Supervisor to Sign Maintenance Agreement with Imperial Door Controls, Inc.

WHEREAS, the maintenance agreements between Imperial Door Controls, Inc. and the Town of Sweden will expire on October 31, 2019; and

WHEREAS, the Town Board desires to enter into new agreements for the Town Hall and Community Center.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize and direct the Supervisor to sign the Maintenance Agreement between the Town of Sweden and Imperial Door Controls, Inc.

Sec. 2. The term of this agreement shall be for a period of one (1) year, commencing on November 1, 2019 and ending on October 31, 2020 at an annual cost of \$180 per

door: one at the Town Hall and four at the Community Center for a total cost of \$900.

Sec. 3. That the maintenance agreement will cover automatic door labor only to include travel time during business hours; special parts discounts; and two inspection visits per year to adjust, clean, lubricate and tune equipment.

Sec. 4. That this new agreement does hereby supersede the current agreement due to expire on October 31, 2019.

Sec. 5. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval for Payment of Bills

All the Board members reviewed the invoice audit journal. Councilperson Skoog made a motion that was seconded by Councilperson Hayles authorizing payment of the bills in Abstract 9 dated September 25, 2019 in the amount of \$208,039.46.

General Fund: In the amount of \$70,565.60 as set forth in Abstract 9 dated September 25, 2019.

Highway Fund: In the amount of \$32,744.97 as set forth in Abstract 9 dated September 25, 2019.

Special Fund: In the amount of \$8,041.61 as set forth in Abstract 9 dated September 25, 2019.

Capital Fund: In the amount of \$96,687.28 as set forth in Abstract 9 dated September 25, 2019.

VOTE BY ROLL CALL:

Councilperson Hayles	<u>Aye</u>
Councilperson Muesebeck	<u>Aye</u>
Councilperson Rich	<u>Aye</u>
Councilperson Skoog	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

ADOPTED

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

The Budget Officer's Tentative Budget for 2020 was presented to the Town Clerk.

EXECUTIVE SESSION:

Councilperson Rich made a motion that was seconded by Councilperson Skoog to go into executive session at 6:56 p.m. to discuss a personnel matter within the Building Department and a real estate transaction. All voted in favor of the motion. Motion adopted.

No action taken.

Councilperson Skoog made a motion that was seconded by Councilperson Rich to leave executive session and return to the regular meeting at 7:41 p.m. All voted in favor of the motion. Motion adopted.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Skoog moved to adjourn the September 24, 2019 meeting of the Sweden Town Board at 7:42 p.m.

Councilperson Hayles seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk