

A regular meeting of the Town Board of the Town of Sweden was held at the Sweden Town Park Lodge, 4761 Redman Road, Brockport, New York, on Tuesday, March 22, 2022.

Town Board Members present were Supervisor Kevin Johnson, Councilperson Patricia Hayles, Councilperson Randall Hoke, Councilperson Rhonda Humby, and Councilperson Gary Sullivan. Also present were Finance Director Leisa Strabel, Town Attorney Jim Bell, Superintendent of Highways Brian Ingraham, Dog Control Officer David Maynard, and Town Clerk Karen Sweeting.

Visitors present were Chris Hamlin, Wayne Zyra, Jared Morey from Iroquois Rock Products, James Cenci, James Kakish, Kelly Kakish, Aiden Kakish, Kyle Kakish, Carter Kakish, and Jackson Green.

Supervisor Johnson called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to remember our first responders, our fighting men and women around the world, and all those dealing with the war in the Ukraine.

PRIVILEGE OF THE FLOOR:

No comments.

RECOGNITION OF CARTER KAKISH:

Supervisor Johnson explained that Carter Kakish was riding home on the school bus and noticed a dog in distress along the canal. The board wanted to honor Carter for making a difference.

Councilperson Humby read a Proclamation:

WHEREAS, on March 16, 2022 Carter Kakish, an elementary school student, on his way home on the bus noticed an abandoned and injured dog under the Sweden Walker Road bridge; and

WHEREAS, when he arrived home Carter described the Boxer and urged his mother to get help for the dog; and

WHEREAS, Carter did not relent until his mother called Dog Control Officer, Dave Maynard, and Carter knew the Boxer was safe and had a place to stay; and

WHEREAS, Carter's greatest desire was to adopt the dog and name her Leah, an outcome that wasn't to be.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Sweden recognizes Carter Kakish for his compassion and persistence in making sure a dog abandoned in the Town of Sweden was rescued and given humane and loving care.

In witness, whereof, on behalf of the residents of the Town of Sweden, we hereunto set our hands on the twenty-second day of March 2022.

CORRESPONDENCE:

No correspondence noted.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Superintendent of Highways Brian Ingraham reported work on Gary Drive - the clearing has been completed, they established preliminary drainage, and boxing out of the new road off the dead end. They had to bring in large crusher run to stabilize the ground. He is hoping to have the road boxed out and stone in place by the end of next week. Berms and plantings will be discussed. Mr. Ingraham said they have scheduled sidewalk and gutter installation during the week of school break to avoid bus turnarounds during construction.

Finance Director Leisa Strabel reported the AUD has been filed for the year, the three audits for 2021 are done with copies to the Board, the first CARES Act report is due April 9th, and the first ARPA report is due April 30th. Supervisor Johnson thanked Mrs. Strabel for staying on top of CARES and ARPA reporting.

Councilperson Hoke reported that they are waiting for two more quotes for IT services. The Sweden Village survey went out and they have received approximately 150 out of 400 back. He will send an email to organize a follow-up with the committee. Mr. Hoke reported that the Building Department has issued six building permits and one open burn permit. They are working hard to close outstanding building permits and are issuing violations for those not in compliance. David Strabel, Michael Vergari, and Lyle Stirk attended Finger Lakes Building Officials Association (FLBOA) to complete mandatory hours of training and professional development. Mr. Stirk is researching short term rental codes from area Towns.

Councilperson Humby met with Recreation Director Jill Wisnowski. The restrooms near the fitness center are being remodeled. Soccer and baseball sign ups are going well. They are looking for lifeguards to continue the swim program. The Easter event is scheduled for April 9th from 9 am to 11 am. All instructional programs are full. Mrs. Humby reported that Monroe County will not issue permits for the dog park on site – only available through the Monroe County office. Dog Control was busy during the recent power outages. Mrs. Humby attended the Harvest Festival planning meeting.

Councilperson Sullivan met with Buildings and Grounds Department. They are remodeling the restrooms at the SCCC, repairing the suspended ceiling near the Jazzercise room, rebuilding a worktable at the shop, and building four new waste stations at the Dog Park. The new benches for Nietopski Field and Field 7 will be installed in May. They have requested quotes for a retractable batting cage and are currently installing the new floor. Mr. Sullivan reported that approximately 42 bricks have been sold for the skate park.

Councilperson Hayles attended the Harvest Festival planning meeting. She announced some new volunteers and an interest from the Farmers' Coalition to participate. The goal of the committee is to make the festival more interactive for families. Mrs. Hayles is the liaison to the Town Hall staff. She has met with Assessor Tammy Baker to learn more about the upcoming re-assessment process. Mrs. Hayles suggested that Mrs. Baker come and explain the process to the Town Board even though she operates separately and independently from the Town Board.

Supervisor Johnson attended a Sweden Community Foundation meeting where they discussed strategies to increase brick sales for the skate park. He met with a representative from Saturn Power to discuss a possible application for a battery storage facility in the Town of Sweden. Mr. Johnson attended a Council of Government meeting led by the County composed of Supervisors and Mayors. They discussed dog control around Monroe County. Mr. Johnson

attended a Town Gown meeting. The pre-construction meeting for the new senior addition went well and construction should begin soon. He also attended the Gary Drive pre-construction meeting on March 8th – construction is moving along. They met with adjacent homeowners to discuss some details of the construction. Mr. Johnson noted that the library is setting up on-line giving and as current Treasurer, he is assisting with that. Mr. Johnson met with the new Town Historian, Christine Hunt. He attended a monthly meeting with the Highway Department at the Gary Drive site. Mr. Johnson attended the Supervisors Association meeting. Congressman Morelle spoke on ARPA funding. Mr. Johnson shared concerns with the unsustainable path of smaller towns maintaining and building roads – NYS DOT possibly receiving the bulk of the money. Mr. Johnson met with the short-term rental committee.

CONSENT AGENDA ITEMS:

Councilperson Hayles made a motion that was seconded by Councilperson Humby to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Hayles Aye
Councilperson Hoke Aye
Councilperson Humby Aye
Councilperson Sullivan Aye
Supervisor Johnson Aye

ADOPTED

- RESOLUTION NO. 43 Granting Renewal of Excavation Permit to Iroquois Rock Products

WHEREAS, the Town Board of the Town of Sweden on March 28, 1984, duly enacted and adopted by resolution "Regulations for Issuance of Excavation Permit" (hereinafter referred to as the "Regulations") which regulations include procedures for the issuance of a renewal of the permit; and

WHEREAS, Iroquois Rock Products, Inc. has filed an application for renewal of its permit, originally granted June 24, 1997, alleging in its application that there are no changes from the permit granted as aforesaid; and

WHEREAS, pursuant to the regulations the Town Board circulated a notice of the application to the Town of Sweden Planning Board, the Town Environmental Conservation Board, the Town Engineer, and Monroe County Planning & Development; and

WHEREAS, the Town Board held a public hearing at the Town Hall, 18 State Street, Brockport, New York on March 8, 2022 at 6:15 p.m. to consider granting the renewal of the excavation permit, as requested, and at said time and place heard all persons interested in the subject thereof; and

WHEREAS, the Town Board after review of the application and all previous environmental submissions and proceedings by the applicant determined that the action will not

have a significant environmental effect and under SEQR Section 617.5(c)26 is a Type II Action; and

WHEREAS, the Town Board now desires to grant a renewal of the excavation permit to Iroquois Rock Products, Inc.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the approval and granting of the excavation permit renewal as requested in the Application would be in harmony with the intent and purpose of the Regulations for Excavation Permit and the Town’s Zoning Ordinance, that the proposed use conforms to the standards prescribed therefore in said Regulations; and that there is fulfillment of any other conditions or standards specified in the regulations.

Sec. 2. That having given due consideration to all of the evidence referred to and recited in this Resolution, the Town Board of the Town of Sweden hereby grants to Iroquois Rock Products, Inc. an Excavation Permit for a term of three years from March 29, 2022 to March 29, 2025.

Sec. 3. That the excavation as described in the Application for which this excavation permit is granted shall be carried out in compliance with the Town of Sweden Regulations for Issuance of Excavation Permit.

Sec. 4. The Town Clerk shall cause copies of this Resolution to be posted on the Town Clerk's signboard and filed in the office of the Town Clerk.

Sec. 5. That this resolution shall take effect immediately.

● RESOLUTION NO. 44 Authorize Purchase of One Hydraulic Plate Compactor

WHEREAS, the Highway Superintendent has recommended the purchase of one new hydraulic plate compactor; and

WHEREAS, the following quotes were received:

Tracey Road Equipment	\$ 7,700.00
Milton CAT	\$10,125.63

WHEREAS, the Highway Superintendent recommends the purchase be made from Tracey Road Equipment.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the purchase of one hydraulic plate compactor from Tracey Road Equipment for of a price of seven thousand seven hundred dollars (\$7,700.00).

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 45 Authorize Purchase of One Steel Leaf Box

WHEREAS, the Highway Superintendent has recommended the purchase of one new steel leaf box; and

WHEREAS, the following quotes were received:

Cyncon Equipment, Inc.	\$15,338.00
Xtream Vac ODB	\$17,525.23

WHEREAS, the Highway Superintendent recommends the purchase be made from Cyncon Equipment, Inc.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the purchase of one steel leaf box from Cyncon Equipment, Inc. for of a price of fifteen thousand three hundred thirty-eight dollars (\$15,338.00).

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 46 Establish Capital Project Budget Senior Room Addition

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board authorizes the following budget for the Senior Room Addition:

HB980 Revenues	\$1,100,000	
HB3089 Proceeds of Obligations		\$500,000
HB5031 Transfer from Reserves		\$600,000
HB522 Expenditures	\$1,100,000	
HB1622.400 Community Center Contractual		\$1,100,000

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 47 Appoint Seasonal Laborer – Martin

WHEREAS, there is a vacancy in the seasonal laborer position for the Town of Sweden highway summer operations.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Colin Martin as a seasonal laborer for Town of Sweden highway department beginning on or

after May 2, 2022 and ceasing on or before September 2, 2022, not to exceed 40 hours per week.

Sec. 2. In addition, Mr. Martin is authorized to work up to a maximum of 240 hours in this time period for the purpose of flushing sewer lines. At no time will total hours worked exceed 40 in one week.

Sec. 3. That the appointment does not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.

Sec. 4. That the rate of pay will be \$18.00 per hour.

Sec. 5. That this resolution shall take effect immediately.

● RESOLUTION NO. 48 Appoint Recreation Assistant PT - Myers

WHEREAS, there is a need for a part-time Recreation Assistants for the Before and After School Program and Summer Camp; and

WHEREAS, Recreation Director Jill Wisnowski has recommended hiring Layla Myers.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Layla Myers as a recreation assistant part-time for a maximum of 28 hours per week.

Sec. 2. That the hourly rate of pay is \$13.20 with a start date on or after March 28, 2022.

Sec. 3. That this resolution shall take effect immediately.

● RESOLUTION NO. 49 Appointment Laborer PT - Padron

WHEREAS, there is a vacancy for a custodian at the Community Center; and

WHEREAS, the position was duly advertised and posted; and

WHEREAS, the Recreation Director recommends Mauro Padron be appointed.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Mauro Padron to the position of Laborer PT, not to exceed 28 hours per week.

Sec. 2. That the rate of pay is \$13.50 per hour.

Sec. 3. That the start date is March 28, 2022.

Sec. 4. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval for Payment of Bills

All the Board members reviewed the invoice audit journal. Councilperson Humby made a motion that was seconded by Councilperson Hoke authorizing payment of the bills in Abstract 3 dated March 23, 2022 in the amount of \$190,317.34.

General Fund: In the amount of \$85,861.00 as set forth in Abstract 3 dated March 23, 2022.

Highway Fund: In the amount of \$71,412.64 as set forth in Abstract 3 dated March 23, 2022.

Special Fund: In the amount of \$6,126.03 as set forth in Abstract 3 dated March 23, 2022.

Capital Fund: In the amount of \$26,917.67 as set forth in Abstract 3 dated March 23, 2022.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Hoke	<u>Aye</u>	
Councilperson Humby	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

- Approval of the minutes of the regular meeting held on February 22, 2022.

Motion made by Councilperson Humby and seconded by Councilperson Hoke to approve the minutes of the regular meeting held on February 22, 2022.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Hoke	<u>Aye</u>	
Councilperson Humby	<u>Aye</u>	
Councilperson Sullivan	<u>Abstain</u>	
Supervisor Johnson	<u>Abstain</u>	Adopted

- Approval of the minutes of the regular meeting held on March 8, 2022.

Motion made by Councilperson Humby and seconded by Councilperson Hoke to approve the minutes of the regular meeting held on March 8, 2022.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Abstain</u>	
Councilperson Hoke	<u>Aye</u>	
Councilperson Humby	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

No additional business or announcements.

*At 6:35 p.m. Supervisor Johnson called for a brief recess. The meeting was re-convened at 7:00 p.m. for the joint meeting with the Seymour Library Board, Clarkson Town Board, and Village of Brockport Board.

Sweden Town Board members present:

Supervisor Kevin Johnson
Councilperson Patricia Hayles
Councilperson Randall Hoke
Councilperson Rhonda Humby
Councilperson Gary Sullivan

Clarkson Town Board members present:

Supervisor Christa Filipowicz
Councilperson John Culhane
Councilperson Nick D'Amuro
Councilperson Tom Guarino
Councilperson Leslie Zink

Village of Brockport Board members present:

Mayor Margay Blackman
Trustee Annette Crane
Trustee Katherine Kristansen

Seymour Library Board members present:

Bernie LoBracco, President (Village of Brockport)
Marilynn Brown (Clarkson)
Libby Caruso (Village of Brockport)
Dr. Patricia Galinski (Clarkson)
Don Pophal (Sweden)
Dr. Scott Rochette (Clarkson)
Kristen Sharpe (Sweden)

Seymour Library Director Jennifer Caccavale

Sweden Finance Director Leisa Strabel

Sweden Town Clerk Karen M. Sweeting

Village of Brockport Clerk/Manager Erica Linden

Visitors present were Chris Hamlin, Wayne Zyra, James Cenci, Carol Gravetter, Lynne Gardner, Carolyn and Harold Mundy, Martha Clasquin, Mike Schaffer, and Susan Smith. Others were present but did not sign in.

Seymour Library Board President Bernie LoBracco welcomed everyone and thanked all for attending.

Seymour Library Director Jennifer Caccavale shared statistics primarily from the 2021 year – the report does include some highlights from 2019 and 2020. She began by stating the library’s mission statement, vision, and core values. Ms. Caccavale detailed 2021 goal accomplishments and the next steps for 2022 relative to four strategic areas – developing long-term sustainable funding, strengthening communications with stakeholders and the community, creating attractive and welcoming environments within the library, and enhancing the technology infrastructure and accessibility. Library use trends were compared from 2019 through 2021 – areas included but not limited to: meeting room use, computer log-ons, annual circulation, and interlibrary loans and borrowing.

Ms. Caccavale shared statistics on 2021 program participation. She detailed the 2021 Summer Program “Tails and Tales” and details of participation. Pie charts detailing 2021 revenues and expenses were shown. The largest expense for the library is payroll and benefits.

Ms. Caccavale stated that 2021 was a challenging year but felt overall that it was a successful year. Library hours expanded from 25 to 44 per week, annual circulation and patron visits increased, they celebrated their 25th anniversary, and the municipalities signed the Memorandum of Understanding, Lease, and Operating Agreement which will provide a framework for the future. Ms. Caccavale supplied a list of Seymour Library Board members, Seymour Library Foundation officers, Friends officers, and staff.

Ms. Caccavale provided the SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis drafted by the trustees and staff of the library. She also provided a blank form for the board members to complete. Ms. Caccavale detailed the library’s long-range plans and the literacy program. She noted as part of the joint operations agreement, the library will do a programming survey to provide benchmarks on patron satisfaction to the stakeholders. Ms. Caccavale shared the amended 2022 budget and pointed out several changes.

Clarkson Supervisor Christa Filipowicz asked about the aging collections. Ms. Caccavale explained that many of the books in the non-fiction collection, particularly the health and science fields, have aged out and don’t have current information.

Mayor Blackman noted that databases such as ancestry.com would be an attractant to the library. Ms. Caccavale agreed but also said that those databases would have recurring costs.

Supervisor Johnson commented on staff retention and how the boards can help retain them. Ms. Caccavale said the library needs salary scales. She will be reviewing the staff positions and how the library can use them more effectively – cross-train for example. She would like to have pay scales in affect by 2023.

Clarkson Town Board member Leslie Zink noted that the library building should be considered a strength and an opportunity on the SWOT analysis.

Supervisor Johnson suggested that the diagnosis and remediation of issues related to the facility should be removed from the Directors list of duties. Each municipality has facilities people and should rotate that responsibility. Mayor Blackman agreed with the idea. Village Trustee Kristansen suggested it be added to the agreement. Mr. Johnson will draft the amendment. Sweden Town Board member Patricia Hayles commented that things have improved between all four boards since the agreements have been put into place. She would like to see the agreement and building assessment updated for future planning. Supervisor Johnson agreed that all structures should be evaluated for reserve fund planning.

ADJOURNMENT:

As there was no further business to come before the Boards, the March 22, 2022 meeting adjourned at 8:37 p.m.

Respectfully submitted,

Karen M. Sweeting
Town Clerk