

A regular meeting of the Town Board of the Town of Sweden was held at the Sweden Town Park Lodge, 4761 Redman Road, Brockport, New York, on Tuesday, March 28, 2023.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Patricia Hayles, Councilperson Randall Hoke, Councilperson Rhonda Humby, and Councilperson Gary Sullivan. Also present were Finance Director Leisa Strabel, Town Attorney Jim Bell, and Town Clerk Karen Sweeting.

Visitors present were James Cenci and Bernie and Karen LoBracco.

Supervisor Johnson called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to remember our first responders and our fighting men and women around the world.

PRIVILEGE OF THE FLOOR

Resident Karen LoBracco stated she had questions relative to the monetary donation from CVE (Resolution No. 59 below).

CORRESPONDENCE:

No correspondence noted.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Councilperson Hoke will provide the board with a copy of the Building Department report. Mr. Hoke received some interest from a potential vendor for IT services and would like to reconsider looking at some numbers this year.

Councilperson Humby reported that Dog Control is getting busier – seven service calls this month, no major issues. Recreation has been busy planning the upcoming Easter event and several new programs. Mrs. Humby met with Finance Director Leisa Strabel, Recreation Director Jill Wisnowski, Supervisor Johnson, and Highway Superintendent Brian Ingraham to discuss several updates to the Sweden Clarkson Community Center both inside the building and outside. They discussed the kitchen area and updates to the outdoor basketball courts to include a pickleball court.

Councilperson Sullivan reported that Buildings and Grounds have been busy painting and completing minor repairs inside the Sweden Clarkson Community Center. The Town Park had some minor damage due to the recent winds. The Highway Department has been working on the new section of road to the skate park lot and removing fencing. Mr. Sullivan stated they are looking into hiring someone to work during the Summer on the weekends and after hours for activities at the park.

Councilperson Hayles reported that things are moving along at the Farmers Museum. The Gardening classes through Cornell Cooperative are filling up fast. Harvest Festival planning continues.

Supervisor Johnson reported the surface of the old Quonset hut at the Town Park is in fairly good shape and would like to use that existing space. The Town Hall renovations are moving forward. The boiler replacement bid award is on the agenda. Mr. Johnson met with the Town Court staff to discuss the upcoming renovations – targeting June/July for a start date. Working on design details for the Town signs and Sweden Village signs. Mr. Johnson

mentioned several NYS DOT projects – East Avenue/Sweden Walker Road intersection and Route 31, along with Main Street bridge closings. He mentioned there are a few interested parties in the 133 State Street property.

CONSENT AGENDA ITEMS:

Councilperson Humby made a motion that was seconded by Councilperson Hoke to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

| | |
|------------------------|------------|
| Councilperson Hayles | <u>Aye</u> |
| Councilperson Hoke | <u>Aye</u> |
| Councilperson Humby | <u>Aye</u> |
| Councilperson Sullivan | <u>Aye</u> |
| Supervisor Johnson | <u>Aye</u> |

ADOPTED

- Approval of the minutes of the regular meeting held on March 14, 2023.
- RESOLUTION NO. 57 Adopt Monroe County Hazardous Mitigation Plan 2023 Update

WHEREAS, the Town Board of the Town of Sweden recognizes the threat that natural hazards pose to people and property within the Town of Sweden; and

WHEREAS, the Town Board of the Town of Sweden has prepared a multi-hazard mitigation plan, hereby known as the Monroe County Hazard Mitigation Plan 2023 Update in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Monroe County Hazard Mitigation Plan 2023 Update identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Town of Sweden from the impacts of future hazards and disasters; and

WHEREAS, adoption by the Town Board of the Town of Sweden demonstrates their commitment to hazard mitigation and achieving the goals outlined in the Monroe County Hazard Mitigation Plan 2023 Update.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden adopts the Monroe County Hazard Mitigation Plan 2023 Update. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in five years.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 58 Appoint Member Zoning Board of Appeals – Muesebeck

WHEREAS, the retirement of Mary Ann Thorpe created a vacancy on the Zoning Board of Appeals; and

WHEREAS, the vacancy was duly advertised.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints Robert L. Muesebeck to serve as a member of the Zoning Board of Appeals from March 29, 2023 to December 31, 2025.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 59 Authorizing Donation to be Deposited in Capital Reserve Parks and Recreation Reserve

WHEREAS, the Town Board of the Town of Sweden did establish a Parks and Recreation Reserve on December 29, 2004 for the purpose of making improvements to the town park, community center or recreation department; and

WHEREAS, the Town Board desires to deposit a donation from CVE North America, Inc into the Park and Recreation Reserve.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Director of Finance is directed to deposit the donation of fifty thousand dollars (\$50,000.00) from CVE North America, Inc. into the Park and Recreation Reserve.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 60 Appoint Recreation Assistant FT and Adjust Rates

WHEREAS, there is a vacancy for a full-time recreation assistant; and

WHEREAS, Recreation Director Jill Wisnowski has recommended the appointment of Megan Lester to the full-time recreation assistant position.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints Megan Lester to the position of full-time Recreation Assistant at the Sweden Clarkson Community Center.

Sec. 2. That the rate of pay be \$23.00 per hour with a start date on or after April 3, 2023.

Sec. 3. That the rate of pay for Recreation Assistant Cara Peterson be \$23.00 per hour as of April 3, 2023.

Sec. 4. That the rate of pay for Part-time Recreation Assistant Amanda Kinney be \$19.00 per hour as of April 3, 2023.

Sec. 5. That this resolution shall take effect immediately

- RESOLUTION NO. 61 Authorize Purchase of 100-gallon and 300-gallon Sprayers

WHEREAS, the Highway Superintendent has recommended the purchase of one 100-gallon sprayer and one 300-gallon sprayer; and

WHEREAS, the following quotes were received for a 100-gallon sprayer:

| | |
|----------------------------------|-----------------|
| Gregson-Clark Spraying Equipment | \$4,790.98 |
| Westech Equipment | \$5,062.50; and |

WHEREAS, the following quotes were received for a 300-gallon sprayer:

| | |
|----------------------------------|-----------------|
| Gregson-Clark Spraying Equipment | \$5,505.98 |
| Sprayer Depot | \$6,900.00; and |

WHEREAS, the Highway Superintendent recommends the purchase of both sprayers be made from Gregson-Clark Spraying Equipment for the low quotes.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the purchase of a 100-gallon sprayer from Gregson-Clark Spraying Equipment for \$4,790.98.

Sec. 2. That the Town Board of the Town of Sweden hereby authorizes the purchase of a 300-gallon sprayer from Gregson-Clark Spraying Equipment for \$5,505.98.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 62 Authorize Sale of Highway Equipment

WHEREAS, the Superintendent of Highways has requested permission to dispose of following items of excess highway equipment through Auctions International:

- 2010 Caterpillar 930H wheel loader
- 2010 F-450 truck with rugby dump box
- 2000 Interstate 40TDL equipment trailer
- 1998 Freightliner FLD112SD dump truck
- 1995 For tractor with angle broom sweeper
- 1998 & 1993 Tenco 11' one-way highway plow (2)
- 1976 Clark forklift
- 1994 Miller walk-behind pavement saw
- 1992 Poulan cut off saw

Ferris 48” walk-behind mower
 Monarch Lathe
 Snake pipe camera
 Obsolete mobile and portable two-way radios
 Homelite 2” and 3” trash pump (2)
 Homelite cut-off saw
 1991 Husqvarna chain saw
 CH&E diaphragm pump
 Ford F-150 tailgate
 Sterling dump truck bumper
 Oregon chain saw sharpener

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board hereby authorizes the sale of the above-listed equipment through Auctions International.

Sec. 2. That the Town Board of the Town of Sweden authorizes the Superintendent of Highways to reject any and all bids for the above-listed equipment received through Auctions International.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 63 Declare Surplus Item for Disposal

WHEREAS, the Sweden Town Board adopted the Scrap Materials Policy and Procedures on February 8, 2011; and

WHEREAS, Section 1 of such policy and procedure states that prior to disposal, assets must be declared as surplus items by the Sweden Town Board.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby declares as a surplus item to be removed for disposal:

Dumpster (highway garage)

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 64 Award Bid for Town Hall Boiler Replacement

WHEREAS, the Town Board of the Town of Sweden advertised for bids pursuant to law for the replacement of the Town Hall Boiler and related abatement work and the following bids were received

| | Bid |
|----------------------------|-----------|
| Lloyd Mechanical Co., Inc. | \$119,270 |

| | |
|--------------------------|-----------|
| John W. Danforth Company | \$132,815 |
| Leo J. Roth Corporation | \$152,890 |
| Postler & Jaeckle Corp. | \$157,025 |

WHEREAS, after review by the Town Architect, the recommendation is to award the boiler replacement bid to Lloyd Mechanical Co., Inc.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden, upon the recommendation of the Town Architect, does hereby award the bid for the replacement of the Town Hall Boiler and related abatement work to Lloyd Mechanical Co., Inc. for a bid price of \$119,270.00.

Sec. 2. That the Supervisor is authorized to execute the contract and all necessary documents.

Sec. 3. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval for Payment of Bills

All the Board members reviewed the invoice audit journal. Councilperson Sullivan made a motion that was seconded by Councilperson Hayles authorizing payment of the bills in Abstract 3 dated March 29, 2023 in the amount of \$462,434.52.

General Fund: In the amount of \$80,670.23 as set forth in Abstract 3 dated March 29, 2023.

Highway Fund: In the amount of \$84,218.71 as set forth in Abstract 3 dated March 29, 2023.

Special Fund: In the amount of \$7,437.80 as set forth in Abstract 3 dated March 29, 2023.

Capital Fund: In the amount of \$290,107.78 as set forth in Abstract 3 dated March 29, 2023.

VOTE BY ROLL CALL AND RECORD:

| | | |
|------------------------|------------|---------|
| Councilperson Hayles | <u>Aye</u> | |
| Councilperson Hoke | <u>Aye</u> | |
| Councilperson Humby | <u>Aye</u> | |
| Councilperson Sullivan | <u>Aye</u> | |
| Supervisor Johnson | <u>Aye</u> | Adopted |

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

No additional business or announcements noted.

*At 6:17 p.m. Supervisor Johnson called for a brief recess. The meeting was re-convened at 7:00 p.m. for the joint meeting with the Seymour Library Board, Clarkson Town Board, and Village of Brockport Board.

Sweden Town Board members present:

Supervisor Kevin Johnson
Councilperson Patricia Hayles
Councilperson Randall Hoke
Councilperson Rhonda Humby
Councilperson Gary Sullivan

Clarkson Town Board members present:

Supervisor Christa Filipowicz
Councilperson John Culhane
Councilperson Nick D'Amuro
Councilperson Tom Guarino
Councilperson Leslie Zink

Village of Brockport Board members present:

Mayor Margay Blackman
Trustee Annette Crane
Trustee Katherine Kristansen
Trustee John LaPierre

Seymour Library Board members present:

Bernie LoBracco, President (Village of Brockport)
Marilynn Brown (Clarkson)
Mike Andriatch (Clarkson)
Katie Andriatch (Clarkson)
Scott Maar (Sweden)
Don Pophal (Sweden)
Kristen Sharpe (Sweden)

Seymour Library Director Patrick Pittman
Sweden Finance Director Leisa Strabel
Sweden Town Clerk Karen M. Sweeting

Visitors present were James Cenci, Martha Clasquin, Carol Gravetter, Marianne Virgilio, Charlotte and Norman Wright, Lynne Gardner, Linda Negus, Andrew Gardener, Courtney Miller, Mike Schaffer, and Carolyn and Harold Mundy. Others were present but did not sign in.

Seymour Library Board President Bernie LoBracco welcomed everyone and thanked all for attending. Mr. LoBracco noted that 2022 was a challenging year for staffing. He introduced Library Director Patrick Pittman.

Seymour Library Director Patrick Pittman explained that he has modified the annual report to fit his style. He began by explaining the library's mission statement and why they do an annual report. It is a useful data set and tool. The Director described the core values – intellectual freedom, education, literacy, lifelong learning, and access. The library answered 8,124 reference questions last year.

Director Pittman felt 2022 was a good year. They are progressing in many categories. There was a significant increase in meeting room use, computer logons, and normalization of interlibrary loans. He spoke on circulation trends, door counts, and programs noting several survey results and the implementation of those ideas. They are still determining what the best hours are for the library and what programs will increase door counts.

Director Pittman shared staffing concerns from 2022 and briefly detailed the budget and several concerns. They are moving forward with a long-term plan, strengthening communications with stakeholders and the community, and working to create an attractive and welcoming environment.

Director Pittman answered questions from the board members present.

Councilperson Hayles, liaison to the Library Board, announced that a summary of the survey results is available online. They continue to use the information gained from the survey moving forward.

Discussion of the library parking lot.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Hayles moved to adjourn the March 28, 2023 meeting of the Sweden Town Board at 7:54 p.m. Councilperson Hoke seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk