

A regular meeting of the Town Board of the Town of Sweden was held at the Sweden Town Hall, 18 State Street, Brockport, New York, on Tuesday, April 25, 2023.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Patricia Hayles, Councilperson Randall Hoke, Councilperson Rhonda Humby, and Councilperson Gary Sullivan. Also present were Finance Director Leisa Strabel, Town Attorney Jim Bell, Building & Planning Board Clerk Phyllis Brudz, and Deputy Town Clerk Kathleen Roberts.

Visitor present was Karen LoBracco.

Supervisor Johnson called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to remember our first responders and our fighting men and women around the world.

PRIVILEGE OF THE FLOOR

No comments.

CORRESPONDENCE:

No correspondence noted.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

At Councilperson Hoke's request, Building & Planning Board Clerk Phyllis Brudz presented the Building Department report for the period of 3/29/2023 to 4/25/2023.

Councilperson Humby reported that Dog Control's service calls have increased this month. The Easter event at the Community Center was successful with 300+ attendees and \$102 being raised and donated to the Brockport Food Shelf. The Community Garage Sale scheduled for 5/13/2023 still has some openings for vendors.

Councilperson Sullivan reported that Buildings and Grounds have been working on the baseball and soccer fields at the Town Park. Also, renovation to the kitchen at the Community Center has begun.

Councilperson Hayles reported that the 2022 final numbers were presented at the Seymour Library Board meeting last week and their "After Hours" fundraising event is Saturday, April 29th. The first gardening class at the Farmers' Museum was filled to capacity and was very informative. Councilperson Hayles also reported that the major items are in place for the Harvest Festival, with the 5K race being organized and the adding of a petting zoo and pony rides. Mrs. Hayles stressed that public safety be available for our residents during the future "eclipse" when many spectators are anticipated. Lastly, Councilperson Hayles will make available to the Town Hall and Community Center a poster, which was made available by Monroe County Legislator Jackie Smith, showing social services available to our residents.

Supervisor Johnson reported that the issues with the concrete at the skate park are being addressed. He also reported that he met with someone from Super Seal about resurfacing for the existing basketball courts at the Community Center. They are looking into converting them to a tennis court, three pickleball courts, and a basketball court, with more discussion to be had at the next board meeting. Sweden Village signs at Crestview Drive and Sherry Lane will be placed soon. Also, letters were sent to the residents of Crestview Drive explaining what will be

happening with the sidewalk project over the next few months. Supervisor Johnson reported that they are checking into financing from New York State for future water projects. Finally, the Gary Drive work should be done by July.

CONSENT AGENDA ITEMS:

Councilperson Humby made a motion that was seconded by Councilperson Hayles to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Hayles	<u>Aye</u>
Councilperson Hoke	<u>Aye</u>
Councilperson Humby	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

ADOPTED

- Approval of the minutes of the regular meeting held on April 11, 2023.
- RESOLUTION NO. 71 Appoint Seasonal Laborer – Park

WHEREAS, the Buildings and Grounds department has recommended the appointment of Benjamin May as Seasonal Laborer for the Sweden Town Park for the 2023 summer season.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Benjamin May as Seasonal Laborer at a rate of pay of \$15.00 per hour, not to exceed 28 hours per week, beginning on or after April 26, 2023 and ending on or before October 6, 2023.

Sec. 2. That this appointment does not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 72 Appoint Justice Court Attendant - Rath

WHEREAS, there is a need for a substitute Court Attendant in the Sweden Justice Court; and

WHEREAS, the Chief Court Clerk recommends the appointment of Debbie Rath as Court Attendant.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints Debbie Rath as Court Attendant on an as-needed basis.

Sec. 2. That the rate of pay is \$57 per session with a session defined as up to three hours.

Sec. 3. That Ms. Rath will be paid \$16.23 when serving as a substitute Court Clerk.

Sec. 4. That this resolution shall take effect immediately.

- RESOLUTION NO. 73 Appoint Seasonal Laborers – Cemetery Operations

WHEREAS, there is a need for seasonal laborers for cemetery operations; and

WHEREAS, the Superintendent of Highways has recommended hiring seasonal laborers Leonard Natiello and Bryan Keely.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Leonard Natiello and Bryan Keely for seasonal cemetery operations not to exceed 40 hours per week each and a total for the department of 112 hours.

Sec. 2. That this appointment does not constitute an offer of permanent employment or any benefits that are normally attached to permanent appointments.

Sec. 3. That the rate of pay for will be \$15.00 per hour.

Sec. 4. That the term of appointment will begin on or after April 26, 2023 and end on or before October 20, 2023.

Sec. 5. That this resolution shall take effect immediately.

- RESOLUTION NO. 74 Appoint Recreation Assistant FT - Kinney

WHEREAS, there is a vacancy for a full-time recreation assistant; and

WHEREAS, Recreation Director Jill Wisnowski has recommended the appointment of Amanda Kinney to the full-time recreation assistant position.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints Amanda Kinney to the position of full-time Recreation Assistant at the Sweden Clarkson Community Center.

Sec. 2. That the rate of pay be \$23.00 per hour with a start date of May 6, 2023.

Sec. 3. That this resolution shall take effect immediately

- RESOLUTION NO. 75 Appoint Recreation Assistant PT

WHEREAS, there is a need for a Recreation Assistant for the Before and After School Program and Summer Camp; and

WHEREAS, Recreation Director Jill Wisnowski has recommended hiring Angelina Brignoni.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Angelina Brignoni and as a recreation assistant part-time for a maximum of 28 hours per week.

Sec. 2. That the hourly rate of pay is \$14.20 with a start date on or after May 18, 2023.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 76 Declare Surplus Items for Disposal

WHEREAS, the Sweden Town Board adopted the Scrap Materials Policy and Procedures on February 8, 2011; and

WHEREAS, Section 1 of such policy and procedure states that prior to disposal, assets must be declared as surplus items by the Sweden Town Board.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby declares as surplus several items that have been in storage at the Senior Center garage for a number of years and directs the Buildings and Grounds department to dispose of:

- File cabinet
- Two small tables
- Safe
- Two desks
- Odd chairs
- Platforms

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 77 Authorize Mausoleum Repairs and Award Quote

WHEREAS, the Highway Superintendent has recommended repairs to the Lakeview Cemetery Mausoleum; and

WHEREAS, the following quotes were received:

Breiner Construction	\$ 6,200.00
1235 West Sweden Road	
Brockport, NY 14420	

G. C. Construction	\$ 7,600.00
559 Ladue Road	
Brockport, NY 14420; and	

WHEREAS, the Highway Superintendent recommends approving the Breiner Construction quote.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden accepts the proposal from Breiner Construction for a price of six thousand two hundred dollars (\$6,200.00).

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 78 Adopt Town Park Banner Content Guidelines

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby adopt the following policy:

Town Park Banner Content Guidelines

1. The purpose of the Town Park Banner program is two-fold: to generate income to support Town Park operations and to provide local businesses the opportunity to advertise in a family-oriented environment.
2. The Town of Sweden has the right to reject any and all banner applications with or without reason.
3. The Town of Sweden strictly prohibits banners that promote activities or products not legal for minors. Examples of prohibited subjects include but are not limited to: alcohol, tobacco, marijuana, pharmaceuticals, R-Rated media, violence and sex-related topics. Also prohibited are political endorsements.
4. Prohibited language content includes but is not limited to: profanities, sexual innuendo, hate speech, speech that is racist, misogynistic or prejudicial; violent or inciteful to violence; using another person’s name other than the applicant’s own.
5. Prohibited image content includes but is not limited to: nudity, violence, illegal substances or images of illegal activities; images of persons other than the applicant’s image or those produced for commercial purposes.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 79 Award Welcome to Sweden Signs

WHEREAS, the Town Board of the Town of Sweden desires to replace the four Welcome to Sweden signs; and

WHEREAS, the following quotes were received for the sign and installation:

VitalSigns	\$31,098.00
764 Ridge Road	
Webster, NY 14580	

Millennium Printing	\$34,880.56
1170 Ridge Road, Ste 217	
Webster, NY 14580; and	

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden accepts the proposal from VitalSigns for the sign and installation at a cost of \$31,098.00.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 80 Authorize Bids for Town Hall Renovations

WHEREAS, the Town Board of the Town of Sweden plans to renovate the Sweden Town Hall, 18 State Street.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the Town Architect to submit the necessary specifications and construction documents for the Town Hall Renovations.

Sec. 2. That the Town Clerk is directed to place the Notice to Bidders in the official newspaper of the Town of Sweden and to post on the Town of Sweden’s website.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 81 Authorizing the Release of a Portion of Letter of Credit for Brandon Woods LLC

WHEREAS, on July 27, 2021, the Town Board of the Town of Sweden accepted a Letter of Credit (1108958221) drawn on Canandaigua National Bank and Trust Company in the sum of one million two hundred seventy-three thousand six hundred seventy-one and 00/100 dollars (\$1,273,671.00) as guarantee for the installation of storm sewer, sanitary sewer, roadwork, earthwork, site erosion, sediment control, etc from Brandon Woods LLC for work at the Highlands Senior Development – Villas at Brandon Woods; and

WHEREAS, on November 15, 2022 the Town Board authorized the release of three hundred fifteen thousand four hundred six and 50/100 dollars (\$315,406.50) by Resolution 127 of 2022; and

WHEREAS, on February 14, 2023, the Town Board authorized the release of two hundred thirty-two thousand one hundred fifty-six and 50/100 dollars (\$232,156.50); and

WHEREAS, the Town Engineer has submitted written approval of a third partial release of the Letter of Credit (1108958221) drawn on Canandaigua National Bank and Trust Company in the sum of seventy thousand two hundred fifty-six and 30/100 dollars (\$70,256.30); and

WHEREAS, the fiscal officer has reviewed the developer’s accounts pertaining to engineering, inspection and legal fees and finds no outstanding fees remain to be paid.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby releases to Brandon Woods LLC from the Canandaigua National Bank and Trust Company Letter of Credit (1108958221) for Highlands Senior Development – Villas at Brandon Woods the sum of seventy thousand two hundred fifty-six and 30/100 dollars (\$70,256.30).

Sec. 2. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval for Payment of Bills

All the Board members reviewed the invoice audit journal. Councilperson Hayles made a motion that was seconded by Councilperson Humby authorizing payment of the bills in Abstract 4 dated April 26, 2023 in the amount of \$122,477.72.

General Fund: In the amount of \$62,643.19 as set forth in Abstract 4 dated April 26, 2023.

Highway Fund: In the amount of \$44,667.42 as set forth in Abstract 4 dated April 26, 2023.

Special Fund: In the amount of \$15,167.11 as set forth in Abstract 4 dated April 26, 2023.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Hoke	<u>Aye</u>	
Councilperson Humby	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

Supervisor Johnson stated that they were all set with volunteers for the cemetery flag placement scheduled for May 13, 2023, at 9:00 a.m. There are up to 900 graves identified.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Humby moved to adjourn the April 25, 2023 meeting of the Sweden Town Board at 6:22 p.m. Councilperson Hoke seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Kathleen Roberts
Deputy Town Clerk