

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, December 12, 2023.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Patricia Hayles, Councilperson Randall Hoke, Councilperson Rhonda Humby, and Councilperson Gary Sullivan. Also present were Finance Director Leisa Strabel, Town Attorney Jim Bell, Highway Superintendent Brian Ingraham, and Town Clerk Karen Sweeting.

No visitors were present.

Supervisor Johnson called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to remember our first responders, our fighting men and women around the world, and the young man from Hilton that died fighting for the Israeli Defense Force.

PRIVILEGE OF THE FLOOR:

No comments.

CORRESPONDENCE:

No correspondence noted.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Reports to be given December 28, 2023.

CONSENT AGENDA ITEMS:

Councilperson Humby made a motion that was seconded by Councilperson Sullivan to approve **all** Consent Agenda items as listed below.

Discussion: Councilperson Hayles commented on the resolutions pertaining to the reserves and noted comparisons from previous years. She feels the Town is in good shape. Supervisor Johnson added that the Town has been able to accomplish many projects and now has the opportunity to replenish the funds. The board agreed that the condition of the Highway Garage will need to be addressed in the future. Mrs. Hayles noted several other necessary projects at the Sweden Clarkson Community Center and Seymour Library.

VOTE BY ROLL CALL:

Councilperson Hayles	<u>Aye</u>
Councilperson Hoke	<u>Aye</u>
Councilperson Humby	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

ADOPTED

- RESOLUTION NO. 147

Adjust Pay Rates for Employees  
Earning Minimum Wage

WHEREAS, the New York State minimum wage will rise to \$15.00 per hour on December 31, 2023; and

WHEREAS, the Town of Sweden has several employees earning the current minimum wage of \$14.20 per hour or less than \$15.00 per hour; and

WHEREAS, the Director of Finance has recommended that the Town adjust the wages of those earning minimum wage to the new rate effective December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby increases the hourly rate for employees currently earning less than \$15.00 per hour to \$15.00 per hour.

Sec. 2. That the increase will take effect for hours worked on December 31, 2023.

Sec. 3. That this resolution shall take effect immediately

- RESOLUTION NO. 148 Budget Modifications

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is hereby authorized to make the following modification to the 2023 Town Budget:

Increase B1120 Non-Property Tax Distributed by County	\$329,000
Increase B9901.900 Transfer to Other Funds	\$329,000
Increase DB5031 Interfund Transfers	\$329,000
Increase DB0909 Fund Balance Unreserved	\$329,000

Sec. 2 That this resolution shall take effect immediately.

- RESOLUTION NO. 149 Authorizing Additional Sums to be Deposited in Capital Reserve - Highway Equipment

WHEREAS, the Town of Sweden maintains a fleet of trucks and other heavy equipment in order to maintain its roadways; and

WHEREAS, the Town Board established a highway equipment reserve fund on December 13, 2005; and

WHEREAS, the Town Board desires to appropriate additional sums to become part of the reserve fund from time to time.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. That the Supervisor is directed to transfer from the highway town outside fund to the Highway Equipment Reserve Fund the sum of \$500,000.00.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 150 Authorizing Additional Sums to be Deposited in Capital Reserve Parks and Recreation Reserve

WHEREAS, the Town Board of the Town of Sweden did establish a Parks and Recreation Reserve on December 29, 2004 for the purpose of making improvements to the town park, community center or recreation department; and

WHEREAS, the Town Board desires to appropriate additional sums to become part of the fund from time to time.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is directed to transfer from the general fund to the Parks and Recreation Reserve, \$31,500.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 151 Authorizing Additional Sums to be Deposited in Capital Reserve - Buildings Reserve Fund

WHEREAS, the Town of Sweden owns municipal buildings at 18 State Street, 133 State Street, 40 White Road, 4927 Lake Road, 4988 Lake Road and 4745 Redman Road; and

WHEREAS, from time to time a major repair project may arise that has not been identified in the Town’s annual budget; and

WHEREAS, the Town established a Buildings Reserve Fund on November 23, 2004 to fund said building repair projects; and

WHEREAS, the Town of Sweden desires to appropriate additional sums to become part of the reserve fund from time to time.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. That the Supervisor is directed to transfer from the general fund to the Buildings Reserve Fund the sum of \$78,500.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 152 Authorizing Additional Sums to be Deposited in Capital Reserve - Information Technology Reserve Fund

WHEREAS, the Town established an Information Technology Reserve Fund on October 25, 2011 to finance the purchase of information technology, including both software and hardware; and

WHEREAS, the Town of Sweden desires to appropriate additional sums to become part of the reserve fund from time to time.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. That the Supervisor is directed to transfer from the general fund to the Reserve for Information Technology the sum of \$5,000.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 153 Authorizing Additional Sums to be Deposited in Capital Reserve - Town Vehicle Reserve Fund

WHEREAS, the Town established a Town Vehicle Reserve Fund on November 24, 2009 to fund the purchase of vehicles for the buildings and grounds, park and dog control departments; and

WHEREAS, the Town of Sweden desires to appropriate additional sums to become part of the reserve fund from time to time.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. That the Supervisor is directed to transfer from the general fund to the Reserve for Town Vehicles the sum of \$10,000.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 154 Authorizing Additional Funds to be Deposited in Capital Reserve – Seymour Library Building

WHEREAS, the Town of Sweden is the joint owner with the Town of Clarkson and Village of Brockport of a property at 161 East Avenue, Town of Clarkson, New York commonly known as the Seymour Library; and

WHEREAS, the Town Board of the Town of Sweden has expressed the desire to maintain the property known as the Seymour Library in good repair in the interest of public safety and to protect the taxpayers' investment in same; and

WHEREAS, the Town established a Seymour Library Capital Reserve Fund on May 14, 2019 to fund capital repair projects at the Seymour Library; and

WHEREAS, the Town of Sweden desires to appropriate sums to become part of the reserve fund from time to time.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. That the Supervisor is directed to transfer from the general fund (town outside) to the Seymour Library Capital Reserve Fund the sum of \$8,000.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 155 Authorizing Additional Sums to be Deposited in Capital Reserve - Sewer Truck Reserve

WHEREAS, the Town Board of the Town of Sweden did heretofore authorize the establishment of a capital reserve fund for Sewer Trucks; and

WHEREAS, the Town Board of the Town of Sweden desires to appropriate additional sums to become part of the reserve fund from time to time.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. That the Supervisor is directed to transfer from the sewer operating fund to the Sewer Truck Reserve the sum of \$20,000.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 156 Accepting Proposal for Repeater Antenna, Labor, Parts for Communication System at Highway Garage

WHEREAS, parts of the Highway Department's emergency communications system failed during the first snow event of this winter season; and

WHEREAS, radio communications are essential to the department's operations during storm operations; and

WHEREAS, the Town Board of the Town of Sweden has received a proposal from Flower City Communications for a new repeater, antenna, labor and parts at the highway garage; and

WHEREAS, the materials can be purchased through Sourcewell Contract 042021, a cooperative municipal purchasing program; and

WHEREAS, Flower City Communications is the sole authorized Motorola Solutions reseller in western New York and has provided a sole-source letter; and

WHEREAS, the Highway Superintendent recommends that the purchase be made in the interest of public safety and the Director of Finance has advised that a budget

modification will be necessary and presented at the next Town Board meeting if the proposal is accepted at this meeting.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That after review of the proposal, the Town Board of the Town of Sweden hereby accepts the proposal from Flower City Communications for a new repeater, antenna, labor and parts at a cost of \$21,035.46

Sec. 2 That the Highway Superintendent is authorized to arrange for the equipment to be purchased and installed.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 157 Authorizing Additional Lighting in District No. 9 Villas at Brandon Woods

WHEREAS, the Town Board of the Town of Sweden created a lighting district known as “Lighting District No. 9 Villas at Brandon Woods” National Grid account 94276-27002 on April 28, 2009; and

WHEREAS, the developers of the subdivision have requested approval of the installation of eight (8) additional street lights as denoted in the site plan approved by the Town of Sweden Planning Board; and

WHEREAS, National Grid requires a resolution of the Town Board to add additional street lights to the district.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden authorizes the installation of eight (8) additional streetlights in Lighting District No. 9 Villas at Brandon Woods.

Sec. 2. That the cost of installing the streetlights is borne by the developer.

Sec. 3 That the cost of electricity service will be borne by Lighting District No. 9 Villas at Brandon Woods and billed to the Town of Sweden on National Grid Account 94276-27003.

Sec. 4 That the Supervisor is authorized to sign any necessary documents.

Sec. 5. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Payment of Bills

All Board members reviewed the invoice audit journal. Councilperson Hayles made a motion that was seconded by Councilperson Humby authorizing payment of the bills in Abstract 12A dated December 13, 2023 in the amount of \$281,465.55.

General Fund: In the amount of \$57,464.71 as set forth in Abstract 12A dated December 13, 2023.

Highway Fund: In the amount of \$29,609.19 as set forth in Abstract 12A dated December 13, 2023.

Special Fund: In the amount of \$5,186.32 as set forth in Abstract 12A dated December 13, 2023.

Capital Fund: In the amount of \$189,205.33 as set forth in Abstract 12A dated December 13, 2023.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Hoke	<u>Aye</u>	
Councilperson Humby	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

- Approval of the minutes of the regular Town Board meeting held on November 28, 2023.

Councilperson Hayles made a motion that was seconded by Councilperson Sullivan to approve the minutes of the regular Town Board meeting held on November 28, 2023.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Hoke	<u>Abstain</u>	
Councilperson Humby	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

Supervisor Johnson updated the board members on the status of the countertops for the Town Hall renovation.

EXECUTIVE SESSION:

Councilperson Hoke made a motion that was seconded by Councilperson Humby to go into executive session at 6:05 p.m. subject to Public Officer’s Law Section 105 (f) to discuss a particular person in the Building Department. All voted in favor of the motion. Motion adopted.

No action taken.

Councilperson Hayles made a motion that was seconded by Councilperson Humby to leave executive session and return to the regular meeting at 6:43 p.m. All voted in favor of the motion. Motion adopted.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Hayles moved to adjourn the December 12, 2023 meeting of the Sweden Town Board at 6:44 p.m. Councilperson Humby seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting  
Town Clerk