

*NOTE: Unapproved due to a lack of quorum present of those in attendance (result of election)

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Thursday, December 28, 2023.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Patricia Hayles, Councilperson Randall Hoke, Councilperson Rhonda Humby, and Councilperson Gary Sullivan. Also present were Finance Director Leisa Strabel, Superintendent of Highways Brian Ingraham, Town Attorney Jim Bell, and Town Clerk Karen Sweeting.

Visitors present were Karen LoBracco, Marne Johnson, Maggie Johnson, Reagan Johnson, Kevin Johnson, Grant Johnson, Marcy Johnson, Kevin M. Johnson, Lincoln Tatar, Jackson Robinson, Michelle Trost and Connor Trost.

Supervisor Johnson called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to remember our first responders and our fighting men and women around the world.

CORRESPONDENCE:

No correspondence noted.

PRIVILEGE OF THE FLOOR:

Karen LoBracco asked to address specific individuals. Addressing Councilpersons Hoke and Humby – Ms. LoBracco began by thanking them both for their service. It was a different kind of public service that they both responded to and thanked them both for serving out their term once they decided not to run again.

Ms. LoBracco addressed Supervisor Johnson commenting on the several terms he has served and thanked him for encouraging people to come and speak to him, which has made a difference to the feeling in the community adding that we are better for your time spent as Supervisor.

Ms. LoBracco addressed Councilperson Hayles referencing the Sankofa bird – head of the bird faces backwards, think of our ancestors and our history, what went well and what did not; the feet face forward, referencing moving forward; and holds an egg in its beak, signifying new life which is what we hope to see the next few years under new leadership.

REPORTS OF BOARD AND DEPARTMENTS:

Superintendent of Highways Brian Ingraham reported that things are quiet. They are catching up with equipment and facility maintenance and work orders. He reported an average of salt use for November and a quarter of what is typically used for December.

Town Clerk Karen Sweeting announced they are slowly moving back into the center space at the Town Hall.

Finance Director Leisa Strabel reported that the auditors started their review last week and will continue at the end of January.

Councilperson Hoke shared the building permit report and will make sure the department submits future reports to Councilperson Hayles (newly elected Supervisor as of January 1, 2024) moving forward.

Councilperson Humby met with Recreation Director Jill Wisnowski last week. There has been a lot of turnovers in full-time staff this past year. They have added four more pages of programs to the recreation brochure. Ms. Humby noted how they are thriving and growing.

Councilperson Humby noted the Boxer that was the reason for the presentation at the last meeting has been placed in a home. She also noted the German Shephard that took over a month to capture has now been licensed as a service dog. Mrs. Humby stated that Dog Control is not just about catching dogs, they help rehabilitate and place those dogs. It is a good situation. Councilperson Hoke added, from his capacity in the Sheriff’s Department, that Dave Maynard is an amazing public official who takes pride in his work and the Sheriff’s Department appreciates his work.

Councilperson Sullivan reported that park activity is slowing down, but many are still coming up and utilizing the facilities – playgrounds and dog park. Buildings and Grounds have been completing several projects at the SCCC.

Councilperson Hayles reported that the CD has been funded from the library. No other news and no report for the Farmers Museum.

Councilperson Hayles wanted to take a moment to recognize the outgoing board members. On behalf of our residents, we want to thank you (Supervisor Johnson, Councilperson Hoke, and Councilperson Humby) these aren’t easy jobs, serving the public. We have accomplished a lot in the past few years working together and everybody doing their share of work. It is appreciated. Enjoy your next adventures and congratulations.

Supervisor Johnson reported that the “tri-plex” facility at the SCCC is finished. Mr. Johnson spoke with Buddy Lester because the basketball courts were dedicated to the Lester family. Mr. Lester is on board with the changes and complimented the look and use of the new facility. Mr. Johnson announced that the Town Hall countertops are in and just need some finishing touches before staff can move back into that space.

CONSENT AGENDA ITEMS:

Councilperson Hayles made a motion that was seconded by Councilperson Humby to approve **all** Consent Agenda items as listed below.

Discussion: Councilperson Hayles asked if there was any increase in costs for the dog control vehicle and kennel services (Resolutions No. 159 & 160). Supervisor Johnson answered no increases.

Councilperson Hayles, referring to Resolution No.164, the temporary plowing agreement with Villas at Brandon Woods, asked Superintendent of Highways Brian Ingraham to explain the resolution. Mr. Ingraham explained that Wood Trace has been expanded to Phase II of the Villas extending to another road called Natoma Terrace. Highway plow trucks were able to turn around at the end of Wood Trace but can no longer do that due to the extension creating a safety hazard. The agreement allows the Town to utilize that section to safely turn the plows around.

VOTE BY ROLL CALL:

Councilperson Hayles	<u>Aye</u>
Councilperson Hoke	<u>Aye</u>
Councilperson Humby	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Johnson	<u>Aye</u>

ADOPTED

- Approval of the minutes of the regular meeting held on December 12, 2023.
- RESOLUTION NO. 158 Appoint MEO – Quetschenbach

WHEREAS, a vacancy exists in the Town of Sweden Highway Department; and

WHEREAS, the Superintendent of Highways has recommended hiring Robert Quetschenbach as a full-time motor equipment operator (MEO).

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Robert Quetschenbach as a full-time motor equipment operator (MEO).

Sec. 2. That the rate of pay will be \$25.50 per hour.

Sec. 3. That the start date will be December 30, 2023.

Sec. 4. That this resolution shall take effect immediately.

- RESOLUTION NO. 159 Authorizing Supervisor to Enter into Agreement for Use of Town of Hamlin Dog Control Vehicle

WHEREAS, the Town of Sweden and the Town of Hamlin desire to enter into an agreement for use of the Hamlin Dog Control Vehicle.

WHEREAS, said agreement shall commence January 1, 2024 and shall continue through December 31, 2024.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the Supervisor to sign the Agreement with the Town of Hamlin for the use of the Hamlin Dog Control Vehicle.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 160 Authorizing Supervisor to Enter into Agreement for Dog Kennel Services with Town of Hamlin

WHEREAS, the Town of Sweden and the Town of Hamlin desire to renew an agreement for dog kennel services.

WHEREAS, said agreement shall commence January 1, 2024 and shall continue through January 1, 2025.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the Supervisor to sign the Agreement with the Town of Hamlin for Dog Kennel Services.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 161

Budget Modifications

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is hereby authorized to make the following modification to the 2023 Town Budget:

\$1 from A.1220.4 Supervisor Contractual to
A.1220.1 Supervisor Personal Services

\$425 from A.1310.4 Director of Finance Contractual to
A.1310.1 Director of Finance Personal Services

\$30 from A.1310.4 Director of Finance Contractual to
A.1310.2 Director of Finance Equipment

\$250 from A.1355.4 Assessment Contractual to
A.1355.10 Assessment Personal Services

\$1,233 from A.1610.402 Buildings & Grounds Contractual to
A.1610.4 Buildings & Grounds Administration

\$1,125 from A.1680.2 Central Data Services Equipment to
A.1680.4 Central Data Services Contractual

\$2,000 from A.5010.2 Highway Superintendent Equipment to
A.5010.1 Highway Superintendent Personal Services

\$7,400 from A.7110.2 Park Equipment to
A.7110.1 Park Personal Services

\$2,000 from A.7150.4 Park Concessions Contractual to
A.7140.4 Community Center Recreation

\$3,000 from A.7150.1 Community Events Personal Services to
A.7310.4 Youth Services Contractual

\$7,000 from A.7020.1 Community Center Personal Services to
A.7310.1 Community Center Youth Personal Services

\$8,600 from A.1620.1 Buildings Personal Services to

A.7310.1 Community Center Youth Programs Personal Services

\$1,400 from A7620.4 Community Center Adult Programs Contractual to
A.7620.401 Community Center Senior Programs Contractual

\$500 from A7620.4 Community Center Adult Programs Contractual to
A.7310.4 Youth Services Contractual

\$2,000 from B.3620.2 Safety Inspection Equipment to
B.3620.1 Safety Inspection Personal Services

\$722 from B.8160.4 Refuse and Garbage Contractual to
B.8160.1 Refuse & Garbage Personal Services

\$220 from DA5140.1 Misc. Brush & Weeds Personal Services to
DA.5140.4 Misc. Brush & Weeds Contractual

\$2,100 from DA.9040.8 Workers Compensation to
DA.9030.8 Social Security

\$500 from DA.9040.8 Workers Compensation to
DA.9035.8 Medicare

\$9,800 from DB5110.4 General Repairs Contractual to
DB.5112.4 Permanent Road Construction Contractual

\$1,400 from SD.8540.4 Drainage Contractual to
SD.8540.1 Drainage Personal Services

\$65 from SD.8540.4 Drainage Contractual to
SD.9030.8 Social Security

\$15 from SD.8540.4 Drainage Contractual to
SD.9035.8 Medicare

Increase A.9901.9 Transfer to Other Funds	\$1,212,312
Increase HB.5031 Interfund Transfer (pickleball/bball/tennis)	\$ 189,576
Increase HD.5031 Interfund Transfer (skatepark)	\$ 111,896
Increase HG.5031 Interfund Transfer (town hall renovations)	\$ 910,840

Increase A.2192 Charges Cemetery Services	\$1,000
Increase A.5010.1 Highway Superintendent Personal Services	\$1,000

Increase A.2192 Charges Cemetery Services	\$4,000
Increase A.5132.4 Garage Contractual	\$4,000

Increase A.2192 Charges Cemetery Services	\$6,700
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Increase A.8810.1 Cemetery Personal Services	\$6,700
Increase A.2192 Charges Cemetery Services	\$9,500
Increase A.8810.4 Cemetery Contractual	\$9,500
Increase A.2027 Park Facility Use	\$4,000
Increase A.7110.4 Park Contractual	\$4,000
Increase A.2011 Park Banner Fees	\$1,500
Increase A.7110.402 Park Fuel	\$1,500
Increase A.2001 Parks and Recreation Fees	\$3,000
Increase A.7020.4 Recreation Director Administration	\$3,000
Increase B.1120 Non-Property Tax	\$329,000
Increase B.9901.9 Transfer to Other Funds	\$329,000

Sec. 2 That this resolution shall take effect immediately.

- RESOLUTION NO. 162 Authorizing Additional Sums to be Deposited in Capital Reserve Parks and Recreation Reserve

WHEREAS, the Town Board of the Town of Sweden did establish a Parks and Recreation Reserve on December 29, 2004 for the purpose of making improvements to the town park, community center or recreation department; and

WHEREAS, the Town Board desires to appropriate additional sums to become part of the fund from time to time; and

WHEREAS, the Town has received the generous donation of \$2,000 from the Sweden Community Recreation Foundation to support the Town’s skatepark.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is directed to transfer from the general fund to the Parks and Recreation Reserve the sum of \$2,000.00.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 163 Authorize Additional Cost Network Runs

WHEREAS, the Sweden Town Board approved a proposal for CETech, the Town’s current IT services provider to install new network runs, including cabling, ports, and panels; and

WHEREAS, the scope of the project changed including both the number of hours of labor and the quantity of materials needed.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden approves an additional amount of \$11,712.49 to complete the project.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 164 Temporary Plowing and Access Agreement
-Villas at Brandon Woods

WHEREAS, the owners of the Villas at Brandon Woods and the Town of Sweden wish to enter into an agreement regarding plowing and access on Wood Trace and Natoma Terrace for a temporary period of time.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby approve the Temporary Plowing and Access Agreement between the owners of Villas at Brandon Woods and the Town of Sweden.

Sec. 2. That upon the approval of the Town Attorney, the Supervisor is hereby authorized to execute all necessary documents.

Sec. 3. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval for payment of bills:

The Board members reviewed the invoice audit journal. Councilperson Hoke made a motion that was seconded by Councilperson Humby authorizing payment of the bills in Abstract 12B dated December 29, 2023 in the amount of \$43,481.82.

General Fund: In the amount of \$37,965.02 as set forth in Abstract 12B dated December 29, 2023.

Highway Fund: In the amount of \$333.44 as set forth in Abstract 12B dated December 29, 2023.

Special Fund: In the amount of \$82.22 as set forth in Abstract 12B dated December 29, 2023.

Capital Fund: In the amount of \$5,101.14 as set forth in Abstract 12B dated December 29, 2023.

VOICE BY ROLL CALL:

Councilperson Hayles	<u>Aye</u>	
Councilperson Hoke	<u>Aye</u>	
Councilperson Humby	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

Supervisor Johnson stated that thirteen years ago he started on the Board of Assessment Review and has served different positions since – Town Board member, Town Justice, and Supervisor. When you continue to trust the next few years to the will of the people, they vote and support you and you get the opportunity to come back year after year, it is an honor. Once you've had the support of the people, it means a lot. Mr. Johnson feels that as a group, we have accomplished a lot and thinks back on many things that everyone can enjoy for generations to come. The best thing you can say in public service is you took the ball from where it was and pushed it a little bit further. Thankfully with all the folks on the board, we did that. He thanked everyone for their hard work.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Hoke moved to adjourn the December 28, 2023 meeting of the Sweden Town Board at 6:18 p.m. Councilperson Humby seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk