

The Organizational meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, January 2, 2024.

Town Board Members present were Supervisor Patricia Hayles, Councilperson Tyler Sharpe, Councilperson Adam Staskiewicz, and Councilperson Gary Sullivan. Also present were Finance Director Leisa Strabel, Town Attorney Jim Bell, Superintendent of Highways Brian Ingraham, Building Inspector/Fire Marshal Lyle Stirk, Receiver of Taxes Kathleen Bahr-Seever, Town Justice Anthony Perry, and Town Clerk Karen Sweeting.

Visitors present were Scott Maar, Wayne and Marge Zyra, Bill Hayles, Bob and LeeLee Muesebeck, Sandra and Gerald Maar, Peter and Kristen Sharpe, Jen Staskiewicz, Alexis Staskiewicz, Logan Staskiewicz, Addison Staskiewicz, Steph Maar, Emily Riexinger, Nate Maar, Kevin M. Johnson, Toby and Barb Unger, Michael and Kelly Koss, Amy Stoker, Cindy Ingraham, Ava Ingraham, Bryn Ingraham, and Holly Sheehan. Others were present but did not sign in.

All newly elected and re-elected officials were sworn in by Town Clerk Karen M. Sweeting.

- Patricia Hayles – Supervisor
- Tyler Sharpe – Councilperson
- Adam Staskiewicz – Councilperson
- Brian Ingraham – Superintendent of Highways
- Kathleen Bahr-Seever – Receiver of Taxes

Supervisor Hayles called the meeting to order at 6:10 p.m.

- RESOLUTION NO. 1 Appoint Councilperson – Scott Maar

WHEREAS, on December 31, 2023 Councilperson Patricia Hayles resigned from the Sweden Town Board to assume the office of Supervisor, to which she was duly elected, and thereby creating a vacancy on the Town Board; and

WHEREAS, the name of Scott Maar, of Fourth Section Road, has been brought forward to fill the vacancy.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints Scott Maar as a Councilperson on the Sweden Town Board for the period January 1, 2024 through December 31, 2024.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption by Councilperson Sullivan
Seconded by Councilperson Sharpe

VOTE BY ROLL CALL AND RECORD:

Councilperson Sharpe	<u>Aye</u>	
Councilperson Staskiewicz	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Hayles	<u>Aye</u>	Adopted

*Councilperson Scott Maar was sworn in by Town Clerk Karen M. Sweeting.

Supervisor Hayles asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to reflect on the important work we are performing tonight on behalf of our residents and to remember those serving in the armed forces during these tumultuous times and all our first responders that keep us safe from harm.

Supervisor Hayles recognized Robert Muesebeck and read the following Certificate of Recognition:

WHEREAS, Robert L. Muesebeck has served the Town of Sweden, its residents and taxpayers in many capacities over the years; and

WHEREAS, Robert L. Muesebeck served on the Town of Sweden Board of Assessment Review 1990 – 2013; and

WHEREAS, Robert L. Muesebeck was a Brockport Village Trustee 1993 – 2000; and

WHEREAS, Robert L. Muesebeck served as a Village of Brockport Water Commissioner 2000 – 2002; and

WHEREAS, Robert L. Muesebeck was a Sweden Town Board Member and Deputy Supervisor 2014 – 2021; and

WHEREAS, Robert L. Muesebeck has been a member of the Sweden Zoning Board of Appeals for the year 2023.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Sweden recognizes the long, dedicated, and exemplary service of Robert L. Muesebeck to this community; in particular his service to local government.

Supervisor Hayles added that she fully believes that we need more people like Bob to live in our community and want to serve our country the way he has in the armed forces. He also served our community in many non-profit organizations such as the Brockport Area Veterans Club. He worked professionally as a realtor and helped many farmers when he worked for Harris Wilcox to make sure they could buy and sell property and equipment at a fair price. Bob is not afraid of hard work and Supervisor Hayles found out he was an iron worker in Niagara Falls early on. When you take a job like this, there are always hidden gifts. Six years ago, when Supervisor Hayles became a member of the Sweden Town Board, Bob was more than gracious and shared a great deal of wisdom along the way, becoming friends and colleagues. Getting to know Bob and his wife LeeLee has been a great gift and wish them both well in whatever comes next.

*Supervisor Hayles paused the meeting for a brief reception.

CORRESPONDENCE:

1. Supervisor Hayles – Letter appointing Scott Maar as Deputy Supervisor based on his work experience and non-profit experience.
2. Supervisor Hayles – Letter appointing Leisa Strabel as Budget Officer and Secretary to the Supervisor
3. Town Clerk Karen Sweeting – Letter appointing Kathleen Roberts and Phyllis Brudz as Deputy Town Clerks
4. Superintendent of Highways Brian Ingraham – Letter appointing Susan Kuszlyk as Secretary to Superintendent of Highways
5. Receiver of Taxes Kathleen Bahr-Seever – Letter appointing Darla Emmerson and Phyllis Brudz as Deputy Tax Receivers

Supervisor Hayles announced the following liaisons:

- Supervisor Hayles – Town Hall and Highway Department
- Councilperson Maar – Seymour Library
- Councilperson Staskiewicz – Sweden Clarkson Community Center
- Councilperson Sharpe – Town Cemeteries and Farmers Museum
- Councilperson Sullivan – Parks Department and Buildings/Grounds

Supervisor Hayles stated that residents received their Town/County tax bills over the weekend. She wanted to note the third item, the sales tax adjustment for 2023. We knew there was an adjustment coming but noticed that there may be an error. As an advocate for our taxpayers, we are communicating with the Monroe County Finance Department to see if corrections need to be made.

Supervisor Hayles and the members of the Board signed a cover letter for a water survey. The criteria for grant applications and low interest loans have changed based on new census information. The first step is to send out the water survey to “unwatered” areas of the Town. We believe there is a good chance of resuming some expansion to our water lines.

CONSENT AGENDA ITEMS:

Councilperson Sullivan made a motion that was seconded by Councilperson Maar to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL AND RECORD:

- | | |
|---------------------------|------------|
| Councilperson Maar | <u>Aye</u> |
| Councilperson Sharpe | <u>Aye</u> |
| Councilperson Staskiewicz | <u>Aye</u> |
| Councilperson Sullivan | <u>Aye</u> |
| Supervisor Hayles | <u>Aye</u> |

ADOPTED

- RESOLUTION NO. 2

Appointments (Re-appointments)

BE IT HEREBY RESOLVED, AS FOLLOWS:

Sec. 1. That the Town Board hereby appoints the following persons to the offices and positions specified, for one year beginning January 1, 2024, and ending December 31, 2024.

Clerk PT (Justice Court): Genevieve Lana
Recreation Assistant: Amanda Kinney
Recreation Assistant: Megan Lester
Recreation Assistant: Caitlin Curley

Sec.2. That this resolution shall be effective as of January 1, 2024.

- RESOLUTION NO. 3 Appointments to Boards

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board hereby appoints the following persons to the position specified for a two-year term beginning January 1, 2024 and ending December 31, 2025:

Environmental Conservation Board
John Harter
William Johnson
Gregory Sargis

Sec. 2. That the Town Board hereby appoints the following persons to the position specified for a three-year term beginning August 1, 2023 and ending July 31, 2026:

Landmarks Advisory Board
David Strabel
Christine Hunt

Sec. 3. That the Town Board hereby appoints the following person to the position specified for a five-year term beginning October 1, 2023 and ending September 30, 2028:

Board of Assessment Review
Matthew Minor

Sec. 4. That the Town Board hereby appoints the following person to the position specified for a five-year term beginning January 1, 2024 and ending December 31, 2028:

Zoning Board of Appeals
Kevin M. Johnson

Sec. 5. That the Town Board hereby appoints the following person to the position specified for a four-year term beginning January 1, 2024 and ending December 31, 2027:

Sweden Farmers Museum Committee

Joseph Streb

Sec. 6. That the Town Board hereby appoints the following person to the position specified for a seven-year term beginning January 1, 2024 and ending December 31, 2030:

Planning Board
Matthew Minor

Sec. 7. That this resolution shall take effect January 1, 2024.

- RESOLUTION NO. 4 Appoint Consulting Architect/Building Inspector for Building Department

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints David Strabel, Registered Architect as Consulting Architect and Building Inspector for the Town of Sweden Building Department, commencing January 1, 2024, and ending December 31, 2024.

Sec. 2. That Mr. Strabel will assist the Building Department with New York State Building Code drawing review on commercial project applications for building permits and serve as Building Inspector for commercial projects.

Sec. 3. That the basic compensation for services rendered shall be based on an hourly rate of \$50.00 per hour.

Sec. 4. That these fees are to be charged to the developer on the building permit.

Sec. 5. That this resolution shall take effect January 1, 2024.

- RESOLUTION NO. 5 Appoint Town Attorney – James Bell

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints James D. Bell to serve as Town Attorney.

Sec. 2. That this appointment shall become effective January 1, 2024 and shall run to December 31, 2024 at a salary of \$39,773.

Sec. 3. That the above referenced salary does not include legal counsel regarding litigation matters. Litigation matters will be billed independently through the voucher claim process at a rate of \$175.00 per hour.

Sec. 4. Disbursements prepaid by the Town Attorney will be reimbursed through the voucher claim process upon submission of receipts.

- RESOLUTION NO. 6 Appointing Engineer for Town of Sweden for 2024

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints MRB Group, P.C. with offices located at the Culver Road Armory, 145 Culver Road, Suite 160, Rochester, New York, as the engineering firm for the Town of Sweden for a period of time commencing January 1, 2024 and ending December 31, 2024.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 7 Newsletter Editor

WHEREAS, the Town distributes a newsletter quarterly; and

WHEREAS, responsibility for preparing and producing the newsletter is necessary.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That Leisa Strabel be approved as editor for the town newsletter.

Sec. 2. That a stipend of \$ 2,050 annually be paid for this additional duty.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 8 Appointing Fair Housing Officer for Town of Sweden for 2024

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints the Supervisor as the Fair Housing Officer for the Town of Sweden for a period of time commencing January 1, 2024 and ending December 31, 2024.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 9 Salary Schedule for 2024

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the salaries of the Town of Sweden elected officials for 2024 shall be fixed as specified below and payable bi-weekly.

<u>Elected Officials</u>	<u>Annual</u>
Supervisor	\$28,605
Councilperson (4)	8,343
Superintendent of Highways	94,732
Town Clerk	55,303
Receiver of Taxes and Assessments	29,033
Town Justice (2)	23,410

Sec. 2. That the salaries of positions specified below determined to be "Exempt" per Fair Labor Standards Act shall be fixed as follows and payable bi-weekly.

Assessor Tammy Baker	\$60,276
Deputy Town Attorney Lester	15,233
Deputy Supervisor	4,580
Director of Finance Leisa Strabel	81,053
Chief Court Clerk Tracy Caporale	47,920
Recreation Director Jill Wisnowski	67,153
Town Attorney James Bell	39,773
Dog Control Officer, PT David Maynard	12,010
Asst. Dog Control Officer, PT Caroline Thompson	12,010
Grant Administrator Leisa Strabel	10,820
Building Inspector Lyle Stirk	52,166
Fire Marshal Lyle Stirk	10,200
Deputy Receiver Darla Emmerson	36,988

Sec. 3. That hourly wages of clerical/operations positions shall be fixed as follows:

	<u>Hourly</u>	<u>Hours Per Pay Period</u>
Court Clerk Genevieve Lana	\$16.55	Up to 28/week
Court Attendant PT Daniel Zimmer	58.00	Per Session
		PT
Clerk PT Diane Samons	15.53	PT
Deputy Town Clerk Kathleen Roberts	24.94	70
Laborer PT Comm. Ctr. Ed Stieve	15.13	PT
Laborer PT Terry Graham	15.82	PT
Laborer Full Time Todd Dobson		
Plus five hours/week on-call	27.45	80
Laborer Full Time Roger Evans	27.08	80
Plus five hours/week on-call		
Recreation Assistant FT Amanda Kinney	23.46	70
Laborer PT Davon Rankins	15.00	PT
Recreation Assistant FT Megan Lester	23.46	70
Recreation Assist. FT Caitlin Curley	23.46	70
Recreation Assist. PT Ashley Hermance	15.00	PT
Secretary to Planning Phyllis Brudz	23.65	70
Secretary to Superintendent of Highways Susan Kuszlyk	23.46	70
Lifeguards	17.50	
Recreation Assistants PT	15.00	
Town Attorney James Bell	175.00	As Needed

Recreation Assist. PT Maranda \$15.00 PT
 Dobbertin

Sec. 4. That employees may be entitled to merit compensation, upon recommendation by the Department Head and approval of the Town Board, for work performed above and beyond normal job responsibilities.

Sec. 5. That the Chairman of the Environmental Board shall be paid \$45 for each official meeting attended and the members of said board shall be paid \$40 for each official meeting attended with all compensation being paid semi-annually.

Sec. 6. That the Chairpersons of the Zoning Board of Appeals and Planning Board shall be paid \$60 for each official meeting attended and the members of said board shall be paid \$55 for each official meeting attended with all compensation being paid semi-annually.

Sec. 7. That the members of the Assessment Board of Review be paid \$250 for services on Grievance Day, and with approval by the Town Board for a maximum of two (2) additional days at \$125 per day and \$125 for required training.

Sec. 8. That this resolution shall take effect January 1, 2024.

- RESOLUTION NO. 10 Setting Salary Schedule for 2024 (Highway Department)

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the hourly wages of the operational positions of the Highway Department, as recommended by the Superintendent of Highways, be fixed as:

Foreman Adam Shade	\$32.47 /hour
Mechanic Cody Hinchey	\$31.39/hour
HEO Megan Aradine	\$26.10/hour
Laborer Justin Espenmiller	\$26.00/hour
Laborer Joshua Flannery	\$25.50/hour
MEO Philip Herzog	\$27.33/hour
MEO Jacob Moore	\$26.10/hour
MEO Robert Quetschenbach	\$25.50/hour
MEO Todd Swan	\$27.33/hour
Laborer Richard Whitten	\$25.99/hour
MEO Jeffrey Moss	\$25.50/hour
Laborer PT Emergency Phil Bailey	\$25.00/hour
Laborer PT Seas. Liam McGuire	\$16.50/hour
Laborer PT Seas. John P. Duthoy	\$18.00/hour

Sec. 2. That each full-time highway employee (except the Mechanic) shall be reimbursed up to \$375 for clothing, in lieu of uniforms, to include as a minimum: workboots, three (3) new work shirts and as needed work jeans, work coat/vest, work pants,

and insulated sweatshirts annually upon the submission of an authorized voucher accompanied by a paid receipt after completion of the probationary period.

Sec. 3. That the Mechanic shall be reimbursed up to \$425 for clothing, in lieu of uniforms, to include as a minimum: workboots, three (3) new work shirts and as needed work jeans, work coat/vest, work pants, and insulated sweatshirts annually upon the submission of an authorized voucher accompanied by a paid receipt after completion of the probationary period.

Sec. 4. That the clothing and boot allowance will be reported on employees' W-2s as required by IRS regulations and that no clothing and boot allowance purchases may be made on town merchant accounts.

Sec. 5. That the deadline for making boot and clothing allowance expenditures shall be October 21 and that vouchers submitted to the Finance Director after October 21, 2024 shall not be paid.

Sec. 6. That this resolution shall take effect January 1, 2024.

- RESOLUTION NO. 11 Standard Work Day and Reporting

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town of Sweden location code 30156 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials:

Seven Hour Work Day

Assessment Clerk
Assessor
Assistant Dog Control Officer
Court Attendant
Court Clerk
Deputy Receiver of Taxes and Assessments
Deputy Town Attorney
Deputy Town Clerk
Director of Finance
Dog Control Officer
Receiver of Taxes and Assessments
Recreation Director
Recreation Supervisor
Recreation Leader
Recreation Assistant
Secretary to the Planning Board
Secretary to the Highway Superintendent

Town Attorney
Town Clerk

Eight Hour Work Day

Building Inspector
Fire Marshal
Foreman
Heavy Equipment Operator
Laborer
Maintenance Mechanic
Mechanic
Motor Equipment Operator
Superintendent of Highways

Six Hour Work Day

Councilperson
Deputy Supervisor
Supervisor
Town Justice

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 12 Health Insurance Plan for 2024

WHEREAS, the Town Board of the Town of Sweden makes health insurance available to eligible employees; and

WHEREAS, the Town of Sweden Employee Handbook contains relevant policies.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That for the year 2024 the Town's health insurance plan will be a High Deductible Health Savings Account plan – Excellus Simply Blue + Silver19.

Sec. 2. That the Town will pay 80% of the premium for full-time employees. Full-time employees will be responsible for 20% of the premium through payroll deduction.

Sec. 3. That the Town will deposit \$2,000 in a Health Savings Account for each full-time employee enrolled in the Excellus Simply Blue + Silver19 plan.

Sec. 4. That the Town of Sweden will pay \$2,000 to each full-time employee who signs a waiver of participation in the program. The payment will be paid incrementally over 26 pay periods.

Sec. 5. That permanent part-time employees, except for part-time recreation assistants and part-time laborers may participate in the insurance plan at their own cost.

Sec. 6. That employees may contribute funds to their Health Savings Account through payroll deduction as IRS regulations allow.

Sec. 7. That this resolution shall take effect immediately.

- RESOLUTION NO. 13 Reimbursement of Mileage

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the mileage allowance for Town personnel is set at \$.67 per mile for the year 2024.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 14 Approving Official Meeting Dates, Banking Institutions, Newspapers, Investments and Insurance

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the regular meetings of the Town Board of the Town of Sweden shall be held semi-monthly during the year 2024 except for the months of June, July and August at the Sweden Town Hall; and

Sec. 2. That JP Morgan Chase Bank Brockport Office, Key Bank Brockport Branch, Canandaigua National Bank, Five Star Bank, and Manufacturers and Traders Trust Company (M & T Bank) are hereby designated as the official banking institutions for the Town for the year 2024, that deposit accounts of any kind may be opened and maintained in the name of the Town with said banks, and that the funds of this Town may be withdrawn upon the check, draft, note, written order, or written withdrawal request of the Town signed or purporting to be signed by the facsimile signature of the Supervisor; and

Sec. 3. That the Director of Finance is authorized to use the facsimile signature plate of the Supervisor's signature in lieu of requiring an original signature of the Supervisor on checks issued on Town Funds; and

Sec. 4. That the Supervisor is authorized to deposit any funds not immediately needed in various accounts into time deposit or savings accounts or to purchase certificates of deposit at any of the Town's official banking institutions through his current term of office; and

Sec. 5. That the official publication for the Town of Sweden for the year 2024 shall be the Westside News.

Sec. 6. That the standard medical insurance plan designated for the year 2024 for employees is Excellus Simply Blue+ Silver 19.

Sec. 7. That the standard dental insurance plan designated for the year 2024 for employees is Excellus Dental Blue.

Sec. 8. That this resolution shall take effect immediately.

- RESOLUTION NO. 15 Approving Bonds for Town Officers

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby approve a faithful performance public employees dishonesty bond as to form, the sum of, manner and execution and sufficiency of the surety therein, to cover the Town Officers specified below for one year beginning January 1, 2024 for the following sums:

Deputy Receiver of Taxes	\$200,000
Deputy Supervisor	\$200,000
Deputy Town Clerk	\$100,000
Director of Finance	\$200,000
Recreation Director	\$100,000
Receiver of Taxes and Assessments	\$200,000
Superintendent of Highways	\$100,000
Supervisor	\$200,000
Town Clerk	\$100,000
Town Justices	\$100,000

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 16 Capitalization of Fixed Assets

WHEREAS, the Town of Sweden maintains an inventory of fixed assets in accordance with guidelines established by the New York State Comptroller; and

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby approves a minimum threshold of \$5,000 for the capitalization of fixed assets.

Sec. 2. That this resolution shall take effect immediately

- RESOLUTION NO. 17 Highway Law Section 284 Agreement

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That pursuant to the provisions of Section 284 of the Highway Law, the Town Board of the Town of Sweden agrees that the funds levied and collected for the repair and improvement of highways, and received from the State of New York for the repair and improvement of highways, shall be expended as follows: The General Repairs (DB 5110.4) budget line of \$170,000 and the Road Construction Permanent (DB 5112.4) budget line of \$30,000 as adopted by the

Town Board of the Town of Sweden in the 2024 Sweden Town Budget will be expended for primary work and general repairs upon the town highways including sluices, culverts and bridges and sidewalks or the renewals thereof.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 18 Approving Rules and Regulations for Building Control Fees

WHEREAS, the Town Board has reviewed the Building Control Fees and has recommended adoption for the year 2024.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby adopts the Rules and Regulations for Building Control Fees as attached on Appendix A.

Sec. 2. That this resolution shall take effect immediately

- RESOLUTION NO. 19 Authorizing Electrical Inspection Agencies

WHEREAS, the Town's electrical inspection ordinance provided for the appointment of electrical inspection agencies from time to time; and

WHEREAS, the previous appointments expired on December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the following is hereby authorized to make inspections and re-inspections of all electrical installations, and approve or disapprove of same:

Middle Department Inspection Agency
460 State Street
Rochester, New York 14608

New York Electrical Inspection Agency
2767 Dewey Avenue
Rochester, NY 14614

Commonwealth Electrical Inspection Service, Inc.
Watertower Park Bldg J Suite 209,
1099 Jay St Box #16
Rochester, NY 14611

Sec. 2. That the term of these appointments shall be one year, from January 1, 2024 through December 31, 2024.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 20 Approving Temporary Assignment of Judges for 2024

WHEREAS, Section 12b of the Judiciary Law requires the approval of local legislative bodies for the temporary assignment of local judges.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby consent to the temporary assignment of the Town of Sweden Justice(s) to preside in other Town Courts in the Seventh Judicial District and in the Rochester City Court if the need arises during the year 2024 and also approves the temporary assignment of judges from other Town Courts in the Seventh Judicial District to its Court as need arises during the year 2024.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 21 Authorizing Purchase of Commodities from State, County and Local Bids in excess of \$5,000

WHEREAS, the Town of Sweden evaluates the purchase of goods and services to determine the applicability of GML, Section 103; and

WHEREAS, the Town of Sweden's Procurement Policy requires Town Board approval for purchases in excess of five thousand dollars (\$5,000.00); and

WHEREAS, some essential commodities may be purchased through New York State Contracts, Monroe County Contracts, and Local Municipal contracts through NYS Piggybacking Law; and

WHEREAS, the Town Board of the Town desires to give Blanket Approval to such commodities purchases at the beginning of the Budget year.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the purchase of fuel (diesel, gasoline, kerosene and propane), in excess of five thousand dollars (\$5,000.) for the 2024 Budget Year through New York State Contracts, Monroe County Contracts and Local Municipal Contracts with Piggyback Provisions.

Sec. 2. That the Town Board of the Town of Sweden hereby authorizes the purchase of road materials (bituminous material and stone) for the repair and maintenance of roads, sidewalks, facilities, and parking lots in excess of five thousand dollars (\$5,000.00) for the 2024 Budget Year through New York State Contracts, Monroe County Contracts and Local Municipal Contracts with Piggyback Provisions.

Sec. 3. That the Town Board of the Town of Sweden authorizes the purchase of snow and ice control materials (road salt and chemicals) in excess of five thousand dollars

(\$5,000) for the 2024 Budget Year through New York State Contracts, Monroe County Contracts and Local Municipal Contracts with Piggyback Provisions.

Sec. 4. The Blanket Approval is approved only to the budgeted amount of the commodity after which a budget modification, as recommended by the Director of Finance, will permit the continued purchase of said commodity.

Sec. 5. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval of the minutes of the regular Town Board meeting held on December 28, 2023

Councilperson Sullivan made a motion that was seconded by Supervisor Hayles to approve the minutes of the meeting held on December 28, 2023.

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar	<u>Abstain</u>	
Councilperson Sharpe	<u>Abstain</u>	
Councilperson Staskiewicz	<u>Abstain</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Hayles	<u>Aye</u>	UNAPPROVED

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

No additional business or announcements.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Sharpe moved to adjourn the January 2, 2024 meeting of the Sweden Town Board at 7:04 p.m. Councilperson Staskiewicz seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk