

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, February 27, 2024.

Town Board Members present were Supervisor Patricia Hayles, Councilperson Scott Maar, Councilperson Tyler Sharpe, Councilperson Adam Staskiewicz, and Councilperson Gary Sullivan. Also present were Finance Director Leisa Strabel, Superintendent of Highways Brian Ingraham, and Town Clerk Karen Sweeting.

Visitors present were Jerry and Marsha Hickey.

Supervisor Hayles called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to honor all those in our armed forces and our first responders and take a moment to reflect on the important work being done tonight.

PRIVILEGE OF THE FLOOR

Resident Jerry Hickey addressed the board regarding parking during the eclipse on April 8, 2024, noting the information posted on the Town's Facebook page. He spoke with Leisa Strabel and was provided with all the background information on the Town's proposal to restrict parking for this event. Mr. Hickey feels the Town should give a welcoming presence to visitors for this event and provide positive options for parking.

Supervisor Hayles appreciates the comments, but the Board needs to look at the event from a public safety point of view. She noted the letter posted on the Town's website and Facebook detailing the need to find a balance for visitors and our residents, preserving our assets. The public hearing is scheduled for March 12, 2024. The Board will take all comments under advisement.

CORRESPONDENCE:

No correspondence noted.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Superintendent of Highways Brian Ingraham reported with the lull in the weather they are catching up on some work – drainage work on East Canal Road and Talamora Trail and tree removal from Town properties and cemeteries. They are performing equipment maintenance on snow and ice equipment and spring/summer equipment. Mr. Ingraham reported salt usage for December, January, and to date for February.

Finance Director Leisa Strabel reported that the audit is almost done and will be moving on to the analytics. The report should be available soon.

Councilperson Staskiewicz reported that programs for April 8, 2024 at the SCCC will be cancelled. The only eclipse program will take place prior to April 8th for children to color solar eclipse glasses. The Scoreboard is available. The Easter event is scheduled for March 23rd. Baseball season is starting, and Recreation Director Jill Wisnowski has been working with GLOW for the travel league. In-house baseball is also available. Youth and Senior programs are going well.

Councilperson Sullivan asked if the recreation department is planning any programs promoting the new skate park. Mr. Staskiewicz will find out.

Councilperson Sullivan reported that the kitchen improvements have been completed, minor damage has been repaired at the SCCC and the Town Park. Outdoor facilities have been busy with the mild weather. Mr. Sullivan proposed that the Town take over upkeep of landscaping around the gazebo at the Town Park currently handled by the Sweden Community Foundation.

Councilperson Maar reported that the library has had some issues with the restroom sewer lines backing up. They are looking to renovate the bathrooms with bids going out soon to be completed by June. The sewer line needs to be addressed and may affect the renovation schedule. Supervisor Hayles mentioned that a meeting regarding the sewer line has been scheduled. The interior renovations are funded by the library budget and the outer sewer lines are the responsibility of the municipalities. Mr. Maar met with the new Sweden Library Board representative Ken Streb.

Councilperson Sharpe updated the board on the condition of the mausoleum at Lakeview Cemetery and hopes to at least replace the windows and roof. The Farmers Museum has a “night at the museum” planned for May. The Harvest Festival planning continues. The date has been set - September 14, 2024. They are planning a video recording featuring Don Grentzinger describing the items in the barn.

Supervisor Hayles met with the Village Mayor and Clarkson Supervisor to discuss eclipse planning. A letter has been drafted and will be posted for the public. The Free Rabies Clinic has been scheduled for August 10, 2024. Mrs. Hayles met with representatives to cease the lease with Lifetime Assistance for the sale of 133 State Street. They are discussing details to relocate the nutrition program to the SCCC. Mrs. Hayles attended the Monroe County Supervisors’ meeting. Discussion involved eclipse planning. She attended the Sweden Planning Board meeting and conducted interviews for board appointments (ZBA and Environmental Conservation). Mrs. Hayles is scheduled to attend the Town/Gown meeting at SUNY Brockport on Thursday.

CONSENT AGENDA ITEMS:

Councilperson Sullivan made a motion that was seconded by Councilperson Sharpe to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Aye</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

- RESOLUTION NO. 45 Authorizing Spring Clean-up for 2024

WHEREAS, the Town Highway Superintendent has recommended to the Town Board that special spring clean-up days be set for the Town of Sweden.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Spring Clean-up for the Town of Sweden for 2024 shall be during the week of April 22, 2024 through April 26, 2024.

Sec. 2. That the Highway Superintendent is hereby authorized to execute said refuse operation in the Town of Sweden.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 46 Authorizing the Release of a Portion of Letter of Credit for Brandon Woods LLC

WHEREAS, on July 27, 2021, the Town Board of the Town of Sweden accepted a Letter of Credit (1108958221) drawn on Canandaigua National Bank and Trust Company in the sum of one million two hundred seventy-three thousand six hundred seventy-one and 00/100 dollars (\$1,273,671.00) as guarantee for the installation of storm sewer, sanitary sewer, roadwork, earthwork, site erosion, sediment control, etc from Brandon Woods LLC for work at the Highlands Senior Development – Villas at Brandon Woods; and

WHEREAS, on November 15, 2022 the Town Board authorized the release of three hundred fifteen thousand four hundred six and 50/100 dollars (\$315,406.50) by Resolution 127 of 2022; and

WHEREAS, on February 14, 2023, the Town Board authorized the release of two hundred thirty-two thousand one hundred fifty-six and 50/100 dollars (\$232,156.50); and

WHEREAS, on April 25, 2023, the Town Board authorized the release of seventy thousand two hundred fifty-six and 30/100 dollars (\$70,256.30) by Resolution 81 of 2023; and

WHEREAS, the Town Engineer has submitted written approval of a fourth partial release of the Letter of Credit (1108958221) drawn on Canandaigua National Bank and Trust Company in the sum of one hundred thirty-six thousand one hundred sixty eight and 20/100 dollars (\$136,168.20); and

WHEREAS, the fiscal officer has reviewed the developer's accounts pertaining to engineering, inspection and legal fees and finds no outstanding fees remain to be paid.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby releases to Brandon Woods LLC from the Canandaigua National Bank and Trust Company Letter of Credit (1108958221) for Highlands Senior Development – Villas at Brandon Woods the sum of one hundred thirty-six thousand one hundred sixty-eight and 20/100 dollars (\$136,168.20).

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 47 Appoint Member Zoning Board of Appeals – Horschel

WHEREAS, there is a vacancy on the Zoning Board of Appeals; and

WHEREAS, the vacancy was duly advertised.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints Mark Horschel to serve as a member of the Zoning Board of Appeals from February 28, 2024 to December 31, 2025.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 48 Appoint Member to the Environmental Conservation Board – Zimmer

WHEREAS, a vacancy exists on the Town of Sweden Environmental Conservation Board; and

WHEREAS, the vacancy was duly advertised.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Meg Zimmer to the vacancy on the Environmental Conservation Board.

Sec. 2. That this term of membership will begin February 28, 2024 and end on December 31, 2025.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 49 Authorize Purchase of Exmark Mower for Cemetery Operations

WHEREAS, the Highway Superintendent has requested the purchase of a 52” Exmark Lazer X zero-turn mower product LZX801GKA526Q1 for cemetery operations; and

WHEREAS, three quotes were received:

Erie Power Equipment, Inc.	\$13,439.00
Seneca Farm & Home Supply	\$13,439.00
Brodner Equipment, Inc.	\$13,439.00; and

WHEREAS, the Highway Superintendent recommends the mower be purchased from Brodner Equipment, Inc.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1 That the Town Board of the Town of Sweden hereby authorizes the purchase of a 52” Exmark Lazer X Mower LZXR801GKA526Q1 from Brodner Equipment at a total cost of \$13,439.00.

Sec. 2 That upon delivery of the mower the invoice shall be paid from the cemetery equipment budget line.

Sec. 3 That this resolution shall take effect immediately.

- RESOLUTION NO. 50 Authorize Bids for Used Tandem Roller

WHEREAS, the Highway Superintendent has requested that the Town Board of the Town of Sweden get bids for a Used Tandem Roller

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby authorizes the bidding of a Used Tandem Roller with the following specifications:

- 2018 or newer model
- Hamm HD120i VV or equivalent

Sec. 2. That sealed bids will be opened at 12 pm, Thursday, March 7, 2024 at the Sweden Town Hall, 18 State Street, Brockport, NY 14420.

Sec. 3. That the Town Board of the Town of Sweden reserves the right to reject any and all bids.

Sec. 4. That the Town Clerk is directed to place the attached Notice to Bidders in the official newspaper of the Town of Sweden and to post on the Town of Sweden’s website.

Sec. 5. That this resolution shall take effect immediately.

Attachment:
Town of Sweden
LEGAL NOTICE
Notice to All Bidders

LEGAL NOTICE IS HEREBY GIVEN pursuant to the provisions of General Municipal Law that the Town Board of the Town of Sweden hereby requests and will receive sealed bids for the purchase of one (1) Used Tandem Drum Roller. Specifications and bid documents may be obtained by emailing briani@townofsweden.org or by calling Highway Superintendent Brian Ingraham at 585-637-3369. Sealed bids will be received at the Sweden Town Hall, 18 State Street, Brockport, NY 14420 until 12:00 pm, March 7, 2024 at which time they will be opened and publicly read. The Sweden Town Board reserves the right to accept or reject any and all bids.

By Order of the Town Board
Town of Sweden, Monroe County

• RESOLUTION NO. 51

Call Public Hearing to Authorize Temporary
No Parking Prohibitions

WHEREAS, the Town Board of the Town of Sweden may, by resolution, establish temporary “no parking” prohibitions for specific streets, or parts thereof, for events or other occurrences where the Town Board finds such restrictions to be reasonable and necessary to protect public safety; and

WHEREAS, the Town Board of the Town of Sweden has been advised by the Monroe County Sheriff’s Department and other governmental agencies that traffic during the “Eclipse Event” on April 8, 2024 is predicted to be heavier than at any other known date with potentially hundreds of thousands of visitors in the general vicinity; and

WHEREAS, the safety of Town residents and visitors is in part dependent upon the ability of emergency vehicles to traverse the streets and roads within the Town; and

WHEREAS, the Town Board of the Town of Sweden, in order to facilitate the movement of emergency vehicles through the Town on April 8, 2024, desires to prohibit parking on specific Town-owned streets and roads for the 24-hour period 12:01 am April 8, 2024 to 11:59 pm April 8, 2024; and

WHEREAS, a public hearing is necessary in order for the Town Board of the Town of Sweden to adopt said temporary parking prohibitions.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden will hold a Public Hearing on Tuesday, March 12, 2024 at 6:15 pm at the Sweden Town Hall, 18 State Street, Brockport regarding the prohibition of parking for one day, April 8, 2024 on the Town Streets and Road listed on Exhibit A hereto attached.

Sec. 2. That the Town Clerk is directed to post a Legal Notice and Exhibit A in the official newspaper of the Town and on the Town of Sweden’s website.

EXHIBIT A
Temporary Prohibited Parking for April 8, 2024

All Streets in Sweden Village Subdivision

Crestview Drive
Fairview Drive
Gary Drive
Hickory Way

Old Elm Drive
Rogers Parkway
Sherry Lane
Sweden Hill Road

Highview Circle
Hollybrook Road
Keystone Court
Lancet Way
Ogee Trail

Sweden Lane
Timber Trail
Tracy Terrace
Trefoil Lane
Tudor Road

All Streets in Northview Subdivision

Golden Hill
Long Point Lane

All Streets in Brandonwood Subdivision

Talamora Trail
Nathaniel Poole Trail
Wood Trace

Other Streets and Roads

Bader Way
Campbell Road
Canal Road East
Canal Road West
Duryea Drive
Eisenhauer
Ellis Drive

Hartshorn Place
Holley Street
Owens Road
Royal Garden Way
Transit Way
Gallup Road South
Gallup Road North

- RESOLUTION NO. 52 Authorizing Director of Finance to Transfer Funds to the Recreation/Community Center Reserve

WHEREAS, the Town of Sweden established a Recreation Community Center Reserve Fund on July 24, 2001 to finance the acquisition, construction, remodeling and/or conversion of a structure into use as a community center and/or gymnasium; and

WHEREAS, on September 8, 2020 the Town of Sweden, Town of Clarkson and Richard L. Booth, Jr. signed an agreement whereby solar farm lease revenues would be remitted to the Town of Clarkson and then shared equally with the Town of Sweden Recreation/Community Center Reserve; and

WHEREAS, the solar farm lease quarterly payments began in 2023 and have been moved to the Sweden Recreation/Community Center Reserve; and

WHEREAS, the Town Board would like to authorize the Director of Finance to move those gift monies from the general fund to the Sweden Recreation/Community Center Reserve without needing a Town Board Resolution every quarter.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Director of Finance is directed to transfer quarterly solar farm lease revenues originating from Richard L. Booth, Jr. from the general fund to the Recreation/Community Center Reserve for the year 2024.

Sec. 2. That it is the intent of the Town Board to renew this directive at the Organizational Meeting each year.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 53 Approve Public Assembly Permit Ledgesdale Air Park

WHEREAS, Chapter 55-3 of the Sweden Town Code requires a Permit for the assembly of persons in excess of 200; and

WHEREAS, Chapter 55-4 of the Sweden Town Code establishes the Permit Application and criteria for issuance; and

WHEREAS, Danielle Patterson/Lucid Hippo Productions has prepared such an application for an assembly of more than 200 persons to be held on Monday, April 8, 2024 from 11 am to 6 pm at Ledgesdale Air Park, 21 Eisenhower Drive, Town of Sweden; and

WHEREAS, said Permit Application has been filed with the Town Clerk as required by Chapter 55 and forwarded as complete to the Town Board of the Town of Sweden.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden, after review of the Permit Application and consultation with the Town Clerk, Town Attorney and Building Inspector, grants the Assembly Permit to Danielle Patterson/Lucid Hippo Productions for an assembly at Ledgesdale Air Park, 21 Eisenhower Drive, Town of Sweden on April 8, 2024 from 11 am to 6 pm.

Sec. 2. That the Town Clerk is directed to issue the permit and to post a copy of the permit on the Town website.

Sec. 3. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval of the minutes of the regular meeting held on February 13, 2024.

Motion made by Councilperson Sharpe and seconded by Councilperson Staskiewicz to approve the minutes of the regular meeting held on February 13, 2024.

VOTE BY ROLL CALL:

Councilperson Maar

Aye

Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Abstain</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

- Approval for Payment of Bills

All the Board members reviewed the invoice audit journal. Councilperson Maar made a motion that was seconded by Councilperson Staskiewicz authorizing payment of the bills in Abstract 2 dated February 28, 2024 in the amount of \$1,191,587.82.

General Fund: In the amount of \$1,097,589.02 as set forth in Abstract 2 dated February 28, 2024.

Highway Fund: In the amount of \$85,667.24 as set forth in Abstract 2 dated February 28, 2024.

Special Fund: In the amount of \$8,331.56 as set forth in Abstract 2 dated February 28, 2024.

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar	<u>Aye</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

No additional business or announcements noted.

EXECUTIVE SESSION:

Councilperson Sharpe made a motion that was seconded by Councilperson Staskiewicz to go into executive session at 6:35 p.m. subject to Public Officer’s Law Section 105 (h) proposed acquisition, sale, or lease of property and Public Officer’s Law Section 105 (f) employment of a particular person. All voted in favor of the motion. Motion adopted.

No action taken.

Councilperson Sharpe made a motion that was seconded by Councilperson Staskiewicz to leave executive session and return to the regular meeting at 7:11 p.m. All voted in favor of the motion. Motion adopted.

- RESOLUTION NO. 54 Authorizing Supervisor to Sign Documents Regarding 133 State Street Property

WHEREAS, the Town Board of the Town of Sweden has received a purchase offer regarding 133 State Street.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the Supervisor to sign a counteroffer and any related documents pertaining to the property at 133 State Street.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Sullivan
Seconded by Councilperson Staskiewicz

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar	<u>Aye</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Sharpe moved to adjourn the February 27, 2024 meeting of the Sweden Town Board at 7:13 p.m.

Councilperson Staskiewicz seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk