

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, March 26, 2024.

Town Board Members present were Supervisor Patricia Hayles, Councilperson Scott Maar, Councilperson Tyler Sharpe, Councilperson Adam Staskiewicz, and Councilperson Gary Sullivan. Also present were Town Attorney James Bell, Finance Director Leisa Strabel, Superintendent of Highways Brian Ingraham, and Deputy Town Clerk Kathleen Roberts.

There was one visitor present, Bryn Ingraham.

Supervisor Hayles called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to honor all those in harm's way.

EXECUTIVE SESSION:

Councilperson Sullivan made a motion that was seconded by Councilperson Sharpe to go into executive session at 6:02 p.m. subject to Public Officer's Law Section 105(h) Proposed Acquisition, Sale, or Lease of Real Property; Public Officer's Law Section 105(f); Personnel and Public Officer's Law 108(3) Confidential Consultation with Town Attorney. All voted in favor of the motion. Motion adopted.

No action taken.

Councilperson Sharpe made a motion that was seconded by Councilperson Staskiewicz to leave executive session and return to the regular meeting at 7:20 p.m. All voted in favor of the motion. Motion adopted.

PRIVILEGE OF THE FLOOR

No visitors spoke.

CORRESPONDENCE:

No correspondence noted.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Councilperson Staskiewicz reported that he was informed by Recreation Director Jill Wisnowski that the Easter Event went well. Upcoming events include the Town-Wide Garage Sale on April 20th and the Senior Spring Fling on April 26th. Summer programs are being scheduled.

Councilperson Sullivan reported that the furnace at the Senior Center has been replaced. The Buildings & Grounds Department has been busy getting the kitchen at the Community Center up to standard for transition to take over the nutrition program.

Councilperson Maar reported that the library is still dealing with plumbing issues and needs to rectify that before beginning the restroom renovations. The library will be holding an Eclipse event on April 8, 2024. Lastly, the library finances will change to a monthly reporting system.

Councilperson Sharpe reported that the Farmers' Museum committee would like to hold an event in the late Spring for committee and Town members to check out the renovations. The planning for the Harvest Festival is underway and he is working on a contract for the 5K race.

Supervisor Hayles met with Highway Superintendent Brian Ingraham, Recreation Director Jill Wisnowski and Todd Dobson & Roger Evans, Buildings & Grounds, at Sweden Town Park to reconsider opening parking lots on the day of the Total Eclipse. They made a decision to open the front lot only to protect the fields and property at the park. The lot will hold approximately 100 cars and will open at 6:00 am on April 8, 2024, closing when full.

Supervisor Hayles and Finance Director Leisa Strabel met with MRB engineers who are working on the results of the survey for potential water districts. MRB will be doing a presentation at the Town Board meeting on May 14, 2024 with general information on how water districts are formed, funded, etc.

POWER POINT PRESENTATIONS presented by Supervisor Hayles:

- Pedestrian Accessibility to the Sweden Town Park
Sidewalks and crosswalk connecting the Village and College to the Town Park
- Assessments & Taxes
Reassessments and maintaining a 100% equalization rate

CONSENT AGENDA ITEMS:

Councilperson Sharpe made a motion that was seconded by Councilperson Maar to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Aye</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

- Approval of the minutes of the Special Town Board meeting held on March 19, 2024
- RESOLUTION NO. 63 Appoint Justice Court Clerk Part Time - Murphy

WHEREAS, there is a vacancy in the position of Clerk in the Sweden Justice Court; and

WHEREAS, Justice Anthony Perry recommends the appointment of Jill Murphy as Clerk Part Time in the Justice Court.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby appoints Jill Murphy as Justice Court Clerk Part-Time.

Sec. 2. That this position is for a maximum of 20 hours a week at an hourly rate of pay of \$17.00 with a start date of April 9, 2024.

Sec. 3. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval of the minutes of the regular Town Board meeting held on March 12, 2024.

Motion made by Councilperson Sharpe and seconded by Councilperson Sullivan to approve the minutes of the regular meeting held on March 12, 2024.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Abstain</u>	
Councilperson Sharpe	<u>Aye</u>	
Councilperson Staskiewicz	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Hayles	<u>Aye</u>	ADOPTED

- Approval for Payment of Bills

All the Board members reviewed the invoice audit journal. Councilperson Sullivan made a motion that was seconded by Councilperson Maar authorizing payment of the bills in Abstract 3 dated March 27, 2024 in the amount of \$596,141.94.

General Fund: In the amount of \$77,859.73 as set forth in Abstract 3 dated March 27, 2024.

Highway Fund: In the amount of \$49,730.43 as set forth in Abstract 3 dated March 27, 2024.

Special Fund: In the amount of \$10,078.43 as set forth in Abstract 3 dated March 27, 2024.

Capital Fund: In the amount of \$458,473.35 as set forth in Abstract 3 dated March 27, 2024.

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar	<u>Aye</u>	
Councilperson Sharpe	<u>Aye</u>	
Councilperson Staskiewicz	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Hayles	<u>Aye</u>	ADOPTED

- RESOLUTION NO. 62 Sale of 133 State Street, Brockport, NY

WHEREAS the Town of Sweden (hereinafter referred to as the Town) and the Village of Brockport (hereinafter referred to as the Village) are joint owners of real property known as 133 State Street, Brockport, New York, County of Monroe (hereinafter referred to as the subject property); and

WHEREAS a Purchase and Sale Contract with a Counteroffer and a Counteroffer to the Counteroffer (all hereinafter referred as the Contract) having been received identifying Thomas M. Thaney as the prospective buyer; and

WHEREAS the Town and Village having previously entered into a Memorandum of Understanding (hereinafter referred to as the MOU) regarding a sale of the subject property; and

WHEREAS the Sweden Town Board is now desirous of approving the Contract and Authorizing Sweden Town Supervisor Hayles to execute related documents now and/or in the future; and

NOW THEREFORE BE IT RESOLVED:

Sec. 1. The Sweden Town Board does approve the Contract in its entirety authorizing Sweden Town Supervisor Patricia Hayles to not only execute same but also execute any future documents relating to the sale and/or closing of this transaction in a timely fashion.

Sec. 2. The aforesaid approval and authorization is contingent and conditioned upon the extension of the expiration date set forth in paragraph 13 of the buyer’s Counteroffer to such time as the Contract is authorized and approved by both the Town and Village.

Sec. 3. The aforesaid approval and authorization is also contingent and conditioned upon a similar approval and authorization from the Village.

Sec. 4. This Resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Staskiewicz
Seconded by Councilperson Sharpe

Discussion:

Town Attorney James Bell stated that this would also authorize the Supervisor to execute any future documents relative to the closing. Town Supervisor Hayles added that this is subject to the rezoning application made jointly with the Town of Sweden and Village of Brockport.

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar	<u>Aye</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

- RESOLUTION NO. 64 Appoint Director of Buildings & Grounds

WHEREAS, the Town Board of the Town of Sweden has a vacancy in the position of Director of Buildings and Grounds for the Town of Sweden; and

WHEREAS, the position was duly posted and advertised; and

WHEREAS, the Town Board has selected Adam Shade as the Director of Buildings and Grounds.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Adam Shade as Director of Buildings and Grounds.

Sec. 2. That the start date will be April 29, 2024 at an annualized salary of \$75,000.

Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson Sharpe
Seconded by Councilperson Staskiewicz

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar	<u>Aye</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

No additional business or announcements noted.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Maar moved to adjourn the March 26, 2024 meeting of the Sweden Town Board at 6:45 p.m. Councilperson Staskiewicz seconded the motion. All voted in favor of the motion. Motion adopted.

***Following the Sweden Town Board Meeting, the Annual Tri-Municipal Seymour Library Meeting with the Seymour Library Board, Clarkson Town Board, and Village of Brockport Board was held at the Seymour Library, 161 East Avenue, Brockport, New York.

In attendance were:

Sweden Town Board members:

Councilperson Scott Maar
Councilperson Tyler Sharpe
Councilperson Gary Sullivan

Clarkson Town Board members:

Supervisor Ursula Liotta
Councilperson John Culhane

Village of Brockport Board members:

Mayor Margay Blackman
Trustee Annette Crane

Seymour Library Board members:

Libby Caruso, President (Village of Brockport)

Katie Andriatch (Clarkson)

Don Pophal (Sweden)

Kristen Sharpe (Sweden)

Ken Streb (Village of Brockport)

Seymour Library Director Patrick Pittman

Sweden Deputy Town Clerk Kathleen Roberts

Other visitors were also present.

Seymour Library Director Patrick Pittman gave a Power Point presentation highlighting the following:

- Library's Strengths, Weaknesses, Threats, Opportunities.
- Library Usage Trends
- Implementation of the Teaching Library
 - Extending supervisory duties,
 - Collaboration with SUNY Brockport Work Study Program
- Building useage increased 15% in 2023
- Developing engagement and relationships with stakeholders to create programs for all ages
- Enhancing materials from municipal funds and external donors; increased costs of e-books and audio books will create future constraints
- Beautification and Aesthetics – renovations of the restrooms and replacement of flooring

Director Pittman ended his presentation and opened the floor for questions. There were none.

The meeting closed at 7:45 p.m.

Respectfully submitted,

Kathleen Roberts
Deputy Town Clerk